

ACADEMIC SERVICES CALENDAR 2022-2023

OFFICE OF THE REGISTRAR
Revised 8/9/2022

This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or registrar.1@nd.edu.

J U N E	
	S M T W R F S
	1 2 3 4
	5 6 7 8 9 10 11
week 1	12 13 14 15 16 17 18
week 2	19 20 21 22 23 24 25
week 3	26 27 28 29 30

- | | | |
|----------|---|--|
| 06/07/22 | T | Revised 2022/2023 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2) |
| 06/08/22 | W | Change Business intents for freshmen students to a major of “none”
Work for incomplete Spring 2022 grades (I, F*) for Graduate School students due to Graduate School |

Summer Session Week 1

- | | | |
|----------|---|---|
| 06/13/22 | M | Summer Session 2022 Classes begin for regular 6 week
Summer 2022 enrollment file reported to the National Student Clearinghouse
Summer Session 1 grades due |
| 06/14/22 | T | May 2022 Graduation official - no changes after this date |
| 06/16/22 | R | Summer Session 2022 last day to add regular 6 week classes |

Summer Session Week 2

- 06/20/22 M Summer Session 2022 last day to drop regular 6 week classes via the web with full refund
Summer Session Science grades due
Grad Question turned off in Roll Call
- 06/21/22 T Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse

Summer Session Week 3

- 06/27/22 M [Fall 2022 Registration begins for readmitted students](#)
- 06/28/22 T Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2022 freeze
- 06/30/22 R Freeze Spring 2022 statistics (end of term)

J U L Y	
	S M T W R F S
week 3	1 2
week 4	3 4 5 6 7 8 9
week 5	10 11 12 13 14 15 16
week 6	17 18 19 20 21 22 23
	24 25 26 27 28 29 30
	31

Summer Session Week 4

- 07/01/22 F Dean's List honor cut-off decision worksheet submitted to deans
- 07/04/22 M [Independence Day - offices are closed, most classes are canceled](#)
- 07/05/22 T Summer Session 2022 last day to drop regular 6 week classes without a W grade

Summer 2022 student data reported to the National Student Clearinghouse
Summer Session 2 grades due
Summer GradAdmin closes at midnight to departments; remains open to Deans
Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin
Certification of tuition sent for all students using VA Benefits in Summer Veterans Benefit Election eForm for enrollment certification opens for Fall

07/06/22 W [Fall 2022 Registration begins for Transfer students](#)

Summer Session Week 5

07/12/22 T Summer GradAdmin closes at midnight for deans

07/13/22 W Summer 2021, January and May 2022 graduate's NetID account deleted
Spring 2022 "no show" student's NetID account deleted
GradApp reminder sent to Summer degree candidates and Revised Summer degree candidates posted for review to <http://commencement.nd.edu/student-information/degree-candidate-list/>
Summer GradAdmin reopens for dean level revisions
Registration for NDI Exchange students

Summer Session Week 6

07/18/22 M Inactivate Summer 2022 graduates for the future term (GR code); Grad Admin unavailable

07/19/22 T Summer 2022 student data reported to the National Student Clearinghouse

07/21/22 R Freeze Summer 2022 statistics (beginning of term)

07/22/22 F Regular 6 week Summer Session last class day
Final Exam day for regular 6 week Summer Session

07/25/22 M Regular 6 week Summer Session grades must be submitted through insideND by 3:45 p.m.

07/26/22 T Summer grades are available on insideND
Summer grades to deans/departments

- 7/27/22 W GradApp closes to Summer degree candidates
Summer degree candidates diploma name and hometown information is due in GradApp
Summer GradAdmin closes at midnight
- 07/28/22 R Latin Honors ran for Summer graduates
- 07/29/22 F Posting of Summer degree recipients (including honors) to the Database
Last day for First Year Registration for Fall
- 07/31/22 Sun Summer Graduation Date - No Ceremony

AUGUST	
	S M T W R F S
	1 2 3 4 5 6
	7 8 9 10 11 12 13
	14 15 16 17 18 19 20
week 1	21 22 23 24 25 26 27
week 2	28 29 30 31

- 08/01/22 M Summer 2022 CourseLeaf schedules archived
Begin mailing diplomas to Summer 2022 graduates
Summer 2022 Degree Recipients student data reported to the National Student Clearinghouse
Turn off Summer Session Discontinuance eForm
Students using VA Educational Benefits for Fall coded
- 08/02/22 T Pre-certification for VA Benefits begins for all students using VA Benefits in Fall
- 08/08/22 M ILI Fellows eforms initiated for Fall classes
Spring 2023 initial TUSC report posted
Spring 2023 Courseleaf Design Mode begins
- 08/10/22 W 2022/2023 Undergraduate Bulletins distributed

08/15/22	M	Provisional Fall Departmental Exam Information sent to faculty and departments Orientation and advising for new graduate students by Grad School (through August 16)
08/16/22	T	Provisional Fall Final Exam Information sent to faculty and departments
08/17/22	W	Fall 2022 ND Roll Call available through August 30 - (rollcall.nd.edu) GradApp available for Fall; Graduation Question turned on in ND Roll Call 2022/2023 VA State Approving Agency Catalog/bulletin reminder sent out to colleges Orientation for new international students by NDI (through August 18)
08/19/22	F	Summer 2022 (only Summer graduates) student data reported to National Student Clearinghouse
08/19/22 to 08/21/22	Fri Sun	Orientation and advising for new freshmen (First Year of Studies)
08/20/22	Sat	Orientation for undergraduate Transfer students and for all International students (by colleges)

Fall Semester Week 1

08/22/22	M	Fall classes begin for Law School, Graduate Business, and Saint Mary's College Scheduling.nd.edu will be available for fall classroom event scheduling Registration begins for Employees, Holy Cross traditional and new non-degree Students Late registration of Saint Mary's students for ND classes begins Late registration for Notre Dame students into Saint Mary's classes Orientation for readmitted students by admissions
08/23/22	T	Classes begin Mass - formal opening of school year
08/24/22	W	Work for incomplete Spring 2022 grades (I, F*) for Graduate School students due to Graduate School Fall 2022 early registration file reported to the National Student Clearinghouse
08/25/22	R	Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)

08/26/22 F Last day for Law students to add or drop courses
 Last day to submit application to HR for employee/spouse tuition benefits for Fall 2022 classes

Fall Semester Week 2

08/29/22 M Summer Graduation official - no changes after this date

08/30/22 T Last day to add Fall classes
 Turn off Part-Time Approval eForm for students at 8:00 a.m.
 Last day to use web registration (until 11:59 p.m.)
 Last day to complete ND Roll Call (until 11:59 p.m.)
 Last day to declare pass/fail option in deans' offices
 Last day to declare part-time status in deans' offices
 Last day to declare grade mode change to audit
 Last day for Saint Mary's College students to use web registration
 ROTC Student Activity codes updated for Fall 2022
 Email to students with classes who have not completed ND Roll Call

08/31/22 W Inactivate students who did not complete ND Roll Call
 Inactive students who are not approved for part-time status
 Delete and send letters to students denied ND Roll Call, as directed by Student Accounts
 Turn on Add/Drop eForms for students
 Turn on Crosslist, Credit Hour, and Title Change eForms for students
 Saint Mary's students without an ND class NR coded

S E P T E M B E R	
	S M T W R F S
week 2	1 2 3
week 3	4 5 6 7 8 9 10
week 4	11 12 13 14 15 16 17
week 5	18 19 20 21 22 23 24
week 6	25 26 27 28 29 30

09/01/22 R Off-Campus program reports distributed to deans
Email Fall 2022 class schedules to all students

09/02/22 F Delete classes from all inactivated students
Fall 2022 enrollment file to National Student Clearinghouse

Fall Semester Week 3

09/05/22 M Labor Day Holiday, most offices are closed, classes are in session

09/06/22 T Certification of tuition sent for all students using VA Benefits in Fall
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2022 freeze

09/07/22 W "X grade" report to deans for Spring 2022 and Summer Session 2022
List of students not returning distributed to deans and departments
Email to Fall 2022 instructors regarding class rosters and course registration deadlines

09/08/22 R Freeze Fall 2022 statistics (beginning of term)

09/09/22 F 2022/2023 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges

Fall Semester Week 4

09/12/22 M January GradAdmin opens to deans and departments

09/13/22 T Fall 2022 student data reported to the National Student Clearinghouse
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2022 freeze

09/15/22 R Freeze Summer 2022 statistics (end of term)

09/16/22 F All data for incoming transfer credits must be complete for updating the corporate database

Fall Semester Week 5

09/22/22 R January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions
Incomplete grades (X, F*) for undergraduates converted to "F" grades for

the Spring and Summer 2022 terms, with dean consultation
 Summer School non-degree students' and Fall 2022 "no show" students' NetID
 accounts deleted
 Law and MCOB Spring 2022 graduates NetID accounts deleted

09/23/22 F Official Final Exam information sent to faculty and departments
 Last date to drop a Saint Mary's class

Fall Semester Week 6

09/27/22 T Fall 2022 student data reported to National Student Clearinghouse
 January GradAdmin closes at midnight for deans and Graduate
 department level users

09/28/22 W January GradAdmin re-opens for dean and Graduate department level
 Revisions
 GradApp reminder sent to January degree candidates and
 January degree candidates posted for review to
https://registrar.nd.edu/pdf/DegreeCand_Jan.pdf

09/29/22 R Summer 2023 CourseLeaf Plan phase begins

OCTOBER	
	S M T W R F S
week 6	1
week 7	2 3 4 5 6 7 8
week 8	9 10 11 12 13 14 15
break	16 17 18 19 20 21 22
week 9	23 24 25 26 27 28 29
Week 10	30 31

Fall Semester Week 7

10/03/22 M Spring 2023 CourseLeaf deadline to validate and start workflows
 Spring 2023 CourseLeaf Refine Mode begins
 Spring 2023 TUSC Report nightly refresh begins

10/07/22 F Midterm grading is available for faculty using insideND
 Information on midterm grading distributed to faculty

Spring 2023 deadline for submission of proposals for new Core courses

Fall Semester Week 8

10/10/22	M	All undergraduate advisor changes must be completed in the corporate data
10/11/22	T	Fall 2022 student data reported to National Student Clearinghouse
10/12/22 to 10/14/22	W F	Results of Spring 2023 large room audit (65+) distributed to deans and departments
10/15/22 To 10/23/22	Sat Sun	Fall Break
10/17/22	M	Midterm grades must be submitted through insideND by 3:45 p.m. for the following: <ul style="list-style-type: none">• Midterm grades submitted for all First Year students• Midterm deficiency grades submitted for upperclassmen• Midterm grade “no deficiency” confirmation from instructors
10/18/22	T	Spring 2023 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Midterm grades viewable to students on insideND Midterm grades and deficiencies to deans Inactivate Fall 2022 graduates for the future term (GR code); Grad Admin Unavailable
10/19/22 to 10/27/22	W R	Spring 2023 classrooms scheduled

Fall Semester Week 9

10/24/22	M	Fall 2022 class schedules emailed to all students
10/25/22	T	Fall 2022 student data reported to National Student Clearinghouse
10/26/22	W	Executive Education – MB1 grades due
10/27/22	R	Spring 2023 courses viewable end of day; room assignments unofficial Spring 2023 CourseLeaf Refine Mode publish phase begins

Access to insideND Student Services activated for students enrolling for Spring 2023 semester

- 10/28/22 F Last day for course discontinuance
Last day to initiate Add/Drop eForms for students by 5:00 p.m.
Last day to initiate Crosslist, Credit Hour, and Title Change eForms for students
Send Email message to students to check insideND to obtain their registration Time Tickets for Spring 2023 Registration

Fall Semester Week 10

- 10/31/22 M Turn on Final Exam Conflict eForm
Reports begin posting exam schedules (by course, by instructor) automatically

NOVEMBER							
	S	M	T	W	R	F	S
week 10			1	2	3	4	5
week 11	6	7	8	9	10	11	12
week 12	13	14	15	16	17	18	19
week 13	20	21	22	23	24	25	26
week 14	27	28	29	30			

- 11/03/22 R GradApp closes to January degree candidates
January degree candidates diploma name and hometown information is due in GradApp

Fall Semester Week 11

- 11/07/22 M Registrar rooms available at scheduling.nd.edu up to first day of spring classes
11/08/22 T Fall 2022 student data reported to National Student Clearinghouse

Fall Semester Week 12

- 11/14/22 M [Spring 2023 Registration begins for undergraduate seniors including readmitted seniors](#)
Turn on Part-Time Approval eForm for students

- 11/16/22 W [Spring 2023 Registration begins for undergraduate juniors](#)
- 11/17/22 R [Spring 2023 Registration begins for Graduate School and Master of Nonprofit Administration regular program students](#)
- 11/18/22 F [Spring 2023 Registration begins for undergraduate sophomores](#)
Spring 2023 classroom assignments official

Fall Semester Week 13

- 11/21/22 M [Spring 2023 Registration begins for undergraduate first year](#)
Summer 2023 courses viewable on Summer Session web site
<https://summersession.nd.edu>
- 11/22/22 T Fall 2022 student data reported to National Student Clearinghouse
Turn on Request for X-Grade eForm
- 11/23/22 W
to
11/27/22 Sun Thanksgiving Holiday for students

Fall Semester Week 14

- 11/28/22 M Veterans Benefit Election eForm for enrollment certification opens for Spring
Last day for undergraduate first year students to register
- 11/29/22 T Executive Education – MBS grades due
Course Instructor Feedback (CIF) begins -- through Dec. 11
- 11/30/22 W [Spring 2023 Registration begins for non-degree students, select study abroad programs, and Saint Mary's College](#)
Turn off Final Exam Conflict eForm at 8:00 a.m.

D E C E M B E R							
	S	M	T	W	R	F	S
week 14					1	2	3
week 15	4	5	6	7	8	9	10
Exams	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

Fall Semester Week 15

- | | | |
|----------------------------|--------------|---|
| 12/06/22 | T | Fall 2022 student data reported to National Student Clearinghouse |
| 12/08/22 | R | Last class day for the Fall Semester
Final grading is available for faculty using insideND
Grading instructions and final grade submission reminder letter to faculty |
| 12/09/22 | F | Spring 2023 exam info reviewed and approved with deans
GradAdmin shut off for the fall term
Summer 2023 deadline for submission of proposals for new Core courses |
| 12/09/22
to
12/11/22 | F

Sun | Reading days (no examinations permitted) |
| 12/12/22
to
12/16/22 | M

F | Fall Final Exams (no review sessions permitted) |
| 12/12/22 | M | Access to insideND Student Services activated for Summer 2023 semester
Summer 2023 courses available through insideND
Students using VA Educational Benefits for Spring coded |
| 12/13/22 | T | Pre-certification for VA Benefits begins for all students using VA Benefits in Spring |
| 12/14/22 | W | Registration begins for readmitted and transfer students - TENTATIVE |
| 12/16/22 | F | All Spring registration Advising Holds removed |

- 12/19/22 M All Final grades must be submitted through insideND by 3:45 p.m.
Executive Education – MBL and MB2 grades due
Turn off Request for X-Grade eForm
Probation/dismissal lists distributed to deans
Spring 2023 exam information posted to web
- 12/20/22 T Dismissal lists due to the Registrar
Dismissal letters and emails sent to students
Fall 2022 grades viewable to students on insideND
Fall 2022 CourseLeaf schedules archived
Final grading reports distributed to deans and departments
- 12/21/22 W Posting of January 2023 degree recipients to the database
Fall 2022 final student data reported to National Student Clearinghouse
- 12/23/22 F
to
01/02/23 M University Holiday for staff

JANUARY							
	S	M	T	W	R	F	S
Break	1	2	3	4	5	6	7
Break	8	9	10	11	12	13	14
week 1	15	16	17	18	19	20	21
week 2	22	23	24	25	26	27	28
week 3	29	30	31				

- 01/03/23 T Dismissal appeals due to the deans' offices
Law grades due
- 01/08/23 Sun January Graduation date - no ceremony
- 01/09/23 M Provisional Spring Exam Information sent to faculty and departments
Fall 2023 Initial TUSC report
Fall 2023 CourseLeaf Design Mode begins
- 01/10/23 T Registration begins for ILI Fellows through eforms - TENTATIVE

Spring 2023 ND Roll Call available through January 24
GradApp available for Spring; Graduation question turned on
in ND Roll Call

Final dismissal decisions due to the Office of the Registrar for Fall 2022

- 01/11/23 W January 2023 Degree Recipient student data reported to the National Student Clearinghouse
Registrar rooms available at scheduling.nd.edu for events through May 7
- 01/12/23 R Registration begins for employees, Holy Cross traditional, and new non-degree students
Late registration of Saint Mary's students for ND classes

Spring Semester Week 1

- 01/15/23 Sun New student orientation and advising (by college and dept.)
- 01/16/23 M **Martin Luther King Day - no classes**
[Scheduling.nd.edu](https://scheduling.nd.edu) will be available for spring classroom event scheduling
- 01/17/23 T All classes begin at Notre Dame
ROTC Student Activity code updated for Spring 2023
Spring 2023 student data early registration reported to National Student Clearinghouse
Classes begin at Saint Mary's College
- 01/18/23 W Work for incomplete Fall 2022 grades (I, F*) for Graduate School students due to Graduate School
- 01/19/23 R Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)
- 01/20/23 F Last day for Law students to add or drop courses
Last day to submit application to HR for employee/spouse tuition benefit for Spring 2023 classes

Spring Semester Week 2

- 01/24/23 T Last day to add Spring classes
Last day to use web registration (until 11:59 p.m.)
Last day to complete ND Roll Call (until 11:59 p.m.)

Last day to declare pass/fail option in deans' offices
Last day to declare part-time status in deans' offices
Last day to declare a change of grade mode to audit
Turn off Part-Time Approval eForm for students at 8:00 a.m.
Last day for Saint Mary's students to use web registration
Grad Question turned off in Roll Call

01/25/23 W Inactivate students who did not complete ND Roll Call
Inactivate students who are not approved for part-time status
Send letters to students denied enrollment, per Student Accounts
Turn on Add/Drop eForm for students
Turn on Cross list, Credit Hour, Title Change eForms for students
Email Spring class schedules to all students
Saint Mary's student without an ND class NR coded
Turn on Participating Not Graduating (PN) eForm
May GradAdmin opens to deans and departments

01/27/23 F Delete classes from all inactivated students
Off-campus program reports to deans
Spring 2023 first of term file to National Student Clearinghouse

Spring Semester Week 3

01/30/23 M Email to Spring 2023 instructors regarding class rosters and course
registration deadlines
Certification of tuition sent for all students using VA Benefits in Spring

01/31/23 T 2023/2024 Undergraduate Bulletin to departments for corrections (Round 1)
Latin Honors determined
Latin Honors ran for January 2023 graduates
Deadline for all changes to be in the Office of the Registrar that affect the
corporate data for Fall 2022 and Spring 2023 freeze

F E B R U A R Y						
	S	M	T	W	R	F S
week 3				1	2	3 4
week 4	5	6	7	8	9	10 11
week 5	12	13	14	15	16	17 18
week 6	19	20	21	22	23	24 25
week 7	26	27	28			

02/01/23 W List of students not returning to deans and departments

02/02/23 R Freeze Fall 2022 statistics (end of term)
Freeze Spring 2023 statistics (beginning of term)
"X" grade report to deans for Fall 2022

Spring Semester Week 4

02/07/23 T Spring 2023 student data reported to National Student Clearinghouse
January Graduation official - no changes after this date

02/08/23 W May GradAdmin closes for departments; remains open for Dean and
Graduate department level revisions
May GradAdmin closes for Deans and Graduate department level Users

02/10/23 F Begin mailing diplomas to January 2023 graduates

Spring Semester Week 5

02/16/23 R Incomplete grades (X, F*) for undergraduates converted to "F" grades for
the Fall 2022 term, with dean consultation
Fall 2022 "No Show" students' NetID accounts deleted

02/17/23 F Last day to drop a Saint Mary's class
Spring 2023 Official Exam information sent to faculty and departments

Spring Semester Week 6

02/21/23 T Spring 2023 student data reported to the National Student Clearinghouse

02/22/23 W May GradAdmin closes for Deans and Graduate department level

Users

02/23/23 R May GradAdmin re-opens to Deans and Graduate level department users for revisions

M A R C H	
	S M T W R F S
week 7	1 2 3 4
week 8	5 6 7 8 9 10 11
Break	12 13 14 15 16 17 18
week 9	19 20 21 22 23 24 25
week 10	26 27 28 29 30 31

Spring Semester Week 7

02/27/23 M Summer 2023 CourseLeaf unavailable to departments; Room Assignment phase begins

03/02/23 R Summer 2023 Classrooms viewable online, Publish Phase begins

03/03/23 F 2023/2024 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments
Midterm grading available for faculty using insideND
Information on midterm grading distributed to faculty

Spring Semester Week 8

03/06/23 M Summer 2023 faculty salary formula letter emailed to deans, departments, budget and program directors
Fall 2023 Courseleaf deadline for schedules to be validated and workflow started
Fall 2023 Courseleaf schedules move to Refine Mode

03/07/23 T GradApp reminder to August 2022 graduates, January 2023 graduates, and 2023 May degree candidates.
May degree candidates posted for review to <https://commencement.nd.edu>
Spring 2023 student data to National Student Clearinghouse
Email to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals

03/09/23	R	Summer 2023 CourseLeaf available to departments; Publish phase begins
03/10/23	F	All data for incoming transfer credits must be complete for updating the corporate database 2023/2024 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1) Fall 2023 deadline for submission of proposals for new Core courses
03/11/23 to 03/19/23	Sat Sun	Spring Break
03/13/23	M	Awards & Prizes submission for May Commencement Program available Midterm grades must be submitted through insideND by 3:45 p.m. for the following: <ul style="list-style-type: none"> • Midterm grades submitted for all First Year students • Midterm deficiency grades submitted for upperclassmen • Midterm grade “no deficiency” confirmation from instructors
03/14/23	T	Midterm grades viewable to students on insideND Midterm grades and deficiencies distributed to deans and department Inactivate Spring 2023 Graduates for the future term (GR code)
03/13/23 to 03/15/23	M W	Fall 2023 Large Room Audit to deans
03/15/23	W	Email current students information regarding Summer 2023 registration
Spring Semester Week 9		
03/20/23	M	Email Spring class schedules to all students
03/21/23	T	Fall 2023 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Spring 2023 student data reported to the National Student Clearinghouse Grad Fair info sent to students
03/22/23	W	Summer 2023 registration begins (all appointment times begin at 6 a.m.) Executive Education – MB1 grades due
03/22/23 to	W	Fall 2023 CourseLeaf Room Assignment phase

03/30/23 R

03/23/23 R Graduation Fair for May 2023 graduating students

03/24/23 F Last day for course discontinuance
 Last day to initiate Add/Drop eForm for students at 11:59 p.m.
 Last day to initiate Cross list, Credit Hour, Title Change eForms for Students
 GradApp closed to students
 May degree candidates diploma name and hometown information is due in GradApp

Spring Semester Week 10

03/27/23 M Honor Society data requests for May Commencement Program emailed

03/30/23 R Fall 2023 courses viewable; room assignments unofficial
 Fall 2023 semester activated; advising period begins
 Fall 2023 CourseLeaf Publish phase

03/31/23 F Awards & Prizes information due in the Office of the Registrar for May Commencement Program

A P R I L	
	S M T W R F S
week 10	1
week 11	2 3 4 5 6 7 8
week 12	9 10 11 12 13 14 15
week 13	16 17 18 19 20 21 22
week 14	23 24 25 26 27 28 29
week 15	30

Spring Semester Week 11

04/03/23 M Turn on Final Exam Conflict eForm
 Reports begin posting exam schedules (by course, by instructor) automatically

04/04/23 T Spring 2023 student data reported to the National Student Clearinghouse

04/06/23 R Send email message to students to check insideND to obtain their Registration Time Ticket for Fall 2023 Registration

04/07/23 F Good Friday; no classes

Spring Semester Week 12

04/09/23 Sun Easter Sunday

04/10/23 M Student holiday - no classes

04/13/23 R Honor Society lists due in the Office of the Registrar for May Commencement Program

04/14/23 F Fall 2023 classroom assignments official

Spring Semester Week 13

04/17/23 M [Fall 2023 Registration begins for undergraduate seniors](#)
Turn on Part-Time Approval eForm for students

04/18/23 T Spring 2023 student data reported to National Student Clearinghouse

04/19/23 W [Fall 2023 Registration begins for undergraduate juniors](#)
Turn on Request for X-Grade eForm

04/20/23 R [Fall 2023 Registration begins for Graduate and Master of Nonprofit Administration students](#)

04/21/23 F [Fall 2023 Registration begins for undergraduate sophomores](#)
All undergraduate advisor changes must be completed in the corporate Data

Spring Semester Week 14

04/24/23 M Veterans Benefit Election eForm for enrollment certification opens for Summer

04/25/23 T Executive Education – MBS grades due
Course Instructor Feedback (CIF) begins -- through May 7

04/26/23 W [Fall 2023 Registration begins for non-degree students, select study abroad programs, and Saint Mary's College students](#)

04/27/23 R Turn off Final Exam Conflict eForm

M A Y	
	S M T W R F S
week 15	1 2 3 4 5 6
Exams	7 8 9 10 11 12 13
	14 15 16 17 18 19 20
	21 22 23 24 25 26 27
	28 29 30 31

Spring Semester Week 15

- 05/02/23 T Spring 2023 student data to National Student Clearinghouse
- 05/03/23 W Last class day
Final grading available for faculty using insideND
Grading instructions and final grade submission reminder letter to faculty
- 05/04/23 R Fall 2023 exam information reviewed and approved with deans
Registrar rooms available at scheduling.nd.edu for events through August 20
- 05/04/23 W Reading days (no examinations permitted)
to
05/07/23 Sun
- 05/08/23 M Final Exams (no review sessions permitted)
to
05/12/23 F
- 05/08/23 M Revised 2023/2024 Undergraduate Bulletin materials distributed to the departments (Round 2)
- 05/09/23 T Summer 2023 “low enrollment” preliminary report to department chairs
- 05/12/23 F All Fall registration Advising Holds removed

05/15/23	M	Final grades due by 3:45 p.m. GradAdmin closes for Spring 2023 Executive Education – MBL and MB2 grades due Turn off Request for X-Grade eForm Probation/Dismissal lists distributed to deans Students using VA Educational Benefits for Summer coded Fall 2023 approved exam schedules posted to the web
05/16/23	T	Dismissal lists due to the Registrar Dismissal letters and emails sent to students Final grading reports distributed to deans and departments Spring 2023 grades viewable to students on insideND Pre-certification for VA Benefits begins for all students using VA Benefits in Summer Latin Honors ran for May degree candidates (non-law)
05/17/23	W	Participating Not Graduating (PN) eForm turned off Spring 2023 Courseleaf schedules archived Faculty Marshal meeting for Commencement Weekend
05/20/23	Sat	Commencement Mass 5pm
05/21/23	Sun	University Commencement Ceremony 9am
05/22/23	M	Summer 2023 turn on Discontinuance eForm Summer 2023 “low enrollment” final report to department chairs to determine classes to be canceled Summer 2023 ND Roll Call available Summer 2023 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors Posting of May degree recipients (including honors) to the database (non-law) Summer 2023 GradApp available
05/24/23	W	May diplomas mailed out for students who could not attend commencement
05/25/23	R	Spring 2023 Dismissal appeals due to the deans’ offices Summer Session final grading for all sessions is available
05/29/23	M	Memorial Day Holiday (most offices closed) - classes are in session
05/30/23	T	Spring 2023 Final grades are due for Law School

J U N E	
	S M T W R F S
	1 2 3
	4 5 6 7 8 9 10
	11 12 13 14 15 16 17
week 1	18 19 20 21 22 23 24
week 2	25 26 27 28 29 30

- 06/01/23 R Spring 2023 Dismissal decisions due to the Office of the Registrar
Posting of Law May graduates (including honors) to the database
Fall 2023 New graduate student registration begins and continues as they are admitted
- 06/02/23 F Revised 2023/2024 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments
- 06/06/23 T Spring 2023 graduates reported to National Student Clearinghouse
- 06/13/23 T Revised 2023/2024 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
- 06/14/23 W Change Business intents for freshmen students to a major of “none”
Work for incomplete Spring 2023 grades (I, F*) for Graduate School students due to Graduate School

Summer Session Week 1

- 06/19/23 M Summer Session 2023 Classes begin for regular 6 week
Summer 2023 enrollment file reported to the National Student Clearinghouse
Summer Session 1 grades due
- 06/20/23 T May 2023 Graduation official - no changes after this date
- 06/22/23 R Summer Session 2023 last day to add regular 6 week classes

Summer Session Week 2

- 06/26/23 M Summer Session 2023 last day to drop regular 6 week classes via the web

with full refund

Summer Session Science grades due

[Fall 2023 Registration begins for readmitted students - TENTATIVE](#)

- 06/27/23 T Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse

J U L Y	
	S M T W R F S
week 2	1
week 3	2 3 4 5 6 7 8
week 4	9 10 11 12 13 14 15
week 5	16 17 18 19 20 21 22
week 6	23 24 25 26 27 28 29
	30 31

Summer Session Week 3

- 07/04/23 T [Independence Day - no classes for most courses](#)
Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2022 freeze
- 07/05/23 W [Fall 2023 Registration begins for transfer students - TENTATIVE](#)
- 07/06/23 R Freeze Spring 2023 statistics (end of term)
- 07/03/23 F Dean's List honor cut-off decision worksheet submitted to deans

Summer Session Week 4

- 07/10/23 M Summer Session 2023 last day to drop regular 6 week classes without a W grade
- 07/12/23 T Certification of tuition sent for all students using VA Benefits in Summer
- 07/28/23 F Summer Session last class day and final exam for the regular 6 week classes

The 2023/2024 Academic Services calendar will be completed by July 1, 2023.

**Office of the Registrar
300 Grace Hall**

<https://registrar.nd.edu>