This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or registrar.1@nd.edu.

Please do not print this calendar; updates are made throughout the year.

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/03/24</td>
<td>M</td>
<td>Fall 2024 Registration begins for readmitted students</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fall 2024 new Graduate School student registration begins and continues as they are admitted</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring 2024 graduates reported to National Student Clearinghouse</td>
</tr>
<tr>
<td>06/05/24</td>
<td>W</td>
<td>Last day to drop last summer course via NOVO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turn on Summer 2024 Discontinuance eForm</td>
</tr>
<tr>
<td>06/07/24</td>
<td>F</td>
<td>Late submission of Awards &amp; Prizes due in Grad Admin for the Official Commencement Program</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Revised 2024/2025 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)</td>
</tr>
</tbody>
</table>

**Summer Session Week 1**
06/10/24  M  Summer Session 2024 first class day for regular in-person 6 week session (see all first class days [here](#))
Summer Session 1 grades due
Fall 2024 Registrar starts creating Transfer Articulation worksheets in eForms

06/11/24  T  Summer Session 1 “Incomplete” grades due
Summer 2024 enrollment file reported to the National Student Clearinghouse

06/13/24  R  Work for incomplete Spring 2024 grades (I, F*) for Graduate School students due to Graduate School

06/14/24  F  Summer Session 2024 last day to add regular in-person 6 week session classes (see all add deadlines [here](#))

**Summer Session Week 2**

06/17/24  M  May 2024 Graduation official - no changes after this date
Fall 2024 Registrar completes roll of transfer credit to academic history
Enrollment and tuition certifications submitted for students using VA Benefits in Summer

06/18/24  T  Summer Session 2024 last day to drop regular in-person 6 week session classes for full refund (see [drop guide](#))

**Summer Session Week 3**

06/25/24  T  Summer data reported to the National Student Clearinghouse
Summer Grad Admin opens to deans and departments

```
J U L Y

S M T W R F S
week 4   1  2  3  4  5  6
week 5   7  8  9 10 11 12 13
week 6  14 15 16 17 18 19 20
week 7  21 22 23 24 25 26 27
week 8  28 29 30 31
```

**Summer Session Week 4**
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/01/24</td>
<td>M</td>
<td>Dean’s List honor cut-off decision worksheet submitted to deans</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer Session 2024 last day to drop regular in-person 6 week classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>without a W grade (see drop guide) / (See all drop deadlines here)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer Session 2 grades due</td>
</tr>
<tr>
<td>07/02/24</td>
<td>T</td>
<td>Summer Session 2 “Incomplete” grades due</td>
</tr>
<tr>
<td>07/04/24</td>
<td>R</td>
<td>Independence Day - no classes for most courses</td>
</tr>
</tbody>
</table>

**Summer Session Week 5**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/08/24</td>
<td>M</td>
<td>Veterans Benefit Election eForm available to students for Fall 2024 term</td>
</tr>
<tr>
<td>07/09/24</td>
<td>T</td>
<td>Summer data reported to the National Student Clearinghouse</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer Grad Admin closes to undergraduate departments</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fall 2024 Registration begins for transfer students</td>
</tr>
<tr>
<td>07/10/24</td>
<td>W</td>
<td>Summer 2023, January and May 2024 graduates’ NetID account suspended</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer 2024 not returning students’ NetID account suspended</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fall 2024 Registration for Visiting International Students (ASAP)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2024 freeze</td>
</tr>
<tr>
<td>07/11/24</td>
<td>R</td>
<td>Freeze Spring 2024 statistics (end of term)</td>
</tr>
<tr>
<td>07/12/24</td>
<td>F</td>
<td>Fall 2024 deadline for departments to designate that classes will be holding a final exam by adding the ZTST attribute in Courseleaf CLSS (see Courseleaf timeline)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Email to summer degree candidates regarding GradApp completion</td>
</tr>
</tbody>
</table>

**Summer Session Week 6**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/16/24</td>
<td>T</td>
<td>Fall 2024 Registration begins for incoming undergraduate 1st year students (through July 17)</td>
</tr>
<tr>
<td>07/18/24</td>
<td>R</td>
<td>Grad Admin closes to deactivate SS degree candidates for future terms</td>
</tr>
<tr>
<td>07/19/24</td>
<td>F</td>
<td>Summer Session 2024 last class day for regular in-person 6 week session (see all last class days here)</td>
</tr>
</tbody>
</table>

**Summer Session Week 7**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>07/22/24</td>
<td>M</td>
<td>Dean’s List honor cut-off decision worksheet due to Registrar</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer Session 3 grades due</td>
</tr>
</tbody>
</table>
07/23/24  T  Summer Session 3 “Incomplete” grades due

07/24/24  W  GradApp deadline for diploma name & hometown

**Summer Session Week 8**

07/29/24  M  Regular 6 week Summer Session and online course grades must be submitted by 3:45 p.m.
Grad Admin closes for the summer term
Students using VA Benefits in Fall coded in Banner
Fall 2024 Registration begins for Holy Cross Gateway students (ends on August 1)

07/30/24  T  Summer grades are available on InsideND
Summer grades to deans/departments
Summer data reported to the National Student Clearinghouse
Enrollment certifications submitted for all students using VA Benefits in Fall

07/31/24  W  Latin Honors ran for Summer graduates

---

August

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>R</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
</tr>
<tr>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
</tr>
<tr>
<td>18</td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
</tr>
</tbody>
</table>

week 1  25 26 27 28 29 30 31

---

08/04/24  Sun  Summer Graduation Date - No Ceremony

08/05/24  M  Spring 2025 initial TUSC report posted
Spring 2025 Courseleaf Design Mode begins
Begin mailing diplomas to Summer 2024 graduates
Summer 2024 Degree Recipients student data reported to the National Student Clearinghouse
Posting of Summer degree recipients (including honors) to the system
Spring 2025 Course/section changes should not be made directly in Banner through Oct. 16.

08/12/24  M  ILI Fellows eforms initiated for Fall classes
Fall 2024 Departmental Exam Information sent to faculty and departments
Provisional Fall 2024 Final Exam Information sent to faculty and depts (UG and GB)
Orientation and advising for new graduate students by Grad School (through August 13)
Fall 2024 Departmental exam room assignments posted to web
Digital Diploma Distribution

08/13/24  T  All 2024/2025 Bulletins of Information due to the Registrar for submission to the Department of Veteran Affairs

08/19/24  M  2024/2025 Undergraduate Bulletin of Information distributed to Colleges and Departments

08/21/24  W  Fall 2024 ND Roll Call available through Sept. 3 - (Rollcall.nd.edu)
GradApp available for Fall
Orientation for new international students by NDI (through August 22)

08/22/24  R  Welcome Weekend begins
Registration begins for Employees, late SMC, late traditional HCC, and new on-degree students

08/23/24  F  Scheduling.nd.edu will be available for fall classroom event scheduling

Fall Semester Week 1

08/26/24  M  Fall classes begin for Law School, Graduate Business (Mod 1/Q1 and full semester classes), Holy Cross College, and Saint Mary’s College
Late registration for Notre Dame students into Saint Mary’s classes

08/27/24  T  Classes begin
Mass - formal opening of school year

08/28/24  W  Fall 2024 early registration file reported to the National Student Clearinghouse
Work for incomplete Summer 2024 grades (I, F*) for Graduate School students due to Graduate School.

08/29/24  R  Email to students informing them of last day for schedule changes (Law and
Graduate Business notified by their college/school

08/30/24  F  Last day for Law students to add or drop courses
Last day to submit application to HR for employee/spouse tuition benefits for Fall 2024 classes for full term classes

<table>
<thead>
<tr>
<th>S E P T E M B E R</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W R F S</td>
</tr>
<tr>
<td>week 2</td>
</tr>
<tr>
<td>1  2  3  4  5  6 7</td>
</tr>
<tr>
<td>week 3</td>
</tr>
<tr>
<td>8  9 10 11 12 13 14</td>
</tr>
<tr>
<td>week 4</td>
</tr>
<tr>
<td>15 16 17 18 19 20 21</td>
</tr>
<tr>
<td>week 5</td>
</tr>
<tr>
<td>22 23 24 25 26 27 28</td>
</tr>
<tr>
<td>week 6</td>
</tr>
<tr>
<td>29 30</td>
</tr>
</tbody>
</table>

Fall Semester Week 2

09/02/24  M  Labor Day Holiday, most offices are closed, classes are in session
Turn off Pass/Fail eForm for students at 5:00 p.m.
Last day for First Year web registration for Fall until 8:00 p.m.

09/03/24  T  Last day to add Fall classes
Turn off Part-Time Approval eForm for students at 8:00 a.m.
Last day to use web registration until 11:59 p.m.
Last day to complete ND Roll Call until 11:59 p.m.
Last day to declare pass/fail option in deans’ offices
Last day to declare part-time status in deans’ offices
Last day to declare grade mode change to audit
ROTC Student Activity codes updated for Fall 2024
Summer graduation official - no changes after this date

09/04/24  W  Inactivate students who did not complete ND Roll Call
Inactive students who are not approved for part-time status
Delete and send letters to students denied ND Roll Call, as directed by Student Accounts
Turn on Add/Drop eForms for students at 8:00 a.m.
Turn on Crosslist, Credit Hour, and Title Change eForms for students
Saint Mary’s and Holy Cross students without an ND class NR coded
09/05/24  R  Email Fall 2024 class schedules to all students

09/06/24  F  Delete classes from all inactivated students
Fall 2024 enrollment file to National Student Clearinghouse

Fall Semester Week 3

09/09/24  M  Enrollment and tuition certifications submitted for students using VA Benefits in Fall

09/10/24  T  Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2024 freeze
Summer Graduation official - no changes after this date

09/11/24  W  List of students not returning distributed to deans and departments
Email to Fall 2024 instructors regarding class rosters and course registration deadlines

09/12/24  R  Freeze Fall 2024 statistics (beginning of term)
"X grade" report to deans for Spring 2024 and Summer Session 2024

09/13/24  F  Fall 2024 Last day to drop Graduate Business Mod 1/Q1 courses
Presidential Inauguration - No classes in session (excluding Graduate Business)

Fall Semester Week 4

09/16/24  M  January Grad Admin opens to deans and departments

09/17/24  T  Fall 2024 student data reported to the National Student Clearinghouse
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2024 freeze

09/19/24  R  Freeze Summer 2024 statistics (end of term)

09/20/24  F  All data for incoming transfer credits must be complete for updating the corporate database ??

Fall Semester Week 5

09/26/24  R  January Grad Admin closes at midnight for departments; remains open for dean and graduate department level revisions
Incomplete grades (X, F*) for undergraduates converted to “F” grades for the Spring and Summer 2024 terms, with dean consultation
Summer School non-degree students’ and Fall 2024 not returning students’ NetID
Law and MCOB Spring 2024 graduates’ NetID accounts suspended
Summer 2025 CourseLeaf Plan phase begins
Summer 2025 Initial TUSC posted to the web

09/27/24  F  Official Final Exam information emailed to faculty and departments (GB and UG)
Last date to drop a Saint Mary’s class

<table>
<thead>
<tr>
<th></th>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>R</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>week 6</td>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>week 7</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>week 8</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>break</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
<td>26</td>
</tr>
<tr>
<td>week 9</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Fall Semester Week 6**

10/01/24  T  Fall 2024 student data reported to National Student Clearinghouse
January Grad Admin closes at midnight for deans and Graduate department level users

10/02/24  W  January Grad Admin re-opens for dean and Graduate department level Revisions (through Dec. 13)
GradApp reminder sent to January degree candidates and January degree candidates posted for review to [https://commencement.nd.edu/student-information/degree-candidate-list/](https://commencement.nd.edu/student-information/degree-candidate-list/)

**Fall Semester Week 7**

10/07/24  M  Spring 2025 CourseLeaf deadline to validate and start workflows by 12:00 p.m.
Spring 2025 TUSC Report nightly refresh begins

10/08/24  T  Mod 1/Q1 (GB) classes end
College Deans review and approve Spring 2025 Courseleaf scheduling units (through Oct. 15)

10/10/24  R  Graduate Business Mod 1/Q1 final exams (through Oct. 11)
Midterm grading is available for faculty
Information on midterm grading distributed to faculty
Spring 2025 deadline for submission of proposals for new Core courses
Q1 (UG) classes end

**Fall Semester Week 8**

10/14/24 M All undergraduate advisor changes must be completed in the system
10/15/24 T Spring 2025 CourseLeaf Refine Mode Plan Phase ([see timeline](#)) (through Oct. 22)
10/14/24 M Graduate Business Fall Grow Irish Week [Interterm courses] (through Oct. 17)
10/15/24 T Fall 2024 student data reported to National Student Clearinghouse
Student classifications advanced into future term
10/16/24 W Spring 2025 course and section changes can not be made directly in Banner
10/16/24 W Results of Spring 2025 large room audit (65+) distributed to deans and departments (through Oct. 18)
10/19/24 Sat **Fall Break (through Oct. 27)**
10/21/24 M Midterm grades must be submitted by 3:45 p.m. for the following:
- Midterm grades submitted for all First Year students
- Midterm deficiency grades submitted for upperclassmen
- Midterm grade “no deficiency” confirmation from instructors
10/22/24 T Spring 2025 CourseLeaf schedules locked for room scheduling at 4:00 p.m.
(through October 31)
10/22/24 T Midterm grades viewable to students on InsideND
Midterm grades and deficiencies to deans
Inactivate Fall 2024 graduates for the future term (GR code); Grad Admin unavailable

**Fall Semester Week 9**

10/28/24 M Fall 2024 class schedules emailed to all students
Email to students regarding last day to drop
Mod 2/Q2 classes begin (UG and GB)
10/29/24  T  Fall 2024 student data reported to National Student Clearinghouse

10/30/24  W  Executive Education – MB1 grades due

10/31/24  R  Spring 2025 courses and room assignments viewable in PATH Class Search
          Spring 2025 CourseLeaf Refine Mode publish phase begins
          Access to InsideND Student Services activated for students enrolling for
          Spring 2025 semester

<table>
<thead>
<tr>
<th>NOVEMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>S</td>
</tr>
<tr>
<td>----</td>
</tr>
<tr>
<td>week 9</td>
</tr>
<tr>
<td>week 10</td>
</tr>
<tr>
<td>week 11</td>
</tr>
<tr>
<td>week 12</td>
</tr>
<tr>
<td>week 13</td>
</tr>
</tbody>
</table>

11/01/24  F  Last day for course discontinuance
          Last day to initiate Add/Drop eForms for students by 5:00 p.m.
          Last day to initiate Crosslist, Credit Hour, and Title Change eForms for
          students
          Send Email message to students to check InsideND to obtain their
          registration time tickets for Spring 2025 Registration
          Holy Cross College and SMC prospective transfer students' transcripts are loaded
          into Raptor by admissions

**Fall Semester Week 10**

11/04/24  M  Final Exam schedules (by course, by instructor) posted
          Final Exam notification emailed to faculty

11/07/24  R  Turn on Advising Hold access in Advisor Admin

11/08/24  F  Turn on Final Exam Conflict eForm (for 30 days until 12/6)

**Fall Semester Week 11**

11/11/24  M  Rooms available at scheduling.nd.edu through Monday before spring classes
11/12/24  T  Fall 2024 student data reported to National Student Clearinghouse

Fall Semester Week 12

11/18/24  M  Spring 2025 Registration begins for undergraduate seniors
          Turn on Part-Time Approval eForm for students

11/19/24  T  Spring 2025 Registration begins for Graduate Business students

11/20/24  W  Spring 2025 Registration begins for undergraduate juniors

11/21/24  R  Spring 2025 Registration begins for Graduate School students

11/22/24  F  Spring 2025 Registration begins for undergraduate sophomores

Fall Semester Week 13

11/25/24  M  Spring 2025 Registration begins for undergraduate first year

11/26/24  T  Fall 2024 student data reported to National Student Clearinghouse
          Turn on Request for X-Grade eForm
          Turn on credit hour Overload eForm for Spring 2025
          Turn on NOVO Waitlisting for Spring 2025 classes

11/27/24  W to  Thanksgiving Holiday for students
12/01/24  Sun

DECEMBER

S M T W R F S
week 14 1 2 3 4 5 6 7
week 15 8 9 10 11 12 13 14
Exams 15 16 17 18 19 20 21
        22 23 24 25 26 27 28
        29 30 31

Fall Semester Week 14
12/02/24  M  Veterans Benefit Election eForm available to students for Spring term

12/03/24  T  Executive Education – MBS grades due
Course Instructor Feedback (CIF) begins (through Dec. 10)

12/04/24  W  Spring 2025 Registration begins for non-degree students, select study abroad programs, Saint Mary’s College, and Holy Cross College

12/06/24  F  Turn off Final Exam Conflict eForm at 8:00 a.m.
Spring 2025 deadline for departments to designate that classes will be holding a final exam by adding the ZTST attribute in Courseleaf CLSS

**Fall Semester Week 15**

12/09/24  M  Summer 2025 courses viewable through PATH Class Search and PATH Plans active for students to create plans

12/10/24  T  Fall 2024 student data reported to National Student Clearinghouse
Last class day for Law School

12/12/24  R  **Last class day** for full semester and Mod 2/Q2 classes
Final grading is available for faculty
Grading instructions and final grade submission reminder letter to faculty

12/13/24  F  Spring 2025 exam info reviewed with deans
Spring 2025 exam schedules posted
Grad Admin shut off for the fall term
Summer 2025 deadline for submission of proposals for new Core courses
GradApp closes to January degree candidates
January degree candidates diploma name and hometown information is due in GradApp

12/11/2024  W  Spring 2025 Registrar creates transfer articulation worksheets

12/13/24  F  Reading days (no examinations permitted) (through Dec. 15)

12/13/24  F  Law School Final Exams (through Dec. 21)

12/16/24  M  Spring 2025 Registrar processes transfer articulation worksheets
Students using VA Benefits in Spring coded in Banner

12/16/24  M  Graduate Business Fall Final Exams (no review sessions permitted) (through Dec. 18)
12/16/24 M Fall Final Exams - no review sessions permitted (through Dec. 20)
12/17/24 T Enrollment certifications submitted for all students using VA Benefits in Spring
12/18/24 W Registration begins for readmitted and transfer students on rolling basis
12/20/24 F All Spring 2025 registration Advising Holds removed
12/23/24 M All Final grades must be submitted by 3:45 p.m.
Executive Education – MBL and MB2 grades due
Turn off Request for X-Grade eForm
Probation/dismissal lists distributed to deans
Fall 2024 student data reported to National Student Clearinghouse
12/23/24 M University Holiday for staff (through Jan. 2)
12/24/24 T Dismissal lists due to the Registrar
Dismissal letters and emails sent to students
Fall 2024 grades viewable to students on InsideND
Fall 2024 CourseLeaf schedules archived
Final grading reports distributed to deans and departments

<table>
<thead>
<tr>
<th>JANUARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W R F S</td>
</tr>
<tr>
<td>Break</td>
</tr>
<tr>
<td>Break</td>
</tr>
<tr>
<td>week 1</td>
</tr>
<tr>
<td>week 2</td>
</tr>
<tr>
<td>week 3</td>
</tr>
</tbody>
</table>

01/03/25 W Last Fall 2024 final student data reported to National Student Clearinghouse
Dismissal appeals due to the deans’ offices

01/05/25 Sun January Graduation date - no ceremony

01/06/25 M Spring provisional final exam (no rooms) and departmental exams (w rooms) emails
sent out via InfoBurst
Posting of January 2025 degree recipients to the system
Law School grades due

01/07/25  
Spring 2025 Registration begins for ILI Fellows through eforms
January 2025 Degree Recipient student data reported to the National Student Clearinghouse
Fall 2025 Initial TUSC report posted
Fall 2025 CourseLeaf Design Mode begins
Fall 2025 Course and section changes need to be made in Courseleaf CLSS, not Banner, through March 10.
Spring 2025 ND Roll Call available through January 21 (rollcall.nd.edu)
GradApp available for Spring

01/09/25  
Spring 2025 Registration begins for employees and new non-degree students
Spring 2025 Registration begins for Saint Mary’s and Holy Cross late adds

01/10/25  
Rooms available at scheduling.nd.edu for events through May 4
Final dismissal decisions due to the Office of the Registrar for Fall 2024

Spring Semester Week 1

01/13/25  
**Classes begin**
Fall Dean's List emails sent out to students

01/15/25  
Spring 2025 student data early registration reported to National Student Clearinghouse

01/16/25  
Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)

01/17/25  
Spring 2025 deadline for employee/spouses to submit application to HR to take a full term Spring class
Spring 2025 deadline for Saint Mary’s and Holy Cross students to apply to their home institution to take a Notre Dame class
Last day for Law students to add or drop courses

01/19/25  
Last day for undergraduate first year students to register

Spring Semester Week 2

01/20/25  
**Martin Luther King Day - University closed: no classes (except London Program)**
Turn off Pass/Fail eForm for students at 5:00 p.m.
01/21/25  T  Last day to add Spring classes  
Last day to use web registration until 11:59 p.m.  
Last day to complete ND Roll Call until 11:59 p.m.  
Last day to declare pass/fail option in deans’ offices  
Last day to declare part-time status in deans’ offices  
Last day to declare a change of grade mode to audit  
Turn off Part-Time Approval eForm for students at 8:00 a.m.  
ROTC Student Activity code updated for Spring 2025

01/22/25  W  Inactivate students who did not complete ND Roll Call  
Inactivate students who are not approved for part-time status  
Send letters to students denied enrollment, per Student Accounts  
Turn on Add/Drop eForm for students  
Turn on Cross list, Credit Hour, Title Change eForms for students  
Email Spring class schedules to all students  
Saint Mary’s and Holy Cross students without an ND class NR coded  
Turn on Participating Not Graduating (PN) eForm  
May Grad Admin opens to deans and departments  
Work for incomplete Fall 2024 grades (I, F*) for Graduate School students due to Graduate School

01/24/25  F  Delete classes from all inactivated students  
Spring 2025 first of term file to National Student Clearinghouse

**Spring Semester Week 3**

01/27/25  M  Email to Spring 2025 instructors regarding class rosters and course registration deadlines  
Enrollment and tuition certifications submitted for students using VA Benefits in Spring  
2025/2026 Undergraduate Bulletin to departments for corrections (Round 1)

01/28/25  T  Latin Honors determined  
Latin Honors ran for January 2025 graduates  
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2024 and Spring 2025 freeze

01/29/25  W  List of students not returning to deans and departments  
“X” grade report to deans for Fall 2024

01/30/25  R  Freeze Fall 2024 statistics (end of term)  
Freeze Spring 2025 statistics (beginning of term)
01/31/25  F  Last day to drop standard Mod 3/Q3 classes (Graduate Business)

<table>
<thead>
<tr>
<th>FEBRUARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W R F S</td>
</tr>
<tr>
<td>week 3</td>
</tr>
<tr>
<td>week 4</td>
</tr>
<tr>
<td>week 5</td>
</tr>
<tr>
<td>week 6</td>
</tr>
<tr>
<td>week 7</td>
</tr>
</tbody>
</table>

Spring Semester Week 4

02/03/25  M  January Graduation official - no changes after this date
02/04/25  T  Spring 2025 student data reported to National Student Clearinghouse
            Student classifications advanced into future term
02/05/25  W  May Grad Admin closes for departments; remains open for Dean and
            Graduate department level revisions
            First Year students rolled into their correct college for Fall 2025
02/07/25  F  Begin mailing diplomas to January 2025 graduates
            Last day to drop a Saint Mary’s class

Spring Semester Week 5

02/12/25  W  Spring 2025 not returning students’ NetID accounts suspended
            Incomplete grades (X, F*) for undergraduates converted to “F” grades for
            the Fall 2024 term, with dean consultation
02/14/25  F  Spring 2025 Official Final Exam information emailed to faculty and departments

Spring Semester Week 6

02/17/25  M  Digital Diploma Distribution
02/18/25  T  Spring 2025 student data reported to National Student Clearinghouse
02/19/25  W  May Grad Admin closes for Deans and Graduate department level users

02/20/25  R  May Grad Admin re-opens to Deans and Graduate level department users for revisions
GradApp reminder to Summer 2024 graduates, January 2025 graduates, and 2025 May degree candidates.
May degree candidates posted for review to https://commencement.nd.edu

Spring Semester Week 7

02/24/25  M  Summer 2025 CourseLeaf locked for room scheduling at 4:00 p.m.
Summer 2025 faculty salary formula letter emailed to deans, departments, budget and program directors

02/25/25  T  Last class day Mod 3/Q3 classes (Graduate Business)
Email to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals

02/26/25  W  Final exams for Mod 3/Q3 Graduate Business classes (through Feb. 28)

02/27/25  R  Summer 2025 Classrooms viewable online by end of day
Summer 2025 Courseleaf Publish Phase begins

02/28/25  F  Midterm grading available for faculty
Information on midterm grading distributed to faculty

Spring Semester Week 8

03/03/25  M  Fall 2025 Courseleaf deadline for schedules to be validated and workflow started
Fall 2025 Courseleaf schedules move to Refine Mode

03/03/25  M  Graduate Business Spring Grow Irish Week (Interterm courses) (through March 7)

03/04/25  T  Spring 2025 student data to National Student Clearinghouse

03/07/25  F  Fall 2025 deadline for submission of proposals for new Core courses

03/08/25  Sat  Spring Break (through March 16)

03/10/25  M  Awards & Prizes submission for May Commencement Program available in Grad Admin
2025/2026 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments
Honor Society data requests for May Commencement Program emailed
Midterm grades must be submitted by 3:45 p.m. for the following:
- Midterm grades submitted for all First Year students
- Midterm deficiency grades submitted for upperclassmen
- Midterm grade “no deficiency” confirmation from instructors

03/10/25  M  Fall 2025 Large Room Audit to deans (through March 12)

03/11/25  T  Midterm grades viewable to students on InsideND
Midterm grades and deficiencies distributed to deans and department
Inactivate Spring 2025 Graduates for the future term (GR code)

03/12/25  W  Email current students information regarding Summer 2025 registration

Spring Semester Week 9

03/17/25  M  Email Spring class schedules to all students
Email to students regarding last day to drop
Mod 4/Q4 classes begin
2025/2026 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1)

03/18/25  T  Fall 2025 CourseLeaf schedules locked for room scheduling at 4:00 p.m. (through March 27)
Spring 2025 student data reported to the National Student Clearinghouse

03/19/25  W  Summer 2025 registration begins for all Main campus courses. This includes in-person and all online courses (study abroad courses on 3/26) / (all appointment
times begin at 6:00 a.m.)
Executive Education – MB1 grades due

03/21/25   F   Last day for course discontinuance
Last day to initiate Add/Drop eForm for students is 5:00 p.m.
Last day to initiate Cross list, Credit Hour, Title Change eForms for Students
GradApp closed to students
May degree candidates diploma name and hometown information is due in
GradApp

Spring Semester Week 10

03/26/25   W   Summer 2025 registration begins for summer study abroad courses (all
appointments begin at 6:00 a.m.)

03/27/25   R   Fall 2025 courses and room assignments viewable in PATH Class Search and
PATH Plans available for students
Access to InsideND student services activated for students enrolling for Fall 2025
semester
Fall 2025 CourseLeaf Publish phase
Send Email message to students to check InsideND to obtain their Registration
Time Ticket for Fall 2025 Registration
Turn on Advising Hold access in Advisor Admin

Spring Semester Week 11

03/31/25   M   Turn on Final Exam Conflict eForm
Final exam schedules (by course, by instructor) posted
Final Exam notification emailed to faculty

04/01/25   T   Spring 2025 student data reported to the National Student Clearinghouse
04/04/25  F  Last day to drop Mod 4/Q4 Graduate Business classes

Spring Semester Week 12

Spring Semester Week 13

04/14/25  M  Fall 2025 Registration begins for rising undergraduate seniors
            Turn on Part-Time Approval eForm for students

04/15/25  T  Fall 2025 Registration begins for Graduate Business students
            Spring 2025 student data reported to National Student Clearinghouse

04/16/25  W  Fall 2025 Registration begins for rising undergraduate juniors
            Turn on Request for X-Grade eForm

04/17/25  R  Fall 2025 Registration begins for Graduate school students
            Awards & Prizes information due in Grad Admin for May Commencement Program

04/18/25  F  Good Friday; no classes

Spring Semester Week 14

04/20/25  Sun  Easter Sunday

04/21/25  M  Student holiday - no classes
            Veterans Benefit Election eForm available to students for Summer term
            Turn on credit hour Overload eForm for Fall 2025
            Turn on NOVO Waitlisting for Fall 2025 classes

04/22/25  T  Executive Education – MBS grades due
            Course Instructor Feedback (CIF) begins -- through May 4

04/23/25  W  Fall 2025 Registration begins for rising undergraduate sophomores
            Fall 2025 Registration begins for off-sequence undergraduate first year students
            All undergraduate advisor changes must be completed in the corporate data

04/24/25  R  Fall 2025 Registration begins for non-degree students, select study abroad programs, Saint Mary’s College, and Holy Cross College students
            Honor Society lists due in the Office of the Registrar for May Commencement Program

Spring Semester Week 15
04/28/25 M  Turn off Final Exam Conflict eForm at 8:00 a.m.
Revised 2025/2026 Undergraduate Bulletin materials distributed to the departments (Round 2)

04/29/25 T  Spring 2025 student data to National Student Clearinghouse
Summer 2025 “low enrollment” preliminary report to department chairs
Last class day for Law School

04/30/25 W  **Last class day**
Final grading available for faculty
Grading instructions and final grade submission reminder letter to faculty

```
M A Y

Week 15

Exams

4 5 6 7 8 9 10
11 12 13 14 15 16 17
18 19 20 21 22 23 24
25 26 27 28 29 30 31
```

05/01/25 R  Fall 2025 exam info reviewed with deans
Registrar rooms available at [scheduling.nd.edu](http://scheduling.nd.edu) for events through August 18

05/01/25 R  Reading days - no examinations permitted (through May 4)

05/02/25 F  Law School Final Exams (through May 9)

05/05/25 M  Final Exams - no review sessions permitted (through May 9)

05/09/25 F  All Fall 2025 registration Advising Holds removed

05/12/25 M  Final grades due by 3:45 p.m.
Grad Admin closes for Spring 2025
Executive Education – MBL and MB2 grades due
Turn off Request for X-Grade eForm
Probation/Dismissal lists distributed to deans
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
</table>
| 05/13/25   | T   | Fall 2025 approved exam schedules posted to the web  
Latin Honors ran for May degree candidates (non-law)  
Students using VA Benefits in Summer coded in Banner                                                                                       |
| 05/14/25   | W   | Dismissal lists due to the Registrar  
Dismissal letters and emails sent to students  
Final grading reports distributed to deans and departments  
Spring 2025 grades viewable to students on InsideND  
Enrollment certifications submitted for all students using VA Benefits in Summer  
Participating Not Graduating (PN) eForm turned off  
Spring 2025 Courseleaf schedules archived  
Faculty Marshal meeting for Commencement Weekend                                                                                         |
| 05/15/25   | R   | Spring 2025 student data to National Student Clearinghouse                                                                                                                                                                                                                                                                                         |
| 05/17/25   | Sat | Commencement Mass 5:00 p.m.                                                                                                                                                                                                                                                                                                                       |
| 05/18/25   | Sun | University Commencement Ceremony 9:00 a.m.                                                                                                                                                                                                                                                                                                      |
| 05/19/25   | M   | Summer 2025 ND Roll Call available  
Summer 2025 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors  
Summer 2025 “low enrollment” final report to department chairs to determine classes to be canceled  
Posting of May degree recipients (including honors) to the system (non-law)  
Summer 2025 GradApp available  
Email Summer 2025 Class Schedules sent via infoburst to students with classes starting in the next week (sent weekly through August 1)  
Late submission of Awards & Prizes available in Grad Admin for the Official Commencement Program |                                                                                                                                                                                                                     |
| 05/21/25   | W   | May diplomas mailed out for students who could not attend commencement                                                                                                                                                                                                                                                                          |
| 05/22/25   | R   | Spring 2025 Dismissal appeals due to the deans’ offices  
Summer Session final grading for all sessions is available                                                                                                                                         |                                                                                                                                                                                                                     |
| 05/26/25   | M   | Spring 2025 Final grades are due for Law School  
Memorial Day Holiday (most offices closed) - classes are in session  
Revised 2025/2026 Undergraduate Bulletin materials due to the                                                                                                                                                  |
| 05/27/25   | T   | Spring Dean’s List emails sent out to students                                                                                                                                                                                                                                                                                                     |
undergraduate deans (Round 2) from the departments

05/29/25  R  Spring 2025 Dismissal decisions due to the Office of the Registrar
Posting of Law May graduates (including honors) to the system

06/02/25  M  Fall 2025 Registration begins for readmitted students - TENTATIVE
Fall 2025 new Graduate School student registration begins and continues as they are admitted
Revised 2025/2026 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)

06/03/25  T  Spring 2025 graduates reported to National Student Clearinghouse

06/05/25  W  Last day to drop last summer course via NOVO
Turn on Summer 2025 Discontinuance eForm

06/06/25  F  Late submission of Awards & Prizes due in Grad Admin for the Official Commencement Program

Summer Session Week 1

06/09/25  M  Summer Session 2025 Classes begin for regular in-person 6 week session (see when all classes begin here)
Summer Session 1 grades due

06/10/25  T  Summer Session 1 “Incomplete” grades due
Summer 2025 enrollment file reported to the National Student Clearinghouse

06/11/25  W  Work for incomplete Spring 2025 grades (I, F*) for Graduate School students due to
Graduate School

06/13/25  F  Summer Session 2025 last day to add regular in-person 6 week session classes
(see all add deadlines here)

Summer Session Week 2

06/16/25  M  May 2025 Graduation official - no changes after this date
Digital Diploma Distribution
Enrollment and tuition certifications submitted for students using VA Benefits in Summer

06/17/25  T  Summer Session 2025 last day to drop regular in-person 6 week session classes
with full refund (see all refund deadlines here) / (See drop guide here)

Summer Session Week 3

06/24/25  T  Summer data reported to the National Student Clearinghouse
Summer Grad Admin opens to deans and departments

Summer Session Week 4

06/30/25  M  Dean’s List honor cut-off decision worksheet submitted to deans
Summer Session 2025 last day to drop regular in-person 6 week classes without a
W grade (see all drop deadlines here) / (See drop guide here)
Summer Session 2 grades due

July

S M T W R F S
week 4 1 2 3 4 5
week 5 6 7 8 9 10 11 12
week 6 13 14 15 16 17 18 19
week 7 20 21 22 23 24 25 26
week 8 27 28 29 30 31

07/01/25  T  Summer Session 2 “Incomplete” grades due

07/03/25  R  Deadline for all changes to be into the Office of the Registrar that affect the
corporate data for Spring 2025 freeze
Freeze Spring 2025 statistics (end of term)

**07/04/24**  F  Independence Day - no classes for most courses

**Summer Session Week 5**

**07/08/25**  T  Summer data reported to the National Student Clearinghouse
Fall 2025 Registration begins for transfer students - TENTATIVE

**07/09/25**  W  Fall 2025 Registration for Visiting International Students (ASAP)
Summer 2024, January and May 2025 graduates’ NetID account suspended
Summer 2025 not returning students’ NetID account suspended

**Summer Session Week 6**

**07/15/25**  T  Summer 2024, January and May 2025 graduates’ NetID account suspended

**07/15/25**  T  Fall 2025 Registration begins for incoming undergraduate 1st year students (through July 16)

**07/18/25**  F  Summer Session last class day for regular in-person 6-week session (see all last class days [here](#))

**Summer Session Week 7**

**07/21/25**  M  Dean’s List honor cut-off decision worksheet due to Registrar
Summer Session 3 grades due

**07/22/25**  T  Summer Session 3 “Incomplete” grades due

**Summer Session Week 8**

**07/28/25**  M  Regular 6 week Summer Session and online course grades must be submitted by 3:45 p.m.

**07/29/25**  T  Summer grades are available on InsideND
Summer grades to deans/departments
Summer data reported to the National Student Clearinghouse
The 2025/2026 Academic Services calendar will be completed by July 1, 2025.

Office of the Registrar  
300 Grace Hall

https://registrar.nd.edu