

## ACADEMIC SERVICES CALENDAR

2021-2022

OFFICE OF THE REGISTRAR

<http://registrar.nd.edu/pdf/asc2021-22.pdf>

Revised 4/25/2022

*This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or [registrar.1@nd.edu](mailto:registrar.1@nd.edu).*

### JUNE

	S	M	T	W	R	F	S
		1	2	3	4	5	
	6	7	8	9	10	11	12
week 1	13	14	15	16	17	18	19
week 2	20	21	22	23	24	25	26
week 3	27	28	29	30			

- 06/01/21 T New graduate student Fall 2021 registration begins and continues as they are admitted
- 06/02/21 W Certification begins for all students using VA Benefits for Summer  
May diplomas mailed out
- 06/03/21 R Final grades are due for Law School
- 06/04/21 F Dismissal appeals due to the deans' offices  
May 2021 Degree recipient student data to National Student Clearinghouse  
Revised 2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
- 06/09/21 W [Fall 2021 Registration begins for 3rd year Law students](#)  
Change Business intents for freshmen students to a major of "none"

- 06/10/21 R [Fall 2021 Registration begins for 2nd year Law students](#)
- 06/11/21 F Dismissal decisions due to the Office of the Registrar for Spring 2021

**Summer Session Week 1**

- 06/14/21 M Classes begin for regular 6 week Summer Session 2021  
Summer 2021 enrollment file reported to the National Student Clearinghouse
- 06/17/21 R Last day to add regular 6 week Summer Session classes  
Spring 2021 graduates reported to National Student Clearinghouse

**Summer Session Week 2**

- 06/21/21 M Last day to drop regular 6 week Summer Session classes via the web  
with full refund
- 06/22/21 T Summer GradAdmin opens to deans and departments  
Summer Session Science Incomplete grades due  
Summer data reported to the National Student Clearinghouse  
May 2021 Graduation official - no changes after this date
- 06/23/21 W Work for incomplete Spring 2021 grades (I, F\*) for Graduate School students due to  
Graduate School
- 06/25/21 F Summer Session 1 grades due

**Summer Session Week 3**

- 06/29/21 T Deadline for all changes to be into the Office of the Registrar that affect the  
corporate data for Spring 2021 freeze

JULY						
	S	M	T	W	R	F S
week 3					1	2 3
week 4	4	5	6	7	8	9 10
week 5	11	12	13	14	15	16 17
week 6	18	19	20	21	22	23 24
	25	26	27	28	29	30 31

- 07/01/21 R Freeze Spring 2021 statistics (end of term)
- 07/02/21 F Dean's List honor cut-off decision worksheet submitted to deans
- 07/04/21 Sun Independence Day - offices are closed, most classes are cancelled

**Summer Session Week 4**

- 07/05/21 M Independence Day recognized - offices are closed
- 07/06/21 T Summer 2021 student data reported to the National Student Clearinghouse  
 Registration begins for Transfer and Readmitted Students  
 Last day for students to drop regular 6 week Summer Session classes  
 Summer Session 2 grades due  
 Summer GradAdmin closes at midnight to departments; remains open to Deans  
 Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin  
 Veterans Benefit Election eForm for enrollment certification opens for Fall  
 Certification of tuition sent for all students using VA Benefits in Summer

**Summer Session Week 5**

- 07/12/21 M Registration for NDI Exchange students
- 07/13/21 T Summer GradAdmin closes at midnight for deans
- 07/14/21 W Summer 2020, January and May 2021 graduate's NetID account deleted  
 Spring 2021 "no show" student's NetID account deleted  
 Revised Summer degree candidates posted for review to

<http://commencement.nd.edu/student-information/degree-candidate-list/>

Summer GradAdmin reopens for dean level revisions

07/15/21 R Summer Session final grading for all sessions is available

**Summer Session Week 6**

07/19/21 M Inactivate Summer 2021 graduates for the future term (GR code); Grad Admin unavailable

07/20/21 T Summer 2021 student data reported to the National Student Clearinghouse

07/22/21 R Freeze Summer 2021 statistics (beginning of term)

07/23/21 F Regular 6 week Summer Session last class day  
Final Exam day for regular 6 week Summer Session  
First Year Registration begins for Fall

07/26/21 M Regular 6 week Summer Session grades must be submitted through insideND by 3:45 p.m.

07/27/21 T Summer grades are available on insideND  
Summer grades to deans/departments

7/28/21 W GradApp closes to August degree candidates  
August degree candidates diploma name and hometown information is due in GradApp  
Summer GradAdmin closes at midnight

07/29/21 R Latin Honors ran for Summer graduates

07/30/21 F Posting of Summer degree recipients (including honors) to the Database

AUGUST	
	S M T W R F S
	1 2 3 4 5 6 7
	8 9 10 11 12 13 14
	15 16 17 18 19 20 21
week 1	22 23 24 25 26 27 28
week 2	29 30 31

- |          |     |   |
|----------|-----|---|
| 08/01/21 | Sun | Summer Graduation Date - No Ceremony  |
| 08/02/21 | M   | Summer 2021 CourseLeaf schedules archived<br>Begin mailing diplomas to Summer 2021 graduates<br>Summer 2021 Degree Recipients student data reported to the National Student Clearinghouse<br>Turn off Summer Session Discontinuance eForm<br>Last day for First Year Registration for Fall<br>Students using VA Educational Benefits for Fall coded |
| 08/03/21 | T   | Pre-certification for VA Benefits begins for all students using VA Benefits in Fall   |
| 08/09/21 | M   | Provisional Fall Exam Information sent to faculty and departments<br>ILI Fellows will be registered for Fall classes<br>Spring 2022 initial TUSC report posted<br>Spring 2022 Courseleaf schedules moved into Plan phase  |
| 08/10/21 | T   | 2021/2022 Undergraduate Bulletins distributed   |
| 08/16/21 | M   | Orientation and advising for new graduate students (through August 17)<br><u><a href="http://Scheduling.nd.edu">Scheduling.nd.edu</a></u> will be available for fall classroom event scheduling   |
| 08/17/21 | T   | Fall 2021 ND Roll Call available through August 30 - ( <a href="http://rollcall.nd.edu">rollcall.nd.edu</a> )<br>GradApp available for Fall; Graduation Question turned on in ND Roll Call  |
| 08/18/21 | W   | 2021/2022 VA State Approving Agency Catalog/bulletin reminder sent out to colleges<br>Orientation for new international students (through August 19)  |

08/19/21 R Registration begins for Employees, Holy Cross traditional and new non-degree students  
Late registration of Saint Mary's students for ND classes begins  
Late registration for Notre Dame students into Saint Mary's classes

08/20/21 F Summer 2021 (only Summer graduates) student data reported to National Student Clearinghouse

08/20/21 Fri  
to  
08/22/21 Sun Orientation and advising for new freshmen (First Year of Studies)

08/21/21 Sat Orientation for undergraduate Transfer students and for all International students (by colleges)

08/22/21 Sun Orientation for readmitted students

#### **Fall Semester Week 1**

08/23/21 M Fall classes begin

08/24/21 T Mass - formal opening of school year  
Fall 2021 early registration file reported to the National Student Clearinghouse

08/26/21 R Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)  
Work for incomplete Spring 2021 grades (I, F\*) for Graduate School students due to Graduate School  
Last day to submit application to HR for employee/spouse tuition benefits for Fall 2021 classes

08/27/21 F Last day for Law students to add or drop courses

#### **Fall Semester Week 2**

08/30/21 M Last day to add Fall classes  
Turn off Part-Time Approval eForm for students at 8:00 a.m.  
Last day to use web registration (until 11:59 p.m.)  
Last day to complete ND Roll Call (until 11:59 p.m.)  
Last day to declare pass/fail option in deans' offices  
Last day to declare part-time status in deans' offices  
Last day to declare audits

Last day for Saint Mary's College students to use web registration  
 ROTC Student Activity codes updated for Fall 2021  
 Email to students with classes who have not completed ND Roll Call  
 Summer Graduation official - no changes after this date

08/31/21 T Inactivate students who did not complete ND Roll Call  
 Inactive students who are not approved for part-time status  
 Delete and send letters to students denied ND Roll Call, as directed by Student Accounts  
 Turn on Add/Drop eForms for students  
 Turn on Crosslist, Credit Hour, and Title Change eForms for students  
 Saint Mary's students without an ND class NR coded

S E P T E M B E R						
	S	M	T	W	R	F S
week 2				1	2	3 4
week 3	5	6	7	8	9	10 11
week 4	12	13	14	15	16	17 18
week 5	19	20	21	22	23	24 25
week 6	26	27	28	29	30	

09/01/21 W Email Fall 2021 class schedules to all students  
 09/02/21 R Off-Campus program reports distributed to deans  
 Delete classes from all inactivated students  
 09/03/21 F Fall 2021 enrollment file to National Student Clearinghouse

**Fall Semester Week 3**

09/06/21 M Labor Day Holiday, most offices are closed, classes are in session  
 09/07/21 T "X grade" report to deans for Spring 2021 and Summer Session 2021  
 Certification of tuition sent for all students using VA Benefits in Fall  
 Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2021 freeze  
 09/08/21 W List of students not returning distributed to deans and departments

Email to Fall 2021 instructors regarding class rosters and course registration deadlines

- 09/09/21 R Freeze Fall 2021 statistics (beginning of term)
- 09/10/21 F 2021/2022 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges

#### **Fall Semester Week 4**

- 09/13/21 M January GradAdmin opens to deans and departments
- 09/14/21 T Fall 2021 student data reported to the National Student Clearinghouse  
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2021 freeze
- 09/16/21 R Freeze Summer 2021 statistics (end of term)
- 09/17/21 F All data for incoming transfer credits must be complete for updating the corporate database  
Last date to drop a Saint Mary's class

#### **Fall Semester Week 5**

- 09/21/21 T Incomplete grades (X, F\*) for undergraduates converted to "F" grades for the Spring and Summer 2021 terms, with dean consultation
- 09/22/21 W Summer School non-degree students' and Fall 2021 "no show" students' NetID accounts deleted  
Law and MCOB Spring 2021 graduates NetID accounts deleted
- 09/23/21 R January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions
- 09/24/21 F Official Final Exam information sent to faculty and departments and posted to the web

#### **Fall Semester Week 6**

- 09/27/21 M Spring 2022 CourseLeaf deadline to validate and start workflows  
Spring 2022 Courseleaf schedules move from Design Mode to Refine Mode  
Spring 2022 Courseleaf deadline for dean schedule approval



- 09/28/21 T Fall 2021 student data reported to National Student Clearinghouse  
January GradAdmin closes at midnight for deans and Graduate department level users
- 09/29/21 W January GradAdmin re-opens for dean and Graduate department level Revisions  
GradApp reminder sent to January degree candidates and January degree candidates posted for review to [https://registrar.nd.edu/pdf/DegreeCand\\_Jan.pdf](https://registrar.nd.edu/pdf/DegreeCand_Jan.pdf)
- 09/30/21 R Summer 2022 CourseLeaf Plan phase begins

OCTOBER	
	S M T W R F S
week 6	1 2
week 7	3 4 5 6 7 8 9
week 8	10 11 12 13 14 15 16
break	17 18 19 20 21 22 23
week 9	24 25 26 27 28 29 30
Week 10	31

### Fall Semester Week 7

- 10/04/21 M Spring 2022 deadline for submission of proposals for new Core courses  
Spring 2022 CourseLeaf scheduling unit dean approval deadline  
Spring 2022 CourseLeaf Refine Mode begins  
Spring 2022 TUSC Report nightly refresh begins
- 10/05/21 T Inactivate Fall 2021 graduates for the future term (GR code); Grad Admin Unavailable
- 10/08/21 F Mid-term grading is available for faculty using insideND  
Information on mid-term grading distributed to faculty

### Fall Semester Week 8

- 10/11/21 M All undergraduate advisor changes must be completed in the corporate data

10/12/21	T	Fall 2021 student data reported to National Student Clearinghouse
10/13/21 to 10/15/21	W  F	Results of Spring 2022 large room audit (65+) distributed to deans and departments
10/16/21 To 10/24/21	Sat  Sun	Fall Break
10/18/21	M	Mid-term grades must be submitted through insideND by 3:45 p.m. for the following: <ul style="list-style-type: none"> <li>• Mid-term grades submitted for all First Year students</li> <li>• Mid-term deficiency grades submitted for upperclassmen</li> <li>• Mid-term grade “no deficiency” confirmation from instructors</li> </ul>
10/19/21	T	Spring 2022 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Mid-term grades viewable to students on insideND Mid-term grades and deficiencies to deans
10/20/21 to 10/28//21	W  R	Spring 2022 classrooms scheduled

**Fall Semester Week 9**

10/25/21	M	Fall 2021 class schedules emailed to all students
10/26/21	T	Fall 2021 student data reported to National Student Clearinghouse
10/27/21	W	Executive Education – MB1 grades due
10/28/21	R	Spring 2022 courses viewable end of day; room assignments unofficial Spring 2022 CourseLeaf Refine Mode publish phase begins Access to insideND Student Services activated for students enrolling for Spring 2022 semester
10/29/21	F	Last day for course discontinuance Last day to initiate Add/Drop eForms for students by 5:00 p.m. Last day to initiate Crosslist, Credit Hour, and Title Change eForms for students Send Email message to students to check insideND to obtain their registration Time Tickets for Spring 2022 Registration

NOVEMBER						
	S	M	T	W	R	F S
week 10		1	2	3	4	5 6
week 11		7	8	9	10	11 12 13
week 12		14	15	16	17	18 19 20
week 13		21	22	23	24	25 26 27
week 14		28	29	30		

### Fall Semester Week 10

- 11/01/21 M Turn on Final Exam Conflict eForm
- 11/04/21 R GradApp closes to January degree candidates  
January degree candidates diploma name and hometown information is due in GradApp

### Fall Semester Week 11

- 11/08/21 M Registrar rooms available at [scheduling.nd.edu](http://scheduling.nd.edu) for events date through January 9
- 11/09/21 T Fall 2021 student data reported to National Student Clearinghouse

### Fall Semester Week 12

- 11/15/21 M Spring 2022 Registration begins for undergraduate seniors including readmitted seniors  
Turn on Part-Time Approval eForm for students
- 11/16/21 T Spring 2022 Registration begins for MBA (1 and 2 years), EMNA, MSA, and MSBR
- 11/17/21 W Spring 2022 Registration begins for undergraduate juniors
- 11/18/21 R Spring 2022 Registration begins for Graduate School and Master of Nonprofit Administration regular program students
- 11/19/21 F Spring 2022 Registration begins for undergraduate sophomores

Spring 2022 classroom assignments official

**Fall Semester Week 13**

- 11/22/21 M Spring 2022 Registration begins for undergraduate first year  
Summer 2022 courses viewable on Summer Session web site  
<http://summersession.nd.edu>
- 11/23/21 T Fall 2021 student data reported to National Student Clearinghouse  
Turn on Request for X-Grade eForm
- 11/24/21 W  
to Thanksgiving Holiday for students  
11/28/21 Sun
- 11/27/21 Sat Course Instructor Feedback (CIF) begins -- through Dec. 9

**Fall Semester Week 14**

- 11/29/21 M Veterans Benefit Election eForm for enrollment certification opens for Spring  
Last day for undergraduate first year students to register
- 11/30/21 T Executive Education – MBS grades due  
Registration begins Law School and Holy Cross Gateway students

D E C E M B E R							
	S	M	T	W	R	F	S
week 14				1	2	3	4
week 15	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

- 12/01/21 W Spring 2022 Registration begins for non-degree students, select study  
abroad programs, and Saint Mary's College  
Turn off Final Exam Conflict eForm at 8:00 a.m.

**Fall Semester Week 15**

12/07/21	T	<p>Last class day for the Fall Semester</p> <p>Last day for Holy Cross Gateway students to web register for Spring 2022</p> <p>Summer 2022 deadline for submission of proposals for new Core courses</p> <p>Final grading is available for faculty using insideND</p> <p>Grading instructions and final grade submission reminder letter to Faculty</p> <p>Fall 2021 student data reported to National Student Clearinghouse</p>
12/08/21 to 12/09/21	W  R	<p>Reading days (no examinations permitted)</p>
12/10/21	F	<p>Fall Final Exams (no review sessions permitted)</p>
12/11/21 to 12/12/21	Sat  Sun	<p>Reading days (no examinations permitted)</p>
12/13/21 to 12/16/21	M  R	<p>Fall Final Exams (no review sessions permitted)</p>
12/13/21	M	<p>Access to insideND Student Services activated for Summer 2022 semester</p> <p>Summer 2022 courses available through insideND</p> <p>Spring 2022 Final &amp; Departmental Exam schedules to deans for review; posted on web immediately after review</p> <p>Students using VA Educational Benefits for Spring coded</p>
12/14/21	T	<p>Pre-certification for VA Benefits begins for all students using VA Benefits in Spring</p>
12/15/21	W	<p>Registration begins for readmitted and transfer students</p>
12/16/21	R	<p>GradAdmin shut off for the fall term</p>
12/17/21	F	<p>All Spring registration Advising Holds removed</p>
12/20/21	M	<p>All Final grades must be submitted through insideND by 3:45 p.m.</p> <p>Executive Education – MBL and MB2 grades due</p> <p>Turn off Request for X-Grade eForm</p> <p>Probation/dismissal lists distributed to deans</p>
12/21/21	T	<p>Dismissal lists due to the Registrar</p>

Dismissal letters and emails sent to students  
 Fall 2021 grades viewable to students on insideND  
 Fall 2021 CourseLeaf schedules archived  
 Final grading reports distributed to deans and departments

12/22/21 W Posting of January 2022 degree recipients to the database  
 Fall 2021 final student data reported to National Student Clearinghouse

12/22/21 R  
 to  
 01/03/22 Mon University Holiday for staff

JANUARY	
	S M T W R F S
Break	1
Break	2 3 4 5 6 7 8
week 1	9 10 11 12 13 14 15
week 2	16 17 18 19 20 21 22
week 3	23 24 25 26 27 28 29
week 4	30 31

01/02/22 Sun January Graduation date - no ceremony

01/03/22 M Dismissal appeals due to the deans' offices  
 Law grades due

01/04/22 T [Registration begins for ILI Fellows through eforms - tentative](#)  
 Spring 2022 ND Roll Call available through January 17  
 GradApp available for Spring; Graduation question turned on  
 in ND Roll Call  
 Fall 2022 CourseLeaf Plan phase begins  
 Fall 2022 Initial TUSC report

01/05/22 W January 2022 Degree Recipient student data reported to the National  
 Student Clearinghouse  
 Provisional Spring Exam Information sent to faculty and departments  
 Registrar rooms available at [scheduling.nd.edu](http://scheduling.nd.edu) for events  
 through April 28

01/06/22 R Registration begins for employees, Holy Cross traditional, and new non-degree students  
Late registration of Saint Mary's students for ND classes

### **Spring Semester Week 1**

01/09/22 Sun New student orientation and advising (by college and dept.)  
Spring 2022 Registration ends for MBA (1 and 2 years), EMNA, MSA, and MSBR

01/10/22 M Spring classes begin at Notre Dame and Saint Mary's College  
Final dismissal decisions due to the Office of the Registrar for Fall 2021

01/11/22 T ROTC Student Activity code updated for Spring 2022  
Spring 2022 student data early registration reported to National Student Clearinghouse

01/13/22 R Last day to submit application to HR for employee/spouse tuition benefit for Spring 2022 classes

01/14/22 F Last day for Law students to add or drop courses

### **Spring Semester Week 2**

01/17/22 M Martin Luther King Day - no classes

01/18/22 T Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)  
Last day to add Spring classes  
Last day to use web registration (until 11:59 p.m.)  
Last day to complete ND Roll Call (until 11:59 p.m.)  
Last day to declare pass/fail option in deans' offices  
Last day to declare part-time status in deans' offices  
Last day to declare an audit  
Turn off Part-Time Approval eForm for students at 8:00 a.m.  
Last day for Saint Mary's students to use web registration  
Grad Question turned off in Roll Call

01/19/22 W Inactivate students who did not complete ND Roll Call  
Inactivate students who are not approved for part-time status  
Send letters to students denied enrollment, per Student Accounts  
Turn on Add/Drop eForm for students  
Turn on Cross list, Credit Hour, Title Change eForms for students

Email Spring class schedules to all students  
 Saint Mary's student without an ND class NR coded  
 Work for incomplete Fall 2021 grades (I, F\*) for Graduate School students due to Graduate School

01/21/22 F Delete classes from all inactivated students  
 Off-campus program reports to deans  
 Spring 2022 first of term file to National Student Clearinghouse

**Spring Semester Week 3**

01/24/22 M Email to Spring 2022 instructors regarding class rosters and course registration deadlines  
 Certification of tuition sent for all students using VA Benefits in Spring

01/25/22 T Preliminary 2022/2023 Undergraduate Bulletin to deans for corrections  
 Latin Honors determined  
 Latin Honors ran for January 2022 graduates  
 Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2021 and Spring 2022 freeze

01/26/22 W "X" grade report to deans for Fall 2021  
 List of students not returning to deans and departments

01/27/22 R Freeze Fall 2021 statistics (end of term)  
 Freeze Spring 2022 statistics (beginning of term)

F E B R U A R Y	
	S M T W R F S
week 4	1 2 3 4 5
week 5	6 7 8 9 10 11 12
week 6	13 14 15 16 17 18 19
week 7	20 21 22 23 24 25 26
week 8	27 28

**Spring Semester Week 4**

02/01/22 T Spring 2022 student data reported to National Student Clearinghouse



January Graduation official - no changes after this date

02/04/22 F Begin mailing diplomas to January 2022 graduates

**Spring Semester Week 5**

02/09/22 W Incomplete grades (X, F\*) for undergraduates converted to "F" grades for the Fall 2021 term, with dean consultation  
Fall 2021 "No Show" students' NetID accounts deleted

02/11/22 F Last day to drop a Saint Mary's class

**Spring Semester Week 6**

02/15/22 T May GradAdmin opens to deans and departments  
Turn on Participating Not Graduating (PN) eForm  
Spring 2022 student data reported to the National Student Clearinghouse

**Spring Semester Week 7**

02/25/22 F Spring 2022 Official Exam information for Spring sent to faculty and departments and posted to the web  
2022/2023 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments  
Mid-term grading available for faculty using insideND  
Information on mid-term grading distributed to faculty

**Spring Semester Week 8**

02/28/22 M Summer 2022 faculty salary formula letter emailed to deans, departments, budget and program directors  
Summer 2022 CourseLeaf unavailable to departments; Room Assignment phase begins  
Fall 2022 Courseleaf deadline for schedules to be validated and workflow started  
Fall 2022 Courseleaf schedules move from Design Mode to Refine Mode

M A R C H						
	S	M	T	W	R	F S
week 8			1	2	3	4 5
Break	6	7	8	9	10	11 12
week 9	13	14	15	16	17	18 19
week 10	20	21	22	23	24	25 26
week 11	27	28	29	30	31	

- 03/01/22 T May GradAdmin closes for departments; remains open for Dean and Graduate department level revisions  
GradApp reminder to August 2021 graduates, January 2022 graduates, and 2022 May degree candidates.  
May degree candidates posted for review to <http://commencement.nd.edu>  
Spring 2022 student data to National Student Clearinghouse  
Email to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals
- 03/03/22 R Summer 2022 CourseLeaf available to departments; Publish phase begins
- 03/04/22 F All data for incoming transfer credits must be complete for updating the corporate database  
2022/2023 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1)
- 03/05/22 Sat  
to  
03/13/22 Sun Spring Break
- 03/07/22 M Mid-term grades must be submitted through insideND by 3:45 p.m. for the following:
- Mid-term grades submitted for all First Year students
  - Mid-term deficiency grades submitted for upperclassmen
  - Mid-term grade “no deficiency” confirmation from instructors
- Fall 2022 CourseLeaf deadline for deans to approve Fall 2022 schedules
- 03/08/22 T Mid-term grades viewable to students on insideND  
Mid-term grades and deficiencies distributed to deans and department
- 03/08/22 T  
to  
Fall 2022 Large Room Audit to deans

03/10/22 R

03/09/22 W Fall 2022 deadline for submission of proposals for new Core courses  
Email current students information regarding Summer 2022 registration

### Spring Semester Week 9

03/14/22 M Email Spring class schedules to all students

03/15/22 T Fall 2022 CourseLeaf schedules locked for room scheduling at 4:00 p.m.  
Spring 2022 student data reported to the National Student Clearinghouse  
Grad Fair info sent to students

03/16/22 W [Summer 2022 registration begins \(all appointment times begin at 6 a.m.\)](#)  
Executive Education – MB1 grades due  
Last day to initiate Add/Drop eForm for students at 11:59 p.m.

03/16/22 W  
to  
03/24/22 R Fall 2022 CourseLeaf Room Assignment phase

03/17/22 R Graduation Fair for May 2022 graduating students (virtual)

03/18/22 F Last day for course discontinuance

### Spring Semester Week 10

03/21/22 M GradApp closed to students  
May degree candidates diploma name and hometown information is due in GradApp

03/22/22 T May GradAdmin closes for Deans and Graduate department level Users

03/23/22 W May GradAdmin re-opens to Deans and Graduate level department users for revisions  
Awards & Prizes submission for May Commencement Program available  
Honor Society data requests for May Commencement Program emailed  
Inactivate Spring 2022 Graduates for the future term (GR code)

03/24/22 R Fall 2022 courses viewable; room assignments unofficial  
Fall 2022 semester activated; advising period begins

Fall 2022 CourseLeaf Publish phase

**Spring Semester Week 11**

- 03/28/22 M Turn on Final Exam Conflict eForm
- 03/29/22 T Spring 2022 student data reported to the National Student Clearinghouse
- 03/31/22 R Send email message to students to check insideND to obtain their Registration Time Ticket for Fall 2022 Registration

A P R I L						
	S	M	T	W	R	F S
week 11						1 2
week 12	3	4	5	6	7	8 9
week 13	10	11	12	13	14	15 16
week 14	17	18	19	20	21	22 23
week 15	24	25	26	27	28	29 30

**Spring Semester Week 12**

- 04/04/22 M Last day to initiate Cross list, Credit Hour, Title Change eForms for Students

**Spring Semester Week 13**

- 04/11/22 M [Fall 2022 Registration begins for undergraduate seniors](#)  
Turn on Part-Time Approval eForm for students
- 04/12/22 T [Fall 2022 Registration begins for Graduate and Master of Nonprofit Administration students](#)  
Spring 2022 student data reported to National Student Clearinghouse
- 04/13/22 W [Fall 2022 Registration begins for undergraduate juniors](#)  
Turn on Request for X-Grade eForm  
Honor Society lists due in the Office of the Registrar for May Commencement Program  
Awards & Prizes information due in the Office of the Registrar for May Commencement Program

04/15/22 F Good Friday; no classes  
All undergraduate advisor changes must be completed in the corporate Data

04/16/22 Sat Course Instructor Feedback (CIF) begins -- through April 28

#### Spring Semester Week 14

04/17/22 Sun Easter Sunday

04/18/22 M Student holiday - no classes  
Veterans Benefit Election eForm for enrollment certification opens for Summer

04/19/22 T Executive Education – MBS grades due

04/20/22 W Fall 2022 Registration begins for undergraduate sophomores

04/21/22 R Fall 2022 classroom assignments official  
Turn off Final Exam Conflict eForm

04/22/22 F Fall 2022 Registration begins for non-degree students, select study abroad programs, and Saint Mary's College students

#### Spring Semester Week 15

04/26/22 T Last class day  
Final grading available for faculty using insideND  
Grading instructions and final grade submission reminder letter to faculty  
Spring 2022 student data to National Student Clearinghouse

04/27//22 W Reading days (no examinations permitted)

04/28/22 R

04/29/22 F Final Exams (no review sessions permitted)  
Registrar rooms available at [scheduling.nd.edu](https://scheduling.nd.edu) for events through August 19

04/30//22 Sat Reading days (no examinations permitted)

05/01/22 Sun

M A Y							
Exams	S	M	T	W	R	F	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

- 05/02/22 M Final Exams (no review sessions permitted)  
to  
05/05/22 R
- 05/03/22 T Summer 2022 “low enrollment” preliminary report to department chairs  
Revised 2022/2023 Undergraduate Bulletin materials distributed to the deans (round 2)
- 05/06/22 F All Fall registration Advising Holds removed
- 05/09/22 M Final grades due by 3:45 p.m.  
GradAdmin closes for Spring 2022  
Executive Education – MBL and MB2 grades due  
Turn off Request for X-Grade eForm  
Probation/Dismissal lists distributed to deans  
Students using VA Educational Benefits for Summer coded
- 05/10/22 T Dismissal lists due to the Registrar  
Dismissal letters and emails sent to students  
Final grading reports distributed to deans and departments  
Spring 2022 grades viewable to students on insideND  
Pre-certification for VA Benefits begins for all students using VA Benefits in Summer  
Latin Honors ran for May degree candidates (non-law)
- 05/11/22 W Participating Not Graduating (PN) eForm turned off  
Spring 2022 Courseleaf schedules archived  
Faculty Marshal meeting for Commencement Weekend
- 05/14/22 Sat Commencement Mass 5pm

05/15/22	Sun	University Commencement Ceremony 9am
05/16/22	M	<p>Summer 2022 turn on Discontinuance eForm</p> <p>Summer 2022 "low enrollment" final report to department chairs to determine classes to be cancelled</p> <p>Summer 2022 ND Roll Call available</p> <p>Summer 2022 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors</p> <p>Spring 2022 student data to National Student Clearinghouse</p> <p>Posting of May degree recipients (including honors) to the database (non-law)</p>
05/18/22	W	May diplomas mailed out for students who could not attend commencement
05/19/22	R	<p>Spring 2022 Dismissal appeals due to the deans' offices</p> <p>Summer Session final grading for all sessions is available</p>
05/23/22	M	<p>Spring 2022 Final grades are due for Law School</p> <p>Summer 2022 GradApp available</p>
05/26/22	R	<p>Spring 2022 Dismissal decisions due to the Office of the Registrar</p> <p>Posting of Law May graduates (including honors) to the database</p>
05/27/22	F	Revised 2022/2023 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments
05/28/22 to 05/29/22	Sat  Sun	Class of 2020 Commencement Weekend
05/30/22	M	Memorial Day Holiday (most offices closed) - classes are in session
05/31/22	T	<p>Fall 2022 New graduate student registration begins and continues as they are admitted</p> <p>Spring 2022 graduates reported to National Student Clearinghouse</p>

J U N E							
	S	M	T	W	R	F	S
				1	2	3	4
	5	6	7	8	9	10	11
week 1	12	13	14	15	16	17	18
week 2	19	20	21	22	23	24	25
week 3	26	27	28	29	30		

- 06/07/22 T Revised 2022/2023 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
- 06/08/22 W Fall 2022 Registration begins for 3rd year Law students - tentative  
Change Business intents for freshmen students to a major of "none"  
Work for incomplete Spring 2022 grades (I, F\*) for Graduate School students due to Graduate School
- 06/09/22 R Fall 2022 Registration begins for 2nd year Law students - tentative

**Summer Session Week 1**

- 06/13/22 M Summer Session 2022 Classes begin for regular 6 week  
Summer 2022 enrollment file reported to the National Student Clearinghouse  
Summer Session 1 grades due
- 06/14/22 T May 2022 Graduation official - no changes after this date
- 06/16/22 R Summer Session 2022 last day to add regular 6 week classes

**Summer Session Week 2**

- 06/20/22 M Summer Session 2022 last day to drop regular 6 week classes via the web with full refund  
Summer Session Science grades due
- 06/21/22 T Summer GradAdmin opens to deans and departments  
Summer Session Science Incomplete grades due  
Summer data reported to the National Student Clearinghouse



### **Summer Session Week 3**

- |          |   |   |
|----------|---|---|
| 06/28/22 | T | Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2022 freeze |
| 06/30/22 | R | Freeze Spring 2022 statistics (end of term)   |
| 07/01/22 | F | Dean's List honor cut-off decision worksheet submitted to deans   |

### **Summer Session Week 4**

- |          |   |   |
|----------|---|---|
| 07/05/22 | T | Summer Session 2022 last day to drop regular 6 week classes without a W grade<br>Certification of tuition sent for all students using VA Benefits in Summer |
|----------|---|---|

**The 2022/2023 Academic Services calendar will be completed by July 1, 2022.**

**Office of the Registrar  
300 Grace Hall**

<http://registrar.nd.edu/pdf/asc2021-22.pdf>