

# Registration Information - Spring 2017

## REGISTRATION – GENERAL INFORMATION FOR STUDENTS:

- Students access registration through NOVO Registration on [insideND](#)
- All students must have a Registration time assigned
- Not all students need a Registration PIN. PINs are required for only undergraduate students who are **continuing** on the Main campus, from one semester to the next, or who are returning from a leave of absence
- Check for any registration “Holds” on [insideND](#) a few days prior to registration
- Office of the Registrar contact information: [novo@nd.edu](mailto:novo@nd.edu) or 574-631-7043
- Look up classes on [insideND](#) by selecting **Browse Classes** through NOVO Registration

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## REGISTRATION DATE AND TIME: All students need a registration date and time to register

Students will need to check the date and time of their registration on insideND by selecting **Registration Status and Holds** through NOVO registration. (**Note:** Any Holds will need to be resolved prior to registration.)

**All registration times are listed using local South Bend time.**

Students **returning from** a leave of absence or any off-campus locations (through the Notre Dame International Office, School of Architecture, or any department) will register along with their class according to the registration schedule below.

Students **going to or staying on** all off-campus locations (through the Notre Dame International Office, School of Architecture, or any department) begin registration on November 30, 2016.

The registration period is active through the sixth class day of the semester. (*Note, the following students are exceptions: First Year of Studies, those going to or staying on off-campus programs; Saint Mary’s College students taking a class at Notre Dame, Law, MBA, and MSA students.*)

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## REGISTRATION PIN: Not all students need a Registration PIN

Registration PINs are required for **only undergraduate students who are continuing at the Main campus, from one semester to the next, or who are returning from a leave of absence.** The PINs are available from the department of the student’s declared first major or, if no major has been declared, from the college academic advisor.

All other students (post-baccalaureate, non-degree, and undergraduates **returning from, staying on, or going to** all off-campus programs) will not have a Registration PIN assigned and do not need a Registration PIN to register.

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## REGISTRATION SCHEDULE:

<b>October 28 - Friday</b>	Spring 2017 Term students may look up their registration time and search for classes
<b>November 14 - Monday</b>	<b>Undergraduate Seniors begin</b>
<b>November 15 - Tuesday</b>	SMC Seniors taking a ND class begin
<b>November 16 - Wednesday</b>	<b>Undergraduate Juniors begin</b>
<b>November 17 - Thursday</b>	Graduate School; Graduate Architecture; Law; MNA; and SMC Juniors taking a ND class begin
<b>November 18 - Friday</b>	<b>Undergraduate Sophomores begin</b>
<b>November 21 - Monday</b>	<b>First Year of Studies</b> and SMC Sophomores taking a ND class begin
<b>November 22 - Tuesday</b>	SMC Freshmen taking a ND class begin
<b>November 30 - Wednesday</b>	Students going to off-campus locations through colleges/schools/departments or Notre Dame International begin (Note: Many students going to off-campus programs will not register for their classes through NOVO. They should contact the Notre Dame International Office.) All Non-degree students begin Adjustment Forms via eForms begin
<b>January 16 - Monday</b>	Undergraduate transfer and readmits; employees register First class day for Law and Graduate Business; first class day at Saint Mary’s College
<b>January 17 - Tuesday</b>	First class day at Notre Dame