

2017–2018 BULLETIN OF INFORMATION

University of Notre Dame Graduate Programs and Policies

The University reserves the right to change its admission, registration, and graduation requirements as necessary. The course offerings and requirements of the University of Notre Dame are continually under examination and revisions are expected. This Bulletin of Information is not a contract; it merely presents the offerings and requirements in effect at the time of publication and in no way guarantees that the offerings and requirements will remain the same. Every effort will be made to provide advance information of any changes.

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UNIVERSITY OF
NOTRE DAME

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CONTENTS

Academic Calendar 2017–2018.....	5	Non-Degree Applicants	22	Degree Requirements	30
Graduate Studies Directory.....	7	Acceptance	22	The Master’s Degree	30
Dean’s Office and		Council of Graduate Schools		The Doctor of Philosophy	
Administration	7	Policy on Accepted Offers of		Degree	31
The Graduate School		Admission.....	23	Financial Information	34
Executive Committee	7	Registration.....	23	Tuition and Expenses	34
The Graduate Studies		Enrollment in the University	23	Tuition	34
Leadership Team.....	7	Assignment of Credit in the		Academic Year Fees.....	34
Graduate School Staff.....	7	Graduate School	23	Office of Student Accounts.....	35
The University	11	Full-Time and Part-Time Status	23	Separation from the University .	35
University Leadership	11	Residency and Non-Residency		Housing	35
President’s Leadership Council	11	Status.....	23	Health Insurance	36
Board of Trustees.....	11	Continuous Registration.....	23	Travel Reimbursement.....	37
Trustees Emeriti	12	Summer Registration		Financial Support.....	37
University Policies.....	13	Requirements.....	24	Categories of Support.....	37
Notice of Non-Discrimination .	13	Semester of Graduation	24	Financial Aid.....	39
Policies on Harassment	14	Maximal Registration	24	Office of Financial Aid	39
Campus Security and Fire Safety	14	Courses	24	The Division of Engineering	41
The Spirit of Inclusion at		Course Numbers	24	Aerospace and Mechanical	
Notre Dame.....	14	Add/Drop Policy	24	Engineering	41
The Graduate School	15	Grades	25	Bioengineering.....	42
The Graduate School:		Incomplete Coursework	25	Chemical and Biomolecular	
Then and Now	15	Grade Point Average.....	25	Engineering	43
Graduate Student Union.....	15	Transfer Credits.....	26	Civil and Environmental	
Graduate Degrees Granted.....	16	Graduate Student Status.....	26	Engineering and Earth	
Professional Master’s Degrees....	16	Access to Computing Services...	26	Sciences	44
Graduate Minors	16	Leave of Absence	26	Computer Science	
Areas and Fields of Study	17	Medical Separation from		and Engineering	46
Academic Regulations	20	Academic Duties.....	26	Electrical Engineering	47
Admission to the Graduate		Childbirth and Adoption		Engineering and Law	
School	20	Accommodation Policy	27	Dual Degree Program.....	48
Degree Applicants	20	Withdrawal from the Program..	27	The Division of Humanities	49
Admission to Multiple		Assessment of Student		Art, Art History, and Design	49
Degrees.....	20	Progress.....	27	Classics	50
Admission to Joint Degree		Graduate Student Status		Early Christian Studies.....	51
Programs.....	21	Designations	27	English.....	52
Application Requirements	21	Dismissal of a Student	28	History.....	54
		Academic Integrity	28	History and Philosophy	
		Falsification of Academic		of Science	56
		Credentials.....	29		
		Grievance and Appeal			
		Procedures	29		

Italian.....	58
Ph.D. in Literature.....	59
Medieval Studies	59
Philosophy	62
Romance Languages and Literatures.....	64
Sacred Music.....	65
Spanish	66
Theology	67
The Division of Science	73
Applied and Computational Mathematics and Statistics.....	73
Biological Sciences	74
Chemistry and Biochemistry.....	76
Engineering, Science & Technology Entrepreneurship Excellence Master's Program.....	77
Integrated Biomedical Sciences	78
Master of Science in Global Health	78
Mathematics	78
M.D./Ph.D. Joint Degree Program.....	80
Physics	80
The Division of Social Sciences	83
Anthropology.....	83
Economics	84
Education	85
Global Affairs.....	86
Peace Studies.....	87
Political Science	90
Psychology	91
Sociology	93
Appendix: Graduate School Policies (Full Text)	95
Appeal Procedure for Graduate Students.....	95
Childbirth and Adoption Accommodation Policy	96
Policy for Pregnant Graduate Students in Labs	98
Student Procedure Overviews	98
Defense of the Doctoral Dissertation	98
Oral Candidacy Examination.....	99
Index.....	101

ACADEMIC CALENDAR 2017–2018

Fall Semester 2017

August

- 22: Classes begin;
Mass—formal opening of school year
- 29: Last day for course changes

October

- 14: Mid-term break begins
- 23: Classes resume
- 27: Last day for course discontinuance

November

- 1: Application deadline for admission to the Graduate School for spring semester 2018
- 6: Dissertation and thesis formatting checks due
- 13: Registration for spring semester 2018 begins
- 20: Last day for master's examinations and Ph.D. dissertation defenses for graduation in January 2018
- 22: Thanksgiving holiday begins
- 27: Classes resume;
Last day for presenting completed theses and dissertations to the Graduate School for January 2018 graduation

December

- 7: Last class day
- 8: Reading days begin
- 11: Final examinations begin
- 18: All grades submitted through insideND by 3:45 p.m.

January

- 7: Official graduation date (no ceremony)

Spring Semester 2018

January

- 16: Classes begin
- 23: Last day for course changes

February

- 1: Last deadline for applying to the Graduate School for fall semester 2018 admission (check individual program deadlines at <http://graduateschool.nd.edu>)

March

- 5: Dissertation and thesis formatting checks due
- 10: Mid-term break begins
- 19: Classes resume
- 21: Registration for summer session 2018 begins
- 23: Last day for course discontinuance
- 30: Easter holiday begins

April

- 3: Classes resume;
Last day for master's examinations and Ph.D. dissertation defenses for graduation in May 2018
- 9: Last day for presenting completed theses and dissertations to the Graduate School for May 2018 graduation
- 19: Registration for fall semester 2018 begins

May

- 2: Last class day
- 3: Reading days begin
- 7: Final examinations begin
- 14: All grades submitted through insideND by 3:45 p.m.
- 19: Official graduation date and Graduate School Commencement Ceremony

Summer Session 2018

June

- 11: Dissertation and thesis formatting checks due
- 18: Classes begin

July

- 2: Last day for master's examinations and Ph.D. dissertation defenses for graduation in August 2018
- 9: Last day for presenting completed theses and dissertations to the Graduate School for August 2018 graduation
- 27: Last class day

August

- 5: Official graduation date (no ceremony)

GRADUATE STUDIES DIRECTORY

Dean's Office and Administration

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Professor of Psychology*
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- Budgets – monitoring and administration
- External fellowship administration
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- Financial policies
- Operations manager
- Professional development and recruiting funds to programs

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- Academic counseling
- Administration of Graduate School policies
- Graduate student life
- Oversight of students progress

- Oversight and coordination of graduate student professional development
- Student appeals

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- Support departments and programs with their individual recruitment efforts and admissions
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- Strategic projects
- Advisory Council
- Student awards
- Promoting international and external partnerships

The Graduate Studies Leadership Team

The Graduate Studies Leadership Team is a collaborative group that includes both the dean and executive committee of the Graduate School, and the following collegiate associate deans:

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- Liaison between Student Affairs and the Graduate School
- Quality of life programming and advocacy

GRADUATE STUDIES DIRECTORY

- Resource and service referrals
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Professional Development Assistant Program Director

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- Graduate Career Services strategic leadership
- Campus stakeholder interface
- Employer and alumni relations and outreach
- Career and professional development

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- Career exploration and planning
- Developing career skills and capabilities
- Career programming and professional development
- Networking with alumni and employers

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- Career exploration and planning
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- Oversight and coordination of grant and fellowship selection processes
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- Fulbright Program Adviser
- Assists students with locating and preparing competitive grant and fellowship applications
- Assists with grant and fellowship selection processes

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- Career services
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- Policies and procedures for postdoctoral scholars

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- Assist with visa questions for arriving postdoctoral scholars
- Disseminate DS-2019s to appointees for obtaining the proper Visa
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- Facilitate communication between the Office for Postdoctoral Scholars and academic hiring departments

Recruitment and Admissions

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- A-L: Applications, admission decisions, and immigration documentation
- A-L: Creation of live student records
- A-L: Disapproved/rejected applications

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- M-Z: Applications, admission decisions, and immigration documentation
- M-Z: Creation of live student records
- M-Z: Disapproved/rejected applications
- Slate specialist

- Slate: One-on-one training for program assistants/coordinators
- Slate: Manage user accounts

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UNIVERSITY POLICIES

Notice of Non-Discrimination

The University of Notre Dame does not discriminate on the basis of race, color, national or ethnic origin, sex, disability, veteran status, genetic information, or age in the administration of any of its educational programs, admissions policies, scholarship and loan programs, athletic and other school-administered programs, or in employment.

The University has designated the Director of its Office of Institutional Equity to handle all inquiries regarding its efforts to comply with and carry out its responsibilities under Title IX and under Section 504 of the Rehabilitation Act of 1973. The Title IX and Section 504 coordinator may be contacted at equity@nd.edu or as follows:

Director, Office of Institutional
Equity
100 Grace Hall
University of Notre Dame
Notre Dame, IN 46556
(574) 631-0444

Policies on Harassment

Sexual and discriminatory harassment and harassment in general are prohibited by the University. Definitions and policies regarding all forms of harassment and discrimination, as well as confidential resources for help, and University initiatives related to diversity and inclusion, are posted on the Office of Institutional Equity website at <http://equity.nd.edu>.

It is the student's responsibility to be aware of these expectations and conduct themselves accordingly as members of the Notre Dame community.

Questions regarding the policies and initiatives overseen by the Office of Institutional Equity may be directed to equity@nd.edu.

Campus Security and Fire Safety

The security of all members of the campus community is of paramount concern to the University of Notre Dame. Each year the University publishes an annual report outlining security and safety information and crime statistics for campus. This brochure provides suggestions regarding crime prevention strategies and important policy information about emergency procedures, reporting of crimes, law enforcement services on campus, and information about support services for victims of sexual assault. The brochure also contains information about the University's policy on alcohol and other drugs, the SafeBouND program (formerly known as SafeWalk or O'Snap) and campus shuttle service. You may view the document on the web at: <http://ndsp.nd.edu/crime->

[prevention-and-safety/yearly-security-fire-safety-reports/](http://ndsp.nd.edu/prevention-and-safety/yearly-security-fire-safety-reports/). A printed copy of this brochure is available by sending an email request to ndsp@nd.edu or by writing to:

Office of the Chief of Police
University Security Police
204 Hammes Mowbray Hall
Notre Dame, IN 46556

The Spirit of Inclusion at Notre Dame

"Strangers and sojourners no longer."
(Ephesians 2:19)

The University of Notre Dame strives for a spirit of inclusion among the members of this community for distinct reasons articulated in our Christian tradition. We prize the uniqueness of all persons as God's creatures. We welcome all people, regardless of color, gender, religion, ethnicity, sexual orientation, social or economic class, and nationality, for example, precisely because of Christ's calling to treat others as we desire to be treated. We value gay and lesbian members of this community as we value all members of this community. We condemn harassment of any kind, and University policies proscribe it. We consciously create an environment of mutual respect, hospitality and warmth in which none are strangers and all may flourish.

One of the essential tests of social justice within any Christian community is its abiding spirit of inclusion. Scriptural accounts of Jesus provide a constant witness of this inclusiveness. Jesus sought out and welcomed all people into the Kingdom of God—the gentile as well as the Jew, women as well as men, the poor as well as the wealthy, the slave as well as the free, the infirm as well as the healthy. The social teachings of the Catholic Church promote a society founded on justice and love, in which all persons

possess inherent dignity as children of God. The individual and collective experiences of Christians have also provided strong warrants for the inclusion of all persons of good will in their communal living. Christians have found their life together enriched by the different qualities of their many members, and they have sought to increase this richness by welcoming others who bring additional gifts, talents and backgrounds to the community.

The spirit of inclusion at Notre Dame flows from our character as a community of scholarship, teaching, learning and service founded upon Jesus Christ. As the Word through whom all things were made, Christ is the source of the order of all creation and of the moral law which is written in our hearts. As the incarnate Word, Christ taught the law of love of God and sent the Holy Spirit that we might live lives of love and receive the gift of eternal life. For Notre Dame, Christ is the law by which all other laws are to be judged. As a Catholic institution of higher learning, in the governance of our common life we look to the teaching of Christ, which is proclaimed in Sacred Scripture and tradition, authoritatively interpreted by Church teaching, articulated in normative understandings of the human person, and continually deepened by the wisdom born of inquiry and experience. The rich heritage of the Catholic faith informs and transforms our search for truth and our understanding of contemporary challenges in higher education.

This statement was adopted by the officers of the University on August 27, 1997, in conjunction with an Open Letter to the Notre Dame community.

THE GRADUATE SCHOOL

Notre Dame is the world's pre-eminent Catholic research university, an institution with a superb faculty, top graduate programs, and a commitment to meaningful research, teaching and service — all of which combine to offer our graduate students an integrated and ever-widening set of resources that contribute to their formation as the next generation of academic and professional leaders. Students are supported on their path to success through strong faculty mentorship within their programs, a thriving interdisciplinary community of student peers, an advanced professional development program, and network of offices and personnel that focus on graduate student life outside of the classroom and laboratory.

The Graduate School: Then and Now

Located north of the city of South Bend, Indiana, the University of Notre Dame was founded in 1842 by the Rev. Edward F. Sorin, a priest of the Congregation of Holy Cross. The state of Indiana chartered the University by a special act of the legislature. Combining the style of the French “college” and the seminary where Father Sorin and his congregational fellows studied for the priesthood, Notre Dame began as both a secondary school and a four-year college offering the baccalaureate degree in the liberal arts. It soon adapted to the style and structure of

the typical nineteenth-century American university, introducing a science curriculum in 1865, the first American Catholic law school in 1869, an engineering college in 1873, the beginnings of a distinctive graduate program in the early 1900s, and a college of business in 1921. The North Central Association first accredited the University in 1913. Notre Dame first began to award advanced degrees in 1918; the Graduate School was instituted in 1944.

The mission of the Graduate School is to promote a graduate community that positions all scholars for success. We believe in a holistic training model, and provide services and opportunities that support the development of the mind, the body, and the spirit, with the goal of producing scholars who will serve as forces for good in the world. The Graduate School is led by the Dean of the Graduate School, who also holds the title of Vice President and Associate Provost. A team of Associate Deans and a dedicated staff work in partnership with the colleges and departments to administer the programs and resources to assist graduate students to achieve their highest potential. The Graduate School has four divisions — engineering, humanities, science, and social sciences — and includes over 30 departments and programs that offer master's or doctoral degrees. There are over 2,500 graduate students, from all fifty states and over 100 nations, and more than 150 post-doctoral fellows at Notre Dame.

Graduate Student Union

Through a council of elected officers, appointed committee chairs and representatives from the departments of its constituent colleges, the Graduate Student Union (GSU) provides a variety of services and represents its membership on several University councils and committees. In particular, it promotes excellence in graduate education, advocates for the highest quality of life for graduate students, subsidizes graduate student travel to present original research, and maintains a liaison with the administration regarding pertinent issues. The GSU maintains a website with current events and resources for graduate students, provides listserv updates, works with the Graduate School to conduct a graduate student orientation program, and offers awards for outstanding teaching assistants and graduate instructors, in addition to providing various social, cultural, and intellectual activities. The GSU is the graduate students' official liaison with the University administration and the Office of Student Activities.

The Graduate Student Union finances its operations and Conference Presentation Grant program through contributions from the Graduate School and a yearly mandatory activity fee paid by students. Graduate students are eligible to apply for the competitive grant if they: (1) are enrolled in the Graduate School, and (2) pay the annual fee.

THE GRADUATE SCHOOL

The Graduate Student Union maintains offices at Room 217 in the LaFortune Student Center.

Email: lhesch@nd.edu

Telephone: (574) 631-6963

Web: <http://gsu.nd.edu>

Graduate Degrees Granted

The Graduate School primarily awards master's and doctoral degrees in the divisions of Engineering, Humanities, Science, and Social Sciences.

Master of Arts in the following fields:

- Anthropology
- Art History, Design, and Studio Art
- Classics
- Early Christian Studies
- Economics
- English
- French Literature
- History
- History and Philosophy of Science
- Italian Studies
- Peace Studies
- Philosophy
- Political Science
- Psychology
- Romance Languages and Literatures
- Sociology
- Spanish Literature
- Theology

Master of Divinity

Master of Engineering (only with J.D.)

Master of Engineering in Mechanical Engineering

Master of Fine Arts in the following fields:

- Creative Writing
- Design
- Studio Art

Master of Medieval Studies

Master of Sacred Music

Master of Science in Aerospace Engineering

Master of Science in Bioengineering

Master of Science in Chemical Engineering

Master of Science in Civil Engineering

Master of Science in Computer Science and Engineering

Master of Science in Electrical Engineering

Master of Science in Environmental Engineering

Master of Science in Interdisciplinary Mathematics

Master of Science in Mechanical Engineering

Master of Science in the following fields:

- Applied and Computational Mathematics and Statistics
- Biochemistry
- Biological Sciences
- Chemistry
- Earth Sciences
- Mathematics
- Physics

Master of Theological Studies

Doctor of Musical Arts

Doctor of Philosophy in the following fields:

- Aerospace and Mechanical Engineering
- Anthropology
- Applied and Computational Mathematics and Statistics
- Biochemistry
- Bioengineering
- Biological Sciences
- Chemical Engineering
- Chemistry
- Civil and Environmental Engineering and Earth Sciences
- Computer Science and Engineering
- Economics
- Electrical Engineering
- English
- History
- History and Philosophy of Science
- Italian
- Literature
- Mathematics
- Medieval Studies
- Peace Studies
- Philosophy

- Physics
- Political Science
- Psychology
- Sociology
- Spanish
- Theology

Professional Master's Degrees

Professional master's degrees granted through the Graduate School include:

Master of Arts in Educational Leadership — limited to students in the Alliance for Catholic Education (ACE) program

Master of Education— limited to students in the Alliance for Catholic Education (ACE) program

Master of Global Affairs

Master of Science in the following fields:

- Applied and Computational Mathematics and Statistics
- Data Science
- Engineering, Science, and Technology Entrepreneurship
- Global Health

Graduate Minors

A graduate minor is defined by the Graduate School as a guided academic credit-bearing course of study that is designed to supplement work in a primary degree program with an additional substantial expertise. It is expected that the course of study will be recognized by other institutions as conferring a level of valued expertise.

Such minor programs are available only to graduate students currently enrolled in a graduate program at Notre Dame. The minor will not be awarded until all the requirements for the graduate degree have been met.

Current minors in the Graduate School include:

- Computational Science and Engineering
- Gender Studies

THE GRADUATE SCHOOL

History and Philosophy of Science,
Technology and Medicine
Irish Studies
Quantitative Psychology
Screen Cultures

Areas and Fields of Study

The University of Notre Dame offers graduate programs leading to master's and/or doctoral degrees in the following areas and fields of study.

Key:

- * Master's programs only
- + Master's program and M.F.A. in studio art and design
- ++ M.F.A. in creative writing

Aerospace and Mechanical Engineering

Aerospace Sciences
Biomechanics, Biomaterials, and Biofluid Mechanics
Computational Mechanics
Control Systems
Flow Physics and Control
Fluid Mechanics
Manufacturing
Materials Science
Mechanical Systems and Design
Orthopedics and Biomedical Devices
Solid Mechanics and Materials
Thermal Sciences
Tissue Engineering

Anthropology

Anthropological Archaeology
Biological Anthropology
Linguistic Anthropology
Social-Cultural Anthropology

Applied and Computational Mathematics and Statistics

Applied and Computational Mathematics
Applied and Partial Differential Equations
Applied Statistics

Bayesian Modeling
Bioinformatics
Biostatistics
Computational and Mathematical Biology
Computational Finance
Computational Mathematics
Computational Neuroscience
Dynamical Systems
Mathematical Modeling
Multiscale Modeling
Nonlinear Dynamics
Nonlinear Partial Differential Equations
Numerical Algebraic Geometry
Numerical Analysis
Numerical Solution of Partial Differential Equations
Scientific and Parallel Computing
Predictive Analytics
Statistical Bioinformatics
Statistics
Stochastic Processes

*Art, Art History, and Design**

Studio Art+
Ceramics
Painting
Photography
Printmaking
Sculpture
Art History*
American
Ancient
Contemporary
Medieval
Modern European
Renaissance and Baroque
Design+
Graphic Design
Industrial Design

Biological Sciences

Anatomy and Physiology
Cancer Biology
Cellular and Molecular Biology
Development and Regeneration
Ecology and Environmental Biology
Entomology
Environmental Biology
Environmental Microbiology

Evolutionary Biology
Functional Morphology
Genetics and Bioinformatics
Genomics
Microbiology and Immunology
Neuroscience and Behavior

Chemical and Biomolecular Engineering

Batteries and Fuel Cells
Bioengineering
Catalysis and Reaction Engineering
Cellular and Tissue Engineering
Drug Delivery
Ionic Liquids
Materials
Medical Diagnostics
Membranes
Microfluidics and Nanofluidics
Molecular Modeling
Multiphase Flow
Nanomaterials and Nanotechnology
Optimization
Polymers
Process Systems Engineering
Simulation and Theory
Soft Matter
Sustainable Energy

Chemistry and Biochemistry

Analytical Chemistry
Biochemistry
Biophysics
Drug Design and Discovery
Energy Research
Environmental Chemistry
Inorganic Chemistry
Materials Chemistry
Molecular Medicine
Molecular and Cell Biology
Nanotechnology
Organic Chemistry
Physical/Analytical Chemistry
Radiation Chemistry
Structural Biology
Surface Science
Synthetic Chemistry
Theoretical and Computational Chemistry

THE GRADUATE SCHOOL

Civil and Environmental Engineering and Earth Sciences

Actinide Material Science
 Aquatic Chemistry
 Bioengineering
 Biological Treatment of Hazardous Waste
 Coastal Engineering
 Computational Fluid Mechanics
 Climate Variability and Change Development Studies
 Dynamics of Offshore Structures
 Earthquake Engineering
 Environmental Biotechnology
 Environmental Engineering
 Environmental Fluid Dynamics
 Environmental Microbiology
 Environmental Mineralogy
 Environmental Nanoscience and Technology
 Environmental Sensors
 Finite Element Modeling
 Fire Effects on Structures
 Fluid Mechanics
 Groundwater and Surface Water Hydrology
 Geomicrobiology
 Health and Societal Implications of Nanotechnology
 High and Low Temperature Geochemistry
 Kinetic Structures
 Lunar Petrology
 Mantle Petrology
 Materials Characterization and Durability
 Metabolic Engineering
 Multiphase Flows
 Nanomaterial Metrology
 Natural and Man-made Hazard Reduction
 Nuclear Forensics
 Progressive Collapse of Structural Systems
 Remote Sensing
 Renewable Energy
 Structural Dynamics
 Structural Engineering
 Structural Health Monitoring
 Structural Mechanics and Design
 Structural Reliability

Sustainability Engineering
 Tall Buildings and Long-Span Bridges
 Water and Wastewater Treatment
 Water Resources Management
 Wind Engineering

Classics*

Classical Studies
 Early Christian Studies

Computer Science and Engineering

Algorithms and Theory
 Artificial Intelligence, Human Machine Interaction, and Robotics
 Bioinformatics, Computational Biology, and Human Health
 Biometrics and Computer Vision
 Complex Networks, Data Mining, and Machine Learning
 Computer Architecture and Nanotechnology
 Digital Humanities
 High Performance and Scientific Computing
 Natural Language Processing
 Security and Cryptography
 Software Engineering and Software Systems
 Wireless, Mobile and Embedded Systems

Economics

Development Economics
 Environmental Economics
 Industrial Organization
 International Economics
 Labor Economics
 Monetary and Macroeconomics
 Public Economics

Education*

Educational Leadership
 Teaching

Electrical Engineering

Photonic Devices and Systems
 Communication, Coding, and Information Theory
 Control and Systems Theory, Smart Infrastructure Systems

RF to THz Electronic Devices and Systems
 Nanoelectronic Devices and Systems
 Digital Signal Processing, Image Processing, Computer Vision
 Wireless Communication and Networks
 Stochastic Geometry

Engineering, Science, and Technology Entrepreneurship****English***

African American
 Creative Writing++
 Drama
 Early American (to 1865)
 Irish Studies
 Latino/a Studies
 Literary Theory
 Middle American (from the Civil War to 1930)
 Modern British
 Novel
 Old and Middle English
 Poetry
 Post 1930 American Literature
 Prose Fiction
 Renaissance
 Restoration and 18th Century
 Romantic and Victorian

Global Affairs

International Peace Studies
 Sustainable Development
 Global Affairs + [Specialization]

Global Health****History***

Latin American History
 Medieval History
 Modern European History
 United States History

History and Philosophy of Science

Analytic Philosophy of Science and Epistemology
 History of Astronomy and Physics

THE GRADUATE SCHOOL

History and Philosophy of Biology 1700 to 1980	Language and Literatures	Psychology
History and Philosophy of Economics	Manuscript Studies	Cognition, Brain, and Behavior
History and Philosophy of Mathematics	Music	Clinical Psychology
History of the Philosophy of Science	Philosophy	Developmental Psychology
Intellectual History of Science 1600 to 1950	Theology	Quantitative Psychology
Medieval Natural Philosophy and Medicine	Musical Arts	Romance Languages and Literatures*
Philosophy of Contemporary Physics	<i>See Sacred Music</i>	French and Francophone Studies—Middle Ages, Renaissance, 17th-century Classical, 18th- century Enlightenment, 19th Century, 20th Century
Philosophy of Mind and Neuro- science	Peace Studies	Iberian and Latin American Stud- ies—Medieval, Golden Age, Colonial Spanish-American, Modern Spanish Pen-insular, Modern Spanish-American Periods; Gender Studies
Science and Literature	Peace Studies and Anthropology	Italian Studies—Italian Literature: Medieval, Renaissance, Modern; Art History; Architectural His- tory; Film Studies; Translation; History; Philosophy; Music
Scientific Revolution Studies	Peace Studies and History	
Social History of Medicine and Technology	Peace Studies and Political Science	
Italian	Peace Studies and Psychology	
Medieval Literature	Peace Studies and Sociology	
Renaissance Studies	Peace Studies and Theology	
18th- and 19th-Century Literature and Culture	Philosophy	
Modern Literature and Culture	Ancient Philosophy	Sacred Music*
Religion and Literature	Contemporary European Philoso- phy	Choral-Vocal Concentration
Cartography and Literature;	Epistemology	Organ Concentration
Italian Cinema	Ethics	
Literature	Logic	Sociology
Classics	Medieval Philosophy	Comparative/Historical Sociology
East Asian Studies	Metaphysics	Cultural Sociology
French	Modern Philosophy	Education
German	Philosophy of Language	Gender and Family
Irish Studies	Philosophy of Mathematics	Political Sociology
(See also Italian and Spanish)	Philosophy of Mind	Race and Ethnicity
Mathematics	Philosophy of Religion	Religion
Algebra/Algebraic Geometry	Philosophy of Science	Research Methods
Complex Analysis	Political Philosophy	Social Networks
Differential Geometry	Physics	Social Movements/Political Sociol- ogy
Discrete Mathematics	Astrophysics	Social Psychology
Logic	Atomic Physics	Social Stratification
Mathematical Physics	Biophysics	Stratification and Inequality
Partial Differential Equations	Condensed Matter Physics	Theory
Topology	Elementary Particle Physics	Work, Economy, and Organiza- tions
Medieval Studies	Network Physics	Spanish
Art History	Nuclear Physics	Latin American and Iberian Cultural Studies
History	Statistical Physics	Film Studies
	Political Science	Literary Theory
	American Politics	
	Comparative Politics	
	Constitutional Studies	
	International Relations	
	Political Theory	

Literature

Theology

Biblical Studies*
 Christianity and Judaism in
 Antiquity—Hebrew Bible and
 Judaica, New Testament and
 Early Church
 Early Christian Studies*
 History of Christianity—Early
 Church, Medieval Studies,
 Reformation Studies, Modern
 Studies
 Liturgical Studies
 Master of Arts (Summer)
 Moral Theology/Christian Ethics
 Studies in Spirituality
 Systematic Theology
 Professional Studies*
 (Master of Divinity Program)
 Theological Studies*
 Theology and Peace Studies
 Theology and the History and
 Philosophy of Science Program
 World Religions and World
 Church

ACADEMIC REGULATIONS

Please note:

The following information represents the minimum standards established by the Graduate School. Individual departments may require higher standards. Students are expected to be fully cognizant of their department's requirements.

No exceptions to the following policies and procedures will be valid without the formal written approval of the Graduate School.

Admission to the Graduate School

Degree Applicants

Applicants for admission to a degree program in the Graduate School must hold a bachelor's degree or its equivalent from an accredited American college or university or from a foreign institution of acceptable standing by the time of graduate matriculation. If at that time an admitted applicant does not hold a bachelor's degree, the Graduate School admission is void. The applicant should have earned at least a B average (3.0 on a 4.0 G.P.A. scale) in her or his undergraduate major courses and should meet the level of academic achievement that implies a developed ability for advanced study and independent scholarship.

An applicant may seek admission to degree-seeking status in either a master's or doctoral program, or to non-degree status.

Admission to a graduate degree program is not equivalent to admission to candidacy for the degree. It should also be noted that admission to the master's program does not mean admission to the associated doctoral program upon completion of the master's program. A separate decision is required for admission into the doctoral program.

Admission to Multiple Degrees

Students seeking admission to more than one program (whether they intend to enroll in only one or both programs) must submit separate applications for each program and be accepted by each. Admission to one program does not guarantee admission to another program. Applicants may seek admission to two programs prior to enrolling, or apply to an additional program after they have begun an initial program. It is pos-

sible for a student to enroll in two master's degree programs, a master's degree program and a Ph.D., or a program in the Graduate School and a professional degree in one of the other colleges or schools in the University. The Graduate School does not allow students to enroll in two Notre Dame doctoral programs simultaneously. The Graduate School will consider only applicants whose past academic performance indicates the potential for success in each of the programs. See "Transfer Credits" on page 26 for further details.

All funding arrangements and degree requirements must be approved in advance by the student's advisor (if he or she has one), the respective program administrators, and the Graduate School.

An applicant who seeks admission to more than one master's degree program in the Graduate School in order to earn two degrees, or an applicant who seeks admission to a degree program in the Graduate School concurrently with a degree program in another school in the University (i.e., Law School, the School of Architecture, or Mendoza College of Business) must submit a separate and complete application for each program. The applicant must also be accepted by each of the cooperating departments. The Graduate School will consider only applicants whose past academic performance indicates the potential for success in each of the programs. In consultation with the appropriate advisors from each unit, the applicant will select a plan of study acceptable to all units. The Graduate School must approve the written plan of study before the student may begin the program. See "Transfer Credits" on page 26 for further details.

ACADEMIC REGULATIONS

Admission to Joint Degree Programs

It is possible for a student to pursue a program of study combining two programs and leading to a joint degree. An applicant who seeks to earn a joint degree, either master's or Ph.D., must submit a separate and complete application to each program and be accepted by both. The relevant departments must agree upon a plan of study defining what will constitute the joint degree program, and the approved written plan must be on file with the Graduate School before the student may begin the program.

Application Requirements

An applicant for admission to a degree program must complete all of the following:

1. Complete and electronically submit the online application
2. Submit a statement of intent through the online application system
3. Submit a curriculum vitae or resumé through the online application system
4. Arrange for three (3) letters of recommendation to be submitted through the online recommendation system associated with the online application
5. Submit unofficial transcripts from each post-secondary institution through the online application
6. Submit writing samples, if required by the department, through the online application system
7. Submit the application fee by credit card, check, or money order using the payment system

associated with the online application system

8. Arrange for the submission of official Graduate Record Examination (GRE) General Test scores
9. Arrange for the submission of official GRE Subject Test scores if required by the program
10. Arrange for submission of official Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) scores if the applicant's native language or language of college instruction is not English

The online application may be accessed through the Graduate School's website at <http://graduateschool.nd.edu>. Students who have preliminary test scores are encouraged to upload them to the application to expedite the review process.

Students seeking admission to more than one program must submit separate applications for each program.

The application fee must accompany the application. This fee is non-refundable, and may be paid by check, money order, or credit card (see online application for the current application fee).

Application deadlines range from December 1 to February 1 for admission to the following fall semester. Applicants may visit the Graduate School's website to determine the deadline for individual programs. Unless otherwise specified, the application deadline for spring admission is November 1, though some departments have earlier deadlines. Applicants may visit the Graduate School's website to determine the deadline for individual programs. It should be noted that only a few departments offer spring

admission. Therefore, applicants who wish to begin in the spring are advised to consult the department prior to submitting an application.

Beyond these Graduate School admission requirements for all graduate departments and programs, particular programs may require personal interviews and/or submission of special materials, such as portfolios, a supplemental department application, an autobiographical statement, etc. Applicants should consult the individual department or program to learn about additional requirements and submission procedures.

The Graduate Record Examination (GRE) is offered at sites in the United States and abroad. The annual schedules and other information about the GRE can be obtained online at <http://www.gre.org> or from Educational Testing Service (ETS), Graduate Record Examination, Box 6000, Princeton, NJ 08541-6000, USA. If you need to call about the GRE, telephone the Educational Testing Service at (609) 771-7670.

The Test of English as a Foreign Language (TOEFL) and the International English Language Testing System (IELTS) are offered several times each year at sites in the United States and abroad. International students, except those whose native language or language of college instruction is English, must submit TOEFL or IELTS scores as part of their application to demonstrate a sufficient command of English to meet the requirements of their field. If not available locally, the annual schedules and other information about the TOEFL can be obtained online at <http://www.toefl.org> or from Educational Testing Service (ETS), TOEFL, Box 6151, Princeton, NJ 08541-6151, USA. If you need to call about the TOEFL, telephone the Educational Testing Service at (609) 771-7100.

ACADEMIC REGULATIONS

Information on the IELTS can be obtained online at <http://ielts.org>.

Non-Degree Applicants

An applicant for admission to a non-degree program must complete all of the following:

1. Complete and electronically submit the online application
2. Submit a statement of intent through the online application system
3. Submit a curriculum vitae or résumé through the online application system
4. Submit unofficial transcripts from each post-secondary institution through the online application
5. Submit the application fee by credit card, check, or money order using the payment system associated with the online application system

A non-degree applicant may seek admission as a departmental non-degree student or as an unclassified student in the Graduate School. A graduate student who is dismissed from his or her program of study for academic reasons cannot be admitted as a non-degree student.

A departmental non-degree student is one who has been admitted to a program but does not seek an advanced degree from the University. An applicant with degree intent who lacks one or more admission requirements may be admitted temporarily to this non-degree status at the discretion of the program and with the approval of the associate dean of recruitment and admissions. The student may register for one to 15 credit hours in any graduate courses for which he or she meets the course prerequisites. However, no

student initially admitted to non-degree status will be admitted to degree status until all admission requirements have been satisfied. No more than 12 credit hours earned by a student while in non-degree status may be counted toward a degree program. Admission as a departmental non-degree student does not guarantee later admission as a degree-seeking student.

An unclassified student is one who is admitted to the Graduate School in a non-degree status, but who is not a member of a particular department or program. Such a student may, with the approval of the Graduate School, take courses in any graduate program, subject to approval by the program. This category is usually open to non-degree-seeking students who wish to take courses in more than one program or students who have completed their degree programs but wish to continue at the University with graduate student status. No more than 12 credit hours earned by a student while in non-degree status may be counted toward a degree program. Admission as an unclassified non-degree student does not guarantee later admission as a degree-seeking student.

Visiting Students, Research Visitors, and Auditors

A visiting student is normally a degree-seeking student at another university who enrolls for credit in select courses at Notre Dame. Unless otherwise arranged by the home university and Notre Dame, the visiting student is considered a non-degree student at Notre Dame and follows the same application and enrollment procedures as a non-degree student.

A research visitor is normally a degree-seeking student in another university who comes to Notre Dame to conduct research with a faculty member, but does not register or enroll in any courses at Notre Dame. The researcher

is not a student at Notre Dame, and is therefore not required to apply to the Graduate School for admission. The appointment process is completed at the request of the program in which the supervising faculty member is appointed. Research visitors are not eligible for benefits.

An auditor is a non-degree student who meets the course prerequisites but receives no academic credit. With the permission of the instructor and the program chair, a degree-seeking student may also audit courses. Audited courses may be recorded on a student's permanent record only if the student submits the proper request form and if he or she attends the course throughout the entire semester. A recorded audit is graded V. Incomplete audits are not recorded. The audit grade of V cannot be changed to a grade with credit after the sixth class day.

In the academic year, full-time graduate students may audit courses without charge. Part-time graduate students who audit courses will be charged the normal audit fee of one-half the current credit hour fee.

In the summer session, there is no free audited course. Any course taken or audited in the summer session will be charged the full price.

Acceptance

Official acceptance to programs in the Graduate School is granted only by the Graduate School. Applicants will be informed officially of the decision on their application by the Graduate School, through the online application system.

Applicants who intend to accept offers of admission are required to confirm their acceptance by completing the acceptance/declination of offer form through the online application system.

Council of Graduate Schools Policy on Accepted Offers of Admission

In accordance with a resolution passed by the Council of Graduate Schools in the United States, the following policy is in effect:

By accepting an offer of financial aid (such as a graduate scholarship, fellowship, traineeship, or assistantship) for the next academic year, the enrolled or prospective graduate student completes an agreement that both the student and graduate school expect to honor. When a student accepts an offer before April 15 and subsequently desires to withdraw, the student may submit a written resignation for the appointment at any time through April 15. However, an acceptance given or left in force after April 15 commits the student not to accept another offer without first obtaining a written release from the institution to which a commitment has been made. Similarly, an offer made by an institution after April 15 is conditional on presentation by the student of a written release from any previously accepted offer. It is further agreed by the institutions and organizations subscribing to this resolution that a copy of the resolution should accompany every scholarship, fellowship, traineeship, and assistantship offer.

Registration

Enrollment in the University

All degree and non-degree graduate students must both register and complete the ND Roll Call process each semester during the dates and times announced by the University Registrar. Any admitted student who fails to register and complete the ND Roll Call process for one semester or more must seek re-instatement from the department and then from the Graduate School upon return.

Assignment of Credit in the Graduate School

The Graduate School adheres to the same principles set forth in the Undergraduate Academic Code governing the award of credit for coursework.

A student may receive credit only for classes for which the student is duly registered.

Credits for all courses are reported in "semester hours." A semester hour of credit represents approximately 750 minutes of classroom instruction, which is equal to one 50-minute class period per week or its equivalent throughout a fifteen-week semester ($1 \times 50 \times 15 = 750$), plus a minimum of two hours of out of class student work per week or its equivalent throughout a fifteen-week semester. A semester hour of credit for laboratory, drafting, or studio work represents approximately double the time required for a semester hour of credit for classroom instruction.

Full-Time and Part-Time Status

A full-time student is one who registers for at least nine credit hours per semester. All degree-seeking students are expected to maintain full-time status and to devote full time to graduate study. No degree student may be employed, on or off campus, without the express permission of his or her program and the Graduate School.

A non-degree student must register for at least nine credit hours per semester, or six in the summer session, to claim full-time status.

A student who registers for less than nine credit hours per semester will be considered part-time.

During the academic year, students who are enrolled in summer-concentrated degree programs with year-round training (programs in which

a predominance of credit hours are taken during the summer term) are considered full-time if they register for a program-required course in the fall or spring semester.

Residency and Non-Residency Status

Residency status is determined by a student's continual presence or non-presence on campus. If a student is on campus a majority of the days of a week or a majority of weeks per month, he or she will be considered in residence. If a student is not present on campus in this fashion, he or she will be considered a non-resident student. With the exception of library privileges, a student classified as a non-resident cannot use University services, such as meal plans, student housing, and athletic facilities. Resident status is initiated by the student when registering and verified by their program of study.

Continuous Registration

To maintain their student status, all students must satisfy the continuous registration requirement by both registering for a graduate-level course relevant to the student's program and completing the ND Roll Call process. A student who is pursuing degrees in the Graduate School and in another school in the University concurrently meets the continuous enrollment requirement by registering in either program. Any exception to this rule, including a leave of absence, must be approved by the Graduate School.

Degree students who have completed the coursework requirement for their degree must register for at least nine credit hours per semester, including the final semester in which they receive their degree. These credit hours should consist of either resident or non-resident thesis or dissertation research

ACADEMIC REGULATIONS

within their department. Students registered for nine credit hours may be considered full-time students whether or not they are in residence. Students not in residence and taking nine credit hours pursuant to continuous enrollment requirements are charged a special reduced registration fee.

Summer Registration Requirements

Continuing students, i.e., degree-seeking students who are eligible to continue their studies in the fall semester, who are not receiving an academic stipend during the summer months may have access to University facilities and services from May through August without registering for academic credit or completing the ND Roll Call process in the summer session. Students who are enrolled full-time during the academic year are considered full-time in the summer.

Incoming students who are full-time admits, but choose to start in the summer term, are considered full-time students in the summer with any registration, including zero credits. Graduate students receiving a summer stipend and conducting independent research must register for their program's zero-credit "Independent Summer Research" section. Registering for this course will ensure proper classification for tax purposes. Only those students both actively engaged in research and receiving a stipend are eligible for this course. The sections of this course will be coded to run through the entire summer term in order to align with each of the summer pay periods.

Semester of Graduation

Degree students must register and complete the ND Roll Call process during the semester in which they plan to graduate. Students graduating in the fall or spring semester must register for

nine credits; students graduating in the summer session may register for zero credits.

Maximal Registration

During each semester of the academic year, a graduate student should not register for more than 15 credit hours of graduate courses, i.e., 60000 through 90000-level courses.

In the summer session, a graduate student should not register for more than 10 credit hours.

Audited courses not taken for a grade do not count toward the maximal credit hour limit.

Courses

Course Numbers

Courses numbered 60000 and above are typically taken by graduate students. Qualified advanced undergraduates may be admitted to these classes with the permission of the instructor and the approval of the chair.

Courses numbered 70000 and above are advanced graduate courses open only to students who have completed the prerequisites.

It is the expectation of the Graduate School that all full-time graduate students enroll in graduate-level coursework. Therefore, full-time students are expected to register for at least 3 hours of credit at the 60000 level or higher every semester that they are enrolled, except with the permission of the associate dean for academic affairs in the Graduate School.

The advanced undergraduate courses numbered 40000 – 59999 may be taken to satisfy up to six hours of graduate credit requirements. Grades in these courses will count towards the

student's G.P.A. Programs may place additional constraints on the use of 40000 – 59999 level courses to meet their degree requirements.

For purposes of progress within a graduate department or program of study or admission to degree candidacy, no graduate credit is allowed for courses below the 40000 level.

Add/Drop Policy

A student may add courses through the first six class days of the semester. A student may add courses after this time only on the recommendation of the program and with the approval of the Graduate School.

A student may drop courses at his or her discretion through the first six class days of the fall or spring semester. To drop a course after this period and up to the last day for course discontinuance (see the Graduate School calendar for the exact date), requires the approval of the chair or the director of graduate studies of the program offering the course, the student's advisor, and the Graduate School.

A course may be dropped after the last day for course discontinuance only in cases of serious physical or mental illness incurred by the student or an immediate family member of that student. Courses dropped after this period will be posted on the student's permanent record with the grade of W.

If the student is registered for 12 or more credits, a course taken for credit can be changed to an audited course until the end of the sixth class day. An audit request form must be submitted to make this change. Only in cases of serious physical or mental illness can a course be changed from credit to audit after the deadline, and only until the end of the term. No changes can be made once a semester has been completed.

ACADEMIC REGULATIONS

Grades

Listed below are graduate grades and the corresponding number of quality points per credit hour. It is the expectation of the Graduate School that all courses taken at the graduate level will be graded by the level of the course, not by the status of the enrolled student.

Grade	Quality Points/Other
A	4.000
A-	3.667
B+	3.333
B	3.000
B-	2.667
C+	2.333
C	2.000
C-	1.667
D	1.000
F	0.000
I	0.000 (until Incomplete is removed)
NR	Not reported
S	Satisfactory
U	Unsatisfactory
V	Auditor
W	Discontinued with permission

Grades of C- and D are awarded in the Graduate School and are used to calculate both semester and cumulative G.P.A.; however, they will not be accepted for completion of graduate degree requirements, specific required coursework, and/or total credit hours for completion of coursework. If a student receives lower than a grade of C in a required course, he or she must either retake the same course or its equivalent as determined by the program to fulfill the degree requirement.

Under exceptional circumstances, a student receives the temporary grade of I when he or she has not com-

pleted the requirements for a 60000 or higher-level graduate course within the semester or summer session. No grade of I can be given for courses below the 60000 level or to graduating students in the final semester or final summer session of a terminal degree program.

The grades of S and U (Satisfactory and Unsatisfactory) are used in courses without semester credit hours, as well as in research courses, departmental seminars, colloquia, workshops, directed studies, field education, and skills courses. These courses, if given the grade of S, do figure in a student's earned semester credit-hour total but do not figure in the computation of the G.P.A. No credit is given for a grade of U.

The grade of V (Auditor) does not have quality-points attached to it. It is the only grade available to the registered auditor. The audit must be requested before the sixth class day of the semester. The audited class is made part of the student's permanent record, and the auditor should attend the course throughout the entire semester. The grade of V cannot be changed to a credit-earning grade. Normally, graduate students are limited to auditing a maximum of two courses per semester.

The grade of W (discontinued with permission) is given for a course that a student is allowed to drop after the mid semester point. Approval of the grade of W is required by the associate dean of academic affairs in the Graduate School.

Incomplete Coursework

Students should complete the work of graduate courses at the 60000-90000 level during the regular academic term in which they are taken. This expectation of students should also guide faculty members who teach graduate courses. That is, faculty are obligated to evaluate and grade graduate work

by the end of the term in which the course is offered.

A grade of "Incomplete" (I) should be given only in exceptional circumstances when there are compelling reasons. When a student receives a grade of I, he or she has 30 calendar days from when grades were due (for the semester in which the I was given) to complete the coursework for a grade. The instructor of record then has 14 calendar days to report the grade. If the coursework is not completed by this date, the grade of I will be changed permanently to a grade of F. Extensions for Incompletes require formal approval from the associate dean for academic affairs in the Graduate School. The associate dean reserves the right to seek appropriate documentation from the Office of Disability Services if a request for an extension beyond the usual 30 calendar days is made for mental or physical health reasons.

Grade Point Average

Quality point values are used to compute the student's G.P.A. The G.P.A. is the ratio of accumulated earned quality points to the accumulated attempted graded semester credit hours. Only courses taken at Notre Dame are calculated for a student's G.P.A.

Continuation in a graduate degree program, admission to degree candidacy, and graduation require maintenance of at least a 3.0 (B) cumulative grade point average (G.P.A.).

An adequate G.P.A. is only one factor taken into consideration in determining a student's qualifications for an advanced degree. Degree students should be aware of their program's performance criteria. The program and the Graduate School annually evaluate each graduate student's overall performance on the basis of these criteria.

Transfer Credits

A program may accept coursework completed at another accredited university toward meeting its degree requirements. A student may transfer credits earned at another accredited university only if: (1) the student has degree-seeking status at Notre Dame; (2) the courses taken are graduate courses appropriate to the Notre Dame graduate program, and the student had graduate student status when he or she took these courses; (3) the courses were completed within a five-year period prior to admission to a graduate degree program at Notre Dame, or while enrolled in a graduate degree program at Notre Dame; (4) grades of B (3.0 on 4.0 scale) or better were achieved; and (5) the transfer is recommended by the program and approved by the Graduate School.

These five requirements also apply to the transfer of credits earned in another graduate program at Notre Dame.

A student transferring from an unfinished master's program may not transfer more than six semester credit hours into either a Notre Dame master's or Ph.D. program.

If the student has completed a master's or Ph.D. program, he or she may transfer up to nine semester credit hours to a Notre Dame master's program and up to 24 semester-credit hours to a Notre Dame Ph.D. program. Grades for transferred courses are not included in the student's Notre Dame G.P.A.

With advanced approval from the graduate program of study, a Notre Dame undergraduate who is registered for graduate courses at Notre Dame may use this coursework to meet graduate program requirements. These credits cannot be used to satisfy both undergraduate and graduate degree requirements. However, students in an

integrated bachelor's/master's degree program may count up to six credits toward both degrees.

Graduate Student Status

Access to Computing Services

The University of Notre Dame NetID accounts and related services are intended for faculty, staff, and currently registered students. A student who fails to register and complete the ND Roll Call process by the date announced by the Registrar will forfeit the right to access his or her NetID account and related services. University computing resources supplied by way of the NetID are normally available to a student for up to 60 days after his or her graduation date. A student granted a leave-of-absence would normally retain access to University computing services for up to two semesters. A student who is separated from the University due to an academic suspension, academic dismissal, or withdrawal will no longer have access to University computing services, unless an extension has been approved by the dean of his or her college. A student attending Notre Dame for the summer only, with a non-degree seeking status, will normally retain access to University computing service for up to 60 days after the August graduation date. A student who is separated from the University for other reasons will no longer have access to University computing services.

Leave of Absence

For exceptional reasons and on the recommendation of the program, a student in good academic standing may request a leave of absence for a maximum of two consecutive semesters. A request for a leave of absence must be made before the first class day

of the semester in which the leave is taken, and the associate dean for academic affairs in the Graduate School must approve all leaves of absence. If, for some urgent reason, a student is allowed to leave the University after the beginning of the semester, the withdrawal procedure must be followed. If the student does not return at the end of the leave of absence period, he or she is no longer considered a student at Notre Dame and must go through the readmission process if he or she wishes to complete the program at a later date.

In the case of a medical leave of absence, clearance from the University Health Center or University Counseling Center is required prior to readmission.

Medical Separation from Academic Duties

Students enrolled in the Notre Dame Graduate School who wish to temporarily interrupt their programs for medical reasons must make an official request to the Graduate School. Students are eligible under this policy if they have a "serious medical condition." For purposes of this policy, "serious medical condition" means a medical condition that (1) requires multiple-day hospitalization OR (2) renders the student unable to engage in coursework and all other Graduate School-related duties for a period of at least ten (10) calendar days. Written certification by a physician that the student has a serious medical condition as defined in this policy must be submitted to the Graduate School as soon as the need is foreseen (for emergency requests). In situations involving childbirth or adoption, see the Childbirth and Adoption Accommodation Policy. In all cases, regardless of the nature of the medical condition, the duration of the separation will be as certified by the physician up to a

ACADEMIC REGULATIONS

maximum of six weeks. Students may utilize this medical separation policy two non-consecutive times during their graduate studies. Should students need more than six weeks at any one time, they must withdraw from the University. Leaves of absence for one semester or more for medical or other reasons are governed by the Graduate School.

Childbirth and Adoption Accommodation Policy

The childbirth and adoption accommodation policy is intended to assist graduate students who are new parents. Unlike the medical separation policy that covers any medical condition, this accommodation policy addresses a single set of circumstances: new parenthood. It is not a leave of absence; it is an accommodation. Students maintain their standing as students, are provided relief from full-time responsibilities and academic deadlines for up to one semester, and are eligible for financial support.

Programs are encouraged to work out specific arrangements with students, on a case-by-case basis, within the broad framework of this policy.

For the full text of this policy, see the “Childbirth and Adoption Accommodation Policy” on page 96.

Withdrawal from the Program

To withdraw from the University before the end of the semester, a student must inform the program and the Graduate School, and complete the Registrar’s Separation from the University Form.

Upon approval of the withdrawal, grades of W are given when a student withdraws after the mid-semester course discontinuance deadline has passed. If a student withdraws before this deadline, the courses in which

the student was registered will not be recorded. If a student drops out of the University without following the procedure described above, a grade of F is recorded for each course.

To re-enter a program, the student must follow the readmission process. Credits for any courses or examinations will be forfeited if the student interrupts his or her program of study for five years or more.

In the case of a health withdrawal, the Graduate School may require a recommendation from the University Health Center or University Counseling Center regarding the student’s readiness to resume academic work prior to readmission.

The University reserves the right to require the withdrawal of any student when academic performance, health status, or general conduct may be judged clearly detrimental to the best interests of either the student or the University community.

Assessment of Student Progress

All students should receive written feedback annually. This may come from the advisor, the area coordinator (or faculty member responsible for the area in which the student is working), or the director of graduate studies.

If an advisor has serious concerns about a student’s academic performance or progress to degree, he or she should communicate this to the student in written form. This should be copied or forwarded to the director of graduate studies. If the advisor’s recommendation calls into question the student’s suitability for the program, the director of graduate studies will issue a warning letter to the student that specifies the concerns and the steps necessary to correct the situation, as well as the consequences of continued substandard academic performance.

If the student’s advisor happens to be the director of graduate studies, this letter will be then initiated by the chair of the department. The warning letter should specify a specific date when the student’s progress will be re-evaluated. A copy of the warning letter should be sent to the associate dean for academic affairs in the Graduate School.

If the student does not meet the stipulations outlined in the warning letter within the timeframe specified, the student will be either put on probation or dismissed from his or her program of study.

Graduate Student Status Designations

There are two status designations available to graduate students: in good standing and on probation. A graduate student can only have one designation, per program, at any given time.

In Good Standing

Graduate students who are enrolled and making satisfactory progress in their program of study are considered in good standing. Students must be in good standing to receive a graduate degree.

On Probation

A student who does not meet the stipulations within the timeframe outlined in the warning letter may be placed on probation. On probation status is intended to offer a student a final opportunity to correct deficiencies in his or her academic progress. Normally, a student will be on probation one or, at most, two semesters.

A student on probation must complete the stipulations outlined in the probation letter within the timeframe outlined or will be dismissed from his or her program of study.

ACADEMIC REGULATIONS

Students on probation are ineligible for financial support from the Graduate School (stipend, full tuition, health subsidy, and professional development funds) except for a tuition scholarship that covers eight of the nine credit hours required to maintain full-time status. While on probation, if a student does meet the stipulations within the timeframe outlined in the probation letter, as decided by the program, the student will return to in good standing status the next semester of enrollment.

Probation Initiated by the Graduate School

In addition to the probation letter initiated by the student's program of study, there are three ways in which a student may be placed on probation by the Graduate School. These are:

1. A cumulative grade point average below 3.0 in any two semesters;
2. A failure to pass candidacy exams by the end of the eighth semester;
3. Earning a U in research for two consecutive semesters.

Students who are placed on probation by the Graduate School will receive an official letter from the associate dean for academic affairs in the Graduate School that informs them of their status change.

Dismissal of a Student

Failure of a student to meet the stipulations within the timeframe outlined in either the warning letter or the probation letter may lead to dismissal from the program.

A student can be immediately dismissed from his or her program of study for the following reasons without a warning letter or a period of probationary status.

Extreme Under-performance: This dismissal will be applied to a student whose performance is deemed wholly unacceptable by the student's advisor, director of graduate studies, or program faculty. A semester G.P.A. below 2.5 in any single semester, or below 3.0 for two consecutive semesters; three consecutive U grades in research are examples of extreme underperformance.

Inability to Secure a Laboratory/Advisor: In some cases, a student may not be able to secure a laboratory and/or advisor. Normally, the student will be given funding for the remainder of the semester in which the student has registered. If the student and the director of graduate studies are unable to find an advisor, the student may be dismissed from the program.

Threat to Health and/or Safety: In rare circumstances, continued enrollment of a graduate student may constitute a serious disruption of the residential community or the academic environment. A student may be dismissed if: (a) The student poses a direct threat to the health or safety of himself or herself or others, or has seriously disrupted others in the student's residential community or academic environment; or (b) the student's behavior or threatening state is determined to be the result of a medical condition, or the student refuses to cooperate with efforts deemed necessary by the University Health Services and/or the University Counseling Center to evaluate the cause of the student's behavior or threatening state. In some circumstances, the level of care and accommodation recommended may exceed the resources or appropriate staffing capabilities of the University or may be beyond the standard of care that University Health Services can be expected to provide or monitor.

The Graduate School is responsible for monitoring and assessing the academic progress of its students. However, there

are other reasons for which a student can be disciplined, up to immediate dismissal from his or her program of study. For more details on these policies, please consult *du Lac: A Guide to Student Life* at <http://dulac.nd.edu>.

Students will be notified in writing, by the director of graduate studies, of the decision to dismiss them from their program of study for academic reasons. This notification will also be sent to the associate dean for academic affairs. The student may appeal the decision per the grievance and appeal procedures.

Academic Integrity

Integrity in scholarship and research is an essential characteristic of the academic life and social structure of the University. Any activity that compromises the pursuit of truth and the advancement of knowledge besmirches the intellectual effort and may undermine confidence in the academic enterprise. A commitment to honesty is expected in all academic endeavors, and this should be continuously emphasized to students, research assistants, associates, and colleagues by mentors and academic leaders.

Violation of integrity in research/scholarship includes, but is not limited to: plagiarism; deliberate fabrication or falsification in proposing, performing, or reporting research; or other deliberate misrepresentation in proposing, conducting, reporting, or reviewing research. Misconduct in research/scholarship does not include errors of judgment; errors in recording, selection, or analysis of data; differences in opinions involving interpretation; or conduct unrelated to the research process. Misconduct includes practices that materially and adversely affect the integrity of scholarship and research.

Plagiarism is a form of misconduct. A person's words and ideas are his or her

ACADEMIC REGULATIONS

own; they belong to the individual and should be considered the individual's property. Those who appropriate the words and/or ideas of another, and who attempt to present them as their own without proper acknowledgement of the source, whether intentional or not, are committing plagiarism or intellectual theft. It is assumed that all work submitted by a student represents the student's own ideas and work. Verbatim copying, paraphrasing, adapting or summarizing the work of another, regardless of the source – whether books, journals, periodicals, websites, or other forms of media – must be properly cited. Any representation of the work of another that is not properly referenced is considered to be plagiarism. Ignorance of what constitutes plagiarism is not a defense to an allegation of a violation of the academic integrity policy. It is the responsibility of students to familiarize themselves with this definition of plagiarism and to learn proper citation techniques.

Any person who has reason to believe that a violation of this policy has occurred shall discuss it on a confidential basis with the department chair or director of the appropriate institute. If a perceived conflict of interest exists between the chair/director and the accused, the next highest academic officer shall be notified of the charge. The chair/director shall evaluate the allegation promptly. If it is determined that there is no substantial basis for the charge, then the matter may be dismissed with the fact of dismissal being made known to the complainant and to the accused if he or she is aware of the accusation. A written summary of charges, findings, and actions shall be forwarded to the dean of the Graduate School as a matter of documentation. Otherwise, the chair will select an impartial panel consisting of three members, one of whom may be a graduate student, to investigate

the matter. The chair will inform the accused of the charges. The panel will determine initially whether to proceed directly to a hearing to further investigate the case, or to dismiss the charges. If the panel decides to proceed directly to a hearing, the hearing will be held within 10 business days (during normal University operations) of the original notification. If the panel decides that further investigation is necessary, it shall immediately notify the chair. If it decides that a hearing is not warranted, all information gathered for this investigation will be destroyed. The utmost care will be taken to minimize any negative consequence to the accused.

The accused party must be given the opportunity to respond to any and all allegations and supporting evidence at the hearing. The response will be made to the appointed panel. The panel will make a final judgment, recommend appropriate disciplinary action, and report to the chair in writing. The report will include all of the pertinent documentation and will be presented within 30 business days (during normal University operations) after meeting with the accused. Copies of the report are to be made available to the accused, the chair, and the dean of the Graduate School. If a violation is judged to have occurred, this might be grounds for dismissal from the University; research/scholarship violations might be reported to the sponsor of the research effort (e.g., NSF, NIH, Lilly Foundation, etc.), if appropriate.

If the student chooses to appeal, he or she must address the appeal in writing to the dean of the Graduate School within 10 days. The student has the right to appear before the dean or his or her delegate. The dean may decide to appoint an ad hoc committee to handle the appeal, if deemed necessary.

Violations of academic integrity by individuals who are not students are

governed by different rules; students who are working on externally sponsored programs may also be covered by sponsor-mandated rules. Contact the Office of Research's director of research compliance for further information.

The penalty for a student who admits wrongdoing should be determined by the graduate committee of the student's department or program. Any student who is found in violation of integrity in research and/or scholarship can be dismissed from the University.

Falsification of Academic Credentials

A student who has been admitted to a graduate degree program based in part upon a previously earned academic degree and is found to have intentionally misrepresented this information will be immediately dismissed from his or her program of study and will be barred from future graduate work at the University.

A current student or a student who has recently left the University without completing a degree who then claims to have earned said degree will be immediately dismissed from the program of study (if applicable) and barred from future graduate work at the University.

Grievance and Appeal Procedures

Students follow the grievance and appeal procedures of the program in which they are studying. Appeals beyond the program are made directly to the dean of the Graduate School.

For full details regarding the program resolution process and the formal appeal procedure, see "Appeal Procedure for Graduate Students" on page 95.

Degree Requirements

The Master's Degree

The goal of the University master's programs is to address all aspects of a student's development as he or she transitions from a student to a professional. To this end, the Graduate School expects that the student will become knowledgeable of the broad scope of the discipline. The student should also have the capacity to think through ethical issues raised by their coursework and/or research, and to weigh important implications within value systems. Finally, students should be professionally prepared so that when they assume their careers, they can do so with confidence. These goals should be reflected in the requirements for the degree.

In addition to the following Graduate School requirements, individual programs may have higher standards. Students are expected to know their program requirements.

Credit Hours

At least thirty (30) credit hours are required for the master's degree. Some programs may require more. These credit hours are earned through a combination of coursework and/or research.

Residency

The minimum residency requirement for the master's degree is registration at full-time status for one semester during the academic year, or for one summer session.

Foreign Language Requirement

The Graduate School does not require foreign language reading proficiency for the master's degree. However, some programs do have this requirement.

Students should consult their programs concerning this requirement.

Time Limits

All requirements for the master's degree must be completed within five years.

A master's program that is pursued during the summer and the academic year must also be completed within five years.

A student attending summer sessions only must complete all requirements within seven years.

Thesis Directors

Each student is assigned an advisor from the time of enrollment. This may initially be the director of graduate studies, but an individual advisor or thesis director will be chosen as soon as practicable, following the program's policies.

Advisors and thesis directors are chosen from the tenured and tenure-track faculty of the student's program or from the faculty in their program who hold a concurrent tenured or tenure-track position at Indiana University School of Medicine – South Bend. There also may be one co-director chosen from the faculty outside (or within) the student's program. A co-director can be chosen from non-tenured and non-tenure-track faculty (e.g., special professional faculty, research professional faculty) if the other co-director is tenured or tenure-track faculty. In exceptional cases, a student may choose a thesis director from the Notre Dame tenured and tenure-track faculty outside the program or department. Arrangements for extra-departmental directors or co-directors must be consistent with program policies and must be approved by the program.

Comprehensive Examination

By the end of the term following completion of the coursework required by the program, the degree candidate must have taken an oral and/or written master's examination demonstrating mastery in his or her field. Failure in either one or both parts of the examination results in automatic forfeiture of degree eligibility, unless the program recommends a retake. If a retake is recommended, it must be completed by the end of the following semester. The Graduate School allows only one retake of the master's examination.

Some programs have an equivalent requirement in lieu of the master's examination. Students are advised to be cognizant of their respective program requirements with regard to the master's examination or its substitute.

Admission to Candidacy

To qualify for admission to candidacy, a student must be in a master's degree program. He or she must be registered and enrolled in the program and must maintain a minimum cumulative G.P.A. of 3.0 in approved coursework. A student who seeks admission to candidacy in a research master's program must also demonstrate research capability and receive program approval of his or her thesis.

Admission to candidacy is a prerequisite to receiving any graduate degree. It is the student's responsibility to initiate their admission to candidacy with their program. The applicable deadline is published in the Graduate School calendar.

Thesis Requirement

The thesis is the distinctive requirement of the research master's degree. With the approval of his or her advisor, the student proposes a thesis topic for program approval. The approved topic is researched and the results

ACADEMIC REGULATIONS

presented under the supervision of a thesis director.

Once the thesis director has approved the thesis for distribution to the readers, the candidate must deliver print or PDF copies, depending on the preferences of the program, to the two official readers appointed by the program. Readers are appointed from among the regular teaching and research faculty of the student's program or department. The thesis director may not be one of the official readers. The appointment of a reader from outside the student's program or department must have the program's approval. Each reader must unconditionally approve the thesis and the program should promptly report the results to the Graduate School.

When the thesis is given to the readers, the candidate should also give a complete copy in PDF to the Graduate School, where it will be reviewed for compliance with the formatting requirements. The formatting editor will review the layout of the document and advise the student of any required changes.

The format of the thesis should follow the guidelines established by the Graduate School; these guidelines can be found online at <http://graduate-school.nd.edu>. The Graduate School reserves the right to reject theses not properly formatted.

Submitting the Thesis

To receive the degree at the next graduation, the master's candidate who is completing a thesis must submit it to the Graduate School on or before the deadline published in the Graduate School calendar. Candidates should be cognizant of deadlines for graduation established by the Graduate School and the program.

The traditional formal thesis must be submitted in electronic form as a PDF

uploaded to the CurateND dissertation and thesis intake site at <https://deposit.library.nd.edu/areas/etd/start>. Only the official submission will be accepted by the Graduate School and cataloged by the Hesburgh Library.

In addition to the formal PDF copy of the thesis and the thesis director's or co-directors' approval to submit, additional submission materials may be required. For the most current list of requirements, students should consult the submission checklist on the Graduate School website.

Candidates must check with their programs for any departmental additions to the Graduate School requirements.

Submission of a Non-Traditional Theses

A student who wishes to complete a non-traditional formal thesis (for example, a multi-media project instead of a more traditional written thesis PDF) should discuss the alternate format with his or her thesis director prior to submitting the thesis proposal. Upon approval at the program level, the thesis director should notify the Graduate School's dissertation and thesis editor by email, and indicate his or her approval of the non-traditional approach.

Once the Graduate School has been alerted to an incoming non-traditional thesis, the student should then arrange to discuss the submission with the dissertation and thesis editor as early as possible in the semester in which he or she intends to graduate.

At a minimum, a non-traditional thesis submission must include:

- The director's approval, either as a digital sign-off on the CurateND intake site, or as a set of printed title pages with the director's original signature; and

- An abstract (in English) that provides a description or analysis of the work.

The title page and abstract are both subject to a formatting review, and must meet the standards required of a traditional thesis.

The title page and abstract should then be submitted through the ETD site. In addition, the degree candidate should upload any relevant digital components of the thesis that he or she wishes to have preserved by the library.

All other master's thesis submission requirements for the traditional written thesis, including deadlines, surveys, and other checklist items, must be observed.

The Doctor of Philosophy Degree

The goal of the University in its Ph.D. programs is to address all aspects of a student's development as he or she transitions from a student to a professional. To this end, the Graduate School expects that the student become an expert in a specific area within her or his discipline. In addition, the student should also become fully competent in the broad scope of the discipline, and be able to engage with others in professional society meetings at a sophisticated level. The student should have the capacity to think through ethical issues raised by his or her research and to weigh important implications within value systems. Finally, students should be professionally prepared so that when they assume their careers, they can do so with confidence. These goals should be reflected in the requirements for the degree.

In addition to the following Graduate School requirements, individual programs may require higher standards. Students are expected to know their program's requirements.

ACADEMIC REGULATIONS

Credit Hours

At least sixty (60) credit hours, or a minimum of 36 credit hours beyond a previously awarded master's degree, are required for the Ph.D. Some programs may require more. These credit hours are earned through a combination of coursework and/or research.

Residency

The minimum residency requirement for the Ph.D. degree is normally full-time status for four consecutive semesters

Foreign Language Requirement

The Graduate School does not have a foreign language requirement, but some programs do. Students should consult their program concerning this requirement.

Responsible Conduct of Research and Ethics Training

The Graduate School requires all Ph.D. students to complete any and all training modules for the Responsible Conduct of Research and Ethics requirements. All students supported by federal grants must be certified in accordance with national guidelines and the policies of the Office of Research. For more information, please consult the Professional Development portion of the Graduate School website at <http://graduateschool.nd.edu>.

Award of Master's Degree to Doctoral Students

A doctoral student may receive the master's degree without taking the master's comprehensive examination on the recommendation of the program and completion of: (a) the coursework required by the program for the master's degree, and (b) all written and oral parts of the doctoral candidacy or Ph.D. qualifying examination. Programs may have additional

criteria, or may choose not to offer a master's degree in this manner; students should consult the program's guidelines.

Time Limit

The student must fulfill all doctoral requirements, including the dissertation, its defense, and the official submission within eight years from the time of matriculation, unless interrupted by approved leave(s) and/or approved childbirth accommodation(s). Failure to complete any of the Graduate School or program requirements within the prescribed period results in forfeiture of degree eligibility.

If, after the eighth year of study, a student has not fulfilled all doctoral requirements, he or she may apply for a one-year dissertation completion status. Students who are granted this status are considered part-time and must register each semester for the equivalent of one credit hour of resident tuition, payable by the student.

Advisors and Dissertation Directors

Each student is assigned an advisor from the time of enrollment. This may initially be the director of graduate studies, but an individual advisor or dissertation director will be chosen as soon as practicable, following the program's policies.

Advisors and dissertation directors are chosen from the tenured and tenure-track faculty of the student's program or from the faculty in their program who hold a concurrent tenured or tenure-track position at Indiana University School of Medicine – South Bend. There also may be one co-director chosen from the faculty outside (or within) the student's program. A co-director can be chosen from non-tenured and non-tenure-track faculty (e.g., special professional faculty, research professional faculty) if the

other co-director is tenured or tenure-track faculty. In exceptional cases, a student may choose a dissertation director from the Notre Dame tenured and tenure-track faculty outside the program or department. Arrangements for extra-departmental directors or co-directors must be consistent with program policies and must be approved by the program.

Candidacy Examination

The examination consists of two parts: a written component and an oral component. The written part of the examination normally precedes the oral part. It is designed, scheduled, and administered by the program. The oral part of the examination is normally taken after the completion of the coursework requirement. If the proposal defense is part of the oral, it should be a defense of a proposal and not of a completed dissertation.

Normally, the candidacy examination is passed, and the dissertation topic approved, by no later than the student's eighth semester of enrollment. A student who fails to meet this deadline will be placed on probation and Graduate School funding will be discontinued.

A board of at least three voting members nominated by the department and appointed by the Graduate School administers the oral part of the examination. (The department may require larger committees.) Normally, this board has the same membership as the student's dissertation committee. Board members are normally chosen from the teaching and research faculty of the student's department, although if approved by the department, a faculty member from another department or another institution may also be appointed to the committee.

Prior to the examination, committees should review departmental regula-

ACADEMIC REGULATIONS

tions for the conduct of the exam, the process of the exam, and voting procedures. Before the exam begins they should inform the candidate of the process of the exam. After completion of the examination, the candidate should be asked to leave the room. Discussion of the candidate's performance should then commence, with the committee ultimately voting on whether that performance merits a passing or failing of the exam. On a board of three, two votes are required to pass. On a board of four, three votes are required to pass. If a department chooses to have five members, four votes are required to pass. A written report of the results of the voting is sent immediately to the Graduate School by a member of the committee, normally the advisor.

In case of failure in either or both parts of the doctoral candidacy examination, the department chair, on the recommendation of a majority of the examiners, may authorize a retake of the examination if this is permitted by departmental regulations. An authorization for retake must be approved by the Graduate School. A second failure results in forfeiture of degree eligibility and is recorded on the student's permanent record.

A candidate has the right to appeal the result of the exam to the dean of the Graduate School on procedural grounds only, not on its substance or on his/her performance. If a retake is granted, an outside monitor appointed by the Graduate School must be present.

Admission to Candidacy

Admission to candidacy is a prerequisite to receiving a doctoral degree. To qualify for admission to doctoral candidacy, a student must: be in a doctoral program, complete the program coursework requirement with a cumulative G.P.A. of 3.0 or better, pass the

written and oral parts of the doctoral candidacy examination, and have the dissertation proposal approved (if this is not part of the candidacy exam).

Admission to candidacy is a prerequisite to receiving any graduate degree. It is the student's responsibility to initiate their admission to candidacy with their program. The applicable deadline is published in the Graduate School calendar.

The Dissertation

In continuing consultation with the dissertation director, the candidate explores research areas in his or her field to formulate a dissertation proposal. The methods of approval of the dissertation proposal are determined by the individual programs.

The department chair or director of graduate studies will appoint a dissertation committee consisting of the dissertation director and at least two readers. (The department may require larger committees.) Normally, the committee is drawn from the membership of the student's oral candidacy board. The student's department or program must approve the appointment of committee members from outside the department and/or the University.

The candidate delivers printed or PDF copies of the finished dissertation, depending on the preference of the program, to the department chair for distribution to the readers.

Readers normally have two to four weeks to read the dissertation, decide whether it is ready to be defended, and so indicate on the appropriate form to the Graduate School. Reader approval of the dissertation for defense does not imply reader agreement or support; it implies reader acknowledgment that the dissertation is an academically sound and defensible scholarly prod-

uct. Only a dissertation that has been unanimously approved for defense by the three readers may be defended.

Even though the dissertation has been approved for defense, revisions may be required. If defects in the dissertation come to light at the defense, the candidate may be asked to revise the dissertation before it is accepted by the Graduate School and the degree is conferred. In that case, it will be the responsibility of the dissertation director, or such person as the committee may appoint, to report to the Graduate School that such revisions have been completed satisfactorily.

When the dissertation is given to the readers, the candidate should also give a complete copy in PDF to the Graduate School, where it will be reviewed for compliance with the formatting requirements. The formatting editor will review the layout of the document and advise the student of any required changes.

The format of the dissertation should follow the guidelines established by the Graduate School and ProQuest. These guidelines can be found online at <http://graduateschool.nd.edu>. The Graduate School reserves the right to reject dissertations not properly formatted.

Defense of the Dissertation

In defending the dissertation, the doctoral candidate supports its claims, procedures, and results. The defense is the traditional instrument that enables the candidate to explore with the dissertation committee the dissertation's substantive and methodological force. In this way, the candidate and the committee confirm the candidate's scholarly grasp of the chosen research area.

Prior to the examination, committees should review departmental regula-

tions for the conduct of the defense, the process of the defense, and voting procedures. Before the defense begins, the committee should inform the candidate of the defense process. After completion of the examination, the candidate must be asked to leave the room. Discussion of the candidate's performance should then commence, with the committee ultimately voting on whether the performance merits a passing or failing of the defense. On a board of three, two votes are required to pass. On a board of four, three votes are required to pass. If a department chooses to have five members, four votes are required to pass. A written report of the results of the voting is sent immediately to the Graduate School by a member of the committee, normally the advisor.

In case of failure of the defense, on the recommendation of a majority of the examiners, another opportunity to defend may be authorized if this is permitted by departmental regulations. An authorization for a second defense must be approved by the Graduate School. A second failure results in forfeiture of degree eligibility and is recorded on the candidate's permanent record.

A candidate has the right to appeal the result of the defense to the dean of the Graduate School on procedural grounds only, not on its substance or on his/her performance. If a retake is granted, an outside monitor appointed by the Graduate School must be present.

Submitting the Dissertation

To receive the degree at the next graduation, the doctoral candidate who has successfully defended his or her dissertation must submit it to the Graduate School on or before the deadline published in the Graduate School calendar. Candidates should be cognizant of deadlines for graduation

established by the Graduate School and the program.

To be accepted by the Graduate School, the dissertation should be prepared according to the formatting guidelines established by the Graduate School and ProQuest. These guidelines can be found online at the Graduate School's website, <http://graduate-school.nd.edu>. For formatting guidance beyond these guidelines, students should follow the formatting custom in their field.

After successfully defending the dissertation and making any necessary text and formatting changes, the candidate must submit the final dissertation to the Graduate School electronically by uploading a PDF of the document to the CurateND dissertation and thesis intake site at <https://deposit.library.nd.edu/areas/etd/start>. Only the official electronic submission will be accepted by the Graduate School and the Hesburgh Library.

In addition to the formal PDF of the dissertation and the dissertation director's or co-directors' approval to submit, additional submission materials may be required; for the most current requirements, students should consult the submission checklist on the Graduate School website.

Candidates must check with their programs for any departmental additions to the Graduate School requirements.

increases in costs should be anticipated.

Tuition

Full-time for a degree-seeking student is defined as nine credit hours per semester.

For the full-time graduate student, the tuition for the academic year 2017–2018 is \$50,864. Tuition for the part-time student is \$2,826 per semester credit hour. Non-resident tuition is \$500 per semester.

In the ESTEEM, ACMS master of science, and Global Health master of science programs, the tuition is divided across the three terms, with 20% charged in the summer, 40% in the fall, and 40% in the spring.

The Data Science master of science program has a tuition rate of \$48,000, charged at \$9,600 per term in each of the five consecutive terms.

A full-time graduate student may audit courses without charge during the academic year. Any course taken or audited in the summer session will be charged the full price.

Academic Year Fees

- Technology Fee: \$250*
- Health Center Access Fee: \$150**
- Graduate Student Activity Fee: \$72***

** The technology fee provides partial funding for the University's enterprise-wide technology infrastructure, which provides all students access to the Internet, e-mail, course ware, campus clusters, ResNet, and a wide array of the latest software. This fee provides for the growth in student services, such as course and degree requirements, Web Registration, and*

FINANCIAL INFORMATION

Tuition and Expenses

Please note: The following tuition, fees, housing, and living costs are for the academic year 2017–2018. Annual

FINANCIAL INFORMATION

value-added Internet-related capabilities.

*** The health center access fee provides students access to all services at the University Health Center and University Counseling Center, including 24-hour medical care and counseling/mental health assistance, and alcohol and drug education programs, as well as health education and wellness programs.*

**** The graduate student activity fee is the responsibility of the student. This fee, charged in the fall to all graduate students, covers the cost of graduate student activities, including but not limited to lectures/seminars, graduate student officer research funds, and office overhead. The fee also funds a competitive award that partially reimburses expenses graduate students incur during travel to conferences and meetings to present work conducted in the students' major fields of study.*

Office of Student Accounts

Telephone: (574) 631-7113

E-mail: stdacct@nd.edu

Web: <http://studentaccounts.nd.edu>

Tuition and fees, as well as any required deposits, are payable in advance at the beginning of each semester. Please note that Notre Dame does not accept credit cards for payment of tuition and fees. Tuition and/or fees not covered by scholarship are the responsibility of the student.

A student may not register for a new semester or receive transcripts, certificates, diploma, or any information regarding his or her academic record until the account has been settled in full.

Separation from the University

Any student who at any time within the school year wishes to withdraw from the University should contact the Office of the Registrar. To avoid failure

in all classes for the semester and in order to receive any financial adjustment, the withdrawing student must obtain the appropriate clearance from the Dean of his or her college and from the Assistant Vice President for Residence Life.

On the first day of classes, a full tuition credit will be made. Following the first day of classes, the tuition fee is subject to a prorated adjustment/credit if the student (1) withdraws voluntarily for any reason on or before the last day for course discontinuance at the University, or (2) is suspended, dismissed, or involuntarily withdrawn by the University, for any reason, on or before the last day for course discontinuance at the University, or (3) is later obliged to withdraw because of protracted illness, or (4) withdraws involuntarily at any time because of military service, provided no credit is received for the classes from which the student is forced to withdraw.

Upon return of the student forced to withdraw for military service, the University will allow him or her credit for that portion of tuition charged for the semester in which he or she withdrew and did not receive academic credit.

Room and board charges will be adjusted/credited on a prorated basis throughout the entire semester.

Students receiving University and/or Federal Title IV financial assistance who withdraw from the University within the first sixty percent (60%) of the semester are not entitled to the use or benefit of University and/or Federal Title IV funds beyond their withdraw date. Such funds shall be returned promptly to the entity that issued them, on a pro rata basis, and will be reflected on the student's University account.

This Withdrawal Regulation may change subject to federal regulations.

Examples of the application of the tuition credit calculation are available from the Office of Student Accounts upon request.

Housing

Telephone: (574) 631-5878

Web: <http://housing.nd.edu>

University housing for married, families and single students is available on or adjacent to the campus.

Accommodations for students with families are available in University Village, a complex of 100 two-bedroom apartments (limited four-bedroom apartments) with washer/dryer, renting for \$520 – \$785 per month, excluding electricity. The Cripe Street Apartments, 24 one-bedroom units, are available from \$625 per month, excluding electricity. A deposit of one month's rent is required.

Accommodations for approximately 140 full-time, degree-seeking single graduate men and women are available in the 36-unit O'Hara-Grace Graduate Residence adjacent to the campus. Each apartment has a kitchen, one-and-one-half baths, living, and bedroom accommodations for four students, renting for \$465 a month (rent includes utilities, local phone and internet connection). Many general and departmental activities are held in Wilson Commons, a center for graduate students located next to the townhouses. The Fischer Graduate Housing apartment complex offers apartments with a kitchen, one full bath, and living and bedroom accommodations for two single students, renting for \$630 a month (rent includes utilities, local phone and internet connection). A deposit equal to one month's rent is required.

Fischer and O'Hara-Grace townhouses are managed by Bradley Company on behalf of the University. For further

FINANCIAL INFORMATION

information, contact (574) 631-8607 or visit the website at <http://www.fog-bradleyco.com>.

Health Insurance

Telephone: (574) 631-6114

E-mail: insurancequestions@nd.edu

Web: <http://uhs.nd.edu>

The student will be automatically enrolled in the University-sponsored plan, and the charge for the premium will be placed on the student's account prior to the start of the academic year. At the beginning of each academic year, the opportunity is provided to show proof of comparable health insurance coverage. If University Health Services accepts this coverage, the charge for the University-sponsored plan will be removed from the student's account by University Health Services.

Information regarding the University-sponsored plan is mailed to the student's home address in July. Additional information is available in University Health Services by contacting the Office of Insurance and Accounts at (574) 631-6114 or referring to the UHS website: <http://uhs.nd.edu/insurance-billing/>.

The cost of the student premium for the 2017–2018 academic year (effective August 15, 2017, to August 14, 2018) is \$2,265. The insurer for the student health insurance policy is Aetna.

Premium information for dependent coverage may be found on the University Health Services website.

The Office of Student Accounts will offer students receiving a stipend from the University the option of paying the premium through deductions from the academic year stipend payments.

Health Insurance Subsidy Program

The Graduate School has a program to subsidize the student premium of University-sponsored student health insurance. The subsidy for 2017–2018 is \$2,265 for degree-seeking students on full stipend support for both the Fall 2017 and Spring 2018 semesters. Students will receive a \$1,132.50 subsidy if they are on full stipend support for only one semester. Eligible students who enroll in the University-sponsored student health insurance between August 15, 2017 and August 14, 2018 and are not charged the full \$2,265 will receive a subsidy pro-rated based on the premium amount. Eligible students who waive the University-sponsored plan by September 15, 2017 will receive a \$200 credit on their student account.

Eligibility

Doctoral students must be in their first eight years of study to be eligible for a health subsidy. Masters' students must be in their first five years of study to be eligible for a health subsidy. A full stipend is defined as the minimum nine-month or 12-month stipend for each degree level. Students should contact their academic department with questions about their subsidy eligibility or funding levels. The Graduate School provides the departments with the subsidy level and eligibility criteria each year.

Procedure

No application for the subsidy is required. University Health Services, the Graduate School, Financial Aid and Student Accounts will automatically process the subsidy for eligible students in October. An audit will be performed early in the spring semester to adjust the subsidy for those students whose eligibility changes in the spring semester.

Tax Obligation

Because students receiving a stipend are not classified as employees of the University, the health insurance subsidy is a taxable benefit. In this case, however, it is regarded as 'taxable but not reportable'. The University will not withhold income tax from a student's subsidy, nor will it report the subsidy to the Internal Revenue Service. Students who receive the subsidy are obligated to self-report the income on their individual income tax returns. Note that the health insurance subsidy may be subject to reporting and withholding if you are an international student.

Worker's Compensation Insurance

Students injured while performing assigned duties in University laboratories are covered by worker's compensation insurance as if they were Notre Dame employees. If a student is injured in this manner, he or she should seek treatment at the Notre Dame Wellness Center, or, if the Wellness Center is closed, at St. Joseph Regional Medical Center. (Students suffering illness or injury not related to assigned duties should visit the University Health Services in St. Liam Hall.)

During a period of temporary inability to perform duties as a result of such injuries, workers compensation provides for continuation of 66.6% (to state limits) of usual income after seven days have passed. Income beyond the limits set by workers compensation is subject to the discretion of department chairs where support is from funds allocated by the Graduate School. Income beyond workers compensation is subject to the discretion of principal investigators and the guidelines of external sponsors where support is from funds provided by research grants.

FINANCIAL INFORMATION

Travel Accident Insurance

Students injured while traveling to present at conferences or on other University business which has been approved by the student's department chair are covered by Notre Dame travel accident insurance. Compensation in set amounts is available for death or loss of arms or legs. Medical expenses in excess of other insurance are paid up to a maximum dollar amount.

Travel Reimbursement

Reimbursement is subject to University travel policy, which can be found on the Controller's website, under Policies and Procedures: <http://controller.nd.edu>

Applications for the following professional development funds can be found on the Resources for Current Students page on the Graduate School website: <http://graduateschool.nd.edu>.

- GSU Conference Presentation Grant Program
- Zahm Research Travel Fund
- Joseph F. Downes Memorial Fund
- Notebaert Professional Development Fund

Financial Support

Exact amounts for the following aid will vary with the type of support and the department. Exact figures can be obtained from the particular department to which the student has been admitted. Initiation and continuation of financial support depends on the student's maintaining good academic standing.

Only full-time, degree-seeking students are eligible for support. Recipients of financial support such as

assistantships or fellowships usually may not accept additional appointments. Rare exceptions are made only on the recommendation of the respective department.

Categories of Support

The University offers three types of financial support to graduate students: assistantships, fellowships, and tuition scholarships. Students may receive one type of support or a combination.

Only full-time, degree-seeking students are eligible for support.

Students must remain in good academic standing to be eligible for continued financial support.

Doctoral students are eligible for assistantships and fellowships funded by the University during their first six years of study. Masters' students are eligible for assistantships and fellowships funded by the University during their first three years of study. There is no eligibility limit for doctoral or masters' students receiving fellowships and assistantships funded from other sources.

Assistantships

An assistantship is an arrangement in which financial support is given to a graduate student who engages in teaching, research, or professional development activities in furtherance of the University's academic mission as well as his or her holistic development in preparation for a professional career. The University recognizes three kinds of assistantships: Teaching, Project, and Research.

The duration of an assistantship may range from a single academic term to a full year. Assistantships may be full (an expectation of 18 hours/week) or half (an expectation of 9 hours/week). Half assistantships may be combined.

During the term of any kind of assistantship, students are expected to make sustained academic progress towards the degree. For doctoral students, progress includes undertaking research that supports their dissertation or is in preparation for it.

If the types of duties the student will be assigned in a new or existing position do not fall primarily into one of the definitions of assistantships below (Teaching, Project, or Research), then the position should be treated as one of paid employment. [See section below titled Paid Employment.]

Teaching Assistantships

Teaching assistantships are awarded to students who perform duties ranging from reading and grading assignments to running discussion sections or labs, or teaching sections of undergraduate courses. (The latter teaching assistantship is designated as "instructor of record" in the Registrar's course listing.) Assistant Rectors are also classified as teaching assistants, based on their role contributing to the holistic development of the graduate by providing experience with mentoring, guiding, teaching, counseling undergraduate students and planning programs and initiatives to further the holistic development of the undergraduate students.

The time commitment for teaching assistantship duties may vary from week to week but will have a typical maximum of 18 hours per week and may not exceed 20 hours per week.

Project Research Assistantships

Project assistantships are awarded to students who engage in research or other activities not directly thesis- or dissertation-related but that are part of the student's professional development. Examples are: assistance with computations for a faculty member's research when that faculty member is

FINANCIAL INFORMATION

in a department other than the student's own, development of conference materials, editing a journal, or assisting a faculty member with developing or coordinating a conference.

The expected time commitment for project assistantship duties may vary from week to week, but the typical maximum is 18 hours per week and may not exceed 20 hours per week.

Research Assistantships

Research assistantships are awarded to students who assist faculty members on research programs either at the University or in the field.

If the assistantship is funded through a sponsored agreement, then the graduate student must be conducting activities necessary to the sponsored agreement.

The work performed as a research assistant is not only part of the faculty member's research program but also supports the student's dissertation research or preparation for that research and is, therefore, in satisfaction of a degree requirement.

For that reason, while the time commitment attributed to the research assistantship duties of a student is considered to be 18 hours per week, because the research being conducted is integral to the dissertation, or preparation for it, the overall time devoted to the research as a whole is expected to be significantly more extensive.

Fellowships

Fellowships are awarded to assist a student in the pursuit of a degree. No obligation for teaching or research is expected in return. Students who have been awarded fellowships are expected to devote themselves fully to scholarship, research, or the completion of their dissertations.

The duration of a fellowship may range from a single academic term to a full year. Fellowship recipients will be notified by an award letter. Fellowships may be awarded in addition to an assistantship. In these cases, the service requirement is associated with the assistantship portion of the student's total awards.

Note that a fellowship does not exempt a student from a program's academic requirements, such as teaching, although it may change the timing of the satisfaction of the requirement.

Tuition Scholarships

The University offers full or partial tuition scholarships to students qualifying on the basis of merit.

Doctoral students are eligible for tuition scholarships during their first eight years of study. Masters' students are eligible for tuition scholarships during their first five years of study.

Paid Employment

If a student's duties in a position do not fall primarily into the assistantship definitions above, he or she should be treated as a paid employee. Examples of positions of paid employment include a clerical or administrative assistant assignment in a department office, working at the circulation desk in a library, or preparing a bibliography for a faculty member.

Students who have been awarded a full assistantship or fellowship may not undertake paid employment with either the University or an outside employer while enrolled. Exceptions may be granted in cases of unique academic or professional benefit, personal benefit, or extreme financial hardship and must have the prior written approval of the graduate student's advisor, director of graduate studies, and the Graduate

School. Generally, any exceptions will not exceed 2 hours per week.

Full-time degree-seeking students who are not fully supported may undertake paid employment with either the University or an outside employer while enrolled if they have the prior written approval of the student's advisor, director of graduate studies, and the Graduate School. Generally, for these students as well, the total assistantship, if any, and employment obligations may not exceed 20 hours per week.

Note that under current United States immigration regulations, any international student—whether fully supported or not—who is studying on an F-1 or J-1 visa and seeks employment off-campus for any amount of hours, must obtain written authorization through the appropriate staff member within Notre Dame International.

Summer Employment: Doctoral Students

At no time in the summer months may the combination of assistantship, fellowship, and paid employment exceed 20 hours per week unless the student has the prior written approval of the advisor, director of graduate studies and the Graduate School. The requirement (based on current United States immigration regulations) that international students studying on an F-1 or J-1 visa seeking off-campus employment obtain written authorization through the appropriate staff member within Notre Dame International applies in the summer months as well.

Summer Employment: Master's Students

Students in course-based master's programs have no University-imposed limitations on paid employment when classes are not in session. The requirement (based on current United States immigration regulations) that international students studying on an F-1 or J-1 visa seeking off-campus employ-

FINANCIAL INFORMATION

ment obtain written authorization through the appropriate staff member within Notre Dame International applies during academic-year breaks and in the summer months as well.

Financial Aid

Office of Financial Aid

Telephone: (574) 631-6436

E-mail: finaid@nd.edu

Web: <http://financialaid.nd.edu>

In addition to the student support programs described above, the Office of Financial Aid, located in 115 Main Building, administers federal and private financial aid programs to assist in the financing of your Notre Dame education.

Applying for Federal Student Aid

In order to be eligible for federal student assistance, a student must be a U.S. citizen, permanent resident, or eligible noncitizen. In general, students must be classified as degree seeking to participate in the federal aid programs and be enrolled at least half-time. The Free Application for Federal Student Aid (FAFSA) is the annual application required for consideration for all federal financial aid programs. Complete the application online, listing Notre Dame (Federal School Code 001840) in the appropriate section. Priority processing consideration will be given for those applicants submitting the FAFSA by February 28. If eligible, students are strongly encouraged to use the IRS Data Retrieval Tool option when completing the FAFSA. Choosing to use this option will streamline completion of federal verification requirements and expedite the review of your financial aid application.

Academic Standing and Satisfactory Progress

The U.S. Department of Education requires students to maintain satisfactory progress toward completing their degree in order to receive financial aid. Satisfactory academic progress requirements for financial aid recipients may not be the same as the University's requirements for academic good standing. Students are required to maintain a minimum cumulative grade point average, be on pace to graduate, and complete their degree within a maximum time frame. All semesters of enrollment are reviewed regardless of whether aid was received. Additional details may be obtained from the Office of Financial Aid website.

Federal Direct Loan

The terms of the non-need-based Unsubsidized Federal Direct Loan Program require that the borrower repay, with interest, this source of financial assistance. This program is referred to as "unsubsidized" because the federal government is not paying the in-school interest to the lender while the student is enrolled in school. Interest on the Unsubsidized Direct Loan begins to accrue after disbursement of the loan funds; however, the student may choose to have the payment of the interest deferred during enrollment and later capitalized (added to the principal) at the time repayment begins. For a list of additional terms of the Unsubsidized Direct Loan, visit the Office of Financial Aid website.

The amount a student may borrow from the Direct Loan Program may be limited by other financial assistance received by the student. Financial assistance includes, but is not limited to, the following: fellowships, assistantships, University scholarships, tuition remissions, all types of grants, residence hall appointments, need-based employment, and any loan received

under the auspices of the Higher Education Act as amended. Should a student's eligibility be impacted at any time during the loan period, the Direct Loan will be subject to adjustment. All eligibility changes will be reported to the student's lender.

Federal Direct PLUS Loan

The Federal Direct PLUS Loan provides a borrowing option for graduate/professional students. Based upon the borrower's credit history, a student may borrow through this federally guaranteed, non-need-based loan program. Direct PLUS Loan applications are subject to Department of Education credit review. The maximum PLUS loan amount is the full cost of attendance minus all other financial aid. Repayment begins after the loan is fully disbursed or may be deferred while the student is enrolled in school. For a list of additional terms of the Direct PLUS Loan, visit the Office of Financial Aid website.

Private Student Loans

After exhausting the opportunities available from the federal aid programs, many students will consider private loan programs as a source of funding.

The terms and conditions of these credit-based loan programs vary, and as such, students are encouraged to review the details of the programs before selecting a private loan program. Private loans are not eligible for loan consolidation programs made available for federal student loans. Interest rates, fees (both at the time of borrowing and at repayment), credit checks, and annual and aggregate loan limits require careful evaluation by the student as a consumer.

THE DIVISION OF ENGINEERING

AEROSPACE AND MECHANICAL ENGINEERING

Chair:

Kenneth C. Christensen

Director of Graduate Studies:

Timothy C. Ovaert

Telephone: (574) 631-5430

Fax: (574) 631-8341

Location: 365 Fitzpatrick Hall

E-mail: amedept@nd.edu

Web: <http://ame.nd.edu>

Current research efforts in the program in aerospace and mechanical engineering are within the areas of aerospace sciences, biomechanics, biofluid mechanics, biomaterials, mechanical systems, robotics and design, solid mechanics and materials, and thermal and fluid sciences.

The programs of study and research lead to the degrees of master of science in aerospace engineering (M.S.A.E.), master of science in mechanical engineering (M.S.M.E.), master of engineering in mechanical engineering (M.E.M.E.), and doctor of philosophy (Ph.D). In addition, a combination master of engineering/juris doctor degree program is available to Notre Dame law students.

Every degree-seeking student is required to participate in the academic

programs of the department by performing a teaching-related assignment.

For specific course, project and examination details required for each degree, refer to the program's graduate handbook.

The Master of Science in Aerospace Engineering or Mechanical Engineering

Degree Requirements	
Courses	18 credits (research) 24 credits (non-research)
Total	30 credits
Other	Admission to candidacy
	Candidacy examinations
	Master's thesis or project

The master of science programs lead toward proficiency and creative talent in the application of basic and engineering sciences to relevant problems in the two engineering disciplines.

Students wishing to complete a research master's degree are required to submit a written thesis. Those wishing to complete a non-research, course work-only program are required to submit a research or design project with a project report. In general, students are encouraged to follow the research path.

The Master of Engineering in Mechanical Engineering

Degree Requirements	
Courses	24 credits
Total	30 credits
Other	Admission to candidacy
	Candidacy examinations
	Research or design project & report

The master of engineering in mechanical engineering is a course work-only, non-research degree that combines both business and engineering course work. It is intended primarily for students who are working in industry or planning careers in engineering management.

Thirty credits are required, and up to six credits can be independent study.

The Doctor of Philosophy

Degree Requirements	
Courses	39 credits
Total	60 credits
Other	Admission to candidacy
	Candidacy examinations
	Doctoral dissertation

The doctoral program strives to prepare students for creative and productive scholarship. It is designed to

suit each student's interests and gives students the opportunity to conduct individual research under the supervision of the department faculty.

Examinations

A written qualifying exam is administered at the end of the first year in residence. Passing the qualifying exam results in the formal admission of the student to the Ph.D. program. An oral candidacy exam is completed after approximately three years of study. Completion of the candidacy exam advances the student to the status of Ph.D. candidate.

Tenured and Tenure-Track Faculty

Robert Bernhard, Professor

Hsueh-Chia Chang, Concurrent Professor

Kenneth Christensen, Professor and Department Chair

Thomas C. Corke, Director of the Hessert Laboratory for Aerospace Research and Clark Equipment Professor

Harindra J. Fernando, Concurrent Professor

David Go, Associate Professor

J. William Goodwine, Professor

Stanislav Gordeyev, Assistant Professor

Maria Holland, Assistant Professor

Donny Hunjaya-Putra, Assistant Professor

Thomas Juliano, Assistant Professor

Eric J. Jumper, Roth Gibson Professor

Andrew Kennedy, Concurrent Associate Professor

Tengfei Luo, Associate Professor

Karel Matous, Associate Professor

Scott C. Morris, Professor

Svetlana Neretina, Associate Professor

Glen L. Niebur, Professor

Timothy C. Ovaert, Professor and Director of Graduate Studies

Zhangli Peng, Assistant Professor

Joseph M. Powers, Professor and Associate Chairman

Matthew Ravosa, Concurrent Professor

David Richter, Concurrent Assistant Professor

Ryan K. Roeder, Professor

Hiroataka Sakaue, Associate Professor

Steven R. Schmid, Professor

James P. Schmiedeler, Professor

Michael M. Stanisic, Associate Professor

Alexandros Taflanidis, Concurrent Associate Professor

Flint O. Thomas, Professor

Meng Wang, Professor

Patrick Wensing, Assistant Professor

Joannes Westerink, Concurrent Professor

Nicholas Zabararas, Viola D. Hank Professor

Yanliang Zhang, Assistant Professor

Pinar Zorlutuna, Assistant Professor

BIOENGINEERING

Director:

Glen L. Niebur

Telephone: (574) 631-3327

Fax: (574) 631-2144

Location: 147 Multidisciplinary Research Building

E-mail: bioeng@nd.edu

Web: <http://bme.nd.edu>

Web: <http://www.nd.edu/~bioeng>

Bioengineering lies at the intersection of the life sciences and the traditional disciplines of chemical, civil, computer, mechanical and electrical engineering.

Bioengineering research at Notre Dame includes biomedical applications, such as regenerative medicine, tissue mechanics, human body motion control, bone fracture repair, orthopaedic devices, micro- and nanoscale diagnostic devices and instrumentation, molecular medicine, medical imaging and image processing algorithms, and bioinformatics. The bioengineering program also includes environmental science research such as biological water treatment, bacteria-mineral interactions and bioremediation.

For specific requirements regarding the course work required for each track, see the program handbook.

The Doctor of Philosophy

Degree Requirements	
Courses	27 credits minimum
Total	72 credits
Other	Admission to candidacy
	Candidacy examinations
	Doctoral dissertation

The Ph.D. program has been designed to emphasize depth of knowledge in a single traditional engineering discipline, while incorporating additional coursework to provide a strong foundation in the biological sciences.

Students complete a minimum of nine courses (27 credit hours). Degree plans are designed in cooperation with the student's advisor. The ideal plan of study ensures that the student will receive adequate instruction in both engineering and biological sciences, and also maintain a necessary flexibility in preparing the student for potential career paths.

A zero-credit bioengineering seminar during all semesters in residence, to explore recent advances across the spectrum of bioengineering research. One seminar each semester will be devoted to topics in bioethics with emphasis on contemporary questions in bioethics (e.g. stem cells, human subjects, and the use of animals in research).

Examinations

After the second semester of residence, each student presents written and oral reports based on literature review and research. These reports, along with performance in courses, in research, and in teaching assistantship duties, constitute the comprehensive evaluation. This allows the faculty to evaluate the student's grasp of bioengineering fundamentals and his or her ability to perform original, independent research. Students who pass the comprehensive evaluation may continue to the Ph.D. program.

Students generally take the oral candidacy examination before the end of the seventh semester in residence. This examination comprises a written proposal of research and an oral examination covering both course and research related topics focused on planned research.

CHEMICAL AND BIOMOLECULAR ENGINEERING

Chair:

Edward J. Maginn

Director of Graduate Studies:

William F. Schneider

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Fax: (574) 631-8366

Location: 182 Fitzpatrick Hall

E-mail: cbe@nd.edu

Web: <http://cbe.nd.edu>

The department offers programs leading to the degrees master of science in chemical engineering (M.S.Ch.E.) and doctor of philosophy (Ph.D.). The aim of the graduate program is to prepare qualified candidates for research, development, teaching, and other professional careers in chemical and biomolecular engineering. Thus, the Ph.D. program is emphasized.

There is no foreign language requirement for either the M.S. or Ph.D.

All first- and second-year graduate students are assigned teaching assistant duties. These duties consist of holding office hours, conducting recitation sections for lecture courses, supervising laboratory courses, and/or grading homework.

For specific course requirements related to each degree, refer to the program handbook.

The Master of Science in Chemical Engineering

Degree Requirements	
Courses	15 credits

Degree Requirements	
Total	30 credits
Other	Admission to candidacy
	Candidacy examination
	Master's thesis

The master of science degree, with thesis, requires 15 credit hours of graduate course work (5 courses) with a minimum 3.0 grade point average, and 15 credit hours of thesis research and graduate seminar. The results of the research are presented as a Master's thesis and defended in a final oral defense.

A student pursuing the Ph.D. degree will be eligible to receive an M.S. degree after completing five semesters in the Ph.D. program, passing the Ph.D. candidacy exam, and preparing and submitting for publication a research paper in collaboration with the student's research advisor(s). This paper shall describe work in which the student has a primary (not supporting) role, be submitted to a research journal or to the proceedings of a technical conference, and be subject to peer review.

Full-time students with a background in chemical engineering ordinarily complete these requirements in 16 to 24 months.

The Doctor of Philosophy

Degree Requirements	
Courses	24 credits
Total	60 credits
Other	Comprehensive evaluation
	Candidacy examination
	Admission to candidacy
	Doctoral dissertation

The Ph.D. requires 24 credit hours of graduate course work (8 courses) with

a minimum 3.25 grade point average, and 36 hours of thesis research and graduate seminar. Students entering with a M.S. degree, earned within five years of admission and from a recognized graduate institution, may transfer up to 24 credit hours, provided that the transferred credits satisfy departmental guidelines for course work distribution and grade point average.

The student is admitted to doctoral candidacy after passing the candidacy examination. This examination, ordinarily completed during the fifth semester in residence, consists of a written and oral presentation of thesis research to the student's dissertation committee.

After reaching candidacy, the student devotes essentially all efforts to completing his or her thesis research. The results of the research are presented as a Ph.D. dissertation and orally defended before the student's dissertation committee.

Full-time students normally complete the Ph.D. degree requirements in about five years beyond the bachelor's degree.

Tenured and Tenure-Track Faculty

Basar Bilgicer, Associate Professor

Paul W. Bohn, Arthur J. Schmitt
Professor of Chemical and Biomolecular Engineering

Joan F. Brennecke, Keating-Crawford
Professor of Chemical Engineering

Merlin L. Bruening, Professor

Hsueh-Chia Chang, Bayer Corporation
Chair of Chemical Engineering

Patricia Clark, Concurrent Professor

Thomas F. Degnan, Anthony Early
Professor of Energy and the Environment

Alexander W. Dowling, Assistant
Professor

David Go, Concurrent Professor

Ruilan Guo, Assistant Professor

Jason C. Hicks, Associate Professor

Davide A. Hill, Associate Professor

Prashant Kamat, Concurrent Professor

Jeffrey C. Kantor, Professor

Peter Kilpatrick, Matthew H. McCloskey
Dean of the College of Engineering and Professor

David T. Leighton Jr., Professor

Edward J. Maginn, Department Chair
and Dorini Family Chair of Energy Studies

Mark J. McCready, Senior Associate
Dean for Research and Graduate
Studies and Professor

Paul J. McGinn, Professor

Casey P. O'Brien, Assistant Professor

William A. Phillip, Associate Professor

Jennifer L. Schaefer, Assistant
Professor

William F. Schneider, Director of
Graduate Studies and H. Clifford
and Evelyn A. Brosey Professor of
Engineering

Zachary D. Schultz, Concurrent
Assistant Professor

Matthew J. Webber, Assistant
Professor

Jonathan Whitmer, Assistant Professor

Jeremiah J. Zartman, Assistant
Professor

CIVIL AND ENVIRONMENTAL ENGINEERING AND EARTH SCIENCES

Chair:

Johannes Westerink

Director of Graduate Studies:

Antonio Simonetti

Telephone: (574) 631-5380

Fax: (574) 631-9236

Location: 156 Fitzpatrick Hall

E-mail: ceees@nd.edu

Web: <http://engineering.nd.edu/departments/ceees>

All students participate in the educational mission of the department by serving as teaching assistants for eight hours per week during their first year, four hours per week during their second year, and, for continuing students, four hours per week during one additional semester.

Note: Students admitted under the former program name, Civil Engineering and Geological Sciences (CEGS), will receive their degrees under the CEGS program unless they request a formal change to their program status.

The Master of Science in Bioengineering, Civil Engineering, Environmental Engineering, or Earth Sciences

Degree Requirements	
Courses	16 credits
Total	30 credits

Degree Requirements	
Other	Admission to candidacy
	Candidacy examinations
	Master's thesis

The program in civil and environmental engineering and earth sciences offers a master of science in bioengineering (M.S.Bio.E.), master of science in civil engineering (M.S.C.E.), master of science in environmental engineering (M.S.Env.E.), and master of science in earth sciences (M.S.E.S.).

Students must spend a minimum of two semesters at the University and are expected to complete all degree requirements except defense of the thesis within three semesters. The M.S. degrees require 30 semester credit hours, including at least 16 to 24 credits of formal graduate course work, with the remaining credits earned through research.

An overall grade point average of at least 3.0 must be achieved for graduation.

Although both research and non-research options are available to students seeking a master's degree, the research option is the preferred and normal route. The non-research option is allowed only in exceptional circumstances.

In the research option, 30 credit hours are required with six to 14 of these credits devoted to thesis research, depending on the program of study developed in conjunction with the department. The research option requires a completed master's thesis and an oral defense of that thesis. The master's research is commonly completed by the end of the fourth semester of enrollment.

The Doctor of Philosophy

Degree Requirements	
Courses	18 credits
Total	72 credits
Other	Admission to candidacy
	Candidacy examinations
	Doctoral dissertation

To earn a Ph.D. in the program, students are expected to devote a minimum of three full academic years to study and research beyond the bachelor's degree. A total of 72 semester credit hours, with at least 18 credit hours of formal graduate course work, are required for the Ph.D. Students are expected to complete all degree requirements in approximately four years.

Course work requirements are established by a Ph.D. advisory committee assigned to each student. The course selections are in part determined by the student's area of interest, and students are encouraged to fulfill a portion of the course requirements in related disciplines outside the Department of Civil and Environmental Engineering and Earth Sciences. For specific details regarding course requirements, see the program's handbook.

Students are required to pass a written examination demonstrating advanced skills in civil and environmental engineering or earth sciences and an oral candidacy examination in the student's major areas of study. The successful defense and submission of a written dissertation is the final requirement for the Ph.D.

Tenured and Tenure-Track Faculty

Melissa Berke, Assistant Professor

Diogo Bolster, Associate Professor

Peter C. Burns, Henry J. Massman Jr. Professor

Kenneth Christensen, Professor and the College of Engineering Collegiate Chair in Fluid Mechanics

Kyle Doudrick, Assistant Professor

Jeremy B. Fein, Professor and Director of the Center for Environmental Science and Technology

Harinda J. Fernando, Wayne and Diana Murdy Professor

Alan Hamlet, Assistant Professor

Amy Hixon, Assistant Professor

Ahsan Kareem, the Robert M. Moran Professor

Andrew Kennedy, Associate Professor

Kapil Khandelwal, Associate Professor

Tracy Kijewski-Correa, Associate Professor and Leo E. and Patti Ruth Linbeck Collegiate Chari

David J. Kirkner, Associate Professor

Yahya C. Kurama, Professor and Associate Chair

George Mavroeidis, Assistant Professor

Marc Francois Muller, Assistant Professor

Marc Francois Muller, Assistant Professor

Clive R. Neal, Professor

Robert Nerenberg, Associate Professor

David Richter, Assistant Professor

Joshua D. Shrout, Associate Professor

Antonio Simonetti, Associate Professor
and Director of Graduate Studies

Alexandros A. Taflanidis, Associate
Professor

Ashley P. Thrall, Myron and Rosemary
Noble Assistant Professor of Struc-
tural Engineering

Na Wei, Assistant Professor

Joannes J. Westerink, Joseph and Nona
Ahearn Professor in Computational
Science and Engineering and
Henry J. Massman Chairman

COMPUTER SCIENCE AND ENGINEERING

Chair:

Patrick J. Flynn

Director of Graduate Studies:

Gregory Madey

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Location: 326 Cushing Hall

E-mail: cse-grad-info@nd.edu

Web: <http://cse.nd.edu/academics/grads>

The department offers programs of study and research leading to the degrees of master of science in computer science and engineering (MSCSE) and the doctor of philosophy (Ph.D.).

The Master of Science in Computer Science and Engineering

Degree Requirements	
Courses	24 credits
Total	30 credits

Degree Requirements	
Other	Admission to candidacy
	Candidacy examinations
	Master's thesis

The MSCSE program is focused on coursework and results in advanced technical competency in a focused area of computer science. Students in the master's program take 24 credits of courses, and complete a two-semester project or thesis. The student must successfully pass an oral thesis defense examination prior to the formal submission of the master's thesis.

A full-time student can complete these requirements in three regular academic semesters plus the summer, although the majority of students take four semesters.

The Doctor of Philosophy

Degree Requirements	
Courses	24 credits
Total	60 credits
Other	Admission to candidacy
	Candidacy examinations
	Doctoral dissertation

The Ph.D. program is focused on research and leads to a research career in the academy, industry, or government. Students in the Ph.D. program are generally supported as a research or teaching assistants, take classes part-time, and focus on research under the supervision of a faculty advisor. The Ph.D. program is open to students holding either a B.S. or M.S. degree.

Doctoral students holding a master of science degree are normally required to accumulate a minimum of 12 course credits beyond the previous degree. Students are encouraged to pursue

course work outside the department whenever such studies support their program in the major field. For additional details regarding course requirements, see the program's handbook.

Students must pass the Ph.D. qualifying examination in the second spring semester after entering the program.

The candidacy examination, consisting of both written and oral exams, takes place after the completion of the formal course work. After passing the Ph.D. candidacy, the student devotes essentially all efforts to completing his or her dissertation research, culminating in the successful defense and submission of the doctoral dissertation.

The doctoral program normally requires four to five years of full-time work.

Tenured and Tenure-Track Faculty

Richard E. Billo, Professor and Associate Vice President for Research

Kevin Bowyer, Schubmehl-Prein Professor, and Concurrent Professor of Electrical Engineering

Nitesh V. Chawla, Frank M. Freimann Collegiate Professor

Danny Z. Chen, Professor

David Chiang, Associate Professor

Jane Cleland-Huang, Professor

Patrick J. Flynn, Professor and Department Chair, and Duda Family Professor of Engineering

Xiaobo Sharon Hu, Professor

Meng Jiang, Assistant Professor

Taeho Jung, Assistant Professor

Peter M. Kogge, the Ted H. McCourtney Professor of Computer Science and Engineering and Concurrent Professor of Electrical Engineering

Gregory Madey, Research Professor and Director of Graduate Studies

Collin McMillan, Assistant Professor

Ron Metoyer, Associate Professor and Assistant Dean of Diversity and Special Initiatives for the College of Engineering

Tijana Milenkovic, Associate Professor

Michael Niemier, Associate Professor

Christian Poellabauer, Associate Professor

Walter Scheirer, Assistant Professor

Yiyu Shi, Associate Professor

Aaron Striegel, Associate Professor and Associate Department Chair

Douglas Thain, Associate Professor

Chaoli Wang, Associate Professor

Dong Wang, Assistant Professor

Timothy Weninger, Assistant Professor

The program in electrical engineering offers programs leading to the master of science in electrical engineering (M.S.E.E.) and the doctor of philosophy (Ph.D.).

The Master of Science in Electrical Engineering

Degree Requirements	
Courses	18 credits (research) 30 credits (non-research)
Total	30 credits
Other	Admission to candidacy
	Qualifying examination
	Master's thesis

A research master of science in electrical engineering (M.S.E.E.) requires 30 credit hours beyond the bachelor of science, with at least six credit hours coming from thesis research. A research master's degree also requires the completion and defense of a master's thesis.

A non-research M.S.E.E. requires 30 credit hours of course work. All students must take a written qualifying examination at the end of their second semester of graduate study; successful completion of the exam is required to receive a master's degree.

The Doctor of Philosophy

Degree Requirements	
Courses	36 credits
Total	60 credits
Other	Admission to candidacy
	Qualifying examination
	Candidacy examinations
	Doctoral dissertation

To continue to the Ph.D. program, students must take the qualifying exam before the start of their third semester. Doctoral students must accumulate a minimum of 36 course credits beyond the B.S. degree, pass the qualifying and candidacy examinations, spend at least two years in resident study, and write and defend a Ph.D. dissertation.

Tenured and Tenure-Track Faculty

Panos Antsaklis, the H. C. and E. A. Brosey Professor of Electrical Engineering, and Concurrent Professor of Computer Science and Engineering

Peter Bauer, Professor

Gary Bernstein, the Frank M. Freimann Professor of Electrical Engineering

Jonathan Chisum, Assistant Professor

Suman Datta, the Chang Family Chair Professor

Patrick Fay, Professor

Thomas Fuja, Chair and Professor

Vijay Gupta, Associate Chair, Director of Graduate Studies and Professor

Martin Haenggi, the Frank M. Freimann Professor of Electrical Engineering

Douglas Hall, Associate Professor

Bernard Hochwald, the Frank M. Freimann Professor of Electrical Engineering

Anthony Hoffman, Assistant Professor

Scott Howard, Associate Professor

ELECTRICAL ENGINEERING

Chair:

Thomas E. Fuja

Director of Graduate Studies:

Vijay Gupta

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Web: <http://ee.nd.edu>

Yih-Fang Huang, Senior Associate
Dean for Education & Under-
graduate Programs and Professor

J. Nicholas Laneman, Director of the
Wireless Institute and Professor

Michael Lemmon, Professor

Craig Lent, the Frank M. Freimann
Professor of Electrical Engineering

Hai Lin, Associate Professor

Lei Liu, Assistant Professor

Christine Maziar, Vice President and
Senior Associate Provost of the
University and Professor of Elec-
trical Engineering

Thomas O'Sullivan, Assistant Professor

Wolfgang Porod, Director of the Cen-
ter for Nano Science and Technol-
ogy and the Frank M. Freimann
Professor of Electrical Engineering

Ken Sauer, Associate Professor

Alan Seabaugh, Director of the Mid-
west Institute for Nanoelectronics
Discovery (MIND) and Professor

Roxana Smarandache, Associate Pro-
fessor of Mathematics and Electri-
cal Engineering

Gregory Snider, Professor

Robert Stevenson, Associate Chair
for Undergraduate Studies and
Professor

Gregory Timp, the Kough-Hesburgh
Chair in Electrical Engineering
and Biological Sciences

ENGINEERING AND LAW DUAL DEGREE PROGRAM

Degree Requirements	
Courses	75 credits (law) 24 credits (STEM)
Total	99 credits
Other	Must be candidate for the juris doctor
	Admission to master's can- didacy
	Master's examination

The dual degree program in engi-
neering and law is designed for law
students who are interested in pursu-
ing careers in areas such as patent,
environmental, telecommunications,
or similar law specialties. To be eligible
for the master of engineering degree,
the candidate must have a B.S. in an
A.B.E.T. accredited engineering or
computer science program and must
also be a candidate for the juris doctor
degree in the Notre Dame Law School.
The master's of engineering program
is not available as an individual degree
program.

To be awarded both degrees, the candi-
date must complete a minimum of 99
credit hours, 75 in law and 24 in the
engineering program. The engineer-
ing degree awarded will be the master
of engineering with a concentration
in one of the engineering disciplines
offered in Notre Dame's division of
engineering. The course work-only
master's program requires the comple-
tion of 24 credit hours of engineer-
ing, mathematics, or science courses
acceptable to the appropriate engineer-
ing department; six credit hours of
appropriate law courses; and a master's
examination.

Courses for the M.Eng. will be chosen
in consultation with an advisor in the
student's engineering department.

The recommended distribution of
engineering courses in the Law School
curriculum is one each semester during
the first and third years of study and
two each semester during the second
year.

Notre Dame law students interested in
obtaining the dual degree in engi-
neering should contact the Graduate
School's Office of Graduate Admis-
sions for more information.

THE DIVISION OF HUMANITIES

ART, ART HISTORY, AND DESIGN

Chair:

Richard Gray

Director of Graduate Studies:

Robin Rhodes

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Location: 306 Riley Hall

E-mail: art@nd.edu

Web site: <http://www.nd.edu/~art>

The program in Art, Art History, and Design offers the master of fine arts (M.F.A.) degree in studio art and design and the master of arts (M.A.) degree in art history. In studio art and design, the department also awards the M.A. degree, but only to students who are not accepted to degree candidacy in the M.F.A. program.

Art studio and design students may concentrate in ceramics, graphic design, industrial design, painting, photography, printmaking, and sculpture, or in a combination of these disciplines. Art history students select from a range of course offerings to fulfill their professional interests. In addition to specific courses, graduate students may pursue an area of interest through a system of independent study with a faculty advisor and a graduate committee selected by the student. M.F.A.

students are expected to develop a personal direction that culminates in a professional exhibition of visual work or a research project in art history.

The Master of Fine Arts: Studio Art and Design

Degree Requirements	
Courses	30 credits
Total	60 credits
Other	Admission to candidacy
	Written thesis
	Exhibition of creative work

The M.F.A. at Notre Dame is for artists and designers with exceptional talent and strong academic skills. The program combines studio work with academic studies in art and design history and criticism. The College Art Association and most other professional institutions of higher education recognize the M.F.A. as the terminal degree for artists and designers. This degree has become the standard prerequisite for those who intend to teach at the college level. It is also appropriate for individuals seeking to further develop their professional careers as artists and designers.

The M.F.A. degree is a studio and research degree that requires three years or six semesters of study and 60 graduate credit hours with a B (3.0) or better average. Progress in the fine arts

program is dependent upon admission to M.F.A. candidacy, the successful completion of a written thesis approved by the student's thesis committee, and the completion of a thesis project — an exhibition of creative work that is approved by the entire art and design faculty.

For additional residency, course and seminar requirements, consult the program's handbook.

The Master of Arts: Art History

Degree Requirements	
Courses	30 credits
Total	36 credits
Other	Admission to candidacy
	Written thesis
	Thesis presentation at spring symposium
	Foreign language requirement

The M.A. prepares the student for more advanced graduate work by providing him or her with the opportunity to solidify general and specialized art historical knowledge and to hone research skills. The degree may also serve as a foundation for employment or further study in fields such as museology, visual image management, and art dealing and investment. The M.A. in art history is not a terminal degree.

A doctorate is normally required to teach at the collegiate level.

The M.A. in art history requires the completion of 36 credit hours of graduate study, including six credit hours of thesis research, with a B (3.0) or better average. Progress in the art history program is dependent upon the successful completion of a written thesis, which will be presented at the art history graduate symposium in the spring of the student's second year, and evidence of reading ability in one foreign language, either German, French, or another language approved by the graduate advisor. Reading ability is normally demonstrated by obtaining a passing grade on the appropriate Graduate Reading Examination administered by the University. This requirement must be fulfilled during the first year of graduate study.

For additional residency, course and seminar requirements, consult the program's handbook.

The Master of Arts: Studio Art and Design

Degree Requirements	
Courses	30 credits
Total	40 credits
Other	Admission to candidacy

The non-research master of arts degree (M.A.) program in studio art and design is granted to M.F.A. students who either are not admitted to M.F.A. candidacy or choose to leave the M.F.A. program with an M.A. degree. The department does not regularly admit students to this program. The non-research M.A. degree requires 40 graduate credits.

For additional residency, course and seminar requirements, consult the program's handbook.

Tenured and Tenure-Track Faculty

Rev. Austin I. Collins, C.S.C., Professor

Ann-Marie Conrado, Assistant Professor

Jean A. Dibble, Professor

Dennis P. Doordan, Professor

Brian Edlefsen, Assistant Professor

Richard Gray, Chair and Associate Professor

Heather Hyde Minor, Associate Professor

William J. Kremer, Professor

Jason R. Lahr, Assistant Professor

Martina Lopez, Associate Professor

André Murnieks, Assistant Professor

Martin L. Nguyen, C.S.C., Associate Professor

Robin F. Rhodes, Associate Professor and Director of Graduate Studies

Michael Schreffler, Associate Professor

Scott Shim, Professor

Maria Tomasula, Michael P. Grace Professor of Art

Neeta Verma, Associate Professor

Nicole L. Woods, Assistant Professor

CLASSICS

Chair:

Brian Krostenko

Director of Graduate Studies:

Christopher A. Baron

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Location: 304 O'Shaughnessy

Email: classics@nd.edu

Web: <http://classics.nd.edu/>

The Master of Arts

Degree Requirements	
Courses	30 credits
Total	36 credits
Other	Admission to candidacy
	Foreign language requirement
	Preparation of reading list
	Candidacy examinations or a written thesis

Students must complete 36 credits over two years in the master of arts program. The curriculum is well-defined, but includes room for adjustment based on students' individual needs and interests. The details of any particular student's coursework will depend on the director of graduate studies in consultation with the graduate committee.

Students can choose from several areas of emphasis, including language and literature, history, late antiquity, and philosophy.

In addition to completing all course requirements, students will be expected to read a list of texts in preparation for their examinations and for further study in the field of classics. This reading list will be compiled with a view

to the needs and interests of individual students by the director of graduate studies and the graduate committee.

Examinations

Students will be required to take examinations in Greek and Latin translation at the beginning of their fourth semester, with the possibility of taking the exam again in the spring. The exam will be based on a standard reading list of core texts, plus supplemental texts chosen by each individual student.

Since German, French and Italian are of major importance for research, all students will be required to demonstrate reading proficiency in one of these languages by passing an appropriate examination.

Students choosing not to write a thesis will be required to take a comprehensive written and oral examination at the end of the fourth semester. Unlike the Greek and Latin examinations, the comprehensive examination will focus on broad topics pertaining to classical history, literature, and culture.

Thesis

With program permission, students will have the option of writing a final master's thesis in a 3-credit or 6-credit version. Students intending to go on to a Ph.D. program are advised to exercise this option.

Students writing a thesis are not required to take the comprehensive examination.

Tenured and Tenure-Track Faculty

Hussein Abdulsater, Assistant Professor of Arabic and Middle Eastern Studies

Christopher A. Baron, Director of Graduate Studies and Associate Professor of Classics

W. Martin Bloomer, Professor of Classics

Li Guo, Professor of Arabic Language and Literature

David Hernandez, Associate Professor of Classics

Brian Krostenko, Chair and Associate Professor of Classics

Blake Leyerle, John Cardinal O'Hara, C.S.C., Associate Professor of Theology

Elizabeth Forbis Mazurek, Associate Professor of Classics

Hildegund Müller, Associate Professor of Classics

David O'Connor, Associate Professor of Philosophy

Robin Francis Rhodes, Associate Professor of Art History

Catherine Schlegel, Associate Professor of Classics

Gretchen Reydams-Schils, Professor, Program of Liberal Studies

Christopher Shields, Professor of Philosophy

Aldo Tagliabue, Assistant Professor of Classics

EARLY CHRISTIAN STUDIES

Chairs:

Brian Krostenko (Classics)
Timothy Matovina (Theology)

Director of Graduate Studies:

John T. Fitzgerald (Theology)

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Fax: (574) 631-2153

Location: 304 O'Shaughnessy

Email: classics@nd.edu

Web: <http://classics.nd.edu>

The Master of Arts

Degree Requirements	
Courses	42 credits
Total	42 credits
Other	Admission to candidacy
	Foreign language requirement
	Preparation of reading list
	Candidacy examinations and/or a written thesis

The two-year interdisciplinary M.A. program in early Christian studies is sponsored jointly by the Departments of Classics and Theology, with the participation of faculty in several other departments. It offers beginning graduate students basic training designed to help them gain success in the best doctoral programs in theology, religious studies, history, art history, and literary studies. In addition to providing various opportunities for those already proficient in language study, it also offers basic training in the multiple fields of early Christian studies.

Students are expected to finish 42 credits of coursework to complete the program. Each student develops a curriculum to meet individual needs in consultation with the director of graduate studies and other faculty advisors. But all curricula are designed to ensure that students are equipped with the necessary language skills (at least two ancient Christian languages and literatures [Latin and/or Greek and/or Syriac, etc.] and one or more contemporary research languages) and with a sturdy grasp of the intellectual, historical, and social contexts of the early church and the methods and resources for studying them.

New disciplinary and critical approaches to late antiquity, as well as a growing awareness of the importance of Christian origins for the present life of the churches, have made early Christian studies a vibrant and rapidly expanding field. Traditional expertise in philology, history, and theology remains fundamental, but these skills must now be supplemented by a broad range of interdisciplinary approaches. An unusually strong faculty presence makes Notre Dame the ideal place for pursuing this area. Students who come with a keen interest in the field, but limited formal training in it, may acquire the basic skills and knowledge necessary for advanced study. Those already adequately prepared in the basics can broaden their competency by studying the language and culture of Middle Eastern, Egyptian, and Byzantine Christianity, and of Rabbinic Judaism and early Islam.

Tenured and Tenure-Track Faculty

W. Martin Bloomer, Professor of Classics

John C. Cavadini, Professor of Theology, and Executive Director of the Institute for Church Life

Brian E. Daley, S.J., the Catherine F. Huisking Professor of Theology

John T. Fitzgerald, Professor of New Testament and Early Christianity, and Director of Graduate Studies

Robin M. Jensen, The Patrick O'Brien Professor of Theology

Maxwell E. Johnson, Professor of Theology

Brian Krostenko, Associate Professor of Classics

Blake Leyerle, The John Cardinal O'Hara, C.S.C., Associate Professor of Theology, and Concurrent Associate Professor of Classics

Adam C. McCollum, Visiting Associate Special Professional Faculty, Theology

John P. Meier, the William K. Warren Professor of Catholic Theology

Candida R. Moss, Professor of New Testament and Early Christianity

Hildegund Müller, Associate Professor of Classics

Associated Faculty

Stephen E. Gersh, Professor of Medieval Studies

Mary M. Keys, Associate Professor of Political Science

David K. O'Connor, Associate Professor of Philosophy and Concurrent Associate Professor of Classics

Gretchen J. Reydams-Schils, Professor and Chair, Program of Liberal Studies and Fellow in the Nanovic Institute for European Studies and Concurrent Professor of Classics

ENGLISH

Chair:

Jesse M. Lander

Director of Graduate Studies:

Sara Maurer

Director of Creative Writing:

Steve Tomasula

English

Telephone: (574) 631-7226

Fax: (574) 631-4795

Location: 356 O'Shaughnessy

E-mail: english@nd.edu

Web: <http://www.nd.edu/~english>

Creative Writing

Telephone: (574) 631-7526

Fax: (574) 631-4795

Location: 340 O'Shaughnessy

E-mail: creativewriting@nd.edu

Web: <http://creative-writing.nd.edu>

The Master of Arts: English and American Literature

Degree Requirements	
Courses	30–33 credits
Total	33 credits (non-research) 36 credits (research)
Other	Admission to candidacy
	Foreign language requirement
	Written examination or thesis

The master of arts (M.A.) program is designed chiefly to prepare students for advanced humanistic work in and beyond the academy.

There are two options for the M.A. degree: non-research or research. For the non-research M.A., students must take at least 11 literature courses (33 credit

ENGLISH

hours) and one exam-reading course for the non-research degree. For the research M.A., students are required to take at least 10 literature courses (30 credit hours) and 6 credit hours of thesis research.

The Master of Arts: English and Law

Degree Requirements	
Courses	21 credits of English 9 credits of Law
Total	30 credits (non-research) 36 credits (research)
Other	Admission to candidacy
	Written thesis (research)

This is a program open only to students already admitted to the Notre Dame Law School who also wish to obtain a Master of Arts degree in English. A student takes 21 hours of English courses and 9 hours of law courses. Normally, students pursue the nonresearch degree; those wishing to complete the research degree need to complete an additional six hours of thesis research. Current or matriculated NDLS students apply directly to the English Department.

The Master of Fine Arts: Creative Writing

Degree Requirements	
Courses	24 credits
Total	36 credits
Other	Admission to candidacy
	Master's thesis

The graduate creative writing program is a four-semester program in which students take 36 credit hours of writing workshops, thesis preparation tu-

torials, and literature classes. Students may also choose to work as editorial assistants on our national literary magazine, *The Notre Dame Review*, and the international press, Action Books.

Throughout the four semesters, all students work closely with an advisor on the thesis, which will ultimately be a publishable novel, collection of stories, volume of poetry, or work of literary nonfiction.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

The Ph.D. program requires 42 credit hours of course work. Students must take the Introduction to Graduate Study, a historical distribution of courses, and at least one course in literary theory. In keeping with its policy of encouraging interdisciplinary study, the program permits the student to take up to 12 credit hours of course work in a field other than English.

Foreign Language Requirement

By the end of the second year of full-time residency, the student must demonstrate proficiency in two languages or fluency in one language. Proficiency is demonstrated by successfully passing a language exam administered by the appropriate language department, or by passing an advanced undergraduate literature course in the language. Fluency is demonstrated by passing a graduate literature course in the language. The language(s) should

be appropriate to the student's area of research.

Candidacy (Comprehensive Three-Field) Examinations

The student takes examinations in one historical period selected from among Old English, Middle English, Renaissance, Restoration and 18th-century, 19th-century British, 20th-century British, early American literature (to 1865), middle American literature from the Civil War to 1930, and post-1930 American literature; either a second historical period or a special topic; and one examination in literary theory/methodology. One of these three fields, ordinarily the field in which the student intends to write his or her dissertation, is designated the major field. These examinations are intended to determine whether the student possesses the theoretical skills and specialized knowledge necessary for writing a dissertation and for teaching in his or her field. Special reading courses enable students to dedicate the majority of their last two semesters of course work to preparation for these examinations. The written part of the examination is followed by an oral component.

Dissertation Proposal

In the fall of the fourth year, students produce a dissertation prospectus and preliminary draft of one part of the dissertation (a chapter or substantial part of a chapter). Students then meet with the dissertation committee for advice on continuing and completing the project.

Tenured and Tenure-Track Faculty

Christopher Abram, Associate Professor

ENGLISH  HISTORY

Joseph A. Buttigieg, William R. Kenan Jr. Professor of English and Director of the Office of International Studies	Cyraina Johnson-Roullier, Associate Professor	Azareen Van der Vliet Oloomi, Assistant Professor
James M. Collins, Professor of Film, Television, and Theatre and Concurrent Professor of English	Kathryn Kerby-Fulton, Notre Dame Professor of English	Chris R. Vanden Bossche, Professor and Director of Undergraduate Studies
Jesse Constantino, Assistant Professor	Declan Kiberd, Donald and Mrilyn Keough Professor of Irish Studies	Elliott Visconsi, Associate Professor, Concurrent Associate Professor of Law, and Chief Academic Digital Officer
Nan Da, Assistant Professor	Laura Knoppers, Professor	Laura Dassow Walls, William P. and Hazel B. White Professor of English
Margaret Doody, John and Barbara Glynn Family Professor of Literature	Greg P. Kucich, Director of the London Program and Professor	Henry Winfield, Professor of Liberal Studies and Concurrent Professor of English
John Duffy, Associate Professor and Director, University Writing Center and College Seminar Program	Jesse M. Lander, Chair and Associate Professor	Thomas A. Werge, Professor and Concurrent Professor in the Master of Education Program
Stephen M. Fallon, Cavanaugh Professor of Humanities and Professor of English	Jose Limon, Notre Dame Professor of American Literature and Director for Latino Studies	Matthew Wilkens, Assistant Professor
Christopher Fox, Professor of English, Director of the Keough-Naughton Institute for Irish Studies	Sara Maurer, Director of Graduate Studies (English) and Associate Professor	
Stephen A. Fredman, Professor	Tim Machan, Professor	
Johannes Göransson, Associate Professor	Kate Marshall, Assistant Professor	
Barbara J. Green, Associate Professor	Barry McCrea, Professor	
Stuart Greene, Associate Professor	Joyelle McSweeney, Professor	
Sandra Gustafson, Professor	Orlando Menes, Professor	
Susan Cannon Harris, Associate Professor and Concurrent Associate Professor in the Keough-Naughton Institute for Irish Studies	Susannah Monta, Associate Professor	
Peter Holland, McMeel Professor in Shakespeare Studies in the Department of Film, Television and Theatre, and Concurrent Professor in English	Kinohi Nishikawa, Assistant Professor	
Romana Huk, Associate Professor	William A. O'Rourke, Professor Emeritus	
Z'etoile Imma, Assistant Professor	Valerie Sayers, Professor	
	John Sitter, Mary Lee Duda Professor of Literature	
	Yasmin Solomonescu, Assistant Professor	
	David Wayne Thomas, Associate Professor	
	Steve Tomasula, Director of Graduate Studies (Creative Writing) and Professor	

HISTORY

Chair:

Jon T. Coleman

Director of Graduate Studies:

Jaime Pensado

Telephone: (574) 631-7266

Fax: (574) 631-4717

Location: 219 O'Shaughnessy Hall

E-mail: histdgs.1@nd.edu

Web: <http://www.nd.edu/~history>

The history programs accept only students planning to pursue the Ph.D. degree. Before completing their doctorates, students must satisfy the departmental requirements for the master's degree.

See the program handbook for specific details on the course work and language requirements in each field.

HISTORY

The Master of Arts

Degree Requirements	
Courses	24 credits
Total	36 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations

Students may receive their master of arts after completing 36 credit hours of study, including one graduate-level seminar in history and 24 credit hours of graduate-level work (seminars, colloquia, directed readings, supplemental research, and readings) in history or related disciplines. The master's degree demands satisfactory completion of course work with a GPA of no less than 3.0, and students must demonstrate a reading knowledge of one modern foreign language by the end of their third semester in residence.

Students will normally receive their master's degree upon successful completion of their Ph.D. candidacy examinations.

Master's Examinations

The master's examination is normally the equivalent of two qualifying exam fields in the normal format—a written examination in each field, followed by an oral exam. There must be a gap of at least five working days between the final written exam and the oral exam.

Students who fail a candidacy examination may appeal to the director of graduate studies to retake the failed portion one time. A terminal master's degree may be awarded in cases where a student has completed all course work, passed at least one language exam, and passed a master's examination.

Students entering Notre Dame with a master's degree in history from another

institution normally have the same course work, writing, and examination requirements as those entering without such a degree. Normally, no more than three credits may be transferred and used to replace required courses in history.

See the program handbook for specific details on the course work and language requirements of each field.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

To receive a Ph.D., a student must complete a total of 42 credit hours of study, including at least two graduate-level seminars.

In addition to completing prescribed course work, doctoral students must also pass Ph.D. candidacy examinations in their specialties, normally taken in the student's third year of residence. Students wishing to take candidacy examinations earlier than the third year of residence may do so with the consent of their academic advisors and the director of graduate studies.

Before being advanced to Ph.D. candidacy, students must submit to the department an approved dissertation proposal (see procedures outlined in the program handbook). Within eight years of enrollment into the history graduate program, students must complete a satisfactory doctoral disserta-

tion or risk the loss of their candidacy status.

Tenured and Tenure-Track Faculty

Mike Amezcua, Assistant Professor

R. Scott Appleby, Dean of the Keough School of Global Affairs and Professor

Edward N. Beatty, Associate Dean of Academic Affairs, Keough School of Global Affairs; Professor of History; and Faculty Fellow, Kellogg Institute for International Affairs

Gail Bederman, Associate Professor

Alexander Beihammer, Associate Professor

Liang Cai, Assistant Professor

Catherine Cangany, Associate Professor

Mariana Candido, Associate Professor

Jon T. Coleman, Department Chair and Professor

Kathleen Cummings, Associate Professor

Yacine DaddiAddoun, Assistant Professor

John Deak, Associate Professor

Darren Dochuk, Associate Professor

Felipe Fernández-Armesto, William P. Reynolds Professor

Karen Graubart, Associate Professor

Brad S. Gregory, Dorothy Griffin Professor, and Director, ND Institute for Advanced Study

Patrick Griffin, Madden Hennebry Professor

Christopher S. Hamlin, Professor

Daniel Hobbins, Associate Professor

Katie Jarvis, Assistant Professor

Asher Kaufman, Associate Professor

Elisabeth Köll, Associate Dean for the Humanities and Faculty Affairs, and Associate Professor

Thomas A. Kselman, Professor

Semion Lyandres, Professor

Alexander M. Martin, Professor

John T. McGreevy, I.A. O'Shaughnessy Dean of the College of Arts and Letters, and Professor

Rebecca Tinio McKenna, Assistant Professor

Nikhil Menon, Assistant Professor

Margaret Meserve, Associate Professor

Rev. Wilson D. Miscamble, C.S.C., Professor

Dian Hechtner Murray, Professor Emerita

Thomas F. X. Noble, Professor Emeritus

Mark Noll, Professor Emeritus

Paul Ocobock, Assistant Professor

Jaime Pensado, Director of Graduate Studies, and Carl E. Koch Associate Professor

Richard B. Pierce, Associate Professor

Linda Przybyszewski, Associate Professor

Evan Ragland, Assistant Professor

Rory Rapple, Associate Professor

Emily Remus, Assistant Professor

Sarah Shortall, Assistant Professor

James Smyth, Professor

Robert E. Sullivan, Professor

Julia Adeney Thomas, Associate Professor

Deborah Tor, Associate Professor

James Turner, Professor Emeritus

Thomas A. Tweed, Professor of History, and Welch Professor of American Studies

John H. Van Engen, Professor of History, and Director, Medieval Institute

HISTORY AND PHILOSOPHY OF SCIENCE

Program Director:

Robert D. Goulding

Director of Graduate Studies:

Anna Geltzer

Telephone: (574) 631-9192

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Location: 453 Geddes Hall

E-mail: reilly@nd.edu

Web: <http://reilly.nd.edu/hps/>

HPS at Notre Dame is an interdepartmental program. Because the Ph.D. in HPS incorporates the requirements for a doctorate in a standard disciplinary department, either history, philosophy, or theology, the HPS degree program leads to a doctoral degree inclusive of, but broader in scope than, the departmental degree. For this reason it is defined as a five-year program, rather than the normal four. Thus students who take the doctoral degree in the HPS program can claim to have satisfied both the disciplinary degree

requirements and also those of an HPS degree. This allows Notre Dame graduates to situate their work within traditional disciplinary contexts and enables them to qualify for academic positions in regular disciplinary departments.

The Master of Arts

Degree Requirements	
Courses	36 credits
Total	36 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Research paper or master's thesis (terminal M.A. only)

The master of arts is not a terminal degree, although individuals concurrently enrolled in other doctoral graduate programs of the University may seek to earn a non-research HPS master's degree in order to complement their doctoral studies. Students whose primary enrollment is in HPS will be entitled to receive a master's degree once they have completed the written and oral examination for Ph.D. candidacy.

The Non-Research M.A.

The nonresearch HPS M.A. degree requires the completion of 36 credit hours of course work. Three courses in history of science and three courses in philosophy of science form the core of this requirement. The student, in consultation with the HPS program director, selects the remaining courses. To be eligible for HPS credit, these courses must bear in significant ways on the concerns of history and philosophy of science. Students taking the nonresearch HPS M.A. concurrently with a Ph.D. in another Notre Dame program may count up to nine hours

of course work toward both degree programs, subject to approval by the director of HPS and the director of graduate studies in the other program.

Reading knowledge in one foreign language (ordinarily French or German) is required. A one-hour oral comprehensive examination completes the requirements for this research M.A. degree.

A one-hour oral examination, based on course work, completes the requirements for the non-research M.A. degree.

The Research M.A.

In the event that an admitted HPS student decides to leave the program or is subsequently discontinued by the HPS program or the disciplinary department, the student may pursue a research (or thesis) terminal M.A. degree.

Students taking the terminal HPS research M.A. will prepare an extended research paper or formal M.A. thesis under the direction of a faculty member, for which six hours of thesis credit will be awarded. A one-hour oral comprehensive examination completes the requirements for this research M.A. degree.

The Doctor of Philosophy

Degree Requirements	
Courses	45 credits
Total	62 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

HPS students pursue the Ph.D. degree in either a history track or a philosophy track.

History Track

Those who elect the history track toward the Ph.D. in history and philosophy of science must satisfy a required course distribution as defined by the program. For specific course requirements, consult the program handbook.

The basic language requirement for Ph.D. candidates on the history track is a reading knowledge of one modern foreign language. In addition, competence has to be shown either in a second language or in a technical discipline bearing on the student's research work, such as one of the natural sciences.

In the spring of the third year, the student will prepare for the Ph.D. candidacy examination, taken in the late summer. This will consist of two parts, written and oral.

Philosophy Track

Those who elect the philosophy track toward the Ph.D. in history and philosophy of science must satisfy a required course distribution as defined by the program. Students who elect the ethics of science and technology concentration will satisfy the philosophy-track course requirements, with some exceptions. For specific course requirements, consult the program handbook.

The language requirement for Ph.D. candidates in the philosophy track is a reading knowledge of two foreign languages.

No later than the summer after his or her second year, the philosophy-track student will take a written qualifying

examination in the history of philosophy administered by the Philosophy Department. By the end of his or her third year, the student will also be expected to have two "qualifying" papers approved (see philosophy doctoral requirements). Normally in the first semester of the fourth year, the student will take an oral qualifying examination in the philosophy of science, with a special focus on the problem area in which he or she intends to write a dissertation.

Theology and Science Track

Those who elect the theology and science track toward the Ph.D. in history and philosophy of science must satisfy a required course distribution as defined by the program. For specific course requirements, consult the program handbook.

Ph.D. candidates on the theology and science track fulfill the foreign language requirements required by the Theology Department.

The written and oral candidacy examinations are usually taken in the second semester after the two-year residency and completion of the language requirements. Successful completion of the written examinations is required for admission to the oral examination.

Dissertation Proposal

Once Ph.D. candidacy requirements have been completed, the student will begin preparation of a dissertation proposal under the guidance of a research director of his or her choice. The Graduate School requires that dissertation proposals be approved by the end of the eighth semester in order for one to be eligible for continued funding.

Tenured and Tenure-Track Faculty

J. Matthew Ashley, Associate Professor of Theology

Francesca Bordogna, Associate Professor in the Program of Liberal Studies

Katherine A. Brading, Associate Professor of Philosophy

Anjan Chakravartty, Professor of Philosophy

Jon Coleman, Professor of History

Michael Crowe, John J. Cavanaugh Professor (Emeritus) in the Humanities, Professor in the Program of Liberal Studies

Celia Deane-Drummond, Professor of Theology

Christopher Fox, Professor of English, Director of the Keough-Naughton Institute for Irish Studies

Robert D. Goulding, Director of the History and Philosophy of Science program, and Associate Professor in the Program of Liberal Studies

Gary M. Gutting, Professor of Philosophy

Christopher S. Hamlin, Professor of History

Don A. Howard, Professor of Philosophy

Lynn S. Joy, Professor of Philosophy

Janet Kourany, Associate Professor of Philosophy

A. Edward Manier, Professor (Emeritus) of Philosophy

Kate Marshall, Assistant Professor of English

Vaughn R. McKim, Associate Professor (Emeritus) of Philosophy

Philip E. Mirowski, the Carl E. Koch Professor of Economics and Policy Studies and the History and Philosophy of Science

Evan Ragland, Assistant Professor of History

Kristin Shrader-Frechette, the F. J. and H. M. O'Neill Professor of Philosophy, Concurrent Professor of Biological Sciences

Phillip R. Sloan, Professor (Emeritus) in the Program of Liberal Studies

Thomas A. Stapleford, Associate Professor in the Program of Liberal Studies

Nicholas Teh, Assistant Professor of Philosophy

Laura Dassow Walls, William P. and Hazel B. White Professor of English

ITALIAN

Chair:

Thomas F. Anderson

Director of Graduate Studies:

Zygmunt Baranski

Telephone: (574) 631-0481

Location: 323 O'Shaughnessy Hall

E-mail: litprog@nd.edu

Web: <http://phdliterature.nd.edu>

The Doctor of Philosophy

Degree Requirements	
Courses	51 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement

Degree Requirements	
	Candidacy examination
	Doctoral dissertation

The Ph.D. in Italian is a highly selective program that teaches and trains students working in the field of Italian Studies. The program offers a flexible curriculum tailored to each student's interests and background that leads to a new dissertation-oriented program of study designed to achieve both a high degree of specialization and a broad understanding of Italian literature and culture. Although students in the Ph.D. in Italian mainly work on Italian questions, they enrich their area of specialization by following three courses in a single field allied to their primary research interests, such as history, film studies, cultural anthropology, medieval studies, philosophy, theology, Romance philology, critical theory, art history, etc. In addition, students attend the Italian Seminar, which functions as a 'core course' for the degree; the 'language pedagogy' course; and a course on literary and/or critical theory.

At least 60 credit hours, or a minimum of 30 credit hours beyond a previously awarded master's degree, are required for the Ph.D. These credit hours are earned through a combination of coursework and/or research.

For additional course work requirements, consult the program's handbook.

Tenured and Tenure-Track Faculty

Thomas F. Anderson, Professor of Spanish, and Chair, Department Romance Languages and Literatures

Zygmunt Baranski, Notre Dame Professor of Dante and Italian

Studies, Department of Romance Languages and Literatures

Theodore J. Cachey Jr., Professor of Italian, Albert J. Ravarino Family Director of Dante and Italian Studies, Department of Romance Languages

Sabrina Ferri, Associate Professor of Italian, Department of Romance Languages and Literatures

Christian Moevs, Associate Professor of Dante and Medieval Italian Literature, Department of Romance Languages and Literatures

Vittorio Montemaggi, Assistant Professor of Religion and Literature, Department of Romance Languages and Literatures

John Welle, Professor of Modern Italian Literature, Department of Romance Languages and Literatures

Note: The Ph.D. in Literature program is no longer accepting new students. This material is retained for students currently finishing the program.

The Ph.D. in Literature offers an innovative academic framework for the formation of future scholar-teachers in both the classical and modern languages and literatures. The program requires its students to complete a minimum of 51 credit hours from regular graduate courses. Students who have obtained credits for graduate courses taken after their undergraduate degree and prior to entering the program may be allowed to transfer a maximum of 6 credit hours. Students who have completed an M.A. before entering the program may be allowed to transfer a maximum of 24 credit hours. The transfer of credit hours is not automatic and requires the approval of the program's director and the Graduate School.

During their time of coursework before taking exams, students are required to enroll in the year-long course (1.5 credits per semester) "Learning the Profession." Students may opt to take this course on an S/U basis, in which case the credits earned will not count towards the 51 credits of coursework required by the program. For additional course work requirements, consult the program's handbook.

Languages

All students in the Ph.D. in Literature Program are expected to be able to read and conduct research in at least two languages besides their own native language.

Students are minimally required to demonstrate near-native proficiency in the language of their major area of study and a scholarly reading knowledge in an additional language. The language skills required will vary according to the individualized program

of study. Language requirements are designed to provide a rigorous base for in-depth study of two or more literary traditions and to ensure that students will successfully compete for placement in national literature departments as well as interdisciplinary programs.

Examinations

The Graduate School requires all doctoral candidates to complete their Ph. D. candidacy exam and dissertation proposal defense by the end of their fourth year of study. This deadline, however, represents nothing more than the utmost limit of acceptability. Students in the Ph.D. in Literature Program are strongly advised to organize and structure their coursework in a manner that permits them to sit for the candidacy exam and dissertation proposal defense in their third year.

PH.D. IN LITERATURE

Program Director:

Laura Betz, Acting Director

Telephone: (574) 631-0481

Location: 323 O'Shaughnessy Hall

E-mail: litprog@nd.edu

Web: <http://phdliterature.nd.edu>

The Doctor of Philosophy

Degree Requirements	
Courses	51 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examination
	Doctoral dissertation

MEDIEVAL STUDIES

Director:

Thomas E. Burman

Director of Graduate Studies:

Chris Abram

Telephone: (574) 631-6603

Fax: (574) 631-8644

Location: 715 Hesburgh Library

E-mail: medinst@nd.edu

Web: <http://medieval.nd.edu>

The Medieval Institute offers a doctor of philosophy degree in medieval studies. After two years of course work, and completion of examinations in the third year, students earn a master of medieval studies (hereafter M.M.S.) degree and may be approved for further work towards the Ph.D. The

 MEDIEVAL STUDIES

Institute does not accept candidates for a terminal master's degree.

The Master of Medieval Studies

Degree Requirements	
Courses	39 credits
Total	43 credits
Other	Admission to candidacy
	Foreign language requirement
	Second-year project
	Colloquium presentation

The Second Year Project

A general statement of topic for the second-year project, with signed advisor approval, is due on May 1st of a student's first year.

Completed projects are due in April of the second year. No incomplete grades are allowed, except in extraordinary circumstances. If the project is not complete and satisfactory, the student may not continue into the third year.

The Medieval Institute holds an annual public colloquium each April for second-year students to give formal presentations on their research projects to the Medieval Institute community.

Language Requirements

The programs of the Medieval Institute are rigorous and interdisciplinary, and make high demands in terms of language skills.

Each student must pass a written exam in her/his primary medieval research language (Latin, Greek, or Arabic) before the end of the second year of study. This exam must be passed by the end of the fourth semester in order for a student to continue in the program.

A student should plan to take the exam in his/her medieval research language every semester until it is passed.

Students must pass written exams in two modern languages before taking their comprehensive exams in the third year (i.e., by the end of the fifth semester).

Coursework

Consult the *Medieval Institute Graduate Handbook* relevant to your year of matriculation for specific program details regarding course and credit requirements, electives and academic milestones.

Students who enter the program with a completed M.A. degree may petition the DGS to transfer up to two courses (six credits) from their M.A. program. Transferring credits allows more flexibility in our program and can slightly accelerate a student's progress.

The Doctor of Philosophy

Degree Requirements	
Courses	48 credits
Total	70 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

The Ph.D. requires satisfactory completion of the master of medieval studies outlined above, successful completion of five written Ph.D. candidacy examinations, one oral Ph.D. candidacy examination, presentation of a dissertation proposal, and the presentation and defense of a satisfactory dissertation.

In early May each year the director and the graduate committee will review the

accomplishments of the members of the third-year class. There are two possible recommendations.

1. Continuation (if the proposal is already approved) or permission to continue preparation of the dissertation proposal, with the expectation of approval by the start of the fall semester
2. Termination with only an M.M.S. degree (this decision would reflect failure of the exams or an inability to make reasonable progress toward a proposal)

The dissertation proposal is expected to be submitted no later than the first day of the fall semester of the student's fourth year. After acceptance of the dissertation proposal, most students will require three or four years to complete the dissertation. It is not unusual for a satisfactory student to take six or seven years, from start to finish, to achieve the doctorate in Medieval Studies.

See the program handbook for additional details on the program's dissertation proposal and defense requirements.

Associated Tenured and Tenure-Track Faculty

Hussein Abdulsater, Assistant Professor of Classics

Chris Abram, Associate Professor of English and Director of Graduate Studies, Medieval Institute

Rev. Joseph P. Amar, Professor of Classics and Concurrent Professor of Theology

Khaled Anatolios, Professor of Theology

Ann Astell, Professor of Theology

MEDIEVAL STUDIES

Yury Avvakumov, Assistant Professor of Theology	Stephen D. Dumont, Professor of Philosophy	Maxwell Johnson, Professor of Theology
Zygmunt G. Baranski, Notre Dame Professor of Dante and Italian Studies	Margot Fassler, Keough-Hesburgh Professor of Music History and Liturgy	Encarnación Juárez-Almendros, Associate Professor of Spanish Language and Literature
Alexander Beihammer, Associate Professor of History and Heiden College Chair	Felipe Fernandez-Armesto, William P. Reynolds Professor of History	Michelle Karnes, Associate Professor of English
Alexander Blachly, Professor of Music	Stephen E. Gersh, Professor and Concurrent Professor of Philosophy	Kathryn Kerby-Fulton, Notre Dame Professor of English
W. Martin Bloomer, Professor of Classics	Robert Goulding, Associate Professor in the Program of Liberal Studies and the Program in the History and Philosophy of Science	Mary M. Keys, Associate Professor of Political Science
D'Arcy Jonathan Dacre Boulton, Associate Professor of History	Karen B. Graubart, Associate Professor of History	Brian Krostenko, Associate Professor of Classics
Maureen B. McCann Boulton, Professor of French Language and Literature	Brad S. Gregory, Dorothy G. Griffin Professor of Early Modern European History	Ian Kuijt, Professor of Anthropology
Thomas E. Burman, Robert M. Conway Director of the Medieval Institute	Kevin G. Grove, C.S.C., Assistant Professor of Theology	David M. Lantigua, Assistant Professor of Theology
Theodore J. Cachey Jr., Professor of Romance Languages and Literatures; Director, Rome Global Gateway; and VP-Associate Provost for Internationalization	Li Guo, Professor of Classics and Director of the Arabic Studies Program	Blake Leyerle, Associate Professor of Theology and Concurrent Associate Professor of Classics
Peter J. Casarella, Associate Professor of Theology	Daniel Hobbins, Associate Professor of History	Tim William Machan, Professor of English
John C. Cavadini, Professor of Theology, and Director of the Institute for Church Life	Peter Holland, Associate Dean for the Arts; McMeel Family Professor in Shakespeare Studies in the Department of Film, Television, and Theatre; and Concurrent Professor of English	Alexander Martin, Professor of History
Therese Cory, Assistant Professor of Philosophy	Peter Jeffrey, Michael P. Grace Chair in Medieval Studies, Professor of Musicology and Ethnomusicology	Julia Marvin, Associate Professor in the Program of Liberal Studies
Richard Cross, Rev. John A. O'Brien Professor in Philosophy	Rev. John I. Jenkins, C.S.C., President of the University and Professor of Philosophy	William C. Mattison III, Associate Professor of Theology
Rev. Brian Daley, S.J., the Catherine F. Huisling Professor of Theology	Robert M. Jensen, Patrick O'Brien Professor of Theology	Peter McQuillan, Associate Professor of Irish Language and Literature
JoAnn DellaNeva, Professor of French Language and Literature	Claire Jones, Assistant Professor of German	Margaret H. Meserve, Associate Professor of History and Associate Dean, College of Arts and Letters
Rev. Michael S. Driscoll, Associate Professor of Theology		Christian R. Moevs, Associate Professor of Italian
		Vittorio Montemaggi, Associate Professor of Religion and Literature and Concurrent Assistant Professor of Theology
		Ebrahim Moosa, Professor of History

Hildegund Müller, Associate Professor of Classics and Associate Vice President for Research

Amy C. Mulligan, Assistant Professor of Irish Language and Literature

John O'Callaghan, Associate Professor of Philosophy

David O'Connor, Associate Professor of Philosophy and Concurrent Associate Professor of Classics

Jean Porter, John A. O'Brien Professor of Theology

Andrew Radde-Gallwitz, Assistant Professor in the Program of Liberal Studies

Rory Rapple, Associate Professor of History

Gretchen J. Reydam-Schils, Professor in the Program of Liberal Studies, and Concurrent Professor, Philosophy and Theology

Gabriel Said Reynolds, Professor of Islamic Studies and Theology

Denis Robichaud, Assistant Professor in the Program of Liberal Studies

Dayle Seidenspinner-Núñez, Professor of Spanish Language and Literature

Christopher Shields, George N. Shuster Professor of Philosophy

Susan Guise Sheridan, Associate Professor of Anthropology

Deborah Tor, Associate Professor of History

Alexis Torrance, Assistant Professor of Theology

John Van Engen, Andrew V. Tackes Professor of Medieval History

Juan Vitulli, Associate Professor of Iberian and Latin-American Literature and Culture

Joseph Wawrykow, Professor of Theology

PHILOSOPHY

Chair:

Jeff Speaks

Director of Graduate Studies:

Curtis Franks

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Location: 100 Malloy Hall

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Web: <http://www.nd.edu/~ndphil>

The Master of Arts

Degree Requirements	
Courses	27 credits
Total	30 credits
Other	Admission to candidacy
	Candidacy examination

Students are admitted to the doctoral program in the philosophy program, but may receive a non-research M.A. upon successful completion of the written Ph.D. candidacy examination (history exam) and 27 credit hours of graduate course work.

The faculty as a whole periodically evaluates the progress of all students. Evaluations focus on students' performance in courses, in non-course requirements, and in their roles as teaching assistants and teachers. If the faculty judge at any stage that a student's progress is unsatisfactory, the student may be required to terminate his or her graduate studies.

A student who does not receive permission to proceed to doctoral

candidacy upon evaluation may receive a non-research M.A. degree in philosophy after finishing 27 credit hours of graduate course work and passing a special M.A. oral candidacy examination.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Qualifying papers
	Candidacy examinations
	Doctoral dissertation

For the doctorate a student must complete 42 credit hours of graduate course work. Students who enter the doctoral program with an M.A. are normally excused from 6 to 12 credit hours of graduate course work. Any philosophy graduate student is permitted to take up to 6 credit hours of approved undergraduate course work in philosophy and up to 6 credit hours of course work in related fields to satisfy the 42 credit hours. Those who choose to concentrate in such specialized fields as logic and philosophy of science may be required to take courses in other departments in support of their specialization. Students are expected to maintain a minimum B average in all of their course work.

In general, course requirements should be satisfied within the first two years, and must be satisfied within the first three years. For specific course and seminar requirements, see the program handbook.

PHILOSOPHY

Candidacy Examination

At the end of the summer following the first year of coursework, students are required to take a written exam in the history of philosophy. The exam is given in two parts, with three hours covering ancient and medieval philosophy, and three hours covering modern philosophy.

Early in the third year, the student and his or her chosen advisor begin work on a program of independent reading in preparation for the oral comprehensive examination. This examination must be taken before the end of the sixth semester. See the program handbook for an updated list of areas of concentration available for examination and subsequent dissertation research.

This history examination and the oral comprehensive examination constitute the candidacy examination for the Ph.D.

Qualifying Papers

Students are required to submit two qualifying papers, each evaluated by a faculty member chosen by the students with the approval of the DGS. The two papers must be evaluated by different faculty members. This requirement must be satisfied by the midpoint of the student's fourth semester.

Language Requirements

Most students will require expertise in a foreign language, typically at least one of French, German, Greek, or Latin, in order to complete their research and to have the capacity for further scholarly work in their field. The dissertation director and director of graduate studies will determine in each case the level of expertise required, and the student will not be permitted to defend the dissertation until demonstrating that level of

expertise. One way of demonstrating sufficient expertise is by passage of the departmental translation exam by the end of the semester after the semester in which the dissertation proposal is approved. In individual cases, passage of the exam prior to approval of the dissertation proposal may be required.

Dissertation Proposal and Completion

A dissertation proposal must be approved by the student's proposal committee by the end of the seventh semester. Once the dissertation proposal is approved, a meeting is scheduled for the student and the committee in order for the committee to provide guidance concerning the research and writing of the dissertation.

Tenured and Tenure-Track Faculty

Robert Audi, John A. O'Brien Professor of Philosophy

Timothy Bays, Associate Professor

Sara Bernstein, Associate Professor

Patricia A. Blanchette, Professor

Katherine Brading, Associate Professor

Anjan Chakravartty, Professor

Therese Cory, Assistant Professor

Richard Cross, John A. O'Brien Professor of Philosophy

Brian Cutter, Assistant Professor

Cornelius F. Delaney, Professor

Michael Detlefsen, McMahan-Hank Professor of Philosophy

Stephen D. Dumont, Professor

Thomas P. Flint, Professor

Curtis Franks, Director of Graduate Studies and Associate Professor

Don A. Howard, Director of the Reilly Center for Science, Technology and Values and Professor

Rev. John I. Jenkins, C.S.C., President of the University and Professor

Sean Kelsey, Associate Professor

Janet Kourany, Associate Professor

Katharina Kraus, Assistant Professor

Samuel Newlands, William J. and Dorothy K. O'Neill Collegiate Associate Professor

Daniel Nolan, McMahan-Hank Professor of Philosophy

John O'Callaghan, Associate Professor

David K. O'Connor, Associate Professor of Philosophy and Concurrent Associate Professor of Classics

Michael C. Rea, Professor and Director of the Center for Philosophy of Religion

Blake Roeber, Assistant Professor

Fred Rush, Associate Professor

Christopher Shields, George N. Shuster Professor of Philosophy

Kristin Shrader-Frechette, O'Neill Family Professor of Philosophy and Concurrent Professor of Biological Sciences

Jeff Speaks, Chair and Professor

James P. Sterba, Professor

Leopold Stubenberg, Associate Professor

Meghan Sullivan, Rev. John A. O'Brien Collegiate Associate Professor

Nicholas Teh, Assistant Professor of
Philosophy

Peter van Inwagen, John Cardinal
O'Hara Professor of Philosophy

Ted A. Warfield, Professor

Stephen H. Watson, Professor

Paul J. Weithman, Glynn Family
Honors Collegiate Professor of
Philosophy

ROMANCE LANGUAGES AND LITERATURES

Chair:

Thomas F. Anderson

Director of Graduate Studies:

Carlos Jáuregui

Telephone: (574) 631-6886

Fax: (574) 631-3493

Location: 343 O'Shaughnessy

E-mail: romlang@nd.edu

Web: <http://romancelanguages.nd.edu/>

The Master of Arts

Degree Requirements	
Courses	30 credits
Total	30 credits
Other	Admission to candidacy
	Qualifying examination
	Foreign language requirement
	Candidacy examination
	Master's thesis (Italian studies only)

The program in romance languages and literatures offers master's degrees in French and Francophone studies, Italian studies, and Iberian and Latin

American studies. Each student is encouraged to work closely with his/her advisor to design a course of study to suit individual needs, interests, and future goals.

All candidates for an advanced degree are expected to take a minimum of 30 credit hours of courses in their field of specialization. See the program handbook for additional details on course requirements.

During the second semester of the first year of graduate study, students in French must pass an oral qualifying examination. The master's candidate will choose from a selection of texts and must demonstrate competency in analyzing a literary text in the target language before the graduate faculty. At this time, faculty members will discuss and evaluate the student's performance in the master's program.

In addition, all students must demonstrate competency in a second foreign language by passing a reading exam or through successful completion of appropriate course work. Students in French and Spanish take a comprehensive written examination at the end of the second year. Additional details on the comprehensive examinations are available in the program handbook.

Students in Italian complete a master's thesis at the end of the second year.

Students have the opportunity to teach several language courses before completion of the master's degree. A preliminary workshop, "Methods of Foreign Language Teaching" and "Practicum in Teaching" are required of all graduate teaching assistants.

Combined B.A./M.A. Program

The Department of Romance Languages and Literatures offers its majors in French and Spanish the opportunity to participate in its graduate program through a combination B.A./M.A.

degree in the language of their major. This program requires students to complete a first major in a chosen language (i.e., at least 30 hours of course work) during the normal four-year undergraduate period, followed by a total of 30 credit hours of graduate courses taken during the fourth and fifth years in residence. Six credit hours will be counted toward both the undergraduate and the graduate degrees. During their senior year, participants in this program complete two graduate courses, take the qualifying exam given to all first-year graduate students, and apply to the Graduate School for admission during the spring semester. B.A./M.A. students are eligible for a teaching fellowship during their fifth year that includes a tuition waiver and a generous teaching stipend. Well-qualified students who are interested in this program should contact the director of graduate studies or the graduate coordinator in their chosen language at the beginning of their junior year.

Tenured and Tenure-Track Faculty

Thomas F. Anderson, Chair and Professor of Spanish

Zygmunt Baranski, Notre Dame Professor of Dante and Italian Studies

Maureen B. McCann Boulton, Professor of French

Theodore J. Cachey Jr., Professor of Italian

JoAnn DellaNeva, Associate Dean of the College of Arts and Letters and Professor of French

Julia V. Douthwaite, Professor of French

Sabrina Ferri, Associate Professor of Italian

Karen Graubart, Concurrent Associate Professor of History and Romance Languages and Literatures

Rev. Gregory Haake, C.S.C., Assistant Professor of French

Ben A. Heller, Associate Professor of Spanish

Carlos Jáuregui, Director of Graduate Studies and Associate Professor of Spanish

Diana Jorza, Assistant Professor of Spanish

Encarnación Juárez-Almendros, Associate Professor of Spanish

Joshua Lund, Associate Professor of Spanish

Louis A. MacKenzie Jr., Associate Professor of French

Barry McCrea, Concurrent Professor of Irish Language and Literature and Romance Languages and Literatures

Vanesa Miseres, Assistant Professor of Spanish

Christian R. Moevs, Associate Professor of Italian

Vittorio Montemaggi, Associate Professor of Religion and Literature

Olivier Morel, Assistant Professor of Romance Languages and Literatures and Film, Television and Theatre

Marisel Moreno-Anderson, Associate Professor of Spanish

Maria Rosa Olivera-Williams, Professor of Spanish

Alison Rice, Associate Professor of French

Denis Robichaud, Assistant Professor, Program of Liberal Studies and

Romance Languages and Literatures

Dayle Seidenspinner-Núñez, Professor of Spanish

Alain P. Toumayan, Professor of French

Juan Vitulli, Associate Professor of Spanish

John P. Welle, Professor of Italian

SACRED MUSIC

Program Director:
Margot Fassler

Director of Graduate Studies:
Peter Jeffrey

Telephone: (574) 631-5349
Fax: (574) 631-8958
Location: 248 Malloy Hall
Email: sacredmusic@nd.edu
Web: <http://sacredmusic.nd.edu/>

The Master of Sacred Music

Degree Requirements	
Courses	48 credits
Total	48 credits
Other	Admission to candidacy
	Master's colloquium
	Recital(s) and/or candidacy examination
	Practicum

The Master of Sacred Music (M.S.M.) is a 48 credit-hour ministerial leadership program that prepares students for pastoral liturgical music ministry. The graduate program is administered in the Department of Theology and

overseen by an interdepartmental committee (Music/ Theology); accreditation is granted through the Association of Theological Schools (A.T.S.). Following the principles of the document *Sing to the Lord* (USCCB, 2008), the program is multi-disciplinary, embracing in particular three dimensions: music, liturgy, and pastoral practice. The program strives to integrate these three dimensions, grounding the student professionally in liturgical music as a ministry.

Students are required to give two recitals or one recital and an oral comprehensive exam or the equivalent (to be administered in the final semester).

For specific course and credit requirements, refer to the program handbook.

Master's Colloquium

Each year several master's colloquia address issues common to both liturgy and the sacred arts. These colloquia ground the interdisciplinary ethos of the programs, and draw the faculty and students into on-going dialogue. Attendance is mandatory for all M.S.M. students.

Practicum

M.S.M. students will benefit from supervised pastoral placement for four semesters in the following places: Basilica of the Sacred Heart, local churches, or residence halls.

Doctor of Musical Arts

Degree Requirements	
Courses	24 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Repertory exam
	Doctoral dissertation

To complete the doctor of musical arts degree (D.M.A.), students must fulfill at least 24 credit hours of academic coursework, and 36 credits in performance, musicianship, and repertoire relevant to their concentration in organ or choral conducting. Foreign language and some liturgy courses may be taken during the summer school sessions. For specific course and performance requirements by concentration, see the program handbook.

With their advisor's approval, students may also work toward a certificate of specialization in a secondary area of research or creative activity.

Tenured and Tenure-Track Faculty

Kimberly Belcher, Professor of Liturgical Studies

Alexander Blachly, Professor of Music History and Analysis

Christopher Chowrimootoo, Assistant Professor of Liberal Studies

Craig Cramer, Professor of Organ and Director of the Organ Program

Michael Driscoll, Associate Professor of Liturgical Studies

Margot Fassler, Professor of Music History and Analysis and Director of Sacred Music at Notre Dame

Mary Frandsen, Associate Professor of Music History and Analysis

Tala Jarjour, Associate Professor of Music History and Analysis

Peter Jeffery, Professor of Music History and Analysis, Associate Director of Academics and Director of Graduate Studies

Maxwell Johnson, Professor of Liturgical Studies

John Liberatore, Assistant Professor of Music Theory and Composition

Pierpaolo Polzonetti, Associate Professor of Music and Liberal Studies

Carmen-Helena Téllez, Professor of Conducting and Director of Choral Conducting Program

SPANISH

Chair:

Thomas F. Anderson

Director of Graduate Studies:

Carlos Jáuregui

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The Doctor of Philosophy

Degree Requirements	
Courses	45 credits
Total	60 credits
Other	Foreign language requirement
	Comprehensive examination
	Candidacy examination
	Doctoral defense
	Doctoral dissertation

The Ph.D. in Spanish is a highly selective program that teaches and trains students working in the field of Spanish and Latin American Literatures and Cultures. The program offers a flexible curriculum tailored to each student's interests and background and has a dissertation-oriented design that leads to the successful writing and defense of

a relevant dissertation that contributes to the candidate's area of study and that successfully places the candidate in the field and in the academic job market.

Coursework

The Ph.D. in Spanish requires 45 credit hours of graduate coursework (including credit transfers, an advanced theory seminar, and a class on teaching methodology). Students must also complete a foreign-language requirement other than Spanish, a successful comprehensive exam, the candidacy examination and defense of the dissertation proposal, and the successful defense and submission of a doctoral dissertation. Coursework is typically finished by the end of the fourth semester, and must be completed by the end of the fifth semester.

For specific coursework requirements, consult the program's handbook.

Examinations, Proposals, and Dissertations

The comprehensive exam is a process that spans the second and third semesters (including the summer in-between). Based on a reading list tied directly to the student's area of research, its objective is to prepare the student for the deep knowledge of specialization required of a dissertation project. The student is expected to demonstrate fluency in situating their research interests as they relate to major currents and traditions in the field.

The written candidacy examination and the oral defense of the dissertation proposal take place before the end of the fifth semester of study. At the end of the fifth year, the student gives a presentation on the dissertation and defends it publicly. No defenses are scheduled during the summer.

Languages

Candidates must demonstrate near-native fluency in Spanish and advanced reading knowledge in a second language other than English. Students are encouraged to do coursework in the second language in order to develop real competency unless they are admitted already possessing such advanced reading knowledge.

Second Area of Specialization

In addition to the primary area of focus, students will incorporate into their program of study a second, complementary area of specialization within the Department of Romance Languages and Literatures or another University academic unit. Examples of appropriate second areas of specialization include Portuguese, Italian, French, Latino Studies, Religion and Literature, Philosophy, Literary and Cultural Theory, Gender Studies, Memory Studies, Human Rights, and so on.

Associated Tenured and Tenure-Track Faculty

Thomas Anderson (Professor, Chair): Hispanic Caribbean literature and cultural studies; Afro-Caribbean studies; Spanish-American literature and human rights.

Karen B. Graubart (Associate Professor of History and concurrent Associate Professor of Spanish): Social and urban history of colonial Latin America; gender and sexuality in colonial Latin America; race, ethnicity, religion, and “difference” in the late medieval Iberian world; comparative slaveries in the Iberian world.

Ben Heller (Associate Professor): Spanish American and Caribbean

literatures, particularly poetry, representations of nature, eco-criticism, and translation theory.

Carlos Jáuregui (Associate Professor of Spanish and concurrent Associate Professor of Anthropology): Colonial and Transatlantic studies; cultural studies; 19th-century Latin American literature; postcolonial theory; 19th-and-20th-century essay and cultural history (Spanish America and Brazil).

Encarnación Juárez-Almendros (Associate Professor): Early Modern Spanish literature and culture; Quevedo; Cervantes; autobiographical and picaresque prose, women’s writings, cultural clothing and disability studies.

Joshua Lund (Associate Professor): Cultural theory, Latin American literature, film and cultural politics, with particular regional interest in Mexico, Brazil and Colombia.

Vanesa Miseres (Assistant Professor): 19th- and early 20th-century Latin American literature, with an emphasis on the Andes and the Southern Cone; travel writing, women writers, and cultural studies.

Marisel Moreno (Associate Professor): US-Latino literature; modern Spanish-American literature; issues of race and ethnicity; literary and cultural production of Afro-Latinos and minority Latinos (Salvadorans, Guatemalans, and Peruvians).

María Rosa Olivera-Williams (Professor): Representations of subjectivities and national identities in modern and contemporary Latin American cultural production; artistic projects from the Southern Cone (Argentina, Chile, and Uruguay); issues of dictatorship,

democratic transition, and traumatic memory.

Juan Vitulli (Associate Professor): Early Modern Spanish literature and culture, with a strong interest on the Baroque period and the relationships between the metropolitan discourse and its Latin-American appropriation.

THEOLOGY

Chair:

Timothy Matovina

Director of Ph.D. Program:

Gerald McKenny

Director of M.A. Program:

Catherine Cavadini

Director of M.Div. Program:

Gary S. Chamberland, CSC

Director of M.T.S. Program:

John T. Fitzgerald

Telephone: (574) 631-7811

Fax: (574) 631-4291

Location: 130 Malloy Hall

E-mail: theo.1@nd.edu

Web: <http://theology.nd.edu>

The Master of Arts

Degree Requirements	
Courses	36 credits
Total	36 credits
Other	Admission to candidacy
	Candidacy examination

The master of arts (M.A.) in theology is a 36 credit-hour terminal degree

THEOLOGY

for individuals who desire advanced theological training. Graduates of this program should be able to serve as theological resources in variety of settings. Recipients of this degree will have received instruction in the classical areas of theological inquiry while acquiring expertise in one.

There are several areas of concentration for the M.A. in theology: general studies, biblical studies, catechesis studies, history of Christianity, liturgical studies, moral theology, systematic theology, and studies in spirituality.

M.A. students may take courses during the summer and/or academic year for credit towards their degree. In addition to completing the course requirements, students are expected to pass a set of comprehensive exams, comprised of written and oral exams based on topics chosen by the student and bibliographies approved by the area advisor and the M.A. director.

Those needing a more general and flexible program of studies may pursue a general M.A. program, in which the course of study is planned in consultation with the director. The sole requirement is the inclusion of at least one course in each area of study. This may be of particular interest to those teaching theology in high school who wish to use the M.A. to enhance their effectiveness in teaching in a number of different areas.

For specific course, concentration and exam requirements, see the program handbook.

The Master of Divinity

Degree Requirements	
<i>Lay Students</i>	
Courses	60 credits
Total	86 credits

Degree Requirements	
<i>Lay Students</i>	
Other	Admission to candidacy
	Candidacy examination
	Lay ministry formation
<i>Seminarian Students</i>	
Courses	60 credits
Total	108 credits
Other	Admission to candidacy
	Candidacy examination
	Seminarian formation

The master of divinity (M.Div.) is a professional theological degree designed to prepare students for learned and effective ministry in the Roman Catholic Church, either as priests or as professional lay ministers. The studies of Scripture, the history of Christian tradition, systematic theology, liturgy, and Christian ethics are joined to field experience, training in pastoral skills, and vocational formation to form a comprehensive ministerial curriculum. Thus, the M.Div. aims at a comprehensive, holistic integration of the intellectual, pastoral, human and spiritual dimensions.

The Program of Studies

The program of studies leading to the M.Div. requires 86 credits, including 60 credits of coursework, and six credits of formation taken over six semesters. Candidates of the seminary are expected to complete 108 credits taken over eight semesters. Seminarians may be subject to additional requirements as specified by the Vatican.

For specific course and credit requirements, refer to the program handbook.

Field Education

Field education serves as an integral component in the theological and pastoral education of ministry students, as well as to their spiritual formation and

vocational preparation. It provides those preparing for ministry varied opportunities for acquiring ministerial skills, for integrating their ministerial experiences through theological reflection, and ultimately for developing their ministerial identities. To make these opportunities possible, field education consists of the following:

- weekly service at a ministerial site during each of the three academic years in the M.Div. program;
- regular individual supervision with an experienced mentor at the ministry site;
- weekly seminars utilizing case study method and conversations about contemporary theological and ministerial issues.

Formation

All M.Div. students participate in a program of human and spiritual formation suited to their particular vocational preparation, either as seminarians or as candidates for lay ministry. With the guidance of spiritual directors and formators, students are mentored in the life of faith, in their personal growth and in their vocational discernment. Regular joint formation events are held bringing all constituencies of the program together around shared issues and themes.

The Master of Theological Studies

Degree Requirements	
Courses	48 credits
Total	48 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examination

THEOLOGY

The Master of Theological Studies (M.T.S.) program trains graduate students for future doctoral work in the various disciplines within the study of theology. The M.T.S. is a 48-credit-hour degree designed to give students exposure to the full range of theological studies while also allowing them to develop competence in an area of concentration and to improve their language abilities. Along with two years of full-time course work, the M.T.S. also includes participation in the master's colloquium, competency in one modern language, and the completion of a comprehensive oral exam to be given at the end of the second year of course work. The areas of Biblical studies, history of Christianity, and liturgical studies also have ancient language requirements

In all there are five areas of concentration in the M.T.S. program. Students must take at least 15 credit hours in the area of their concentration, and may take Ph.D. seminars, provided they first secure the permission of the course instructor and the M.T.S. director.

In order to introduce every M.T.S. student to a wide range of theological education, each area of study also involves requirements in other areas.

For specific course, concentration, language and exam requirements, see the program handbook.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Admission to candidacy
	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

The doctoral program requires 42 credit hours of course work. Students must specialize in one of six areas of concentration:

- Christianity and Judaism
- the history of Christianity
- liturgical studies
- moral theology/Christian ethics
- systematic theology,
- world religions and world Church

Within the program areas, students concentrate their course work in a major field. These major fields are defined as follows: Christianity and Judaism in antiquity, Hebrew Bible and Judaica, New Testament and early church, history of Christianity, early Church, medieval studies, Reformation and modern studies, liturgical studies, moral theology/Christian ethics, systematic theology, and world religions and world Church.

Residency

Students are expected to take 14 courses during two years of residency: eight of these must be in the major field of study; three must be outside the major fields; and three are electives.

Those students who enter with a master's degree or its equivalent may seek immediate admission to residency.

Language Requirement

Students are required to pass examinations in a minimum of three languages, Greek or Latin, French, and German. Students in systematic theology may substitute Spanish for French or German.

For specific details on language requirements by area of study, see the program handbook.

The language requirement should be fulfilled as soon as possible and must be fulfilled by the fall of the third year.

Independent Study

After the period of course work, students spend a period of time, normally nine months, of independent study organized around a series of topics. These topics are meant to expand the students' intellectual breadth and skills and involve matters of inquiry that extend beyond their course work. After consultation with the advisor, the student will propose a series of 10 topics, seven in the major field of study and three outside the major field. At least one of the topics in the major field will deal with the subject on which the student intends to write a dissertation. The program of independent study is approved by a committee and forms the basis for candidacy examinations.

Candidacy Examinations

Offered in October and March, the examinations are usually taken in the second semester after the two-year residency and completion of the language requirements.

The exams consist of three days of written examinations and a 90-minute oral examination. Successful completion of the written examinations is required for admission to the oral examination.

The Dissertation

The dissertation proposal is to be submitted by the beginning of the semester following oral candidacy examinations.

The completed dissertation must be defended and submitted within eight years of matriculation into the program.

THEOLOGY

Joint Ph.D. Program in Peace Studies and Theology

In addition to the six major areas of concentration, the Department of Theology offers a Ph.D. in Theology and Peace Studies in partnership with Notre Dame's Kroc Institute for International Peace Studies. The degree includes a course of integrated studies so that graduates are fully credentialed in both theology and interdisciplinary peace research. The requirements for the Ph.D. in Theology and Peace Studies include the following: a minimum of 24 graded hours of credit in theology in one of the areas of concentration, and 18 graded hours in peace studies. Students will meet the theology department's minimum language requirements of two modern research languages (typically French and German) and one classical language (Latin or Greek).

Joint Ph.D. Program in Theology and the History and Philosophy of Science

The History and Philosophy of Science Program at Notre Dame is a Ph.D. program. Graduate students pursue their studies in one of three tracks (either History, Philosophy, or Theology and Science), and have a second home in the corresponding department.

Tenured and Tenure-Track Faculty

Khaled Anatolios, Professor

Gary Anderson, Hesburgh Professor of Catholic Theology

Neil Arner, Assistant Professor

J. Matthew Ashley, Associate Professor

Ann W. Astell, Professor

Yury Avvakumov, Associate Professor

Steven Battin, Assistant Professor

Kimberly Belcher, Assistant Professor

John Betz, Associate Professor

Peter Casarella, Associate Professor

John C. Cavadini, Director of Institute for Church Life and Professor of Theology

Gary Chamberland, C.S.C., Director of the M.Div. Program and Assistant Professional Specialist

David A. Clairmont, Associate Professor

Rev. Brian Daley, S.J., Catherine F. Huisling Professor of Theology

Celia Deane-Drummond, Professor

David Fagerberg, Professor

Margot Fassler, Keough-Hesburgh Professor of Music History and Liturgy

John Fitzgerald, Director of the M.T.S. and Early Christian Studies Programs, and Professor (joint with Classics)

Rev. Daniel G. Groody, C.S.C., Associate Professor

Kevin Grove, Assistant Professor

Rev. Gustavo Gutierrez, O.P., John Cardinal O'Hara Professor of Theology

M. Catherine Hillert, O.P., Professor

Robin Jensen, Patrick O'Brien Professor of Theology

Maxwell Johnson, Professor

Emmanuel Katongole, Associate Professor

Gerald (Gary) Knoppers, Rev. J. O'Brien Professor of Theology

Rev. Paul Kollman, C.S.C., Associate Professor and Executive Director, Center for Social Concerns

David Lantigua, Assistant Professor

Blake Leyerle, Associate Professor and Concurrent Associate Professor of Classics

David Lincicum, Associate Professor

Bradley J. Malkovsky, Associate Professor

Timothy Matovina, Chair of Theology and Professor

William Mattison, Associate Professor

Gerald McKenny, Director of the Ph.D. Program and Walter Professor of Theology

John Meier, William K. Warren Professor of Theology

Candida R. Moss, Professor

Francesca Murphy, Professor

Michael (Tzvi) Novick, Abrams Associate Professor of Jewish Thought and Culture

Kenneth Oakes, Assistant Professor

Rev. Paulinus I. Odozor, C.S.Sp., Associate Professor

Cyril O'Regan, Catherine F. Huisling Professor of Theology

Rev. Hugh Rowland Page Jr., Vice President and Associate Provost for Undergraduate Affairs, Dean of the First Year of Studies, Professor of Theology and Africana Studies

Jean Porter, John A. O'Brien Professor of Moral Theology

Gabriel Said Reynolds, Professor

Maura A. Ryan, Vice President and Associate Provost, and Associate Professor of Theology

Mun'im Sirry, Assistant Professor

Alexis Torrance, Assistant Professor

Joseph P. Wawrykow, Professor

Todd D. Whitmore, Associate Professor

Abraham Winitzer, Associate Professor,
Kapson Professor of Jewish Studies

Randall C. Zachman, Professor

THE DIVISION OF SCIENCE

APPLIED AND COMPUTATIONAL MATHEMATICS AND STATISTICS

Chair:

Andrew Sommesse

Director of Ph.D. Program:

Fang Liu

Director of the M.S. Data Science Program:

Roger Woodard

Director of the M.S. Professional Program:

Steven Buechler

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Location: 153 Hurley Hall

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The Master of Science (Data Science)

Degree Requirements	
Courses	30 credits
Total	30 credits
Other	Admission to candidacy
	Silicon Valley immersion weekend (optional)

Notre Dame's Data Science program is offered by the Department of Applied and Computational Mathematics and Statistics (ACMS), with the participation of faculty from the Department of Computer Science and Engineering, the Department of Psychology, and the Mendoza College of Business.

Designed to be completed in 21 months of half-time enrollment (six course credits per semester over five semesters), the Data Science program allows students to remain fully employed, while making steady academic progress.

After the on-campus introductory class, the program utilizes an online format optimized for learning complex quantitative material, and features small, live classes taught by Notre Dame faculty. Students have the option to attend an in-person exclusive immersion weekend that combines instruction and project work with industry roundtables, site visits, and professional topics suited to the location.

The Master of Science (Professional Degree)

Degree Requirements	
Courses	30 credits
Total	30 credits
Other	Admission to candidacy

The professional master of science degree in Applied and Computational Mathematics and Statistics (ACMS) trains students in the mathematical, statistical and computational tools used in finance, computational biology or other technical fields. The intensive 11-month program combines coursework, projects in the student's chosen area of employment, and practical business training. Most students will seek employment immediately upon completion of this degree.

The Master of Science (Ph.D. Track)

Degree Requirements	
Courses	21 credits
Total	30 credits
Other	Admission to candidacy
	Written examination
	Oral examination (ACMS Ph.D.)
	Oral examination (non-ACMS Ph.D.)

Students who are working toward a Ph.D. in the Applied and Computational Mathematics and Statistics program may qualify for a master of science degree along the way, if they have accumulated 30 credit hours, passed the written candidacy examination, and passed the oral candidacy examination. For details of the requirements, refer to the program handbook.

Students working toward a Ph.D. in another Notre Dame doctoral program may also elect to pursue the master of science. To qualify, the student must submit a plan of study that is approved by his or her advisor, the ACMS director of graduate studies, and the ACMS department chair. To complete the requirements for this degree, the student must successfully pass both the written master's examination and an oral examination.

The program does not admit students directly to this degree.

The Doctor of Philosophy

Degree Requirements	
Courses	18 credits
Total	60 credits
Other	Admission to candidacy
	Candidacy examinations
	Doctoral dissertation

Doctoral students are required to complete 18 credits of ACMS courses at the graduate level in the first two semesters of study to remain in good standing. At the discretion of the director of graduate studies, a maximum of 6 credits of graduate level courses transferred from another university may be counted toward the required ACMS course work for a student without a completed master's degree. For a student with a completed master's degree, the director of graduate studies will determine the number of transferred credits applied to the required ACMS course work. Students are required to complete a minimum of 3 credits of regular or topic courses at graduate level each year between the second and the fourth year to improve knowledge.

Written and Oral Candidacy Examinations

The written examination must be completed by the end of the first year; the timeline will be adjusted for students transferring from another program. Students have two chances to pass the written examination.

The oral candidacy examination follows the completion of the written examination, and focuses on an advanced topic. Students are encouraged to take the examination as early as possible. In general, students must take the oral candidacy examination by February 15 in the second year. The director of graduate studies may allow exceptions for special circumstances.

For additional degree requirements, refer to the program handbook.

Tenured and Tenure-Track Faculty

Steven Buechler, Director of Graduate Studies (M.S. program) and Professor

Martina Bukac̆, Assistant Professor

Jonathan Hauenstein, Associate Professor

Bei Hu, Professor

Alexandra Jilkine, Assistant Professor

Ick Hoon Jin, Assistant Professor

Jun Li, Assistant Professor

Lizhen Lin, Assistant Professor

Alan Lindsay, Assistant Professor

Fang Liu, Director of Graduate Studies (Ph.D. program) and Associate Professor

Dong Quan Ngoc Nguyen, Assistant Professor

Robert Rosenbaum, Assistant Professor

Daniele Schiavazzi, Assistant Professor

Andrew Sommese, Chair and Vincent J. Duncan and Annamarie Micus Duncan Professor of Mathematics

Zhiliang Xu, Associate Professor

Yongtao Zhang, Associate Professor

BIOLOGICAL SCIENCES

Chair:

Crislyn D'Souza-Schorey

Director of Graduate Studies:

Rebecca Wingert

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Location: 100 Galvin Life Sciences Center

E-mail: biology@nd.edu

Web: <http://biology.nd.edu/>

The Master of Science

Degree Requirements	
Courses	15 credits
Total	30 credits
Other	Candidacy examinations
	Master's thesis

The master's degree is a 30-credit-hour program requiring the satisfactory completion of a minimum of 15 credit hours of course work, passing a research proposal review, and completing a suitable master's thesis.

BIOLOGICAL SCIENCES

The Doctor of Philosophy

Degree Requirements	
Courses	24 credits
Total	60 credits
Other	Candidacy examinations
	Doctoral dissertation

For the degree of doctor of philosophy, the student is expected to complete a 60-credit-hour requirement. This is composed of at least 24 credit hours of course work and the remainder as dissertation research. The student must pass a comprehensive candidacy examination consisting of both an oral and a written examination. After the student is admitted to candidacy, he or she must then defend and submit a written dissertation.

Students in the doctoral degree program must also fulfill a one-year teaching requirement that usually involves assisting in the instruction of undergraduate or graduate laboratory courses. This requirement may be automatically fulfilled if the student has a graduate assistantship for financial aid.

Tenured and Tenure-Track Faculty

Elizabeth Archie, Associate Professor

Gary E. Belovsky, Professor and
Martin J. Gillen Director of the
Environmental Research Center

Nora J. Besansky, O'Hara Professor
and Associate Chair

Sunny K. Boyd, Professor

Patricia Champion, Associate Professor

Frank H. Collins, George and Win-
ifred Clark Professor

Crislyn D'Souza-Schorey, Morris
Pollard Professor and Department
Chair

Giles E. Duffield, Associate Professor

John G. Duman, Martin J. Gillen
Professor

Jeffrey L. Feder, Professor

Michael T. Ferdig, Professor

Malcolm J. Fraser Jr., Rev. Julius A.
Nieuwland, C.S.C. Professor

Paul R. Grimstad, Professor Emeritus

Kasturi Haldar, Rev. Julius A. Nieuw-
land, C.S.C. Professor and James
C. Parsons and Carrie Ann Quinn
Director of the Center for Rare
and Neglected Diseases

Ronald A. Hellenthal, Professor
Emeritus

Reginald Hill, Archibald Assistant
Professor of Cancer Biology

Hope Hollocher, Associate Professor

David R. Hyde, Professor and Rev.
Howard J. Kenna, C.S.C., Me-
morial Director of the Zebrafish
Research Center

Stuart Jones, Associate Professor

Charles F. Kulpa Jr., Professor Emeri-
tus

Gary A. Lamberti, Professor

Shaun Lee, Ann and Daniel Monahan
Family Associate Professor

Lei Li, Associate Professor

David M. Lodge, Professor Emeritus

Xin Lu, John M. and Mary Jo Boler
Assistant Professor

Mary Ann McDowell, Associate Pro-
fessor

Jason S. McLachlan, Associate Profes-
sor

David Medvigy, Associate Professor

Edwin Michael, Professor

Miguel Morales, Assistant Professor

Joseph E. O'Tousa, Professor

Athanasia D. Panopoulos, Elizabeth
and Michael Gallagher Family As-
sistant Professor

Alex T. Perkins, Eck Family Assistant
Professor

Michael Pfrender, Associate Professor
and Genomics Core Director

Matthew J. Ravosa, Professor

Adrian Rocha, Assistant Professor

Jeanne Romero-Severson, Professor

Zachary T. Schafer, Coleman Founda-
tion Associate Professor

Jeffrey S. Schorey, George B. Craig Jr.
Professor

Robert A. Schulz, University of Notre
Dame Professor

David W. Severson, Professor

Cody Smith, Elizabeth and Michael
Gallagher Family Assistant Profes-
sor

Zainulabeuddin Syed, Assistant Profes-
sor

Jennifer L. Tank, Ludmilla F., Stephen
J., and Robert T. Galla Professor

Gregory Timp, Keough-Hesburgh
Professor of Electrical Engineering
and Biological Studies

Kevin T. Vaughan, Associate Professor

Rebecca Wingert, Elizabeth and Mi-
chael Gallagher Family Associate
Professor and Director of Gradu-
ate Studies

Siyuan Zhang, Assistant Professor and
Nancy Dee Professor

CHEMISTRY AND BIOCHEMISTRY

Chair:

Brian Baker

Director of Graduate Studies:

Brandon Ashfeld

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E-mail: chemistry@nd.edu or

biochemistry@nd.edu

Web: <http://chemistry.nd.edu> or

<http://biochemistry.nd.edu>

The Master of Science

Degree Requirements	
Courses	18 credits
Total	30 credits
Other	Academic and research progress examination
	Master's thesis (at advisor's discretion)

The program in chemistry and biochemistry does not admit students directly into a master of science (M.S.) program. However, students who have not passed the academic and research progress (ARP) examination in their third semester may be eligible to receive a M.S. degree.

At the discretion of the advisor and only with the advisor's financial support, a student who fails the exam and is moved into the M.S. program may have the option of completing a

thesis in the advisor's laboratory. In such a case, provided the advisor is willing and able to provide funding, the student may remain in the program until completion of the thesis or the end of the fifth year, although the student may choose to leave with a non-research M.S. at any time.

If the advisor is unable or unwilling to act as the student's thesis director, a non-research M.S. degree is available, provided the student has completed the course work requirements and has attempted the ARP examination.

Following the recommendation of the student's advisor and committee, it may be possible for a student who has completed a thesis to re-enter the doctoral program, pending approval by the director of graduate studies or the department chair. A student who has re-entered the Ph.D. program will receive written confirmation from the director of graduate studies.

For additional degree requirements, refer to the program handbook.

The Doctor of Philosophy

Degree Requirements	
Courses	18 credits
Total	90 credits
Other	Academic and research progress examination
	Candidacy examination
	Doctoral dissertation

Graduate students pursuing a Ph.D. in chemistry or biochemistry must complete at least 18 credits of course work prior to the end of their third semester. A combined total of 90 credits are required; this total includes all courses taken, including not only instructional coursework, but research, seminars, directed readings, etc. The program

may accept course work completed at another accredited university toward meeting the requirements for either doctoral degree.

To continue in the Ph.D. program, students must pass the academic and research progress (ARP) exam. The ARP exam is taken during a student's third semester; to be eligible for the exam, the student must be in good academic standing in the department. The exam consists of a written document and an oral defense in front of the student's committee.

Admission to candidacy for the Ph.D. occurs after completion of written and oral examinations in the area of specialization. Once admitted to candidacy, the student must then write, defend and submit a doctoral dissertation to complete the degree requirements.

For additional degree requirements, refer to the program handbook.

Tenured and Tenure-Track Faculty

Brandon Ashfeld, Associate Professor and Director of Graduate Studies

Brian M. Baker, Chair and Rev. John A. Zahm Professor

Brian Blagg, Professor

Paul Bohn, Arthur J. Schmitt Professor

Jessica Brown, Assistant Professor

Seth N. Brown, Professor

Jon P. Camden, Associate Professor

Ian C. Carmichael, Professor and Director of Radiation Laboratory

Francis J. Castellino, Kleiderer-Pezold Professor of Biochemistry and Director, WM Keck Center for Transgene Research

Patricia L. Clark, Rev. John Cardinal O'Hara, C.S.C. Professor

Steven A. Corcelli, Professor

Xavier Creary, the Charles L. Huisking Sr. Professor of Chemistry

Norman Dovichi, Grace-Rupley Professor

Mary Galvin, William K. Warren Foundation Dean, College of Science and Professor

Haifeng Gao, Associate Professor

J. Daniel Gezelter, Professor

Holly V. Goodson, Professor

Gregory V. Hartland, Professor

Paul Helquist, Professor

Paul W. Huber, Professor

Amanda B. Hummon, Huisking Foundation, Inc. Associate Professor

Vlad M. Iluc, Associate Professor

Prashant V. Kamat, John A. Zahm Professor of Science

S. Alex Kandel, Associate Professor

M. Kenneth Kuno, Professor and Director of Graduate Admissions

A. Graham Lappin, Professor

Marya Lieberman, Professor

Laurie Littlepage, Assistant Professor

Shahriar Mobashery, Navari Family Professor in Life Sciences

John Parkhill, Assistant Professor

Jeffrey W. Peng, Associate Professor

Zachary Schultz, Associate Professor

Anthony S. Serianni, Professor

Arnaldo Serrano, Assistant Professor

Slavi C. Sevov, Professor

Bradley D. Smith, Emil T. Hofman Professor of Chemistry and Biochemistry

Sharon Stack, Kleiderer-Pezold Professor of Biochemistry and Ann F. Dunne & Elizabeth Riley Director, Harper Cancer Research Institute

Richard E. Taylor, Professor

Emily Tsui, Assistant Professor

Olaf G. Wiest, Professor

ENGINEERING, SCIENCE & TECHNOLOGY ENTREPRENEURSHIP EXCELLENCE MASTER'S PROGRAM

Program Director:
David Murphy

Director of Graduate Studies:
Sunny Shah

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The Master of Science

Degree Requirements	
Courses	32 credits
Total	33.5 credits
Other	Capstone thesis defense
	Capstone thesis

The curriculum of the 11-month master of science program in Engineering, Science & Technology Entrepreneurship Excellence (ESTEEM) is designed to further STEM technical training and build business skills through the lens of entrepreneurship, delivered by faculty members who have lived it.

Strategically integrated with the curriculum, the year-long capstone thesis project serves as the real-world sandbox in which students apply classroom skills to a real-world technology commercialization effort. The timeline of the thesis project matches the sequence of classes through the year, and in many cases, assignments in class are used to advance the student's thesis.

The curriculum is divided into three parts, which take place over the course of three terms (Summer, Fall, Spring). During the course of these terms, students are expected to fulfill the following requirements.

- Complete entrepreneurial-focused business courses ranging from accounting financials to development of a launch strategy.
- Pass six credit hours of electives, typically related directly to the students' capstone thesis project.
- Defend and submit their capstone thesis project related to commercialization of a technology or development of a business-case for a product or service.

For additional course and degree requirements, refer to the program handbook.

INTEGRATED BIOMEDICAL SCIENCES

Director of Graduate Studies:

Holly Goodson

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Web: <http://ibms.nd.edu/>

The Doctor of Philosophy

Degree Requirements	
Courses	24 credits
Total	60 credits
Other	Laboratory rotations (3)
	Academic and Research Progress exam
	Candidacy examinations
	Doctoral dissertation

The Integrated Biomedical Sciences Ph.D. is an interdisciplinary program that offers students the opportunity to participate in research that crosses home department boundaries. All IBMS students admitted to the program ultimately identify themselves with one of seven research and training clusters, depending on their interests.

During their first academic year (August through May), students are exempt from teaching assistant duties, and participate in three successive ten-week research rotations. The rotations, performed in laboratories chosen by the student, allow students to directly engage in research, contributing to the scientific investigations ongoing in each laboratory. The three rotations expose students to a range of complementary biomedical research and allow

students to learn a variety of experimental techniques.

IBMS students are expected to complete at least 24 credit hours of course work. During the first year, this includes general courses relevant to the general conduct of biomedical research as well as courses specific to each research and training cluster. After the first year, students take course work further tailored to their needs and interests, selected in consultation with their advisor. Biomedical research ethics is emphasized early in the program.

Most students will have completed their courses by the end of their second year, permitting dissertation research to proceed full-time.

Candidacy examinations and dissertation requirements follow the traditions and formats currently in place in the research director's home department.

For more information on course and program requirements, see the program handbook.

MASTER OF SCIENCE IN GLOBAL HEALTH

Director of Global Health Training:

Katherine Taylor

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Web: <http://globalhealth.nd.edu>

The Master of Science (Professional Degree)

Degree Requirements	
Courses	32 credits
Total	32 credits
Other	6–8 weeks of field experience
	Capstone project

The master of science in global health (M.S.) professional degree is normally completed within one calendar year. The program requires course work to be completed over two semesters, followed by 6–8 weeks of field experience in a resource-poor location where access to health care is limited. Finally, students are required to submit and present a capstone project, which is a scholarly report based on original research or literature-based research.

MATHEMATICS

Chair:

Jeffrey Diller

Director of Graduate Studies:

Peter Cholak

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The Master of Science

Degree Requirements	
Courses	30 credits
Total	30 credits
Other	Candidacy examinations

MATHEMATICS

A student who is working toward a Ph.D. in mathematics may qualify for a master of science degree along the way, if he or she has accumulated 30 credit hours, has passed the written candidacy examination, and has either passed the oral candidacy examination or (without passing) exhibited sufficient knowledge to obtain a positive recommendation from the examiners.

Students are not normally admitted directly to the master's program.

The Master of Science in Interdisciplinary Mathematics

Degree Requirements	
Courses	24 credits
Total	30 credits
Other	Candidacy examinations
	Master's thesis or project

The Department of Mathematics offers a master of science in interdisciplinary mathematics (MSIM) degree primarily for students who are already pursuing a Ph.D. with another Notre Dame graduate program. The goal of this degree is to produce skilled and creative scholars who will be able to use sophisticated techniques in their professional activities and go beyond the established mathematical paradigms in their particular areas of interest.

The program of study for the MSIM consists of a core mathematics component of 9–12 credit hours and an interdisciplinary component of 12–15 credit hours. An appropriate selection of courses in any graduate discipline at Notre Dame that makes serious use of mathematics will meet the interdisciplinary course requirement. At most, 9 credit hours can be double-counted

(i.e., counted toward the Ph.D. in another department).

The final requirement for the MSIM is a master's thesis or project. For the thesis option, the student pursues an interdisciplinary master's thesis written, defended, and submitted according to the standard procedures of the Graduate School. In lieu of a defense or formal committee, the project option requires the approval of the Director of Graduate Studies (DGS) of the graduate program in mathematics and of the cooperating program, the student's advisor(s), and the Dean of the Graduate School.

Students are not normally admitted directly to the MSIM program.

The Doctor of Philosophy

Degree Requirements	
Courses	36 credits (basics and topics)
Total	60 credits
Other	Candidacy examinations
	Doctoral dissertation

Students in the doctoral program are expected to complete at least 36 credit hours of course work (basics and topics) and four consecutive semesters of full-time study. First-year students have no teaching duties.

The written candidacy examination is passed by getting at least a B in any 6 basics classes and must be completed during the first year. The oral candidacy examination is taken during the second year.

Once the student is admitted to degree candidacy, he or she must write, defend and successfully submit a doctoral dissertation to complete the requirements for the Ph.D.

Most students complete the program within five years.

For more information on course and program requirements, see the program handbook.

Tenured and Tenure-Track Faculty

Katrina D. Barron, Associate Professor

Mark Behrens, Professor, John and Margaret McAndrews Chair

Peter Cholak, Director of Graduate Studies and Professor

Jeffrey Diller, Professor, Department Chair

Matthew J. Dyer, Associate Professor

Samuel Evens, Professor

Leonid Faybusovich, Professor

David Galvin, Associate Professor

Michael Gekhtman, Professor

Karsten Grove, Professor, Rev. Howard J. Kenna, C.S.C., Memorial Professor of Mathematics

Matthew Gursky, Professor

Brian Hall, Professor

Qing Han, Professor

Alex Himonas, Professor

Richard Hind, Professor, Department Associate Chair

Andrei Jorza, Assistant Professor

Julia F. Knight, Professor, Charles L. Huisking Professor of Mathematics

Juan C. Migliore, Professor

Gerard K. Misiolek, Professor

Liviu Nicolaescu, Professor

Anand Pillay, Professor, William J.
Hank Family Professor

Claudia Polini, Professor, Rev. John
Cardinal O'Hara, C.S.C. Professor
of Mathematics

Andrew Putman, Professor

Marco Radeschi, Assistant Professor

Caudiu Raicu, Associate Professor

Christopher Schommer-Pries, Assis-
tant Professor

Mei-Chi Shaw, Professor

Roxana Smarandache, Professor

Dennis M. Snow, Professor

Nancy K. Stanton, Professor

Sergei Starchenko, Professor

Stephan A. Stolz, Professor, Rev. John
A. Zahm, C.S.C. Professor of
Mathematics

Gábor Székelyhidi, Professor, Notre
Dame Professor of Mathematics

Laurence R. Taylor, Professor

M.D./PH.D. JOINT DEGREE PROGRAM

Director of Regional Medical Education:
Stacey Jackson

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Location: 1234 Notre Dame Ave.,

E-mail: sajacks@iu.edu

Web: <http://medicine.iu.edu/south-bend>

The Program of Studies

The University of Notre Dame Graduate School and the Indiana University School of Medicine – South Bend (IUSM – SB) offer a joint M.D./Ph.D. degree for exceptional students interested in academic medicine.

To earn the joint degree, students complete the first two years of medical school at IUSM – SB and continue at Notre Dame for three more years to pursue the University's doctoral degree through the Graduate School. The last two years of medical school then will be completed at the Indiana University School of Medicine's South Bend campus or any other School of Medicine campus throughout the state which offers the 3rd and 4th year. Since it is now possible to complete all four years of medical school in South Bend, the traditional schedule outlined above may be modified to pursue both the M.D. and the Ph.D. over a 6–7 year period.

Program descriptions and requirements for all of Notre Dame's doctoral programs, may be found elsewhere in this *Bulletin*. Students in the M.D./Ph.D. program may pursue the doctoral degree in any of these disciplines.

Admission to the program requires separate applications to the Notre Dame Graduate School and the Indiana University School of Medicine. The Graduate School will accept MCAT scores in place of the GRE scores required of all applicants. The parallel applications are coordinated and tracked by the IUSM – SB which serves as the central office for the combined degree program. Representatives from Notre Dame and the I.U. School of Medicine monitor and oversee the program.

Tenured and Tenure-Track Faculty

David Boone, Associate Professor

Karen Cowden Dahl, Assistant Professor

Richard Dahl, Assistant Professor

Jenifer Prosperi, Assistant Professor

Joseph Prahlow, Professor

Molly Duman Scheel, Associate Professor

Margaret Schwarz, Professor

Roderich Schwarz, Professor

Patrick Sheets, Assistant Professor

Robert V. Stahelin, Associate Professor

PHYSICS

Chair:

Peter Garnavich

Director of Graduate Studies:

Mark A. Caprio

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Location: 225 Nieuwland Science
Hall

E-mail: physics@nd.edu

Web: <http://physics.nd.edu>

The Master of Science

Degree Requirements	
Courses	24 credits
Total	30 credits
Other	Candidacy examination

PHYSICS

The graduate program is primarily a doctoral program, leading to the degree of doctor of philosophy. The department ordinarily will not accept students who intend to complete only the master's degree. However, a program leading to the degree of master of science is available; it involves satisfactory completion of graduate course work without any thesis requirement.

Requirements for the M.S. include a total of 30 credit hours in courses and research. Students may include up to six credit hours of research in their M.S. program. The remainder of the credit hours must be graded coursework from the Ph.D. curriculum, as described in the program handbook, selected with approval of the DGS. In addition to coursework, the student must pass an oral master's examination.

The Doctor of Philosophy

Degree Requirements	
Courses	27 credits
Total	60 credits
Other	Preliminary examination
	Candidacy examinations
	Doctoral dissertation

Requirements for the Ph.D. include a total of 60 credit hours in courses and research. For details regarding the experimental proficiency requirement and specific course requirements, refer to the program handbook.

There is no foreign language requirement for a Ph.D. in physics.

In addition to course work, there are three examinations to be passed for a Ph.D. — a written preliminary examination on undergraduate physics, a written and oral Ph.D. candidacy examination, and an oral Ph.D. dis-

sertation defense. Students first take the preliminary exam in the fall of their first year, and must pass it by the end of the second year. The candidacy examination is typically taken in the third year, after course work is complete.

To remain in good standing, students are required to: maintain a 3.0 grade point average, pass the preliminary examination by the end of the second year, pass the candidacy exams by the end of the fourth year, and defend and submit a doctoral dissertation by the end of the eighth year.

The minimum residence requirement for the Ph.D. degree is four consecutive semesters and may include summer session.

Tenured and Tenure-Track Faculty

Tan Ahn, Assistant Professor

Ani Aprahamian, Frank M. Freimann Professor of Physics

Dinshaw Balsara, Associate Professor

Dan Bardayan, Professor

Timothy Beers, Notre Dame Chair in Astrophysics, Professor

Ikaros I. Bigi, the Grace-Rupley II Professor of Physics

Maxime Brodeur, Assistant Professor

Bruce A. Bunker, Professor

Mark A. Caprio, Associate Professor and Director of Graduate Studies

Philippe A. Collon, Associate Professor and Associate Chair and Director of Undergraduate Studies

Manoel Couder, Assistant Professor

Justin R. Crepp, Frank M. Freimann Assistant Professor

Antonio Delgado, Assicoate Professor

Malgorzata Dobrowolska-Furdyna, Rev. John Cardinal O'Hara, C.S.C. Professor of Physics, and Associate Dean for Undergraduate Students, College of Science

Morten R. Eskildsen, Professor

Stefan G. Frauendorf, Professor

Jacek K. Furdyna, the Aurora and Tom Marquez Professor of Physics and Fellow of the Nanovic Institute for European Studies

Umesh Garg, Professor

Peter M. Garnavich, Professor and Chair

Kenjiro K. Gomes, Frank M. Freimann Assistant Professor

Michael D. Hildreth, Professor

J. Christopher Howk, Professor

Boldizsár Jankó, Professor and Director of the Institute for Theoretical Sciences

Colin P. Jessop, Professor

Christopher F. Kolda, Professor

Kevin A. Lannon, Associate Professor

Craig Lent, Concurrent Professor

John M. LoSecco, Professor

Adam Martin, Assistant Professor

Grant J. Mathews, Professor and Director of the Center for Astrophysics

Kathie E. Newman, Professor

Graham Peaslee, Professor

Jeffrey W. Peng, Concurrent Associate Professor

Sylvia Ptasińska, Associate Professor

Terrence W. Rettig, Professor

Randal C. Ruchti, Professor

Steven T. Ruggiero, Professor

Jonathan R. Sapirstein, Professor

Anna Simon, Assistant Professor

Rebecca Surman, Associate Professor

Carol E. Tanner, Professor

Zoltán Toroczkai, Professor and Director of the Interdisciplinary Center for Network Science and Applications

Dervis Can Vural, Assistant Professor

Mitchell R. Wayne, Professor

Michael C. F. Wiescher, Frank M. Freimann Professor of Physics, Director of the Joint Institute for Nuclear Astrophysics, and Director of the Institute for Structure and Nuclear Astrophysics

THE DIVISION OF SOCIAL SCIENCES

ANTHROPOLOGY

Interim Chair:

Mark Schurr

Director of Graduate Studies:

Vania Smith-Oka

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Web: <http://anthropology.nd.edu>

The Master of Arts

Degree Requirements	
Courses	30 credits
Total	36 credits
Other	Admission to candidacy
	Preparation of reading list
	Candidacy examinations or a written thesis

The graduate program in anthropology does not typically admit students directly into the master of arts (M.A.) program. Students pursuing a doctorate in anthropology may elect to earn a master of arts degree on the way to the Ph.D.

If a student does not successfully pass the qualifying examinations to proceed to doctoral candidacy, he or she may

be eligible to leave the program with a terminal M.A.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Admission to candidacy
	Candidacy examinations
	Fieldwork
	Doctoral dissertation

Doctoral candidates follow a trajectory of study in methods and theory, based on the sub-fields of Anthropology, with flexible language, laboratory and field training depending upon perceived need and as determined by their individual research agenda. Along with required courses in the first two years of study, students make a research presentation at the end of the spring term. Students in their second year are normally expected to be teaching assistants in two classes.

In the fall term, third-year students take comprehensive examinations, and prepare a formal dissertation proposal that is suitable for submission to an external funding agency. Third years also prepare and submit grant proposals to external agencies to fund their dissertation fieldwork.

In the fourth and fifth year of study, students engage in completing their dissertation fieldwork; write, defend, and submit their dissertations; and submit manuscripts for publication. All requirements should ideally be completed within five years.

For specific course, field work, and exam requirements, see the program's Graduate Student Guide.

Tenured and Tenure-Track Faculty

Maurizio Albahari, Associate Professor

Christopher Ball, Assistant Professor

Susan D. Blum, Professor

Catherine Bolten, Associate Professor

Alex E. Chavez, Assistant Professor

Meredith S. Chesson, Associate Professor

Agustín Fuentes, Professor

Patrick D. Gaffney, C.S.C., Associate Professor

Mark Golitko, Assistant Professor

Lee Gettler, Assistant Professor

Donna Glowacki, Associate Professor

Ian Kuijt, Professor

James McKenna, Professor

Rahul Oka, Assistant Professor

Natalie Porter, Assistant Professor

Mark Schurr, Professor

Susan Guise Sheridan, Associate Professor

Vania Smith-Oka, Associate Professor and Director of Graduate Studies

ECONOMICS

Chair:

William N. Evans

Director of Graduate Studies:

Daniel M. Hungerman

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Location: 434 Flanner

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Web: <http://economics.nd.edu>

The Master of Arts

Degree Requirements	
Courses	27 credits
Total	30 credits
Other	Comprehensive examinations

The economics program does not administer a stand-alone master of arts (M.A.) program, but allows students to apply for an M.A. should they choose to terminate their study in the Ph.D. program. The M.A. degree is awarded to those who successfully complete the core courses, pass the comprehensive exams at the M.A. level or better, and meet University requirements for the M.A.

The Doctor of Philosophy

Degree Requirements	
Courses	45 credits
Total	60 credits
Other	Comprehensive examinations
	Candidacy examinations
	Doctoral dissertation

Students in the doctoral program in economics are expected to complete a minimum of 45 credit hours of approved course work at the graduate level to obtain the Ph.D. Satisfactory performance requires a grade of B- or better in each and every graduate course with a cumulative GPA of at least 3.0 (corresponding to the grade B).

There is no foreign language requirement for graduate students in economics.

Students commence their studies with a "core" group of required courses that should be completed the first year. During the second year, students begin to develop their field specializations through continued course work, and complete a research paper. From the third semester on (fall semester of the second year), the student will be required to participate in a research seminar in his or her chosen fields. Participation means presenting updates of the student's own research and critically analyzing that of others.

For additional information regarding course work and project requirements, consult the program handbook.

To complete the requirements for the Ph.D., students must defend and submit a written doctoral dissertation. The expected time to completion of the Ph.D. is five years.

Examinations

Shortly after completing the core, students take comprehensive written exams in microeconomic and macroeconomic theory to assess the students' command of the essential concepts and methods necessary to read the literature and to perform research at the disciplinary frontier. Possible outcomes of the comprehensive exams are (a) Ph.D. pass, (b) M.A. pass, (c) fail. Students who do not attain a Ph.D. pass in either examination have one opportunity for a retake later that summer, typically in August. Failure to pass both exams at the Ph.D. level results in dismissal from the program.

Students must be admitted to candidacy by the end of the fourth year by passing the candidacy exam which consists of written and oral components. The written part precedes the oral part and is satisfied by either a dissertation proposal or a paper that will become a chapter of the dissertation. The oral part can be taken no later than one calendar year prior to defense of the dissertation.

Tenured and Tenure-Track Faculty

Rudiger Bachmann, Associate Professor

Christiane Baumeister, Assistant Professor

Marinho Bertanha, Assistant Professor

Wyatt Brooks, Assistant Professor

Kasey Buckles, Brian and Jeannelle Brady Associate Professor

Kirsten Cornelson, Assistant Professor

Christopher Cronin, Assistant Professor

Kevin Donovan, Assistant Professor

Kirk B. Doran, Assistant Professor
 William N. Evans, Chair and the
 Keough-Hesburgh Professor of
 Economics
 Felix Feng, Assistant Professor
 Nilesh Fernando, Assistant Professor
 Nilesh Fernando, Assistant Professor
 Antoine Gervais, Assistant Professor
 Chloe Gibbs, Assistant Professor
 Thomas A. Gresik, Professor
 Daniel M. Hungerman, the Stepan
 Family Associate Professor of Eco-
 nomics and Director of Graduate
 Studies
 Lakshmi Iyer, Associate Professor
 Terence Johnson, Assistant Professor
 Richard A. Jensen, the Gilbert Schae-
 fer Professor of Economics
 Joseph Kaboski, the David F. and Erin
 M. Seng Foundation Professor of
 Economics
 William H. Leahy, Professor
 Byung-Joo Lee, Associate Professor
 Ethan Lieber, Assistant Professor
 Nelson C. Mark, the DeCrane Profes-
 sor of International Economics
 Michele Muller-Itten, Assistant Profes-
 sor
 Michael J. Pries, Associate Professor
 Benjamin Pugsley, Assistant Professor
 Kali P. Rath, Associate Professor
 Todd Schoellman, Associate Professor
 Eric Sims, the Michael P. Grace II
 Associate Professor of Economics
 Cesar Sosa-Padilla, Assistant Professor

Zachary Strangebye, Assistant Profes-
 sor
 James X. Sullivan, Associate Professor
 Jeffrey Thurk, Assistant Professor
 Abigail Wozniak, Associate Professor
 Jasmine Xiao, Assistant Professor

EDUCATION

Directors of the M.A. Program:

Christian M. Dallavis, Senior Dir.
 Melodie Wyttenbach, Academic Dir.

Director of the M.Ed. Program:

Sister Gail Mayotte, SASV

Director of Graduate Studies:

Christie M. Bonfiglio

Telephone: (574) 631-7052
 Fax: (574) 631-7939
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 E-mail: (M.A.) dallavis.1@nd.edu
 or mwytttenb@nd.edu
 (M.Ed.) ace.1@nd.edu
 or cbonfiglio@nd.edu
 Web: <http://ace.nd.edu>

The Master of Arts in Educational Leadership

Degree Requirements	
Courses	42 credits
Total	42 credits
Other	Administrative internship
	Program portfolio
	School Leaders Licensure Assessment

The master of arts in educational leadership (M.A.) degree program prepares, educates, and supports selected Catholic school teachers to continue their service to K-12 schools through leadership formation in the Mary Ann Remick Leadership Program in the Alliance for Catholic Education (ACE). All program candidates are provided with regular opportunities to interact with a national community of scholars and experts in the field of Catholic education. Candidates will be eligible for Indiana state licensure upon completion of the program, including the Pearson School Administrator-Building Level Assessment.

The Mary Ann Remick Leadership Program is designed to prepare candidates to become school leaders and meet the professional standards as defined by the Rules for Educator Preparation and Accountability (REPA). The program is standards-based, and all course activities and requirements are designed with this in mind.

M.A. candidates take a total of 44 credit hours of coursework, completed over a 25-month span. Candidates are required to maintain an overall grade point of at least 3.0 while enrolled in the program. Courses begin in the summer, where 10 credits are taken during the first and second summer sessions, and 4 credits are taken the final summer session. For specific details regarding course requirements, consult the program handbook.

During the academic years between the first two summer sessions, each candidate returns to the K-12 school at which he or she has been accepted as a leadership intern and serves as a full-time teacher-administrator during the regular school year. In addition to his or her duties with the school, the candidate participates in distance learning courses directed at further development of integrated leadership and applied practice encompassing

instructional leadership, executive management, and school culture development. Throughout the two school years, faculty, executive coaches, and program directors provide online support and occasional site visits.

The Master of Education

Degree Requirements	
Courses	37 credits 41 credits (elementary focus)
Total	37 credits 41 credits (elementary focus)
Other	Supervised teaching
	Teaching portfolio

The master of education (M.Ed.) in teaching program is available only to candidates enrolled in the Alliance for Catholic Education's Teaching Fellows program. Candidates in this program work toward licensure, consistent with the standards in the state of Indiana in each of the following developmental levels: elementary (K-6), middle school (5-9), and secondary (5-12). The content areas within the middle school and secondary levels include English language arts, social studies, science, mathematics, and foreign languages. Note that foreign language is an exception and includes licensure across all developmental levels (P-12). Like most accredited teacher education programs at the master's level, content-area courses must be completed before entering the master's program, resulting in education coursework as the focus of this programming.

A total of 37 credit hours of coursework (41 for elementary) and teaching experience are required, with an overall grade point of at least 3.0. Half of the coursework occurs in two summer sessions with 10 to 13 credits earned in each. For specific details regard-

ing course requirements, consult the program handbook.

M.Ed. candidates must complete two years of service in teaching and earn grades of 3.0 or higher in the supervised teaching courses. The teaching portfolio is evaluated by both University faculty and master teachers, who provide recommendations for continued development. Candidates acquire teaching practice both in South Bend-area elementary and secondary schools and at an assigned Catholic school in the southern or western United States. Throughout the two years, supervision is accomplished by measuring candidate performance against professional performance indicators while candidates build a teaching portfolio documenting their progress in developing as a teacher.

Non-Degree Certificate: Program for Inclusive Education

The Alliance for Catholic Education's Program for Inclusive Education (PIE) at the University of Notre Dame equips Catholic schools with the culture, foundation, and resources to educate all students inclusively while celebrating every student's diverse and exceptional characteristics. PIE offers an 18-credit hour teacher-leader formation program leading to deep expertise in educating and advocating for struggling learners. Completion of the program leads to additional licensure in Exceptionalities: Mild Intervention. Our Mild Intervention program is a four-semester, hybrid online/on-campus experience delivered by a team of national experts.

The Program for Inclusive Education typically spans one year, from June to July, and concludes with a dynamic on-campus capstone experience.

For additional details regarding course, capstone, and other requirements, please consult the program handbook.

GLOBAL AFFAIRS

Chair:

Ted Beatty

Director of the Master's Program:

Michael Talbot

Telephone: (574) 631-6972

Fax: (574) 631-6973

Location: 1010 Jenkins Nanovic Hall

E-mail: keough-admissions@nd.edu

Web: <http://keough.nd.edu>

The Master of Global Affairs

Degree Requirements	
Courses	36 credits
Total	46 credits
Other	Foreign language requirement
	Option 1: Field experience (2 months) and 4-semester Integration Lab; or
	Option 2: Field experience (5 months) and capstone paper; or
	Option 3: Master's thesis

The interdisciplinary master of global affairs (M.G.A.) degree program is a rigorous academic program offered through the Keough School of Global Affairs. Students are expected to complete at least 36 credits of course work in pursuit of the M.G.A., and must select a concentration: International Peace Studies; Sustainable Development; or Global Affairs + [Specialization]. All students are required to take

core course work as well as participate in the Policy Seminar and Integration Lab.

A key component of the M.G.A. program is the field experience in which students integrate theories learned in their coursework with the experience of working with non-governmental organizations and other institutions on issues related to sustainable development, conflict resolution, peace studies, human rights, or justice. The field experience can be either two or five months. Those students who take the two-month option will participate fully in the Integration Lab during the third and fourth semesters. Those who undertake the five-month field experience will complete a capstone paper in the fourth semester and may participate in the Integration Lab as an elective.

A small number of students may be approved to write a master's thesis instead of pursuing an international internship. These students remain on campus during both academic years and research and write a thesis under the supervision of a thesis director in their second year.

For additional details regarding course, examination, and service requirements, consult the program handbook.

Tenured and Tenure-Track Faculty

R. Scott Appleby, Marilyn Keough
Dean; Professor of History

Ted Beatty, Associate Dean for Academic Affairs; Professor of History

Catherine Bolten, Associate Professor of Anthropology and Peace Studies

Paolo Carozza, Professor of Law; Director, Kellogg Institute for International Studies

Gary Goertz, Professor of Political Science and Peace Studies

Emmanuel Katongole, Associate Professor of Theology and Peace Studies

Asher Kaufman, Professor of History and Peace Studies; Regan Director of the Kroc Institute for International Peace Studies

Tracy Kijewski-Correa, Leo E. & Patti Ruth Linbeck Chair and Associate Professor, Department of Civil and Environmental Engineering & Earth Sciences; Associate Professor of Global Affairs

Laura Miller-Graff, Assistant Professor of Psychology and Peace Studies

Michel Hockx, Professor of Chinese Literature; Director, Liu Institute for Asia and Asian Studies

Lakshmi Iyer, Associate Professor of Economics and Global Affairs

Tamara Kay, Associate Professor of Global Affairs and Sociology

A. James McAdams, William M. Scholl Professor of International Affairs; Professor of Political Science; Director, Nanovic Institute for European Studies

Jennifer Mason McAward, Associate Professor of Law; Director, Center for Civil and Human Rights

Ann Mische, Associate Professor of Sociology and Peace Studies

Ebrahim Moosa, Professor of Islamic Studies

Atalia Omer, Associate Professor of Religion, Conflict, and Peace Studies

Susan Ostermann, Assistant Professor of Global Affairs

Patrick Regan, Professor of Political Science and Peace Studies

Mun'im Sirry, Assistant Professor of Theology

Jason A. Springs, Director of the Ph.D. Program and Associate Professor of Religion, Ethics and Peace Studies

Ernesto Verdeja, Associate Professor of Political Science and Peace Studies

PEACE STUDIES

Chair:

Ruth Abbey

Director of Doctoral Studies:

Jason Springs

Director of the Master's Program:

Susan St. Ville

Telephone: (574) 631-6970

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Location: 100 Hesburgh Center

E-mail: kroc-admissions.1@nd.edu

Web: <http://kroc.nd.edu>

The Master of Arts

Degree Requirements	
Courses	36 credits
Total	46 credits
Other	Foreign language requirement
	Field experience and capstone paper (option 1); or
	Master's thesis (option 2)

Note: With the start of academic year 2017 – 2018, the master of arts program is no longer admitting new students. This material is retained for students currently finishing the program.

The interdisciplinary master of arts (M.A.) degree program in peace stud-

ies is a rigorous academic program offered through the Joan B. Kroc Institute for International Peace Studies. Students are expected to complete at least 36 credits of course work in pursuit of the M.A., and must select a major and a minor professional track: conflict analysis and transformation; policy analysis and political change; or organizational management and leadership. All students are required to participate in the year-long Reflective Practice and Professional Development Seminar to enhance the formation of professional identity.

A key component of the Kroc M.A. program is the five-month field experience in which students integrate theories of peacebuilding with work in non-governmental organizations and other institutions concerned with conflict resolution, peace studies, economic development, human rights or justice.

A small number of students choose to write a master's thesis instead of pursuing an international internship. These students remain on campus during both academic years and research and write a peace studies thesis under the supervision of a thesis director in their second year.

All students enroll in the Master's Colloquium on Effective Peacebuilding after returning from the field in their final semester. Conducted as a seminar, the colloquium provides the opportunity to reflect on the field experience in light of peace studies theory. Students returning from the field are also required to enroll for the M.A. Capstone course in which they will write their final M.A. project.

For additional details regarding course, examination, and service requirements, consult the program handbook.

The Doctor of Philosophy

The Kroc Institute for International Peace Studies within the Keough School of Global Affairs at the University of Notre Dame offers a Ph.D. in peace studies in partnership with Notre Dame's departments of anthropology history, political science, psychology, sociology, and theology. This program grows out of an acute awareness of the need for more rigorous interdisciplinary study of peace and war and for deeper understanding of how peacebuilding can effectively address political, ethnic, and religious violence throughout the world. Graduates of the Kroc Institute peace studies program will be fully credentialed in one of the five associated disciplines, plus be fully acquainted with the research questions and findings of interdisciplinary peace research.

Ph.D. in Anthropology and Peace Studies

Degree Requirements	
Courses	36 credits
Total	60 credits
Other	Candidacy examinations
	Doctoral dissertation

The requirements for the Ph.D. in anthropology and peace studies normally include: a minimum of 21 hours of courses in anthropology, and 18 hours of courses in peace studies; proficiency in English and one other language; a minimum of two research seminar papers, at least one of which will be an article of publishable quality, submitted to a scholarly publication; comprehensive examinations in peace studies and in anthropology; a dissertation prospectus defense; an application for external funding for scholarly research; five semesters of research and teaching assistantships in anthropology and peace studies; and a dissertation of original research.

The comprehensive examination is in two parts, written and oral, with the oral occurring within ten days of successful passage of the written. Examiners should be members of the Notre Dame Anthropology Department's tenured and tenure-track faculty or, in the case of a field outside of the discipline of anthropology, a member of the tenured and tenure-track faculty in another department at Notre Dame.

For additional details regarding course, examination, and service requirements, consult the program's Graduate Student Guide.

Ph.D. in History and Peace Studies

Degree Requirements	
Courses	48 credits
Total	96 credits
Other	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

The requirements for the Ph.D. in History and Peace Studies include: a minimum of 48 course credits; proficiency in English and one or two other languages (depending on the specialty within history); two history research seminar papers; a master's paper of publishable quality (not necessarily an official master's thesis); comprehensive exams in five areas; and a dissertation of original research.

For specific details regarding course requirements, consult the program handbook.

Students take five comprehensive exams, three in history and two in peace studies; alternately, one of the five exam fields may be a crossover field involving both disciplines and directed by a history professor who is a Kroc fellow. Of the primary history fields, two must be in the student's major

PEACE STUDIES

area (United States, modern Europe, Latin America, or medieval), and the third will be created by the student in consultation with and approval of the two directors of graduate studies. At least one of the two peace studies fields will be based on one of the peace studies foundational courses.

Ph.D. in Political Science and Peace Studies

Degree Requirements	
Courses	60 credits
Total	99 credits
Other	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

In this program, basic requirements include a minimum of 60 course credits; proficiency in English and one other language; a master's paper of publishable quality (although this would not necessarily be an official master's thesis); a comprehensive examination in two areas plus a third area of course work; and a dissertation of original research.

Students complete all existing regular political science requirements, take peace studies courses as the third area of specialization, plus three additional peace studies courses.

For specific details regarding course requirements, consult the program handbook.

Ph.D. in Psychology and Peace Studies

Degree Requirements	
Courses	60 credits
Total	93 credits
Other	Foreign language requirement
	Candidacy examinations

Degree Requirements	
	Master's thesis
	Doctoral dissertation

In this program, basic requirements normally include: a minimum of 60 course credits; proficiency in English and one other language; an empirical master's thesis; a comprehensive examination in developmental psychology (or other mutually agreed upon field in the department); and a dissertation of original research.

For specific details regarding course requirements, consult the program handbook.

Ph.D. in Sociology and Peace Studies

Degree Requirements	
Courses	57 credits
Total	96 credits
Other	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

Students must earn a minimum of 57 course credits; demonstrate proficiency in English and one other language; write a master's paper of publishable quality; pass comprehensive examinations in two specialty areas (one of which must be a substantive area in sociology—which does not include the methods and statistics area or the theory area); and write a dissertation of original research.

For specific details regarding course requirements, consult the program handbook.

Ph.D. in Theology and Peace Studies

Degree Requirements	
Courses	42 credits
Total	96 credits
Other	Foreign language requirement
	Candidacy examinations
	Doctoral dissertation

The combined theology and peace studies program includes a course of integrated studies so that graduates are fully credentialed in both theology and interdisciplinary peace research. The requirements for the Ph.D. include: a minimum of 42 course credits; and proficiency in two modern research languages (typically French and German) and one classical language (Latin or Greek).

For specific details regarding course requirements, consult the program handbook.

Tenured and Tenure-Track Faculty

R. Scott Appleby, Marilyn Keough
Dean; Professor of History

Ted Beatty, Associate Dean for Academic Affairs; Professor of History

Catherine Bolten, Associate Professor
of Anthropology and Peace Studies

Paolo Carozza, Professor of Law;
Director, Kellogg Institute for
International Studies

Gary Goertz, Professor of Political Science
and Peace Studies

Emmanuel Katongole, Associate
Professor of Theology and Peace
Studies

Asher Kaufman, Professor of History and Peace Studies; Regan Director of the Kroc Institute for International Peace Studies

Tracy Kijewski-Correa, Leo E. & Patti Ruth Linbeck Chair and Associate Professor, Department of Civil and Environmental Engineering & Earth Sciences; Associate Professor of Global Affairs

Laura Miller-Graff, Assistant Professor of Psychology and Peace Studies

Michel Hockx, Professor of Chinese Literature; Director, Liu Institute for Asia and Asian Studies

Lakshmi Iyer, Associate Professor of Economics and Global Affairs

Tamara Kay, Associate Professor of Global Affairs and Sociology

A. James McAdams, William M. Scholl Professor of International Affairs; Professor of Political Science; Director, Nanovic Institute for European Studies

Jennifer Mason McAward, Associate Professor of Law; Director, Center for Civil and Human Rights

Ann Mische, Associate Professor of Sociology and Peace Studies

Ebrahim Moosa, Professor of Islamic Studies

Atalia Omer, Associate Professor of Religion, Conflict, and Peace Studies

Susan Ostermann, Assistant Professor of Global Affairs

Patrick Regan, Professor of Political Science and Peace Studies

Mun'im Sirry, Assistant Professor of Theology

Jason A. Springs, Director of the Ph.D. Program and Associate

Professor of Religion, Ethics and Peace Studies

Ernesto Verdeja, Associate Professor of Political Science and Peace Studies

POLITICAL SCIENCE

Acting Chair:

Luis Ricardo Fraga

Director of Graduate Studies:

Karrie J. Koesel

Telephone: (574) 631-9017

Fax: (574) 631-4405

Location: 217 O'Shaughnessy

E-mail: psdgs@nd.edu

Web: <http://politicalscience.nd.edu>

The primary aim of the graduate program in political science is to train qualified candidates for research and teaching. The department offers five major subfields for the master of arts (M.A.) and doctor of philosophy (Ph.D.) degrees: American politics, comparative politics, Constitutional studies, international relations, and political theory.

The Master of Arts

Degree Requirements	
Courses	30 credits
Total	30 credits
Other	Candidacy examinations
	Master's thesis

The Political Science Department does not normally admit students to the master of arts program; however, students do have the option to complete the requirements for a non-research

master of arts (M.A.) degree along the way to the Ph.D.

To obtain the non-research M.A., students must complete a minimum of 30 hours in course credits and must pass a comprehensive written examination in their major field. A minimum of 12 hours of course work is required in the major field, and a minimum of nine in a second field.

The Doctor of Philosophy

Degree Requirements	
Courses	42 credits
Total	60 credits
Other	Candidacy examinations
	Foreign language requirement
	Doctoral dissertation

Ph.D. students are expected to complete at least 48 credit hours of coursework. For specific course and seminar requirements, consult the program handbook.

In addition, political science candidates must successfully pass a reading exam in one foreign language or two additional courses in quantitative methods (ESL students are exempted), and are expected to submit two papers to scholarly journals. A major grant application may substitute for one submission.

During their time in residency, students should expect to provide four semesters of service to the program, usually as a teaching assistant.

To complete the degree requirements, each student must defend and submit a doctoral dissertation.

Tenured and Tenure-Track Faculty

Ruth Abbey, Professor
 Sotirios A. Barber, Professor
 Jaimie Bleck, Assistant Professor
 Eileen M. Hunt Botting, Associate Professor
 David E. Campbell, Packey J. Dee Professor of American Democracy
 Susan Collins, Associate Professor
 Michael Coppedge, Professor
 Sarah Daly, Assistant Professor
 Darren Davis, Professor
 Patrick Deneen, Associate Professor
 Michael C. Desch, Professor
 Rev. Robert Dowd, C.S.C., Associate Professor
 Amitava Krishna Dutt, Professor
 Tanisha Fazal, Associate Professor
 Luis Ricardo Fraga, Arthur Foundation Endowed Professor of Transformative Latino Leadership and Professor of Political Science and Acting Chair
 Gary Goertz, Professor
 Andrew Gould, Associate Professor
 Matthew Hall, Associate Professor
 Gary Hollibaugh, Assistant Professor
 Victoria Tin-bor Hui, Associate Professor
 Debra Javeline, Associate Professor
 Mary M. Keys, Associate Professor
 Karrie J. Koesel, Assistant Professor and Director of Graduate Studies

Geoffrey C. Layman, Professor
 Dan Lindley, Associate Professor
 A. James McAdams, William M. Scholl Professor of International Affairs
 Rev. Sean McGraw, C.S.C., Assistant Professor
 Vincent Phillip Munoz, Tocqueville Associate Professor of Religion and Public Life
 Daniel Philpott, Professor
 Dianne Pinderhughes, President's Distinguished Professor of Political Science and Africana Studies
 Emilia Justyna Powell, Associate Professor
 Benjamin Radcliff, Professor
 Ricardo Ramirez, Associate Professor
 Patrick Regan, Professor
 Sebastian Rosato, Associate Professor
 Rev. Timothy R. Scully, C.S.C., Professor
 Guillermo Trejo, Associate Professor
 Ernesto Verdeja, Associate Professor
 Dana Villa, Packey J. Dee Professor of Political Theory
 Susanne Wengle, Assistant Professor
 Christina Wolbrecht, Associate Professor
 Catherine H. Zuckert, Nancy Reeves Dreux Professor of Political Science
 Michael P. Zuckert, Nancy Reeves Dreux Professor of Political Science

PSYCHOLOGY

Chair:

Lee Anna Clark

Director of Graduate Studies:

Kathleen M. Eberhard

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Location: 118 Hagggar Hall

E-mail: eberhard.1@nd.edu

Web: <http://www.nd.edu/~psych>

The graduate program in psychology is divided into four doctoral graduate program areas: cognition, brain, and behavior; clinical; developmental; and quantitative. The clinical program is accredited by the American Psychological Association (APA).

The graduate program in psychology is primarily oriented toward the doctoral degree and consists of two stages: the master of arts, and the doctor of philosophy.

The Master of Arts

Degree Requirements	
Courses	24 credits
Total	30 credits
Other	Candidacy examinations
	Master's thesis

The master of arts requires a minimum of 24 hours of course work, and the completion and defense of a research-based master's thesis.

For specific course requirements, consult the program's handbook.

PSYCHOLOGY

The Doctor of Philosophy

Degree Requirements	
Courses	26 credits
Total	60 credits
Other	Candidacy examinations
	Practicum (as appropriate)
	Doctoral dissertation
	Internship (clinical area)

Students are expected to complete a total of 60 or more credit hours, and may be required to complete a practicum when appropriate. Preliminary examinations and the doctoral candidacy oral exam are ordinarily completed during the third or fourth year.

To complete the requirements for the Ph.D., students must defend and submit a doctoral dissertation. In the clinical area, students are also required to complete an internship.

For additional details regarding courses and area-specific requirements, consult the program handbook.

Tenured and Tenure-Track Faculty**Cognition, Brain, and Behavior Area**

James R. Brockmole, Associate Professor and Associate Dean of the College of Arts and Letters

Laura A. Carlson, Vice President, Associate Provost, Dean of the Graduate School, and Professor

Charles R. Crowell, Associate Professor and Director of CAPP

Kathleen M. Eberhard, Associate Professor and Director of Graduate Studies

Bradley S. Gibson, Professor

Jill Lany, Assistant Professor

Nicole M. McNeil, ACE Associate Professor

Darcia Narváez, Professor and Fellow of the Institute for Educational Initiatives, Institute of Latino Studies, the John J. Reilly Center for Science, Technology and Values, and of the Joan B. Kroc Institute for International Peace Studies

Jessica Payne, Associate Professor and the Nancy O'Neill Collegiate Chair in Psychology

Gabriel A. Radvansky, Professor

Nathan Rose, Assistant Professor

Kristin Valentino, the William J. Shaw Center for Children and Families Associate Professor of Psychology

Michelle M. Wirth, Assistant Professor

Clinical Area

Thomas G. Burish, Professor and Provost

Lee Anna Clark, William J. & Dorothy K. O'Neill Professor in Psychology and Department Chair

Gerald J. Haefel, Associate Professor

Anita E. Kelly, Professor

Thomas V. Merluzzi, Professor and Director of the Institute for Scholarship in the Liberal Arts

Laura Miller-Graff, Assistant Professor of Psychology and Peace Studies

Scott M. Monroe, the William K. Warren Foundation Professor of Psychology

Jessica Payne, Associate Professor and the Nancy O'Neill Collegiate Chair in Psychology

David A. Smith, Professor and Director of the Clinical Area

Kristin Valentino, the William J. Shaw Center for Children and Families Associate Professor of Psychology

David Watson, Andrew J. McKenna Family Professor of Psychology

Michelle M. Wirth, Assistant Professor

Lira Yoon, Associate Professor

Developmental Area

Cindy S. Bergeman, Professor and Associate Vice President for Research

Julia M. Braungart-Rieker, Professor, Mary Hesburgh Flaherty and James F. Flaherty Collegiate Chair, and Director of the William J. Shaw Center for Children and Families

Mark Cummings, Professor and Notre Dame Chair in Psychology, and Fellow in the Joan B. Kroc Institute for International Peace Studies

Jeanne D. Day, Professor

Dawn M. Gondoli, Associate Professor and Director of the Developmental Area

Jill Lany, Assistant Professor

Daniel K. Lapsley, Professor and Fellow of the Institute for Educational Initiatives and of the Center for Social Concerns

Nicole M. McNeil, Associate Professor

Darcia Narváez, Professor and Fellow of the Institute for Educational Initiatives, Institute of Latino Studies, the John J. Reilly Center for Science, Technology and Values, and of the Joan B. Kroc Institute for International Peace Studies

Kristin Valentino, the William J. Shaw Center for Children and Families Associate Professor of Psychology

Quantitative Area

Ying (Alison) Cheng, Associate Professor

Gitta H. Lubke, Professor of Psychology and Director of the Quantitative Area

Scott E. Maxwell, Professor and the Matthew A. Fitzsimons Chair

Lijuan (Peggy) Wang, Associate Professor

Ke-Hai Yuan, Professor

Guangjian Zhang, Associate Professor

Zhiyong (Johnny) Zhang, Associate Professor

SOCIOLOGY

Chair:

Sarah Mustillo

Director of Graduate Studies:

Lynette Spillman

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Location: 810 Flanner Hall

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Web: <http://sociology.nd.edu/>

The Master of Arts

Degree Requirements	
Courses	24 credits
Total	30 credits
Other	Candidacy examinations
	Master's thesis

The master of arts (M.A.) degree requires 30 total hours of credit, of which six credit hours may be earned for the master's thesis. All students must complete and defend a research thesis for the master's degree.

For specific details regarding course and candidacy requirements, consult the program handbook.

The Doctor of Philosophy

Degree Requirements	
Courses	39 credits
Total	60 credits
Other	Candidacy examinations
	Doctoral dissertation

The doctoral program normally occupies six years of full-time work for students with the bachelor's degree. Core requirements must be fulfilled in the first three years, according to scheduled sequencing. It is expected that the student will have completed all but the dissertation requirement by the conclusion of the fourth year of graduate study.

To fulfill the training and research requirements, each candidate must select two specialty areas and pass a comprehensive examination in each.

Tenured and Tenure-Track Faculty

Megan Andrew, Assistant Professor

Mark Berends, Professor and Director of the Center for Research on Educational Opportunity

Kraig Beyerlein, Associate Professor

Jorge A. Bustamante, Eugene Conley Professor of Sociology

William J. Carbonaro, Associate Professor

Gilberto Cardenas, Professor

Kevin J. Christiano, Associate Professor

Jessica Collett, Associate Professor

David Gibson, Associate Professor

David S. Hachen, Jr., Associate Professor

Eugene Halton, Professor

Jennifer Jones, Assistant Professor

Mary Ellen Konieczny, Associate Professor

Amy Langenkamp, Assistant Professor

Omar Lizardo, Professor

Elizabeth McClintock, Assistant Professor

Erin McDonnell, Assistant Professor

Terence McDonnell, Assistant Professor

Rory M. McVeigh, Professor

Anne Mische, Associate Professor

Sarah Mustillo, Chair and Professor

Atalia Omer, Associate Professor

David Sikkink, Associate Professor

Christian Smith, Professor and Director of the Center for the Study of Religion and Society

Lynette Spillman, Director of Graduate Studies and Professor

Jason Springs, Associate Professor

Erika M. Summers-Effler, Associate Professor

J. Samuel Valenzuela, Professor

Robert Vargas, Assistant Professor

SOCIOLOGY

Andrew J. Weigert, Professor

Michael R. Welch, Professor

Richard Williams, Associate Professor

APPENDIX: GRADUATE SCHOOL POLICIES (FULL TEXT)

APPEAL PROCEDURE FOR GRADUATE STUDENTS

The purpose of this procedure is to afford graduate students at the University of Notre Dame the opportunity to resolve complaints dealing with academic issues and other program decisions that terminate or impede progress toward the degree, such as dismissal from graduate standing, placement on probationary status, and denial of readmission to the same program (if the student was previously in good standing).

This procedure is not to be used to address issues of sexual or discriminatory harassment (see grievance procedure available through the Office of Institutional Equity), of academic fraud (see the 'Academic Integrity' section of the *Graduate School Bulletin of Information*), or for disability-related grievances (see grievance procedure available through the Office of Disability Services).

This procedure is provided for continuing and returning graduate students in the Graduate School. It is not to be used by applicants for admission or by students in the Mendoza College of Business, the Law School, or the School of Architecture.

Program Resolution Process

Programs are required to develop a formal grievance procedure approved by the Graduate School. Graduate students must first attempt to resolve complaints at the lowest level, i.e., within the student's program, according to grievance procedures specified in the program's graduate student guide. If a graduate student believes that the program reached its decision resolving the student's grievance in error, the student may appeal the decision to the Dean of the Graduate School, subject to and in accordance with Section 3 below.

Formal Appeal Procedure to the Dean of the Graduate School

If a graduate student decides to formally appeal a program's decision resolving the student's grievance, the student must submit a written request for appeal to the Graduate School's associate dean for academic affairs as set forth below. The only grounds upon which an appeal may be based are:

1. A procedural error within the program's stated grievance procedure which may have substantially affected the fairness or outcome of the grievance procedure.
2. New evidence that becomes available only after the conclu-

sion of the program's grievance procedure which reasonably may have impacted the fairness or outcome of the grievance procedure.

3. An inappropriate sanction which is grossly disproportionate to the conduct initiating the sanction, considering the relevant aggravating and/or mitigating factors.

Dissatisfaction or disagreement with a decision is not grounds for appeal.

The request for appeal must include the following information: (1) the graduate student's name, address, email address, and phone number; (2) relevant information from the program's grievance process (date of hearing, any written decision(s) from the program, and sanction(s)); (3) the ground(s) upon which the request for appeal is based; and (4) for each ground stated, an explanation of why the student's appeal meets that ground (e.g., identify specific procedures that were not followed during the grievance procedure, identify any evidence discovered following the conclusion of the grievance process, or explain why the sanction is not commensurate with the underlying conduct).

The request for appeal must be submitted to the Graduate School's associate dean for academic affairs within 30 calendar days of the program's decision. Only the Graduate School's associate dean for academic affairs may

extend this deadline, at his or her sole discretion, in extenuating circumstances. If no request for appeal is submitted within the 30-day appeal period, and no extension has been granted by the associate dean for academic affairs, then the program's decision becomes final and is not subject to appeal.

The associate dean for academic affairs will then convene a meeting of an ad hoc academic appeals committee, composed of three faculty members chosen by the associate dean for academic affairs, all of whom will be current members of their respective College Council. Two of the three faculty members on the appeals committee shall be from the appellant's college, and one shall be from outside the appellant's college, unless an appellant is enrolled in a trans-college program, in which case each college will be represented on this committee. The committee will also include one non-voting graduate student. This student may be either one of the current Graduate Student Union representatives or a substitute from the appellant's college selected by the associate dean for academic affairs from a pool of students identified by the Graduate Student Union. The associate dean for academic affairs, who does not vote, will chair the committee. At the appellant's request or by request of the committee, this appeals committee will also meet with the appellant. The committee may also meet with other individuals involved.

The appeals committee will make a written recommendation to the Dean of the Graduate School within 30 calendar days of receipt of the appeal. The Dean may or may not accept the committee's recommendation, but in either case, the Dean will issue a written decision to the appellant within 30 calendar days of receipt of the committee's recommendation. The Dean, at his or her sole discretion, in extenuating circumstances, may extend these

30-day deadlines. The Dean will send a copy of this decision letter to the department chair or the director of the program. The judgment of the Dean of the Graduate School is final.

Students who have been dismissed from their program cannot register or complete the ND Roll Call process for subsequent semesters, including the summer session, during the appeal process.

CHILDBIRTH AND ADOPTION ACCOMMODATION POLICY

Rationale

The following policy is intended to assist graduate students who are new parents. It is a supplement, not an addition, to the six week medical separation policy. Unlike the medical separation policy that covers any medical condition, this accommodation policy addresses a single set of circumstances: new parenthood. The accommodation provides students with a semester (16 weeks) to adjust to new parenthood. It is not a leave of absence; it is an accommodation. Students maintain their standing as students and are eligible for financial support.

Departments are encouraged to work out specific arrangements with students, on a case-by-case basis, within the broad framework of this policy.

Eligibility

All full-time students in good academic standing who are primary and full-time caregivers of a newborn child

or a child less than 5 years old newly placed in the home are eligible.

In addition:

- Students must have completed one semester and have been registered and enrolled for at least another semester prior to the request.
- Students may make use of the policy up to two times provided that at least one semester of full-time enrollment occurs between requests.
- Parents who are not the primary and full-time caregiver may apply for a leave of absence, but are not eligible for accommodation.

Accommodation in Comparison to Leave

This accommodation is intended to provide relief from full-time responsibilities while providing continuing financial support. It differs from a leave of absence in three ways: responsibilities, eligibility clock, and funding.

1. Responsibilities

Accommodation

- Students are relieved of full-time graduate studies/duties (such as teaching and research).
- Students' official academic exam (e.g., oral candidacy exams, master's comprehensives, etc.) deadlines are extended for one semester.
- Students are relieved of coursework deadlines for one semester (16 weeks) during or immediately following the semester in which the birth or adoption oc-

APPENDIX

curs.¹ The choice of the semester is the student's.²

- Students are expected to register and enroll full time and to remain engaged, if at a reduced level.

Leave of Absence

- Students are relieved of all responsibilities.
- If a student wishes to devote full-time care to a newborn or a newly adopted child, the student should request a leave of absence.

Departments are encouraged to be as flexible as possible with the student seeking accommodation. This student's assignments should allow for maximum flexibility in his/her schedule during the first 6 weeks after the child arrives. The amount of engagement and reduction in workload during the entire accommodation period (both prior to and after the birth or adoption of a child) should be specified in writing prior to the onset of the accommodation period. The notification section of this document outlines the process for requesting the accommodation.

2. Eligibility Clock

Accommodation

- Student's academic eligibility clock is extended by a semester, effectively adding a semester

1. Students may take incompletes in courses or take a reduced course load; however, students must register for at least 9 credit hours.

2. Students who are funded on a 12-month basis can choose to initiate this accommodation during the summer term. On the date this accommodation is initiated during the summer the 16 week "semester" will begin and then end during a point in the fall semester. Once the 16 week accommodation has been completed, the student will be expected to finish out the fall semester at a 100% workload. All official academic exam deadlines will be treated as if the student had been granted the accommodation in the fall semester

to the student's eligible time to meet all degree requirements. Stops the student's eligibility clock.

Leave of Absence

- Student still has eight years to fulfill all requirements and must meet all of the normal program and Graduate School deadlines.

3. Funding

Accommodation

- Student will remain eligible to receive financial support (see below) and the health insurance subsidy.

Leave of Absence

- Student will forego financial support from the University.

If, after the end of the accommodation period, the student wishes to have more time, he/she can apply for a leave of absence. The clock will stop, but so will funding. Students on leave may still enroll in the health insurance plan at their own expense.

Funding

Students who are fully-funded and who have not yet completed their 5th year of study will continue to be supported financially. They will continue to receive a stipend at the same level for the length of the accommodation (see below for possible exceptions), receive a tuition scholarship, and receive the health insurance subsidy from the Graduate School. Terminal master's students, and students who have completed their 5th year of study, are eligible for the accommodation only, not for funding under this policy. Departments and advisors may provide funding in these cases if there are avail-

able resources. Parental relief cannot be combined with other funding.

There are two important funding limits:

4. The total number of years of funding will not be extended
5. For students with 9 month stipends, funding is for the academic year only. For students with a 12 month stipend, funding is for the calendar year.

Students with special funding circumstances:

- Teaching assistants will be relieved of all teaching duties.³ As stated above, they must continue to be intellectually engaged in the activities of the department and their research. Details of this engagement should be worked out in writing between the student and the department prior to the start of the accommodation.
- Students on research grants who wish to continue to receive full funding must follow the following guidelines. If the student is funded by a grant, the level of support is determined by the granting agency. If the student is expected to devote 50% or 75% of his/her former working hours to his/her research, the grant will pay 50% or 75% of her former stipend, assuming he/she works at full capacity during those reduced hours. The Graduate School will make up the difference between what the grant pays and the former stipend, up to 50% of the former stipend. If the grant funding is reduced below 50%, the Graduate School will still pay 50%.

3. Those students for whom serving as a TA is a requirement must fulfill the requirement in a later semester.

Details of the final arrangement should be worked out in writing between the student and the department prior to the start of the accommodation.

- If a student is funded by an external fellowship, the level of support is determined by the foundation. If the fellowship is reduced or eliminated as a result of a new child, the Graduate School will fund up to 50% of the student's former stipend under the fellowship. Questions should be directed to the Graduate School.

Notification

Eligible students must notify their advisor, director of graduate studies, and the associate dean of students in the Graduate School of their intent to use the accommodation policy at least 60 days prior to the expected date of childbirth or adoption. The Request for Childbirth and Adoption Accommodation form has been placed on the Graduate School website for this purpose.

The 2-page form collects the necessary information for the accommodation agreement, including:

- Eligibility requirements
- Student responsibilities and expectations during the accommodation
- Formula for special funding circumstances during accommodation

This agreement should then be approved and signed by the student, the student's advisor, the departmental DGS and the chair or the graduate studies committee, and sent to the associate dean of students in the Gradu-

ate School for review. In the event that the student and department cannot reach a decision about an appropriate workload, the associate dean of students in the Graduate School should be consulted. The details of the agreement may be re-assessed and revised after childbirth or adoption. Accommodated students should submit a brief written progress report to their advisors at the end of the accommodation period.

POLICY FOR PREGNANT GRADUATE STUDENTS IN LABS

Exposure to certain chemicals, biological agents and radiation has proven harmful to fetuses, especially in the first three months. For those pregnant graduate students whose research requires them to be present in laboratories where there is a potential biological, chemical, or radiation risk to her unborn child, the Graduate School strongly recommends that they immediately inform their advisors of their pregnancy, and then contact the Office of Risk Management. This office is dedicated to providing professional advice in the areas of safety, occupational health, environmental protection and risk management. Safety professionals can advise the student (and the advisor) about the effects of harmful materials on the development of the fetus, particularly in the critical first three months, and recommend that the woman avoid the laboratory for a certain period of time.

STUDENT PROCEDURE OVERVIEWS

Defense of the Doctoral Dissertation

The purpose of a dissertation defense is to offer the doctoral candidate an opportunity to support the claims, procedures, and results of the dissertation. The defense is the traditional instrument that enables the candidate to explore with the committee the dissertation's substantive and methodological force. In this way, the candidate and the committee confirm the candidate's scholarly grasp of the chosen research area and original contribution to knowledge.

Dissertation defenses will not be allowed to proceed until all reader's reports have been received in the Graduate School at least two business days before the defense takes place.

Prior to the defense, committees should review departmental regulations for the conduct of the exam, the process of the exam, and voting procedures. Before the exam begins, they should inform the candidate of the process of the defense. After completion of the examination, the candidate should be asked to leave the room. Discussion of the candidate's performance should then commence, with the committee ultimately voting on whether that performance merits a passing or failing grade. On a board of three, two votes are required to pass. On a board of four, three votes are required to pass. If a department chooses to have five members, four votes are required to pass. A written report of the results of the voting is sent immediately to the Graduate School by a member of the committee, normally the advisor.

APPENDIX

In case of failure, the department chair, on the recommendation of a majority of the examiners, may authorize a retake of the defense if this is permitted by departmental regulations. An authorization for retake must be approved by the Graduate School. A second failure results in forfeiture of degree eligibility and is recorded on the candidate's permanent record.

A candidate has the right to appeal the result of the defense to the Dean of the Graduate School on procedural grounds only, not on its substance or on his/her performance. If a retake is granted, an outside monitor appointed by the Graduate School must be present.

Oral Candidacy Examination

The oral candidacy examination may serve several purposes. In part, it tests the candidate's readiness for advanced research in the more specialized area(s) of his/her field. It may also be comprehensive. Successful passage indicates that, in the judgment of the committee, the candidate has an adequate knowledge of the basic literature, problems, and methods of his/her field to proceed to a dissertation. If the proposal defense is part of the oral exam, it should be a defense of a proposal and not of a completed dissertation.

Prior to the examination, committees should review departmental regulations for the conduct of the exam, the process of the exam, and voting procedures. Before the exam begins, they should inform the candidate of the process of the exam. After completion of the examination, the candidate should be asked to leave the room. Discussion of the candidate's performance should then commence, with the committee ultimately voting on whether that performance merits a passing or failing grade. On a board of

three, two votes are required to pass. On a board of four, three votes are required to pass. If a department chooses to have five members, four votes are required to pass. A written report of the results of the voting is sent immediately to the Graduate School by a member of the committee, normally the advisor.

In case of failure, the department chair, on the recommendation of a majority of the examiners, may authorize a retake of the examination if this is permitted by departmental regulations. An authorization for retake must be approved by the Graduate School. A second failure results in forfeiture of degree eligibility and is recorded on the candidate's permanent record.

A candidate has the right to appeal the result of the exam to the Dean of the Graduate School on procedural grounds only, not on its substance or on his/her performance. If a retake is granted, an outside monitor appointed by the Graduate School must be present.

A

academic integrity 28, 29
 falsification of academic credentials 29
 plagiarism 28
 academic regulations 20
 access to computing services 26
 add/drop policy 24
 admission 20
 acceptance 22
 applicants, degree 20
 applicants, non-degree 22
 Council of Graduate Schools policy 23
 to joint degree programs 21
 to multiple degrees 20
 Aerospace and Mechanical Engineering 17, 41
 Alliance for Catholic Education. *See Education*
 Anthropology 17, 83
 appeal procedure, graduate student 95
 application 20, 21, 22
 Applied and Computational Mathematics
 and Statistics 17, 73
 areas and fields of study 17
 Art, Art History, and Design 17, 49
 auditing a course 22, 24, 25
 auditors. *See admission, non-degree applicants*

B

Biochemistry. *See Chemistry and Biochemistry*
 Bioengineering 42
 Biological Sciences 17, 74
 board of trustees 11

C

calendar, academic 5
 candidacy, admission to
 in doctoral programs 33
 in master's programs 30
 candidacy examination 32, 99

Chemical and Biomolecular Engineering 17, 43
 Chemistry and Biochemistry 17, 76
 childbirth and adoption accommodation policy 27, 96
 Civil and Environmental Engineering and
 Earth Sciences 18, 44
 Classics 18, 50
 comprehensive examination 30
 Computer Science and Engineering 18, 46
 computing services, access to. *See student status*
 Creative Writing. *See English*
 credit, assignment of 23
 credit hours
 in doctoral programs 32
 in master's programs 30

D

Data Science 73
 degree requirements 30
 in doctoral programs 31
 in master's programs 30
 degrees granted, graduate 16
 directors
 for doctoral dissertations 32
 for master's theses 30
 directory, graduate studies 7
 doctoral dissertation 33
 defense 33, 98
 directors 32
 submission 34

E

Early Christian Studies 65
 Economics 19, 83
 Education 18, 85
 Electrical Engineering 18, 47
 Engineering and Law Dual Degree Program 48
 Engineering, Division of 41

INDEX

Engineering, Science & Technology Entrepreneurship
 Excellence Master's Program 77
 English 18, 52
 enrollment
 full-time and part-time status 23
 residency and non-residency status 23
 ethics training. *See responsible conduct of research and
 ethics training*

F

federal student aid, applying for 39
 fees 34
 Financial Aid, Office of 39
 financial information 34
 tuition and expenses 34
 financial support 37
 foreign language requirement
 in doctoral programs 32
 in master's programs 30

G

Global Affairs 18, 86
 Global Health 18, 78
 Graduate Student Union 15
 grievance and appeal procedures 28

H

health insurance 36
 eligibility 36
 health insurance subsidy program 36
 tax obligation 36
 travel accident insurance 37
 worker's compensation 36
 History 18, 54
 History and Philosophy of Science 18, 56
 housing 35
 Humanities, Division of 49

I

insurance. *See health insurance*
 Integrated Biomedical Sciences 77
 Italian 19, 58

L

Law (and Engineering) Dual Degree Program 48
 Literature, Ph.D. in 19, 59
 loans
 Federal Direct Loan 39
 Federal Direct PLUS Loan 39
 private student loans 39

M

master's thesis
 directors 30
 requirements 30
 submission 31
 Mathematics 78
 M.D./Ph.D. Joint Degree Program 80
 Mechanical Engineering, Aerospace and 41
 Medieval Studies 19, 59
 minors, graduate 16
 music. *See Sacred Music*

O

Office of Financial Aid 39
 Office of Student Accounts 35
 officers of the university 11
 Oral Candidacy Examination 99

P

Peace Studies 19, 87
 Philosophy 19, 62
 Physics 19, 80
 plagiarism 28
 Political Science 19, 90
 pregnant graduate students in labs 98
 President's Leadership Council 11
 Psychology 19, 91

R

registration and courses 23, 24
 add/drop policy 24
 continuous registration 23
 course numbers 24
 grade point average (G.P.A.) 25
 grade point average (GPA) 25
 grades 25
 incomplete coursework 25

INDEX

maximal registration 24
 semester of graduation 24
 summer requirements 24
 transfer credits 26
 research visitors. *See admission, non-degree applicants*
 residency
 in doctoral programs 32
 in master's programs 30
 responsible conduct of research and ethics training 32
 Romance Languages and Literatures 19, 64

S

Sacred Music 19, 65
 Doctor of Musical Arts 65
 Master of Sacred Music 65
 Science, Division of 73
 separation from the university 35
 access to computing services 26
 childbirth and adoption accommodation policy 27
 leave of absence 26
 medical separation from academic duties 26
 withdrawal from the program 27
 Social Sciences, Division of 83
 Sociology 19, 93
 Spanish 19, 66
 Spirit of Inclusion at Notre Dame 14
 Student Accounts, Office of 35
 student progress. *See student status*
 student status 26
 academic standing and satisfactory progress 39
 access to computing services 26
 assessment of student progress 27
 childbirth and adoption accommodation policy 27
 designations 27
 in good standing 27
 on probation 27
 probation initiated by the Graduate School 28
 dismissal of a student 28
 leave of absence 26
 medical separation from academic duties 26
 separation from the university 35
 withdrawal from the program 27

T

Teaching (see Education) 85
 Theology 20, 67
 Doctor of Philosophy Program 69
 Master of Arts Program 67
 Master of Divinity Program 68
 Master of Theological Studies Program 68

time limits
 in doctoral programs 32
 in master's programs 30
 travel
 accident insurance 37
 reimbursement 37
 tuition 34

U

University leadership
 Board of Trustees 11
 President's Leadership Council 11
 Trustees emeriti 12
 University policies 11
 notice of nondiscrimination 13
 policies on harassment 14

V

visiting students. *See admission, non-degree applicants*

W

withdrawal. *See student status*

