

## ACADEMIC SERVICES CALENDAR 2023-2024

OFFICE OF THE REGISTRAR  
Revised 6/30/2023

*This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or [registrar.1@nd.edu](mailto:registrar.1@nd.edu).*

**Please do not print this calendar. Changes are made throughout the year.**

J U N E	
	S M T W R F S
	1 2 3
	4 5 6 7 8 9 10
week 1	11 12 13 14 15 16 17
week 2	18 19 20 21 22 23 24
week 3	25 26 27 28 29 30

06/01/23	R	Spring 2023 Dismissal decisions due to the Office of the Registrar
06/02/23	F	Posting of Law May graduates (including honors) to the system
06/05/23	M	Spring 2023 graduates reported to National Student Clearinghouse
06/09/23	F	Revised 2023/2024 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments

### Summer Session Week 1

06/12/23	M	Summer Session 2023 Classes begin for regular 6 week Summer 2023 enrollment file reported to the National Student Clearinghouse Summer Session 1 incomplete grades due
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- 06/13/23 T Summer Session 1 grades due
- 06/14/23 W Work for incomplete Spring 2023 grades (I, F\*) for Graduate School students due to Graduate School  
Revised 2023/2024 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)

06/16/23 F Summer Session 2023 last day to add regular 6 week classes

**Summer Session Week 2**

- 06/20/23 T Summer Session 2023 last day to drop regular 6 week classes via the web with full refund  
May 2023 Graduation official - no changes after this date  
Summer data reported to the National Student Clearinghouse

**Summer Session Week 3**

- 06/26/23 M [Fall 2023 Registration begins for readmitted students](#)
- 06/27/23 T Summer GradAdmin opens

J U L Y	
	S M T W R F S
week 3	1
week 4	2 3 4 5 6 7 8
week 5	9 10 11 12 13 14 15
week 6	16 17 18 19 20 21 22
week 7	23 24 25 26 27 28 29
	30 31

**Summer Session Week 4**

- 07/03/23 M Summer Session 2023 last day to drop regular 6 week classes without a W grade  
Summer Session 2 grades due  
Certification of tuition sent for all students using VA Benefits in Summer  
Veterans Benefit Election for enrollment certification opens for Fall
- 07/04/23 T [Independence Day - no classes for most courses](#)  
Deadline for all changes to be into the Office of the Registrar that affect the

corporate data for Spring 2023 freeze

- 07/05/23 W Dean's List honor cut-off decision worksheet submitted to deans
- 07/06/23 R [Fall 2023 Registration begins for transfer students](#)  
Freeze Spring 2023 statistics (end of term)  
Summer 2023 student data reported to the National Student Clearinghouse

#### **Summer Session Week 5**

- 07/11/23 T Summer GradAdmin closes at midnight to departments; remains open to Deans  
Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin
- 07/12/23 W Certification of tuition sent for all students using VA Benefits in Summer  
Summer 2022, January and May 2023 graduates' NetID account suspended  
Summer 2023 not returning students' NetID account suspended  
[Fall 2023 Registration begins for NDI Exchange \(ASAP\) students](#)

#### **Summer Session Week 6**

- 07/17/23 M [Fall 2023 Registration begins for First Year students](#)  
to  
07/20/23 R
- 07/18/23 T Summer GradAdmin closes at midnight for deans/GR departments
- 07/19/23 W GradApp reminder sent to Summer degree candidates  
Revised Summer degree candidates posted for review to  
<http://commencement.nd.edu/student-information/degree-candidate-list/>  
Summer GradAdmin reopens for dean level revisions
- 07/20/23 R Freeze Summer 2023 statistics (beginning of term)  
Inactivate Summer 2023 graduates for the future term (GR code); Grad Admin Unavailable  
Summer 2023 student data reported to the National Student Clearinghouse
- 07/21/23 F Regular 6 week Summer Session last class day

#### **Summer Session Week 7**

- 07/26/23      W      Dean's List honor cut-off decision worksheet due to Registrar
  
- 07/31/23      M      Summer 2023 CourseLeaf schedules archived  
 Turn off Summer Session Discontinuance eForm  
 Students using VA Educational Benefits for Fall coded  
 Regular 6 week Summer Session grades must be submitted by 3:45 p.m.  
 GradApp closes to Summer degree candidates  
 Summer degree candidates diploma name and hometown information is due in GradApp  
 Summer GradAdmin closes at midnight

AUGUST	
	S M T W R F S
	1 2 3 4 5
	6 7 8 9 10 11 12
	13 14 15 16 17 18 19
week 1	20 21 22 23 24 25 26
week 2	27 28 29 30 31

- 08/01/23      T      Pre-certification for VA Benefits begins for all students using VA Benefits in Fall  
 Summer grades are available on insideND  
 Summer grades to deans/departments
  
- 08/02/23      W      Latin Honors ran for Summer graduates
  
- 08/03/23      R      Posting of Summer degree recipients (including honors) to the system
  
- 08/06/23      Sun      Summer Graduation Date - No Ceremony
  
- 08/07/23      M      ILI Fellows eforms initiated for Fall classes  
 Spring 2024 initial TUSC report posted  
 Spring 2024 Courseleaf Design Mode begins  
 Begin mailing diplomas to Summer 2023 graduates  
 Summer 2023 Degree Recipients student data reported to the National Student Clearinghouse

- |          |   |  |
|----------|---|--|
| 08/14/23 | M | Fall 2023 Departmental Exam Information sent to faculty and departments<br>Provisional Fall 2023 Final Exam Information sent to faculty and depts (UG and GB)<br>Orientation and advising for new graduate students by Grad School (through August 15) |
| 08/15/23 | T | 2023/2024 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges   |
| 08/16/23 | W | Fall 2023 ND Rollcall available through August 29 - (rollcall.nd.edu)<br>GradApp available for Fall<br>Orientation for new international students by NDI (through August 17)<br>2023/2024 Undergraduate Bulletins distributed                          |
| 08/17/23 | R | Welcome Weekend begins   |
| 08/18/23 | F | <a href="http://Scheduling.nd.edu">Scheduling.nd.edu</a> will be available for fall classroom event scheduling<br>Fall 2023 Departmental exam room assignments posted to web   |

### Fall Semester Week 1

- |          |   |   |
|----------|---|---|
| 08/21/23 | M | Fall classes begin for Law School, Graduate Business (Mod 1 and full semester classes), Holy Cross College, and Saint Mary's College<br>Registration begins for Employees and new non-degree students<br>Late registration of Saint Mary's students for ND classes begins<br>Late registration for Notre Dame students into Saint Mary's classes<br>Orientation for readmitted students by admissions |
| 08/22/23 | T | Classes begin<br>Mass - formal opening of school year   |
| 08/23/23 | W | Fall 2023 early registration file reported to the National Student Clearinghouse  |
| 08/24/23 | R | Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)  |
| 08/25/23 | F | Last day for Law students to add or drop courses<br>Last day to submit application to HR for employee/spouse tuition benefits for Fall 2023 classes   |

### Fall Semester Week 2

- 08/27/23 Sun Last day for First Year web registration for Fall until 8:00 p.m.
- 08/28/23 M Turn off Pass/Fail eForm for students at 5:00 p.m.
- 08/29/23 T Last day to add Fall classes  
Turn off Part-Time Approval eForm for students at 8:00 a.m.  
Last day to use web registration until 11:59 p.m.  
Last day to complete ND Rollcall until 11:59 p.m.  
Last day to declare pass/fail option in deans' offices  
Last day to declare part-time status in deans' offices  
Last day to declare grade mode change to audit  
ROTC Student Activity codes updated for Fall 2023
- 08/30/23 W Inactivate students who did not complete ND Rollcall  
Inactive students who are not approved for part-time status  
Delete and send letters to students denied ND Rollcall, as directed by Student Accounts  
Turn on Add/Drop eForms for students at 8:00 a.m.  
Turn on Crosslist, Credit Hour, and Title Change eForms for students  
Saint Mary's and Holy Cross students without an ND class NR coded
- 08/31/22 R Email Fall 2023 class schedules to all students

S E P T E M B E R						
	S	M	T	W	R	F S
week 2						1 2
week 3	3	4	5	6	7	8 9
week 4	10	11	12	13	14	15 16
week 5	17	18	19	20	21	22 23
week 6	24	25	26	27	28	29 30

- 09/01/23 F Delete classes from all inactivated students  
Fall 2023 enrollment file to National Student Clearinghouse

**Fall Semester Week 3**

- 09/04/23 M Labor Day Holiday, most offices are closed, classes are in session

- 09/05/23 T Certification of tuition sent for all students using VA Benefits in Fall  
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2023 freeze  
Summer Graduation official - no changes after this date
- 09/06/23 W List of students not returning distributed to deans and departments  
Email to Fall 2023 instructors regarding class rosters and course registration deadlines
- 09/07/23 R Freeze Fall 2023 statistics (beginning of term)
- 09/08/23 F Fall 2023 Last day to drop Graduate Business Mod 1 courses  
"X grade" report to deans for Spring 2023 and Summer Session 2023

#### **Fall Semester Week 4**

- 09/11/23 M January GradAdmin opens to deans and departments
- 09/12/23 T Fall 2023 student data reported to the National Student Clearinghouse  
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2023 freeze
- 09/14/23 R Freeze Summer 2023 statistics (end of term)
- 09/15/23 F All data for incoming transfer credits must be complete for updating the corporate database

#### **Fall Semester Week 5**

- 09/21/23 R January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions  
Incomplete grades (X, F\*) for undergraduates converted to "F" grades for the Spring and Summer 2023 terms, with dean consultation  
Summer School non-degree students' and Fall 2023 not returning students' NetID accounts suspended  
Law and MCOB Spring 2023 graduates' NetID accounts suspended
- 09/22/23 F Official Final Exam information emailed to faculty and departments (GB and UG)  
Last date to drop a Saint Mary's class

#### **Fall Semester Week 6**

- 09/26/23 T Fall 2023 student data reported to National Student Clearinghouse

January GradAdmin closes at midnight for deans and Graduate department level users

09/27/23 W January GradAdmin re-opens for dean and Graduate department level Revisions  
GradApp reminder sent to January degree candidates and January degree candidates posted for review to <https://commencement.nd.edu/student-information/degree-candidate-list/>

09/28/23 R Summer 2024 CourseLeaf Plan phase begins

OCTOBER							
	S	M	T	W	R	F	S
week 7	1	2	3	4	5	6	7
week 8	8	9	10	11	12	13	14
break	15	16	17	18	19	20	21
week 9	22	23	24	25	26	27	28
Week 10	29	30	31				

**Fall Semester Week 7**

10/02/23 M Spring 2024 CourseLeaf deadline to validate and start workflows by 12:00 p.m.  
Spring 2024 TUSC Report nightly refresh begins

10/03/23 T College Deans review and approve Spring 2024 Courseleaf scheduling units

10/09/23 M

10/03/23 T Mod 1 (GB) classes end

10/05/23 R Graduate Business Mod 1 final exams

10/06/23 F

10/06/23 F Midterm grading is available for faculty  
Information on midterm grading distributed to faculty  
Spring 2024 deadline for submission of proposals for new Core courses  
Q1 (UG) classes end



### Fall Semester Week 8

10/09/23	M	Graduate Business Fall Grow Irish Week (Interterm courses)
to		
10/12/23	R	
10/09/23	M	All undergraduate advisor changes must be completed in the system Spring 2024 CourseLeaf Refine Mode Plan Phase begins
10/10/23	T	Fall 2023 student data reported to National Student Clearinghouse Student classifications advanced into future term
10/11/23	W	Results of Spring 2024 large room audit (65+) distributed to deans and departments
to		
10/13/23	F	
10/14/23	Sat	Fall Break
to		
10/22/23	Sun	
10/16/23	M	Midterm grades must be submitted by 3:45 p.m. for the following: <ul style="list-style-type: none"><li>• Midterm grades submitted for all First Year students</li><li>• Midterm deficiency grades submitted for upperclassmen</li><li>• Midterm grade “no deficiency” confirmation from instructors</li></ul>
10/17/23	T	Spring 2024 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Midterm grades viewable to students on insideND Midterm grades and deficiencies to deans Inactivate Fall 2023 graduates for the future term (GR code); Grad Admin unavailable
10/18/23	W	Spring 2024 classrooms scheduled
to		
10/25/23	W	

### Fall Semester Week 9

10/23/23	M	Fall 2023 class schedules emailed to all students Mod 2/Q2 classes begin (UG and GB)
10/24/23	T	Fall 2023 student data reported to National Student Clearinghouse
10/25/23	W	Executive Education – MB1 grades due

10/26/23 R Spring 2024 courses and room assignments viewable in PATH Class Search  
Spring 2024 CourseLeaf Refine Mode publish phase begins  
Access to insideND Student Services activated for students enrolling for  
Spring 2024 semester

10/27/23 F Last day for course discontinuance  
Last day to initiate Add/Drop eForms for students by 5:00 p.m.  
Last day to initiate Crosslist, Credit Hour, and Title Change eForms for  
students  
Send Email message to students to check insideND to obtain their  
registration time tickets for Spring 2024 Registration

**Fall Semester Week 10**

10/30/23 M Turn on Final Exam Conflict eForm  
Final exam schedules (by course, by instructor) posted  
Final Exam notification emailed to faculty

NOVEMBER	
	S M T W R F S
week 10	1 2 3 4
week 11	5 6 7 8 9 10 11
week 12	12 13 14 15 16 17 18
week 13	19 20 21 22 23 24 25
week 14	26 27 28 29 30

11/02/23 R Turn on Advising Hold access in Advisor Admin - TENTATIVE

**Fall Semester Week 11**

11/06/23 M Rooms available at [scheduling.nd.edu](https://scheduling.nd.edu) through Monday before spring classes

11/07/23 T Fall 2023 student data reported to National Student Clearinghouse

**Fall Semester Week 12**

- 11/13/23 M [Spring 2024 Registration begins for undergraduate seniors](#)  
Turn on Part-Time Approval eForm for students
- 11/14/23 T [Spring 2024 Registration begins for Graduate Business students - TENTATIVE](#)
- 11/15/23 W [Spring 2024 Registration begins for undergraduate juniors](#)
- 11/16/23 R [Spring 2024 Registration begins for Graduate School students](#)
- 11/17/23 F [Spring 2024 Registration begins for undergraduate sophomores](#)

**Fall Semester Week 13**

- 11/20/23 M [Spring 2024 Registration begins for undergraduate first year](#)
- 11/21/23 T Fall 2023 student data reported to National Student Clearinghouse  
Turn on Request for X-Grade eForm
- 11/22/23 W Thanksgiving Holiday for students
- to
- 11/26/23 Sun

**Fall Semester Week 14**

- 11/27/23 M Veterans Benefit Election for enrollment certification opens for Spring
- 11/28/23 T Executive Education – MBS grades due  
Course Instructor Feedback (CIF) begins -- through Dec. 10
- 11/29/23 W [Spring 2024 Registration begins for non-degree students, select study abroad programs, Saint Mary’s College, and Holy Cross College](#)

D E C E M B E R							
	S	M	T	W	R	F	S
week 14						1	2
week 15	3	4	5	6	7	8	9
Exams	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

### Fall Semester Week 15

12/04/23	M	Turn off Final Exam Conflict eForm at 8:00 a.m.
12/05/23	T	Fall 2023 student data reported to National Student Clearinghouse Last class day for Law School
12/07/23	R	Last class day for Mod 2/Q2 and full semester classes Final grading is available for faculty Grading instructions and final grade submission reminder letter to faculty
12/08/23	F	Spring 2024 exam info reviewed with deans GradAdmin shut off for the fall term Summer 2024 deadline for submission of proposals for new Core courses GradApp closes to January degree candidates January degree candidates diploma name and hometown information is due in GradApp
12/08/23 to 12/10/23	F Sun	Reading days (no examinations permitted)
12/08/23 to 12/16/23	F Sat	Law School Final Exams
12/11/23 to 12/13/23	M W	Graduate Business Fall Final Exams (no review sessions permitted)
12/11/23 to 12/15/23	M F	Fall Final Exams (no review sessions permitted)
12/11/23	M	Summer 2024 courses viewable through PATH Class Search Access to insideND Student Services activated for Summer 2024 semester Students using VA Educational Benefits for Spring coded
12/12/23	T	Pre-certification for VA Benefits begins for all students using VA Benefits in Spring
12/13/23	W	Registration begins for readmitted and transfer students - TENTATIVE

- 12/15/23 F All Spring 2024 registration Advising Holds removed
- 12/18/23 M All Final grades must be submitted by 3:45 p.m.  
Executive Education – MBL and MB2 grades due  
Turn off Request for X-Grade eForm  
Probation/dismissal lists distributed to deans  
Spring 2024 exam schedules posted
- 12/19/23 T Dismissal lists due to the Registrar  
Dismissal letters and emails sent to students  
Fall 2023 grades viewable to students on insideND  
Fall 2023 CourseLeaf schedules archived  
Final grading reports distributed to deans and departments
- 12/21/23 R Fall 2023 final student data reported to National Student Clearinghouse
- 12/22/23 F  
to  
01/01/24 M University Holiday for staff

J A N U A R Y	
	S M T W R F S
Break	1 2 3 4 5 6
Break	7 8 9 10 11 12 13
week 1	14 15 16 17 18 19 20
week 2	21 22 23 24 25 26 27
week 3	28 29 30 31

- 01/02/24 T Law grades due
- 01/03/24 W Last Fall 2023 final student data reported to National Student Clearinghouse  
Dismissal appeals due to the deans' offices
- 01/05/24 F Rooms available at [scheduling.nd.edu](https://scheduling.nd.edu) for events through May 5
- 01/07/24 Sun January Graduation date - no ceremony

Last day for undergraduate first year students to register - TENTATIVE

- 01/08/24 M Spring 2024 Departmental Exam Information sent to faculty and departments  
Provisional Spring 2024 Final Exam Info sent to faculty and depts (UG and GB)  
Fall 2024 Initial TUSC report  
Fall 2024 CourseLeaf Design Mode begins  
Posting of January 2024 degree recipients to the system
- 01/09/24 T Registration begins for ILI Fellows through eforms - TENTATIVE  
January 2024 Degree Recipient student data reported to the National Student Clearinghouse
- 01/10/24 W Final dismissal decisions due to the Office of the Registrar for Fall 2023  
Spring 2024 ND Rollcall available through January 23  
GradApp available for Spring
- 01/11/24 R Registration begins for employees and new non-degree students  
Late registration of Saint Mary's students for ND classes

### **Spring Semester Week 1**

- 01/14/24 Sun New student and readmit orientation and advising (by college and dept.)
- 01/15/24 M **Martin Luther King Day - University closed: no classes (except London Program)**
- 01/16/24 T All Mod 3/Q3 and full semester classes begin at Notre Dame  
ROTC Student Activity code updated for Spring 2024  
Classes begin at Saint Mary's College and Holy Cross College
- 01/17/24 W Spring 2024 student data early registration reported to National Student Clearinghouse
- 01/18/24 R Work for incomplete Fall 2023 grades (I, F\*) for Graduate School students due to Graduate School
- 01/19/24 F Last day to submit application to HR for employee/spouse tuition benefit for Spring 2024 classes  
Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)

### **Spring Semester Week 2**

- 01/22/24 M Last day for Law students to add or drop courses

Turn off Pass/Fail eForm for students at 5:00 p.m.

01/23/24	T	Last day to add Spring classes Last day to use web registration until 11:59 p.m. Last day to complete ND Rollcall until 11:59 p.m. Last day to declare pass/fail option in deans' offices Last day to declare part-time status in deans' offices Last day to declare a change of grade mode to audit Turn off Part-Time Approval eForm for students at 8:00 a.m.
01/24/24	W	Inactivate students who did not complete ND Rollcall Inactivate students who are not approved for part-time status Send letters to students denied enrollment, per Student Accounts Turn on Add/Drop eForm for students Turn on Cross list, Credit Hour, Title Change eForms for students Email Spring class schedules to all students Saint Mary's and Holy Cross students without an ND class NR coded Turn on Participating Not Graduating (PN) eForm May GradAdmin opens to deans and departments
01/26/24	F	Delete classes from all inactivated students Spring 2024 first of term file to National Student Clearinghouse
<b>Spring Semester Week 3</b>		
01/29/24	M	Email to Spring 2024 instructors regarding class rosters and course registration deadlines Certification of tuition sent for all students using VA Benefits in Spring
01/30/24	T	2024/2025 Undergraduate Bulletin to departments for corrections (Round 1) Latin Honors determined Latin Honors ran for January 2024 graduates Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2023 and Spring 2024 freeze
01/31/24	W	List of students not returning to deans and departments

F E B R U A R Y						
	S	M	T	W	R	F S
week 3					1	2 3
week 4	4	5	6	7	8	9 10
week 5	11	12	13	14	15	16 17
week 6	18	19	20	21	22	23 24
week 7	25	26	27	28	29	

02/01/24 R Freeze Fall 2023 statistics (end of term)  
Freeze Spring 2024 statistics (beginning of term)

02/02/24 F Last day to drop Mod 3/Q3 classes (Graduate Business)  
"X" grade report to deans for Fall 2023

**Spring Semester Week 4**

02/05/24 M January Graduation official - no changes after this date

02/06/24 T Spring 2024 student data reported to National Student Clearinghouse  
Student classifications advanced into future term

02/07/24 W May GradAdmin closes for departments; remains open for Dean and  
Graduate department level revisions

02/09/24 F Begin mailing diplomas to January 2024 graduates  
Last day to drop a Saint Mary's class

**Spring Semester Week 5**

02/15/24 R Spring 2024 not returning students' NetID accounts suspended  
Incomplete grades (X, F\*) for undergraduates converted to "F" grades for  
the Fall 2023 term, with dean consultation

02/16/24 F Spring 2024 Official Final Exam information emailed to faculty and departments

**Spring Semester Week 6**



- 02/20/24 T Spring 2024 student data reported to National Student Clearinghouse
- 02/21/24 W May GradAdmin closes for Deans and Graduate department level users
- 02/22/24 R May GradAdmin re-opens to Deans and Graduate level department users for revisions  
GradApp reminder to Summer 2023 graduates, January 2024 graduates, and 2024 May degree candidates.  
May degree candidates posted for review to <https://commencement.nd.edu>

**Spring Semester Week 7**

- 02/26/24 M Summer 2024 CourseLeaf locked for room scheduling at 4:00 p.m.
- 02/27/24 T Last class day Mod 3 classes (Graduate Business)
- 02/28/24 W Final exams for Mod 3 Graduate Business classes  
to
- 03/01/24 F
- 02/29/24 R Summer 2024 Classrooms viewable online by end of day  
Summer 2024 Courseleaf Publish Phase begins

M A R C H	
	S M T W R F S
week 7	1 2
week 8	3 4 5 6 7 8 9
Break	10 11 12 13 14 15 16
week 9	17 18 19 20 21 22 23
week 10	24 25 26 27 28 29 30
week 11	31

- 03/01/24 F 2024/2025 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments  
Midterm grading available for faculty  
Information on midterm grading distributed to faculty

**Spring Semester Week 8**

03/04/24 to 03/08/24	M  F	Graduate Business Spring Grow Irish Week (Interterm courses)
03/04/24	M	Summer 2024 faculty salary formula letter emailed to deans, departments, budget and program directors Fall 2024 Courseleaf deadline for schedules to be validated and workflow started Fall 2024 Courseleaf schedules move to Refine Mode
03/05/24	T	Spring 2024 student data to National Student Clearinghouse Email to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals
03/08/24	F	2024/2025 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1) Fall 2024 deadline for submission of proposals for new Core courses
03/09/24 to 03/17/24	Sat  Sun	Spring Break
03/11/24	M	Awards & Prizes submission for May Commencement Program available in Grad Admin Honor Society data requests for May Commencement Program emailed Midterm grades must be submitted by 3:45 p.m. for the following: <ul style="list-style-type: none"> <li>• Midterm grades submitted for all First Year students</li> <li>• Midterm deficiency grades submitted for upperclassmen</li> <li>• Midterm grade “no deficiency” confirmation from instructors</li> </ul>
03/11/24 to 03/13/24	M  W	Fall 2024 Large Room Audit to deans
03/12/24	T	Midterm grades viewable to students on insideND Midterm grades and deficiencies distributed to deans and department Inactivate Spring 2024 Graduates for the future term (GR code) First Year students rolled into their correct college for Fall 2024
03/13/24	W	Email current students information regarding Summer 2024 registration

**Spring Semester Week 9**

03/18/24	M	Email Spring class schedules to all students Mod 4/Q4 classes begin
03/19/24	T	Fall 2024 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Spring 2024 student data reported to the National Student Clearinghouse
03/20/24	W	<a href="#">Summer 2024 registration begins for all but summer study abroad (all appointment times begin at 6:00 a.m.)</a> Executive Education – MB1 grades due
03/20/24 to 03/27/24	W  W	Fall 2024 CourseLeaf Room Assignment phase
03/22/24	F	Last day for course discontinuance Last day to initiate Add/Drop eForm for students is 5:00 p.m. Last day to initiate Cross list, Credit Hour, Title Change eForms for Students GradApp closed to students May degree candidates diploma name and hometown information is due in GradApp

### Spring Semester Week 10

03/27/24	W	<a href="#">Summer 2024 registration begins for summer study abroad</a>
03/28/24	R	Fall 2024 courses and room assignments viewable in PATH Class Search Access to InsideND student services activated for students enrolling for Fall 2024 semester Fall 2024 CourseLeaf Publish phase Send Email message to student to check InsideND to obtain their Registration Time Ticket for Fall 2024 Registration Turn on Advising Hold access in Advisor Admin - TENTATIVE
03/29/24	F	<a href="#">Good Friday; no classes</a>

### Spring Semester Week 11

03/31/24	Sun	<a href="#">Easter Sunday</a>
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A P R I L						
	S	M	T	W	R	F S
week 11		1	2	3	4	5 6
week 12	7	8	9	10	11	12 13
week 13	14	15	16	17	18	19 20
week 14	21	22	23	24	25	26 27
week 15	28	29	30			

04/01/24 M [Student holiday - no classes](#)  
 Turn on Final Exam Conflict eForm  
 Final exam schedules (by course, by instructor) posted  
 Final Exam notification emailed to faculty

04/02/24 T Spring 2024 student data reported to the National Student Clearinghouse

04/05/24 F Last day to drop Mod 4 Graduate Business classes

**Spring Semester Week 12**

**Spring Semester Week 13**

04/15/24 M [Fall 2024 Registration begins for rising undergraduate seniors](#)  
 Turn on Part-Time Approval eForm for students

04/16/24 T [Fall 2024 Registration begins for Graduate Business students - TENTATIVE](#)  
 Spring 2024 student data reported to National Student Clearinghouse

04/17/24 W [Fall 2024 Registration begins for rising undergraduate juniors](#)  
 Turn on Request for X-Grade eForm

04/18/24 R [Fall 2024 Registration begins for Graduate school students](#)  
 Awards & Prizes information due in Grad Admin for May Commencement Program

04/19/24 F [Fall 2024 Registration begins for rising undergraduate sophomores](#)  
 All undergraduate advisor changes must be completed in the corporate data

**Spring Semester Week 14**

04/22/24 M Veterans Benefit Election for enrollment certification opens for Summer

Turn on credit hour Overload eForm for Fall 2024

04/23/24 T Executive Education – MBS grades due  
Course Instructor Feedback (CIF) begins -- through May 5

04/24/24 W [Fall 2024 Registration begins for non-degree students, select study abroad programs, Saint Mary’s College, and Holy Cross College students](#)

04/25/24 R Honor Society lists due in the Office of the Registrar for May Commencement Program

**Spring Semester Week 15**

04/29/24 M Turn off Final Exam Conflict eForm at 8:00 a.m.

04/30/24 T Spring 2024 student data to National Student Clearinghouse  
Summer 2024 “low enrollment” preliminary report to department chairs  
Last class day for Law School

M A Y	
	S M T W R F S
week 15	1 2 3 4
Exams	5 6 7 8 9 10 11
	12 13 14 15 16 17 18
	19 20 21 22 23 24 25
	26 27 28 29 30 31

05/01/24 W Last class day  
Final grading available for faculty  
Grading instructions and final grade submission reminder letter to faculty

05/02/24 R Fall 2024 exam info reviewed with deans  
Registrar rooms available at [scheduling.nd.edu](http://scheduling.nd.edu) for events through August 18

05/02/24 R Reading days (no examinations permitted)  
to

05/05/24	Sun	
05/03/24 to 05/11/24	F  Sat	Law School Final Exams
05/06/24 to 05/10/24	M  F	Final Exams (no review sessions permitted)
05/06/24	M	Revised 2024/2025 Undergraduate Bulletin materials distributed to the departments (Round 2)
05/10/24	F	All Fall 2024 registration Advising Holds removed
05/13/24	M	Final grades due by 3:45 p.m. GradAdmin closes for Spring 2024 Executive Education – MBL and MB2 grades due Turn off Request for X-Grade eForm Probation/Dismissal lists distributed to deans Students using VA Educational Benefits for Summer coded Fall 2024 approved exam schedules posted to the web
05/14/24	T	Dismissal lists due to the Registrar Dismissal letters and emails sent to students Final grading reports distributed to deans and departments Spring 2024 grades viewable to students on insideND Pre-certification for VA Benefits begins for all students using VA Benefits in Summer Latin Honors ran for May degree candidates (non-law)
05/15/24	W	Participating Not Graduating (PN) eForm turned off Spring 2024 Courseleaf schedules archived Faculty Marshal meeting for Commencement Weekend
05/16/24	R	Spring 2024 student data to National Student Clearinghouse
05/18/24	Sat	Commencement Mass 5:00 p.m.
05/19/24	Sun	University Commencement Ceremony 9:00 a.m.
05/20/24	M	Summer 2024 ND Rollcall available Summer 2024 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer

Teaching Assistants and instructors  
 Posting of May degree recipients (including honors) to the system (non-law)  
 Summer 2024 GradApp available  
 Email Summer 2024 Class Schedules sent via infoburst to students with classes starting in the next week (sent weekly throughout summer through August 1)  
 Late submission of Awards & Prizes available in Grad Admin for the Official Commencement Program

- 05/22/24      W      May diplomas mailed out for students who could not attend commencement
- 05/23/24      R      Spring 2024 Dismissal appeals due to the deans' offices  
 Summer Session final grading for all sessions is available
- 05/27/24      M      **Memorial Day Holiday (most offices closed) - classes are in session**  
 Spring 2024 Final grades are due for Law School
- 05/28/24      T      Summer 2024 "low enrollment" final report to department chairs to determine classes to be canceled
- 05/30/24      R      Spring 2024 Dismissal decisions due to the Office of the Registrar  
 Posting of Law May graduates (including honors) to the system
- 05/31/24      F      Revised 2024/2025 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments

J U N E	
	S M T W R F S
	1
	2 3 4 5 6 7 8
	9 10 11 12 13 14 15
week 1	16 17 18 19 20 21 22
week 2	23 24 25 26 27 28 29
week 3	30

- 06/03/24      M      Last day to drop last summer course via NOVO  
 Summer 2024 turn on Discontinuance eForm  
[Fall 2024 new Graduate School student registration begins and continues as they are admitted](#)

- 06/04/24 T Spring 2024 graduates reported to National Student Clearinghouse
- 06/07/24 F Late submission of Awards & Prizes due in Grad Admin for the Official Commencement Program  
Revised 2024/2025 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
- 06/13/24 R Work for incomplete Spring 2024 grades (I, F\*) for Graduate School students due to Graduate School

**Summer Session Week 1**

- 06/17/24 M Summer Session 2024 Classes begin for regular 6 week  
May 2024 Graduation official - no changes after this date  
Summer 2024 enrollment file reported to the National Student Clearinghouse  
Summer Session 1 grades due
- 06/18/24 T Summer Session 1 "Incomplete" grades due
- 06/21/24 F Summer Session 2024 last day to add regular 6 week classes

**Summer Session Week 2**

- 06/24/24 M [Fall 2024 Registration begins for readmitted students - TENTATIVE](#)
- 06/25/24 T Summer Session 2024 last day to drop regular 6 week classes via the web with full refund  
Summer data reported to the National Student Clearinghouse

J U L Y	
	S M T W R F S
week 3	1 2 3 4 5 6
week 4	7 8 9 10 11 12 13
week 5	14 15 16 17 18 19 20
week 6	21 22 23 24 25 26 27 28 29 30 31



### **Summer Session Week 3**

07/01/24	M	Dean's List honor cut-off decision worksheet submitted to deans
07/02/24	T	Summer GradAdmin opens to deans and departments
07/04/24	R	<b>Independence Day - no classes for most courses</b> Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2024 freeze Freeze Spring 2024 statistics (end of term)

### **Summer Session Week 4**

07/08/24	M	Summer Session 2024 last day to drop regular 6 week classes without a W grade <a href="#">Fall 2024 Registration begins for transfer students - TENTATIVE</a>
07/09/24	T	Summer data reported to the National Student Clearinghouse

### **Summer Session Week 5**

07/17/24	T	Certification of tuition sent for all students using VA Benefits in Summer Summer 2023, January and May 2024 graduates' NetID account suspended Summer 2024 not returning students' NetID account suspended
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### **Summer Session Week 6**

07/22/24	M	Dean's List honor cut-off decision worksheet due to Registrar
07/25/24	R	Summer data reported to the National Student Clearinghouse
07/26/24	F	Summer Session last class day

### **Summer Session Week 7**

07/29/24	M	Regular 6 week Summer Session grades must be submitted by 3:45 p.m.
07/30/24	T	Summer grades are available on insideND Summer grades to deans/departments

**The 2024/2025 Academic Services calendar will be completed by July 1, 2024.**

**Office of the Registrar  
300 Grace Hall**

<https://registrar.nd.edu>