

# ACADEMIC SERVICES CALENDAR 2023-2024

**OFFICE OF THE REGISTRAR**  
Revised 4/15/2024

*This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or [registrar.1@nd.edu](mailto:registrar.1@nd.edu).*

**Please do not print this calendar; updates are made throughout the year.**

J U N E							
	S	M	T	W	R	F	S
						1	2 3
	4	5	6	7	8	9	10
week 1	11	12	13	14	15	16	17
week 2	18	19	20	21	22	23	24
week 3	25	26	27	28	29	30	

06/01/23	R	Spring 2023 Dismissal decisions due to the Office of the Registrar
06/02/23	F	Posting of Law May graduates (including honors) to the system
06/05/23	M	Spring 2023 graduates reported to National Student Clearinghouse
06/09/23	F	Revised 2023/2024 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments

## Summer Session Week 1

06/12/23	M	Summer Session 2023 Classes begin for regular 6 week Summer 2023 enrollment file reported to the National Student Clearinghouse Summer Session 1 incomplete grades due
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06/13/23	T	Summer Session 1 grades due
06/14/23	W	Work for incomplete Spring 2023 grades (I, F*) for Graduate School students due to Graduate School Revised 2023/2024 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
06/16/23	F	Summer Session 2023 last day to add regular 6 week classes

### Summer Session Week 2

06/20/23	T	Summer Session 2023 last day to drop regular 6 week classes via the web with full refund May 2023 Graduation official - no changes after this date Summer data reported to the National Student Clearinghouse
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### Summer Session Week 3

06/26/23	M	<a href="#">Fall 2023 Registration begins for readmitted students</a>
06/27/23	T	Summer GradAdmin opens

J U L Y							
	S	M	T	W	R	F	S
week 3							1
week 4	2	3	4	5	6	7	8
week 5	9	10	11	12	13	14	15
week 6	16	17	18	19	20	21	22
week 7	23	24	25	26	27	28	29
	30	31					

### Summer Session Week 4

07/03/23	M	Summer Session 2023 last day to drop regular 6 week classes without a W grade Summer Session 2 grades due Certification of tuition sent for all students using VA Benefits in Summer Veterans Benefit Election for enrollment certification opens for Fall
07/04/23	T	<a href="#">Independence Day - no classes for most courses</a> Deadline for all changes to be into the Office of the Registrar that affect the

corporate data for Spring 2023 freeze

07/05/23	W	Dean's List honor cut-off decision worksheet submitted to deans
07/06/23	R	<a href="#">Fall 2023 Registration begins for transfer students</a> Freeze Spring 2023 statistics (end of term) Summer 2023 student data reported to the National Student Clearinghouse

#### **Summer Session Week 5**

07/11/23	T	Summer GradAdmin closes at midnight to departments; remains open to Deans Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin
07/12/23	W	Certification of tuition sent for all students using VA Benefits in Summer Summer 2022, January and May 2023 graduates' NetID account suspended Summer 2023 not returning students' NetID account suspended <a href="#">Fall 2023 Registration begins for NDI Exchange (ASAP) students</a>

#### **Summer Session Week 6**

07/17/23 to 07/20/23	M  R	<a href="#">Fall 2023 Registration begins for First Year students</a>
07/18/23	T	Summer GradAdmin closes at midnight for deans/GR departments
07/19/23	W	GradApp reminder sent to Summer degree candidates Revised Summer degree candidates posted for review to <a href="http://commencement.nd.edu/student-information/degree-candidate-list/">http://commencement.nd.edu/student-information/degree-candidate-list/</a> Summer GradAdmin reopens for dean level revisions
07/20/23	R	Freeze Summer 2023 statistics (beginning of term) Inactivate Summer 2023 graduates for the future term (GR code); Grad Admin Unavailable Summer 2023 student data reported to the National Student Clearinghouse
07/21/23	F	Regular 6 week Summer Session last class day

#### **Summer Session Week 7**

- 07/26/23      W      Dean's List honor cut-off decision worksheet due to Registrar
- 07/31/23      M      Summer 2023 CourseLeaf schedules archived  
 Turn off Summer Session Discontinuance eForm  
 Students using VA Educational Benefits for Fall coded  
 Regular 6 week Summer Session grades must be submitted by 3:45 p.m.  
 GradApp closes to Summer degree candidates  
 Summer degree candidates diploma name and hometown information is due in GradApp  
 Summer GradAdmin closes at midnight

AUGUST													
		S	M	T	W	R	F	S					
					1	2	3	4	5				
		6	7	8	9	10	11	12					
		13	14	15	16	17	18	19					
week 1		20	21	22	23	24	25	26					
week 2		27	28	29	30	31							

- 08/01/23      T      Pre-certification for VA Benefits begins for all students using VA Benefits in Fall  
 Summer grades are available on insideND  
 Summer grades to deans/departments
- 08/02/23      W      Latin Honors ran for Summer graduates
- 08/06/23      Sun      Summer Graduation Date - No Ceremony
- 08/07/23      M      ILI Fellows eforms initiated for Fall classes  
 Spring 2024 initial TUSC report posted  
 Spring 2024 Courseleaf Design Mode begins  
 Begin mailing diplomas to Summer 2023 graduates  
 Summer 2023 Degree Recipients student data reported to the National Student Clearinghouse  
 Posting of Summer degree recipients (including honors) to the system
- 08/14/23      M      Fall 2023 Departmental Exam Information sent to faculty and departments  
 Provisional Fall 2023 Final Exam Information sent to faculty and depts (UG and GB)

Orientation and advising for new graduate students by Grad School (through August 15)

08/15/23      T      2023/2024 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges

08/16/23      W      Fall 2023 ND Roll Call available through August 29 - (Rollcall.nd.edu)  
GradApp available for Fall  
Orientation for new international students by NDI (through August 17)  
2023/2024 Undergraduate Bulletins distributed

08/17/23      R      Welcome Weekend begins

08/18/23      F      [Scheduling.nd.edu](https://scheduling.nd.edu) will be available for fall classroom event scheduling  
Fall 2023 Departmental exam room assignments posted to web

### **Fall Semester Week 1**

08/21/23      M      Fall classes begin for Law School, Graduate Business (Mod 1 and full semester classes), Holy Cross College, and Saint Mary's College  
Registration begins for Employees and new non-degree students  
Late registration of Saint Mary's students for ND classes begins  
Late registration for Notre Dame students into Saint Mary's classes  
Orientation for readmitted students by admissions

08/22/23      T      Classes begin  
Mass - formal opening of school year

08/23/23      W      Fall 2023 early registration file reported to the National Student Clearinghouse

08/24/23      R      Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)

08/25/23      F      Last day for Law students to add or drop courses  
Last day to submit application to HR for employee/spouse tuition benefits for Fall 2023 classes

### **Fall Semester Week 2**

08/27/23      Sun      Last day for First Year web registration for Fall until 8:00 p.m.

08/28/23	M	Turn off Pass/Fail eForm for students at 5:00 p.m.
08/29/23	T	Last day to add Fall classes Turn off Part-Time Approval eForm for students at 8:00 a.m. Last day to use web registration until 11:59 p.m. Last day to complete ND Roll Call until 11:59 p.m. Last day to declare pass/fail option in deans' offices Last day to declare part-time status in deans' offices Last day to declare grade mode change to audit ROTC Student Activity codes updated for Fall 2023
08/30/23	W	Inactivate students who did not complete ND Roll Call Inactive students who are not approved for part-time status Delete and send letters to students denied ND Roll Call, as directed by Student Accounts Work for incomplete Summer 2023 grades (I, F*) for Graduate School students due to Graduate School. Turn on Add/Drop eForms for students at 8:00 a.m. Turn on Crosslist, Credit Hour, and Title Change eForms for students Saint Mary's and Holy Cross students without an ND class NR coded Work for incomplete Summer 2023 grades (I, F*) for Graduate School students due to Graduate School
08/31/22	R	Email Fall 2023 class schedules to all students

S E P T E M B E R							
	S	M	T	W	R	F	S
week 2						1	2
week 3	3	4	5	6	7	8	9
week 4	10	11	12	13	14	15	16
week 5	17	18	19	20	21	22	23
week 6	24	25	26	27	28	29	30

09/01/23	F	Delete classes from all inactivated students Fall 2023 enrollment file to National Student Clearinghouse
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**Fall Semester Week 3**

09/04/23	M	Labor Day Holiday, most offices are closed, classes are in session
09/05/23	T	Certification of tuition sent for all students using VA Benefits in Fall Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2023 freeze Summer Graduation official - no changes after this date
09/06/23	W	List of students not returning distributed to deans and departments Email to Fall 2023 instructors regarding class rosters and course registration deadlines
09/07/23	R	Freeze Fall 2023 statistics (beginning of term)
09/08/23	F	Fall 2023 Last day to drop Graduate Business Mod 1 courses "X grade" report to deans for Spring 2023 and Summer Session 2023

#### **Fall Semester Week 4**

09/11/23	M	January GradAdmin opens to deans and departments
09/12/23	T	Fall 2023 student data reported to the National Student Clearinghouse Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2023 freeze
09/14/23	R	Freeze Summer 2023 statistics (end of term)
09/15/23	F	All data for incoming transfer credits must be complete for updating the corporate database

#### **Fall Semester Week 5**

09/21/23	R	January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions Incomplete grades (X, F*) for undergraduates converted to "F" grades for the Spring and Summer 2023 terms, with dean consultation Summer School non-degree students' and Fall 2023 not returning students' NetID accounts suspended Law and MCOB Spring 2023 graduates' & Fall 2023 "no show" NetID accounts suspended
09/22/23	F	Official Final Exam information emailed to faculty and departments (GB and UG) Last date to drop a Saint Mary's class

### Fall Semester Week 6

09/26/23	T	Fall 2023 student data reported to National Student Clearinghouse January GradAdmin closes at midnight for deans and Graduate department level users
09/27/23	W	January GradAdmin re-opens for dean and Graduate department level Revisions GradApp reminder sent to January degree candidates and January degree candidates posted for review to <a href="https://commencement.nd.edu/student-information/degree-candidate-list/">https://commencement.nd.edu/student-information/degree-candidate-list/</a>
09/28/23	R	Summer 2024 CourseLeaf Plan phase begins

O C T O B E R							
	S	M	T	W	R	F	S
week 7	1	2	3	4	5	6	7
week 8	8	9	10	11	12	13	14
break	15	16	17	18	19	20	21
week 9	22	23	24	25	26	27	28
Week 10	29	30	31				

### Fall Semester Week 7

10/02/23	M	Spring 2024 CourseLeaf deadline to validate and start workflows by 12:00 p.m. Spring 2024 TUSC Report nightly refresh begins
10/03/23 to 10/09/23	T  M	College Deans review and approve Spring 2024 Courseleaf scheduling units
10/03/23	T	Mod 1 (GB) classes end
10/05/23 to 10/06/23	R  F	Graduate Business Mod 1 final exams
10/06/23	F	Midterm grading is available for faculty Information on midterm grading distributed to faculty



Spring 2024 deadline for submission of proposals for new Core courses  
Q1 (UG) classes end

### **Fall Semester Week 8**

10/09/23	M	Graduate Business Fall Grow Irish Week (Interterm courses)
to 10/12/23	R	
10/09/23	M	All undergraduate advisor changes must be completed in the system Spring 2024 CourseLeaf Refine Mode Plan Phase begins
10/10/23	T	Fall 2023 student data reported to National Student Clearinghouse Student classifications advanced into future term
10/11/23	W	Results of Spring 2024 large room audit (65+) distributed to deans and departments
to 10/13/23	F	
10/14/23	Sat	Fall Break
to 10/22/23	Sun	
10/16/23	M	Midterm grades must be submitted by 3:45 p.m. for the following: <ul style="list-style-type: none"><li>• Midterm grades submitted for all First Year students</li><li>• Midterm deficiency grades submitted for upperclassmen</li><li>• Midterm grade “no deficiency” confirmation from instructors</li></ul>
10/17/23	T	Spring 2024 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Midterm grades viewable to students on insideND Midterm grades and deficiencies to deans Inactivate Fall 2023 graduates for the future term (GR code); Grad Admin unavailable
10/18/23	W	Spring 2024 classrooms scheduled
to 10/25/23	W	

### **Fall Semester Week 9**

10/23/23	M	Fall 2023 class schedules emailed to all students Mod 2/Q2 classes begin (UG and GB)
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10/24/23	T	Fall 2023 student data reported to National Student Clearinghouse
10/25/23	W	Executive Education – MB1 grades due
10/26/23	R	Spring 2024 courses and room assignments viewable in PATH Class Search Spring 2024 CourseLeaf Refine Mode publish phase begins Access to insideND Student Services activated for students enrolling for Spring 2024 semester
10/27/23	F	Last day for course discontinuance Last day to initiate Add/Drop eForms for students by 5:00 p.m. Last day to initiate Crosslist, Credit Hour, and Title Change eForms for students Send Email message to students to check insideND to obtain their registration time tickets for Spring 2024 Registration

**Fall Semester Week 10**

10/30/23	M	Turn on Final Exam Conflict eForm Final Exam schedules (by course, by instructor) posted Final Exam notification emailed to faculty
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NOVEMBER							
	S	M	T	W	R	F	S
week 10				1	2	3	4
week 11	5	6	7	8	9	10	11
week 12	12	13	14	15	16	17	18
week 13	19	20	21	22	23	24	25
week 14	26	27	28	29	30		

11/02/23	R	Turn on Advising Hold access in Advisor Admin
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**Fall Semester Week 11**

11/06/23	M	Rooms available at <a href="https://scheduling.nd.edu">scheduling.nd.edu</a> through Monday before spring classes
11/07/23	T	Fall 2023 student data reported to National Student Clearinghouse

### Fall Semester Week 12

11/13/23	M	Spring 2024 Registration begins for undergraduate seniors Turn on Part-Time Approval eForm for students
11/14/23	T	Spring 2024 Registration begins for Graduate Business students
11/15/23	W	Spring 2024 Registration begins for undergraduate juniors
11/16/23	R	Spring 2024 Registration begins for Graduate School students
11/17/23	F	Spring 2024 Registration begins for undergraduate sophomores

### Fall Semester Week 13

11/20/23	M	Spring 2024 Registration begins for undergraduate first year
11/21/23	T	Fall 2023 student data reported to National Student Clearinghouse Turn on Request for X-Grade eForm Turn on credit hour Overload eForm for Spring 2024 Turn on NOVO Waitlisting for Spring 2024 classes
11/22/23 to 11/26/23	W  Sun	Thanksgiving Holiday for students

### Fall Semester Week 14

11/27/23	M	Veterans Benefit Election for enrollment certification opens for Spring
11/28/23	T	Executive Education – MBS grades due Course Instructor Feedback (CIF) begins -- through Dec. 10
11/29/23	W	Spring 2024 Registration begins for non-degree students, select study abroad programs, Saint Mary's College, and Holy Cross College

D E C E M B E R							
	S	M	T	W	R	F	S
week 14						1	2
week 15	3	4	5	6	7	8	9
Exams	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

### Fall Semester Week 15

12/04/23	M	Turn off Final Exam Conflict eForm at 8:00 a.m.
12/05/23	T	Fall 2023 student data reported to National Student Clearinghouse Last class day for Law School
12/07/23	R	Last class day for Mod 2/Q2 and full semester classes Final grading is available for faculty Grading instructions and final grade submission reminder letter to faculty
12/08/23	F	Spring 2024 exam info reviewed with deans GradAdmin shut off for the fall term Summer 2024 deadline for submission of proposals for new Core courses GradApp closes to January degree candidates January degree candidates diploma name and hometown information is due in GradApp
12/08/23 to 12/10/23	F  Sun	Reading days (no examinations permitted)
12/08/23 to 12/16/23	F  Sat	Law School Final Exams
12/11/23 to 12/13/23	M  W	Graduate Business Fall Final Exams (no review sessions permitted)
12/11/23	M	

to 12/15/23	F	Fall Final Exams (no review sessions permitted)
12/11/23	M	Summer 2024 courses viewable through PATH Class Search Students using VA Educational Benefits for Spring coded
12/12/23	T	Pre-certification for VA Benefits begins for all students using VA Benefits in Spring
12/13/23	W	<a href="#">Registration begins for readmitted and transfer students</a>
12/15/23	F	All Spring 2024 registration Advising Holds removed
12/18/23	M	All Final grades must be submitted by 3:45 p.m. Executive Education – MBL and MB2 grades due Turn off Request for X-Grade eForm Probation/dismissal lists distributed to deans Spring 2024 exam schedules posted
12/19/23	T	Dismissal lists due to the Registrar Dismissal letters and emails sent to students Fall 2023 grades viewable to students on insideND Fall 2023 CourseLeaf schedules archived Final grading reports distributed to deans and departments
12/21/23	R	Fall 2023 final student data reported to National Student Clearinghouse
12/22/23 to 01/01/24	F  M	<a href="#">University Holiday for staff</a>

J A N U A R Y							
	S	M	T	W	R	F	S
Break		1	2	3	4	5	6
Break		7	8	9	10	11	12
week 1		14	15	16	17	18	19
week 2		21	22	23	24	25	26
week 3		28	29	30	31		

01/02/24	T	Law School grades are due
01/03/24	W	Last Fall 2023 final student data reported to National Student Clearinghouse Dismissal appeals due to the deans' offices
01/07/24	Sun	January Graduation date - no ceremony
01/08/24	M	Spring 2024 Departmental Exam Information sent to faculty and departments Provisional Spring 2024 Final Exam Info sent to faculty and depts (UG and GB) Posting of January 2024 degree recipients to the system
01/09/24	T	Spring 2024 Registration begins for ILI Fellows through eforms January 2024 Degree Recipient student data reported to the National Student Clearinghouse Fall 2024 Initial TUSC report Fall 2024 CourseLeaf Design Mode begins
01/10/24	W	Final dismissal decisions due to the Office of the Registrar for Fall 2023 Spring 2024 ND Roll Call available through January 23 (rollcall.nd.edu) GradApp available for Spring
01/11/24	R	Spring 2024 Registration begins for employees and new non-degree students Spring 2024 Registration begins for Saint Mary's and Holy Cross late adds
01/12/24	F	Rooms available at <a href="https://scheduling.nd.edu">scheduling.nd.edu</a> for events through May 5

### Spring Semester Week 1

01/14/24	Sun	New student and readmit orientation and advising (by college and dept.)
01/15/24	M	Martin Luther King Day - University closed: no classes (except London Program)
01/16/24	T	Classes begin All Mod 3/Q3 and full semester classes begin at Notre Dame ROTC Student Activity code updated for Spring 2024 Fall Dean's List emails sent out to students
01/17/24	W	Spring 2024 student data early registration reported to National Student Clearinghouse
01/18/24	R	Work for incomplete Fall 2023 grades (I, F*) for Graduate School students due to

Graduate School

Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)

01/19/24	F	Spring 2024 deadline for employee/spouses to submit application to HR to take a Spring class Spring 2024 deadline for Saint Mary's and Holy Cross students to apply to their home institution to take a Notre Dame class
01/21/24	Sun	Last day for undergraduate first year students to register

**Spring Semester Week 2**

01/22/24	M	Last day for Law students to add or drop courses Turn off Pass/Fail eForm for students at 5:00 p.m.
01/23/24	T	Last day to add Spring classes Last day to use web registration until 11:59 p.m. Last day to complete ND Roll Call until 11:59 p.m. Last day to declare pass/fail option in deans' offices Last day to declare part-time status in deans' offices Last day to declare a change of grade mode to audit Turn off Part-Time Approval eForm for students at 8:00 a.m.
01/24/24	W	Inactivate students who did not complete ND Roll Call Inactivate students who are not approved for part-time status Send letters to students denied enrollment, per Student Accounts Turn on Add/Drop eForm for students Turn on Cross list, Credit Hour, Title Change eForms for students Email Spring class schedules to all students Saint Mary's and Holy Cross students without an ND class NR coded Turn on Participating Not Graduating (PN) eForm May GradAdmin opens to deans and departments
01/26/24	F	Delete classes from all inactivated students Spring 2024 first of term file to National Student Clearinghouse

**Spring Semester Week 3**

01/29/24	M	Email to Spring 2024 instructors regarding class rosters and course registration deadlines Certification of tuition sent for all students using VA Benefits in Spring
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- 01/30/24      T      2024/2025 Undergraduate Bulletin to departments for corrections (Round 1)  
 Latin Honors determined  
 Latin Honors ran for January 2024 graduates  
 Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2023 and Spring 2024 freeze
- 01/31/24      W      List of students not returning to deans and departments

F E B R U A R Y						
	S	M	T	W	R	F S
week 3					1	2 3
week 4	4	5	6	7	8	9 10
week 5	11	12	13	14	15	16 17
week 6	18	19	20	21	22	23 24
week 7	25	26	27	28	29	

- 02/01/24      R      Freeze Fall 2023 statistics (end of term)  
 Freeze Spring 2024 statistics (beginning of term)
- 02/02/24      F      Last day to drop Mod 3/Q3 classes (Graduate Business)  
 "X" grade report to deans for Fall 2023

#### **Spring Semester Week 4**

- 02/05/24      M      January Graduation official - no changes after this date
- 02/06/24      T      Spring 2024 student data reported to National Student Clearinghouse  
 Student classifications advanced into future term
- 02/07/24      W      May GradAdmin closes for departments; remains open for Dean and Graduate department level revisions
- 02/09/24      F      Begin mailing diplomas to January 2024 graduates  
 Last day to drop a Saint Mary's class

#### **Spring Semester Week 5**



02/15/24	R	Spring 2024 not returning students' NetID accounts suspended Incomplete grades (X, F*) for undergraduates converted to "F" grades for the Fall 2023 term, with dean consultation
02/16/24	F	Spring 2024 Official Final Exam information emailed to faculty and departments First Year students rolled into their correct college for Fall 2024

### **Spring Semester Week 6**

02/20/24	T	Spring 2024 student data reported to National Student Clearinghouse
02/21/24	W	May GradAdmin closes for Deans and Graduate department level users
02/22/24	R	May GradAdmin re-opens to Deans and Graduate level department users for revisions GradApp reminder to Summer 2023 graduates, January 2024 graduates, and 2024 May degree candidates. May degree candidates posted for review to <a href="https://commencement.nd.edu">https://commencement.nd.edu</a>

### **Spring Semester Week 7**

02/26/24	M	Summer 2024 CourseLeaf locked for room scheduling at 4:00 p.m.
02/27/24	T	Last class day Mod 3 classes (Graduate Business) Email to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals
02/28/24 to 03/01/24	W  F	Final exams for Mod 3 Graduate Business classes
02/29/24	R	Summer 2024 Classrooms viewable online by end of day Summer 2024 Courseleaf Publish Phase begins

M A R C H						
	S	M	T	W	R	F S
week 7						1 2
week 8	3	4	5	6	7	8 9
Break	10	11	12	13	14	15 16
week 9	17	18	19	20	21	22 23
week 10	24	25	26	27	28	29 30
week 11	31					

03/01/24      F      Midterm grading available for faculty  
Information on midterm grading distributed to faculty

### Spring Semester Week 8

03/04/24      M  
to  
03/08/24      F      Graduate Business Spring Grow Irish Week (Interterm courses)

03/04/24      M      Summer 2024 faculty salary formula letter emailed to deans, departments,  
budget and program directors  
Fall 2024 Courseleaf deadline for schedules to be validated and workflow started  
Fall 2024 Courseleaf schedules move to Refine Mode

03/05/24      T      Spring 2024 student data to National Student Clearinghouse

03/08/24      F      2024/2025 Undergraduate Bulletin materials due to the undergraduate  
deans (Round 1) from the departments  
Fall 2024 deadline for submission of proposals for new Core courses

03/09/24      Sat  
to  
03/17/24      Sun      Spring Break

03/11/24      M      Awards & Prizes submission for May Commencement Program available in Grad  
Admin  
Honor Society data requests for May Commencement Program emailed  
Midterm grades must be submitted by 3:45 p.m. for the following:

- Midterm grades submitted for all First Year students
- Midterm deficiency grades submitted for upperclassmen
- Midterm grade “no deficiency” confirmation from instructors

03/11/24	M	Fall 2024 Large Room Audit to deans
to 03/13/24	W	
03/12/24	T	Midterm grades viewable to students on insideND Midterm grades and deficiencies distributed to deans and department Inactivate Spring 2024 Graduates for the future term (GR code)
03/13/24	W	Email current students information regarding Summer 2024 registration
03/15/24	F	2024/2025 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1)

### Spring Semester Week 9

03/18/24	M	Email Spring class schedules to all students Mod 4/Q4 classes begin
03/19/24	T	Fall 2024 CourseLeaf schedules locked for room scheduling at 4:00 p.m. Spring 2024 student data reported to the National Student Clearinghouse
03/20/24	W	<a href="#">Summer 2024 registration begins for all except summer study abroad (all appointment times begin at 6:00 a.m.)</a> Executive Education – MB1 grades due
03/20/24 to 03/27/24	W  W	Fall 2024 CourseLeaf Room Assignment phase
03/22/24	F	Last day for course discontinuance Last day to initiate Add/Drop eForm for students is 5:00 p.m. Last day to initiate Cross list, Credit Hour, Title Change eForms for Students GradApp closed to students May degree candidates diploma name and hometown information is due in GradApp

### Spring Semester Week 10

03/27/24	W	<a href="#">Summer 2024 registration begins for summer study abroad</a>
03/28/24	R	Fall 2024 courses and room assignments viewable in PATH Class Search Access to InsideND student services activated for students enrolling for Fall 2024 semester

Fall 2024 CourseLeaf Publish phase

Send Email message to student to check InsideND to obtain their Registration Time

Ticket for Fall 2024 Registration

Turn on Advising Hold access in Advisor Admin - TENTATIVE

03/29/24 F Good Friday; no classes

### Spring Semester Week 11

03/31/24 Sun Easter Sunday

A P R I L							
	S	M	T	W	R	F	S
week 11		1	2	3	4	5	6
week 12	7	8	9	10	11	12	13
week 13	14	15	16	17	18	19	20
week 14	21	22	23	24	25	26	27
week 15	28	29	30				

04/01/24 M Student holiday - no classes  
Turn on Final Exam Conflict eForm  
Final exam schedules (by course, by instructor) posted  
Final Exam notification emailed to faculty

04/02/24 T Spring 2024 student data reported to the National Student Clearinghouse

04/05/24 F Last day to drop Mod 4 Graduate Business classes

### Spring Semester Week 12

### Spring Semester Week 13

04/15/24 M Fall 2024 Registration begins for rising undergraduate seniors  
Turn on Part-Time Approval eForm for students

04/16/24 T Fall 2024 Registration begins for Graduate Business students  
Spring 2024 student data reported to National Student Clearinghouse

04/17/24 W Fall 2024 Registration begins for rising undergraduate juniors

Turn on Request for X-Grade eForm

- |          |   |  |
|----------|---|--|
| 04/18/24 | R | <a href="#">Fall 2024 Registration begins for Graduate school students</a><br>Awards & Prizes information due in Grad Admin for May Commencement Program   |
| 04/19/24 | F | <a href="#">Fall 2024 Registration begins for rising undergraduate sophomores</a><br><a href="#">Fall 2024 Registration begins for off-sequence undergraduate first year students</a><br>All undergraduate advisor changes must be completed in the corporate data |

**Spring Semester Week 14**

- |          |   |   |
|----------|---|---|
| 04/22/24 | M | Veterans Benefit Election for enrollment certification opens for Summer<br>Turn on credit hour Overload eForm for Fall 2024<br>Turn on NOVO Waitlisting for Fall 2024 classes |
| 04/23/24 | T | Executive Education – MBS grades due<br>Course Instructor Feedback (CIF) begins -- through May 5  |
| 04/24/24 | W | <a href="#">Fall 2024 Registration begins for non-degree students, select study abroad programs, Saint Mary's College, and Holy Cross College students</a>                    |
| 04/25/24 | R | Honor Society lists due in the Office of the Registrar for May Commencement Program   |

**Spring Semester Week 15**

- |          |   |   |
|----------|---|---|
| 04/29/24 | M | Turn off Final Exam Conflict eForm at 8:00 a.m.   |
| 04/30/24 | T | Spring 2024 student data to National Student Clearinghouse<br>Summer 2024 "low enrollment" preliminary report to department chairs<br>Last class day for Law School |

M A Y							
	S	M	T	W	R	F	S
week 15				1	2	3	4
Exams	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

05/01/24	W	Last class day Final grading available for faculty Grading instructions and final grade submission reminder letter to faculty
05/02/24	R	Fall 2024 exam info reviewed with deans Registrar rooms available at <a href="https://scheduling.nd.edu">scheduling.nd.edu</a> for events through August 18
05/02/24 to 05/05/24	R  Sun	Reading days (no examinations permitted)
05/03/24 to 05/11/24	F  Sat	Law School Final Exams
05/06/24 to 05/10/24	M  F	Final Exams (no review sessions permitted)
05/06/24	M	Revised 2024/2025 Undergraduate Bulletin materials distributed to the departments (Round 2)
05/10/24	F	All Fall 2024 registration Advising Holds removed
05/13/24	M	Final grades due by 3:45 p.m. GradAdmin closes for Spring 2024 Executive Education – MBL and MB2 grades due Turn off Request for X-Grade eForm Probation/Dismissal lists distributed to deans

Students using VA Educational Benefits for Summer coded  
Fall 2024 approved exam schedules posted to the web

05/14/24	T	Dismissal lists due to the Registrar Dismissal letters and emails sent to students Final grading reports distributed to deans and departments Spring 2024 grades viewable to students on insideND Pre-certification for VA Benefits begins for all students using VA Benefits in Summer Latin Honors ran for May degree candidates (non-law)
05/15/24	W	Participating Not Graduating (PN) eForm turned off Spring 2024 Courseleaf schedules archived Faculty Marshal meeting for Commencement Weekend
05/16/24	R	Spring 2024 student data to National Student Clearinghouse
05/18/24	Sat	Commencement Mass 5:00 p.m.
05/19/24	Sun	University Commencement Ceremony 9:00 a.m.
05/20/24	M	Summer 2024 ND Roll Call available Summer 2024 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors Posting of May degree recipients (including honors) to the system (non-law) Summer 2024 GradApp available Email Summer 2024 Class Schedules sent via infoburst to students with classes starting in the next week (sent weekly throughout summer through August 1) Late submission of Awards & Prizes available in Grad Admin for the Official Commencement Program
05/22/24	W	May diplomas mailed out for students who could not attend commencement
05/23/24	R	Spring 2024 Dismissal appeals due to the deans' offices Summer Session final grading for all sessions is available
05/27/24	M	Memorial Day Holiday (most offices closed) - classes are in session Spring 2024 Final grades are due for Law School
05/28/24	T	Summer 2024 "low enrollment" final report to department chairs to determine classes to be canceled Spring Dean's List emails sent out to students

- 05/30/24 R Spring 2024 Dismissal decisions due to the Office of the Registrar  
Posting of Law May graduates (including honors) to the system
- 05/31/24 F Revised 2024/2025 Undergraduate Bulletin materials due to the  
undergraduate deans (Round 2) from the departments

J U N E							
	S	M	T	W	R	F	S
							1
	2	3	4	5	6	7	8
week 1	9	10	11	12	13	14	15
week 2	16	17	18	19	20	21	22
week 3	23	24	25	26	27	28	29
week 4	30						

- 06/03/24 M [Fall 2024 Registration begins for readmitted students](#)  
[Fall 2024 new Graduate School student registration begins and continues as they are admitted](#)
- 06/04/24 T Spring 2024 graduates reported to National Student Clearinghouse
- 6/05/24 W Last day to drop last summer course via NOVO  
Summer 2024 turn on Discontinuance eForm
- 06/07/24 F Late submission of Awards & Prizes due in Grad Admin for the Official  
Commencement Program  
Revised 2024/2025 Undergraduate Bulletin materials due to the Office of  
the Registrar (Round 2)

### Summer Session Week 1

- 06/10/24 M Summer Session 2024 Classes begin for regular 6 week  
Summer Session 1 grades due
- 06/11/24 T Summer Session 1 "Incomplete" grades due
- 06/13/24 R Work for incomplete Spring 2024 grades (I, F\*) for Graduate School students due to  
Graduate School



06/14/24      F      Summer Session 2024 last day to add regular 6 week classes

### Summer Session Week 2

06/17/24      M      May 2024 Graduation official - no changes after this date  
Summer 2024 enrollment file reported to the National Student Clearinghouse

06/18/24      T      Summer Session 2024 last day to drop regular 6 week classes via the web with full refund

### Summer Session Week 3

06/25/24      T      Summer data reported to the National Student Clearinghouse  
Summer GradAdmin opens to deans and departments

	J U L Y						
	S	M	T	W	R	F	S
week 4		1	2	3	4	5	6
week 5	7	8	9	10	11	12	13
week 6	14	15	16	17	18	19	20
week 7	21	22	23	24	25	26	27
week 8	28	29	30	31			

### Summer Session Week 4

07/01/24      M      Dean's List honor cut-off decision worksheet submitted to deans  
Summer Session 2024 last day to drop regular 6 week classes without a W grade  
Summer Session 2 grades due

07/02/24      T      Summer Session 2 "Incomplete" grades due

07/04/24      R      Independence Day - no classes for most courses  
Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2024 freeze  
Freeze Spring 2024 statistics (end of term)

### Summer Session Week 5

[Fall 2024 Registration begins for transfer students](#)

07/09/24	T	Summer data reported to the National Student Clearinghouse
07/10/24	W	Summer 2023, January and May 2024 graduates' NetID account suspended Summer 2024 not returning students' NetID account suspended <a href="#">Fall 2024 Registration for Visiting International Students (ASAP)</a>

**Summer Session Week 6**

07/16/24	T	Certification of tuition sent for all students using VA Benefits in Summer Summer 2023, January and May 2024 graduates' NetID account suspended
07/16/24	T	
To		<a href="#">Fall 2024 Registration begins for incoming 1st year students</a>
07/17/24	W	

07/19/24	F	Summer Session last class day
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**Summer Session Week 7**

07/22/24	M	Dean's List honor cut-off decision worksheet due to Registrar Summer Session 3 grades due
07/23/24	T	Summer Session 3 "Incomplete" grades due

**Summer Session Week 8**

07/29/24	M	Regular 6 week Summer Session and online course grades must be submitted by 3:45 p.m.
07/30/24	T	Summer grades are available on insideND Summer grades to deans/departments Summer data reported to the National Student Clearinghouse

**The 2024/2025 Academic Services calendar will be completed by July 1, 2024.**

**Office of the Registrar  
300 Grace Hall**

<https://registrar.nd.edu>