

ACADEMIC SERVICES CALENDAR

2020-2021

OFFICE OF THE REGISTRAR

<http://registrar.nd.edu/pdf/asc2020-21.pdf>

Revised 9/15/2020

This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or registrar.1@nd.edu.

Please note that this calendar is a work-in-progress, especially with the COVID-19 situation. We anticipate that changes will be made each week, based on incoming information.

JUNE

	S	M	T	W	R	F	S	
		1	2	3	4	5	6	
		7	8	9	10	11	12	13
week 1	14	15	16	17	18	19	20	
week 2	21	22	23	24	25	26	27	
week 3	28	29	30					

06/02/20 T Spring 2020 graduates reported to National Student Clearinghouse

06/10/20 W Change Business intents for freshmen students to a major of "none"

Summer Session Week 1

06/15/20 M Classes begin for regular 6 week Summer Session 2020
Summer 2020 enrollment file reported to the National Student Clearinghouse
May 2020 Graduation official - no changes after this date

06/18/20 R Last day to add regular 6 week Summer Session classes
Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2020 freeze

Summer Session Week 2

06/21/20 Sun Freeze Spring 2020 statistics (end of term)

06/22/20 M Last day to drop regular 6 week Summer Session classes via the web with full refund
Graduation Question turned off in ND Roll Call
Summer Session 1 grades due
Summer Session Science 1 grades due
Veterans Benefit Election eForm for enrollment certification opens for Fall 2020/2021 VA State Approving Agency catalog/bulletin requests sent out to colleges

06/23/20 T Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse

JULY	
	S M T W R F S
week 3	1 2 3 4
week 4	5 6 7 8 9 10 11
week 5	12 13 14 15 16 17 18
week 6	19 20 21 22 23 24 25
	26 27 28 29 30 31

Summer Session Week 3

07/02/20 R Registration begins for Transfer and Readmitted Students

07/03/20 F Summer GradAdmin closes at midnight to departments; remains open to Deans
Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin
Independence Day recognized - offices are closed

07/04/20 S Independence Day - offices are closed, most classes are cancelled

Summer Session Week 4

- 07/06/20 M Last day for students to drop regular 6 week Summer Session classes
Summer Session 2 grades due
- 07/07/20 T Summer 2020 student data reported to the National Student
Clearinghouse
- 07/10/20 F Summer GradAdmin closes at midnight for deans
Registration for NDI Exchange students

Summer Session Week 5

- 07/12/20 Sun Incomplete grades (I, F*) for Graduate School students converted to “F”
grades for Spring 2020
- 07/13/20 M Revised Summer degree candidate lists distributed to deans and
Departments
Revised Summer degree candidates posted for review to
<http://commencement.nd.edu/student-information/degree-candidate-list/>
Summer GradAdmin reopens for dean level revisions
- 07/15/20 W Scheduling.nd.edu will be available for fall classroom event scheduling
- 07/16/20 R Summer Session final grading for all sessions is available
Summer 2019, January and May 2020 graduate’s NetID account deleted
Spring 2020 “no show” student’s NetID account deleted
- 07/17/20 F Inactivate Summer 2020 graduates for the future term (GR code); Grad Admin
unavailable

Summer Session Week 6

- 07/20/20 M Pre-certification of enrollment begins for Graduate students using VA Benefits in
Fall
- 07/21/20 T Summer 2020 student data reported to the National Student
Clearinghouse
- 07/24/20 F Regular 6 week Summer Session last class day
Final Exam day for regular 6 week Summer Session
GradApp closes to Summer degree candidates

Summer GradAdmin closes at midnight
 Summer degree candidate diploma name changes due to the Registrar

- 07/27/20 M Regular 6 week Summer Session grades must be submitted through insideND by 3:45 p.m.
- 07/28/20 T Summer grades are available on insideND
 Summer grades to deans/departments
- 07/30/20 R Latin Honors ran for Summer graduates
- 07/31/20 F Posting of Summer degree recipients (including honors) to the Database
 Provisional Fall Final Exam Information sent to faculty and departments

AUGUST	
	S M T W R F S
	1
	2 3 4 5 6 7 8
week 1	9 10 11 12 13 14 15
week 2	16 17 18 19 20 21 22
week 3	23 24 25 26 27 28 29
week 4	30 31

- 08/02/20 Sun Summer Graduation Date - No Ceremony
- 08/03/20 M Summer 2020 CourseLeaf archived
 Begin mailing diplomas to Summer 2020 graduates
 Summer 2020 Degree Recipients student data reported to the National Student Clearinghouse
 Turn off Summer Session Discontinuance eForm
 Orientation and advising for new graduate students (through August 4)
- 08/04/20 T Fall 2020 ND Roll Call available through August 17 - (rollcall.nd.edu)
 Graduation Application available for Fall; Graduation Question turned on in ND Roll Call

08/05/20	W	2020/2021 VA State Approving Agency Catalog/bulletin reminder sent out to colleges Begin mailing Summer diplomas Orientation for new international students (through August 10)
08/06/20	R	Orientation for undergraduate Transfer students and for all International students (by colleges) Departments must supply all missing instructor names to the Registrar for instructor use with class related processes
08/07/20	F	Registration begins for Employees and new non-degree students Late registration of Saint Mary's students for ND classes begins Late registration for Notre Dame students into Saint Mary's classes
08/09/20	Sun	Freeze Summer 2020 statistics (beginning of term) Advising and orientation for readmitted students
08/07/20 to 08/10/20	Fri M	Orientation and advising for new freshmen (First Year of Studies)

Fall Semester Week 1

08/10/20	M	Fall classes begin Fall 2020 early registration file reported to the National Student Clearinghouse
08/13/20	R	Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)
08/14/20	F	Last day for Law students to add or drop courses Last day to submit application to HR for employee/spouse tuition benefits for Fall 2020 classes

Fall Semester Week 2

08/17/20	M	Last day to add Fall classes Turn off Part-Time Approval eForm for students at 8:00 a.m. Last day to use web registration (until 11:59 p.m.) Last day to complete ND Roll Call (until 11:59 p.m.) Last day to declare pass/fail option in deans' offices Last day to declare part-time status in deans' offices
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Last day to declare audits
 Last day to initiate Seat Adjustment Allocation eForm for Fall 2020
 Last day for Saint Mary's College students to use web registration
 ROTC Student Activity codes updated for Fall 2020
 Email to students with classes who have not completed ND Roll Call

08/18/20 T Inactivate students who did not complete ND Roll Call
 Inactive students who are not approved for part-time status
 Delete and send letters to students denied ND Roll Call, as directed by Student Accounts
 Final August graduation lists and academic history reports distributed to deans and departments
 Turn on Add/Drop eForms for students
 Turn on Crosslist, Credit Hour, and Title Change eForms for students
 Saint Mary's students without an ND class NR coded

08/19/20 W Email Fall 2020 class schedules to all students
 Certification begins for all students using VA Benefits for Fall

08/20/20 R Official Leaves of Absence report distributed to appropriate offices
 Email to students confirming Leaves of Absence
 Off-Campus program reports distributed to deans
 Delete classes from all inactivated students

08/21/20 F Summer 2020 (only Summer graduates) student data reported to National Student Clearinghouse
 Fall 2020 enrollment file to National Student Clearinghouse

Fall Semester Week 3

08/26/20 W List of students not returning distributed to deans and departments
 Email to Fall 2020 instructors regarding class rosters and course registration deadlines

08/27/20 R Incomplete grades (I, F*) for Graduate School students converted to "F" grades for Spring and Summer 2020
 "X grade" report to deans for Spring 2020 and Summer Session 2020
 2020/2021 Undergraduate Bulletins distributed

08/28/20 F 2020/2021 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges

Fall Semester Week 4

08/31/20 M Summer Graduation official - no changes after this date
January GradAdmin opens to deans and departments

S E P T E M B E R						
	S	M	T	W	R	F S
week 4			1	2	3	4 5
week 5	6	7	8	9	10	11 12
week 6	13	14	15	16	17	18 19
week 7	20	21	22	23	24	25 26
week 8	27	28	29	30		

09/01/20 T Fall 2020 student data reported to the National Student Clearinghouse

Fall Semester Week 5

09/07/20 M Labor Day Holiday, most offices are closed, all classes are in session

09/10/20 R Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2020 freeze
Incomplete grades (X, F*) for undergraduates converted to "F" grades for the Spring and Summer 2020 terms, with dean consultation
Summer School non-degree students' and Summer 2020 "no show" students' NetID accounts deleted
Law and MCOB NetID accounts deleted

09/11/20 F All data for incoming transfer credits must be complete for updating the corporate database
Last date to drop a Saint Mary's class
January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions

Fall Semester Week 6

09/13/20 Sun Freeze Fall 2020 statistics (beginning of term)

09/14/20 M Spring 2021 initial TUSC report posted
CourseLeaf Spring 2021 term moved from LOCKED to PLAN Phase

09/15/20 T Fall 2020 student data reported to the National Student Clearinghouse

09/18/20 F Mid-term grading is available for faculty using insideND
Information on mid-term grading distributed to faculty
Official Final Exam information sent to faculty and departments

Fall Semester Week 7

Fall Semester Week 8

09/28/20 M Mid-term grades must be submitted through insideND by 7:00 p.m. for the following:

- Mid-term grades submitted for all First Year students
- Mid-term deficiency grades submitted for upperclassmen
- Mid-term grade “no deficiency” confirmation from instructors

09/29/20 T Mid-term grades viewable to students on insideND
Mid-term grades and deficiencies to deans
Fall 2020 student data reported to National Student Clearinghouse
January GradAdmin closes at midnight for deans and Graduate department level users

09/30/20 W January GradAdmin re-opens for dean and Graduate department level Revisions
GradApp opens to January degree candidates and email sent
Spring 2021 CourseLeaf start Validation
Each scheduling unit must VALIDATE the schedule and START WORKFLOW for the College Dean to approve.

09/30/20 W College Deans will be approving each schedule and bridging
to the schedules to Banner - upon bridging, each scheduling unit will
10/09/20 F be moved into Refine Mode - Plan Phase

OCTOBER						
	S	M	T	W	R	F S
week 8					1	2 3
week 9	4	5	6	7	8	9 10
week 10	11	12	13	14	15	16 17
week 11	18	19	20	21	22	23 24
week 12	25	26	27	28	29	30 31

Fall Semester Week 9

10/05/20	M	Spring 2021 deadline for submission of proposals for new Core courses January GradAdmin closes at midnight for deans and Graduate department level users
10/06/20	T	Inactivate Fall 2020 graduates for the future term (GR code); Grad Admin unavailable
10/07/20	W	Last day to initiate Add/Drop eForms for students Last day to initiate Crosslist, Credit Hour, and Title Change eForms for Students
10/08/20	R	Executive Education – MB1 grades due ??
10/09/20	F	Last day for course discontinuance
10/09/20 to 10/16/20	F F	Scheduling Units will go into Refine Mode - Plan Phase as they are approved

Fall Semester Week 10

10/12/20	M	Spring 2021 CourseLeaf scheduling unit dean approval deadline Spring 2021 CourseLeaf Refine Mode begins Spring 2021 TUSC Report nightly refresh begins
10/12/20	M	All undergraduate advisor changes must be completed in the corporate data Email Fall class schedules to all students

10/13/20	T	Fall 2020 student data reported to National Student Clearinghouse
10/14/20	W	Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2020 freeze
10/14/20 to 10/16/20	W F	Results of Spring 2021 large room audit (65+) distributed to deans and departments

Fall Semester Week 11

10/18/20	Sun	Freeze Summer 2020 statistics (end of term)
10/20/20	T	January degree candidates posted for review to http://commencement.nd.edu/student-information/degree-candidate-list/
10/23/20	F	Fall 2020 Final Exam room assignments to departments and posted to the web at - http://registrar.nd.edu/students/exams.php Refine Mode Plan Phase ends at 4:00 p.m.

Fall Semester Week 12

10/26/20	M	Communication to departments about Summer Session key contacts in lieu of TUSC report Turn on Final Exam Conflict eForm
10/26/20 to 11/09/20	M M	Schedule Spring 2021 classrooms
10/27/20	T	Fall 2020 student data reported to National Student Clearinghouse
10/29/20	R	Turn on Request for X-Grade eForm

NOVEMBER							
	S	M	T	W	R	F	S
week 13	1	2	3	4	5	6	7
week 14	8	9	10	11	12	13	14
exams	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

Fall Semester Week 13

- | | | |
|----------|---|---|
| 11/02/20 | M | Summer 2021 CourseLeaf Refine Mode plan phase begins |
| 11/03/20 | T | Course Instructor Feedback (CIF) begins -- through Nov. 15
Executive Education – MBS grades due - ?? |
| 11/04/20 | W | Mail PIN's and PIN lists to departments and distribute to webfile space for Spring 2021 Registration
Mail PIN lists to undergraduate deans for Spring 2021 Registration |
| 11/05/20 | R | Access to insideND Student Services activated for students enrolling for Spring 2021 semester
Spring 2021 CourseLeaf Refine Mode publish phase begins |
| 11/06/20 | F | Send Email message to students to check insideND to obtain their registration Time Tickets for Spring 2021 Registration
All diploma name changes for January degree candidates due in the Office of the Registrar
GradApp closes to January degree candidates |

Fall Semester Week 14

- | | | |
|----------|---|---|
| 11/09/20 | M | Registrar rooms available at scheduling.nd.edu for events date through January 11
Turn off Final Exam Conflict eForm
Turn on Part-Time Approval eForm for students
Spring 2021 courses viewable end of day; room assignments unofficial
Scheduling Units can continue to make allowed changes and will see changes reflected immediately in Class Search |
|----------|---|---|

11/10/20	T	Fall 2020 student data reported to National Student Clearinghouse
11/11/20	W	On-line Final grading is available for faculty using insideND Grading instructions and final grade submission reminder letter to faculty
11/12/20	R	Last class day for the Fall Semester Summer 2021 deadline for submission of proposals for new Core courses
11/13/20	F	Last class day for Law School (exams Nov.16-21, 23)
11/13/20 to 11/15/20	F Sun	Reading days (no examinations permitted)
11/16/20 to 11/20/20	M F	Fall Final Exams (no review sessions permitted)
11/20/20	F	Spring 2021 classroom assignments official
11/23/20	M	Summer 2021 courses viewable on Summer Session web site http://summersession.nd.edu Veterans Benefit Election eForm for enrollment certification opens for Spring Email information to students on Leaves of Absence who are returning for Spring 2021
11/24/20	T	Fall 2020 student data reported to National Student Clearinghouse
11/26/20 to 11/29/20	R Sun	Thanksgiving Holiday for staff
11/30/20	M	All Final grades must be submitted through insideND by 3:45 p.m. Probation/dismissal lists distributed to deans Executive Education – MBL and MB2 grades due Turn off Request for X-Grade eForm

D E C E M B E R						
S	M	T	W	R	F	S
			1	2	3	4 5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 12/1/20 T Graduating students with failing grade report distributed to deans
Grades mailed to students who have submitted the grade mailer request form
Dismissal lists due to the Registrar by 9:00 a.m.
Dismissal letters and emails sent to students
Fall 2020 grades viewable to students on insideND
Fall 2020 CourseLeaf archived
- 12/02/20 W [Spring 2021 Registration begins for undergraduate seniors](#)
- 12/03/20 R [Spring 2021 Registration begins for Graduate School, Law, and Master of Nonprofit Administration students](#)
- 12/04/20 F [Spring 2021 Registration begins for undergraduate juniors](#)
- 12/07/20 M [Spring 2021 Registration begins for undergraduate sophomores](#)
Law grades due
- 12/09/20 W [Spring 2021 Registration begins for undergraduate First Year](#)
- 12/11/20 F [Spring 2021 Registration begins for non-degree students, select study abroad programs, and Saint Mary's College students](#)
Spring 2021 Final & Departmental Exam schedules to deans for review; posted on web immediately after review
Turn on Seat Adjustment Allocation eForm for Spring 2021
Last day for undergraduate First Year to register for Spring 2021 - ??
- 12/14/20 M Access to insideND Student Services activated for students enrolling for Summer 2021 semester
Pre-certification of enrollment begins for Graduate students using VA Benefits in Spring

Summer 2021 courses available through insideND

- 12/15/20 T Fall 2020 student data reported to National Student Clearinghouse
- 12/20/20 F GradAdmin shut off for the fall term
- 12/21/20 M All Spring registration PIN's deleted
- 12/23/20 T Posting of January 2021 degree recipients to the database
- 12/24/20 R
to
01/02/21 Sun University Holiday for staff
- 12/30/20 W Incomplete grades (I, F*) for Graduate School students converted to "F" grades for Fall 2020

JANUARY	
	S M T W R F S
Break	1 2
Break	3 4 5 6 7 8 9
week 1	10 11 12 13 14 15 16
week 2	17 18 19 20 21 22 23
week 3	24 25 26 27 28 29 30
week 4	31

- 01/01/21 F Provisional Spring Final Exam information and official Departmental Exam information sent to faculty and departments ??
- 01/03/21 Sun January Graduation date - no ceremony
Dismissal appeals due to the deans' offices
- 01/04/21 M Fall 2021 CourseLeaf Design Mode plan phase begins
Fall 2021 Initial TUSC report
Registration begins for readmitted and transfer students
January 2021 Degree Recipient student data reported to the National Student Clearinghouse
- 01/06/21 W Spring 2021 ND Roll Call available through January 21

Graduation Application available for Spring
GradApp opens to August 2020 graduates, January 2021 graduates, and
May 2021 degree candidates; email to students

01/08/21 F January 2021 Degree Recipient student data reported to the National
Student Clearinghouse (2nd round)

Spring Semester Week 1

01/10/21 Sun Final dismissal decisions due to the Office of the Registrar for Fall 2020

01/11/21 M New student orientation and advising (by college and dept.)
Registration begins for employees and new non-degree students
Spring classes begin for Law School and Graduate Business
Spring classes begin at Saint Mary's College
Late registration of Saint Mary's students for ND classes
Academic histories distributed to deans and departments
Registrar rooms available at scheduling.nd.edu for events
through May 2

01/12/21 T Spring classes begin at Notre Dame
Spring 2021 student data early registration reported to National Student
Clearinghouse

01/15/21 F Last day for Law students to add or drop courses
Email to students informing them of last day for schedule changes (Law
and Graduate Business notified by college/school)
Last day to submit application to HR for employee/spouse tuition benefit
for Spring 2021 classes

Spring Semester Week 2

01/18/21 M Email sent to department contacts requesting Commencement Weekend
non-diploma ceremony events
Turn off Part-Time Approval eForm for students at 8:00 a.m.

01/19/21 T Last day to add Spring classes
Last day to use web registration (until 11:59 p.m.)
Last day to complete ND Roll Call (until 11:59 p.m.)
Last day to declare pass/fail option in deans' offices
Last day to declare part-time status in deans' offices
Last day to declare an audit
Last day to initiate Seat Adjustment Allocation eForm for Spring

Last day for Saint Mary's students to use web registration

- 01/20/21 W Inactivate students who did not complete ND Roll Call
Inactivate students who are not approved for part-time status
Send letters to students denied enrollment, per Student Accounts
Turn on Add/Drop eForm for students
Turn on Cross list, Credit Hour, Title Change eForms for students
Email Spring class schedules to all students
Saint Mary's student without an ND class NR coded
- 01/22/21 F Official Leaves of Absence report distributed to appropriate offices
Email to students confirming Leaves of Absence
Off-campus program reports to deans
Delete classes from all inactivated students
Spring 2021 first of term file to National Student Clearinghouse

Spring Semester Week 3

- 01/25/21 M Latin Honors determined
Latin Honors ran for January 2021 graduates
Certification begins for students using VA Benefits for Spring
- 01/26/21 T ROTC Student Activity code updated for Spring 2021
Preliminary 2021/2022 Undergraduate Bulletin to deans for corrections
May GradAdmin opens to deans and departments
Turn on Participating Not Graduating (PN) eForm
- 01/27/21 W List of students not returning to deans and departments
Email to Spring 2021 instructors regarding class rosters and course registration deadlines
- 01/28/21 R "X" grade report to deans for Fall 2020

F E B R U A R Y						
	S	M	T	W	R	F S
week 4		1	2	3	4	5 6
week 5		7	8	9	10	11 12 13
week 6		14	15	16	17	18 19 20
week 7		21	22	23	24	25 26 27
week 8		28				

Spring Semester Week 4

02/01/21	M	January Graduation official - no changes after this date
02/02/21	T	Begin mailing diplomas to January 2021 graduates Spring 2021 student data reported to the National Student Clearinghouse
02/04/21	R	Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2020 freeze
02/05/21	F	May GradAdmin closes for departments; remains open for Dean and Graduate department level revisions

Spring Semester Week 5

02/07/21	Sun	Freeze Fall 2020 statistics (end of term)
02/08/21	M	Summer 2021 faculty salary formula letter emailed to deans, departments, budget and program directors
02/10/21	W	Commencement Weekend non-diploma ceremony event information due to the Office of the Registrar
02/11/21	R	Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Spring 2021 freeze Incomplete grades (X, F*) for undergraduates converted to "F" grades for the Fall 2020 term, with dean consultation Fall 2020 "No Show" students' NetID accounts deleted
02/12/21	F	All data for incoming transfer credits must be complete for updating the

corporate database
Last day to drop a Saint Mary's class

Spring Semester Week 6

- 02/14/21 Sun Freeze Spring 2021 statistics (beginning of term)
- 02/16/21 T Spring 2021 student data reported to the National Student Clearinghouse
- 02/17/21 W Fall 2021 deadline for submission of proposals for new Core courses

Spring Semester Week 7

- 02/24/20 M May GradAdmin closes for Deans and Graduate department level users
- 02/26/21 F Letters to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals
Mid-term grading available for faculty using insideND
Information on mid-term grading distributed to faculty
May degree candidates posted for review to: //commencement.nd.edu
May GradAdmin re-opens to Deans and Graduate level department users for revisions
2021/2022 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments

M A R C H	
	S M T W R F S
week 8	1 2 3 4 5 6
Break	7 8 9 10 11 12 13
week 9	14 15 16 17 18 19 20
week 10	21 22 23 24 25 26 27
week 11	28 29 30 31

Spring Semester Week 8

- 03/01/21 M Email current students information regarding Summer 2021 registration
Fall 2021 CourseLeaf Schedule Validation deadline
Summer 2021 CourseLeaf Refine Mode room assignment phase

03/02/21	T	Summer 2021 CourseLeaf Refine Mode publish phase Spring 2021 student data reported to the National Student Clearinghouse
03/05/21	F	2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1) Official Spring Final Exam information sent to faculty and departments
03/06/21 to 03/14/21	Sat Sun	Spring Break
03/08/21	M	Mid-term grades must be submitted through insideND by 3:45 p.m. for the following: <ul style="list-style-type: none"> • Mid-term grades submitted for all First Year students • Mid-term deficiency grades submitted for upperclassmen • Mid-term grade “no deficiency” confirmation from instructors Fall 2021 CourseLeaf Scheduling Unit dean approval deadline Fall 2021 CourseLeaf end of design mode
03/09/21	T	Mid-term grades viewable to students on insideND Mid-term grades and deficiencies distributed to deans and departments Inactivate Spring 2021 Graduates for the future term (GR code)
03/10/21	W	Mid-term grades mailed to student’s home address Results of Fall 2021 large room audit (65+) distributed to departments
03/12/21	F	All undergraduate advisor changes must be completed in the corporate Data

Spring Semester Week 9

03/15/21	M	Classes resume Email Spring class schedules to all students
03/16/21	T	Graduation Fair (Notre Dame Hammes Bookstore)
03/16/21 to 03/25/21	T R	Fall 2021 CourseLeaf Refine Mode room assignment phase
03/17/21	W	Summer 2021 registration begins (all appointment times begin at 6 a.m.) Last day to initiate Add/Drop eForm for students

Last day to initiate Cross list, Credit Hour, Title Change eForms for students
 Executive Education – MB1 grades due
 Spring 2021 student data reported to the National Student Clearinghouse

- 03/18/21 R GradApp closed to students; ticket requests remain open
- 03/19/21 F Last day for course discontinuance
 PIN sheets and PIN lists to departments for Fall 2021 Registration (excludes rising Sophomores)
 PIN lists to undergraduate deans for Fall 2021 Registration (excludes rising Sophomores)

Spring Semester Week 10

- 03/22/21 M Turn on Final Exam Conflict eForm
- 03/23/21 T Awards & Prizes submission for May Commencement Program available
- 03/25/21 R Fall 2021 courses viewable; room assignments unofficial
 Fall 2021 semester activated
 Fall 2021 CourseLeaf Refine Mode publish phase

Spring Semester Week 11

- 03/29/21 M Advising period begins (permit and override entries)
 Honor Society data requests for May Commencement Program emailed
- 03/30/21 T Spring 2021 student data reported to National Student Clearinghouse

A P R I L	
	S M T W R F S
week 11	1 2 3
week 12	4 5 6 7 8 9 10
week 13	11 12 13 14 15 16 17
week 14	18 19 20 21 22 23 24
week 15	25 26 27 28 29 30

- 04/01/21 R Rising Sophomore PIN's and PIN lists to First Year of Studies

Rising Sophomore BA PIN's and PIN list to Undergraduate Business
Email information to students on Leaves of Absence who are returning
for Fall 2021

Send email message to students to check insideND to obtain their
Registration Time Ticket for Fall 2021 Registration

Rising Sophomore PIN's and PIN lists to departments for Fall 2021
registration (from First Year of Studies)

Rising Sophomore PIN lists to undergraduate deans for Fall 2021
registration (from First Year of Studies)

04/02/21 F Easter Holiday for students and most offices (Good Friday)

Spring Semester Week 12

04/04/21 Sun Easter Sunday

04/05/21 M Easter Holiday for students (most offices are open)

04/08/21 R Fall 2021 classroom assignments official
Honor Society lists due in the Office of the Registrar for May Commence-
ment Program

Spring Semester Week 13

04/13/21 T Awards & Prizes submission availability inactivated
Spring 2021 student data reported to National Student Clearinghouse

04/14/21 W [Fall 2021 Registration begins for undergraduate seniors](#)
Spring 2021 Final Exam room assignments to departments and posted to
the web
Turn on Request for X-Grade eForm
Turn on Part-Time Approval eForm for students

04/16/21 F [Fall 2021 Registration begins for Graduate and Master of Nonprofit
Administration students](#)

Spring Semester Week 14

04/19/21 M [Fall 2021 Registration begins for undergraduate juniors](#)
Registrar rooms available at scheduling.nd.edu for events through
August 17
Executive Education – MBS grades due
Veterans Benefit Election eForm for enrollment certification opens for Summer

- 04/20/21 T Summer 2021 “low enrollment” preliminary report to department chairs
Course Instructor Feedback (CIF) begins -- through May 2
- 04/21/21 W Fall 2021 Registration begins for undergraduate sophomores
- 04/23/21 F Fall 2021 Registration begins for non-degree students, select study abroad
programs, and Saint Mary’s College students
Turn on Seat Adjustment Allocation eForm

Spring Semester Week 15

- 04/26/21 M Turn off Final Exam Conflict eForm
- 04/27/21 T Spring 2021 student data reported to National Student Clearinghouse
- 04/28/21 W Last class day
Final grading available for faculty using insideND
Grading instructions and final grade submission reminder letter to faculty
- 04/29/21 R
to
05/02/21 Sun Reading days (no examinations permitted)

M A Y	
	S M T W R F S
Week 15	1
Exams	2 3 4 5 6 7 8
	9 10 11 12 13 14 15
	16 17 18 19 20 21 22
	23 24 25 26 27 28 29
	30 31

- 05/03/21 M
to
05/07/21 F Final Exams (no review sessions permitted)

05/04/21	T	Revised 2021/2022 Undergraduate Bulletin materials distributed to the deans (round 2)
05/07/21	F	GradAdmin closes for Spring 2021
05/10/21	M	All Final grades must be submitted through insideND by 3:45 p.m. Executive Education – MB2 grades due All Fall Registration PIN's deleted Turn off Request for X-Grade eForm Turn on Summer Session Discontinuance eForm
05/11/21	T	Graduating students with failing grade report distributed to deans Probation/Dismissal lists distributed to deans Dismissal lists due to the Registrar Dismissal letters and emails sent to students Latin Honors ran for May degree candidates Spring 2021 student data reported to National Student Clearinghouse
05/12/21	W	First Year Advising list of authorized Balfour, Summer Bridge, or faculty/staff non-degree children due to the Summer Session Office Walk-through Commencement Mass & University Commencement Ceremony for Marshals
05/12/21 to 05/15/21	W Sat	University Commencement Ceremony guest ticket distribution [Class of 2021]
05/14/21	F	Posting of May degree recipients (including honors) to the database Spring 2021 final student data reported to National Student Clearinghouse
05/15/21	Sat	Graduate School Ceremony [Class of 2021] Law School Ceremony [Class of 2021] Graduate Business Ceremony [Class of 2021] Commencement Mass 5:00 p.m. (Joyce Center Purcell Pavilion) [Class of 2021]
05/16/21	Sun	University Commencement Ceremony 9:30 a.m. (Stadium) [Class of 2021] Undergraduate Diploma Ceremonies (2:00 p.m. – various locations) [Class of 2021]
05/17/21	M	Summer 2021 ND Roll Call available GradApp available for Summer Participating Not Graduating (PN) eForm turned off Spring 2021 Courseleaf archived

05/18/21	T	May 2021 Degree recipient student data to National Student Clearinghouse Summer 2021 “low enrollment” follow-up report to department chairs
05/19/21	W	Grades to deans/departments Average listings to deans/departments Certification begins for all students using VA Benefits in Summer
05/20/21	R	Dismissal appeals due to the deans’ offices Summer 2021 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors
05/21/21	F	Revised 2021/2022 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments
05/24/21	M	Final grades are due for Law School
05/25/21	T	Summer 2021 “low enrollment” final report to department chairs to determine classes to be cancelled
05/27/21	R	Dismissal decisions due to the Office of the Registrar for Spring 2021
05/28/21	F	Revised 2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)
05/28/21 to 05/29/21	F Sat	Class of 2020 Commencement Ceremony guest ticket distribution [Class of 2020]
05/29/21	Sat	Graduate School Ceremony [Class of 2020] Law School Ceremony [Class of 2020] Graduate Business Ceremony [Class of 2020] Commencement Mass 5:00 p.m. (Joyce Center Purcell Pavilion) [Class of 2020]
05/30/21	Sun	University Commencement Ceremony 9:30 a.m. (Stadium) [Class of 2020] Undergraduate Diploma Ceremonies (2:00 p.m. – various locations) [Class of 2020]
05/31/21	M	Memorial Day Holiday (most offices closed) - classes are in session

J U N E	
	S M T W R F S
	1 2 3 4 5
	6 7 8 9 10 11 12
week 1	13 14 15 16 17 18 19
week 2	20 21 22 23 24 25 26
week 3	27 28 29 30

- 06/01/21 T New graduate student Fall 2021 registration begins and continues as they are admitted
- 06/04/21 F Spring 2021 graduates reported to National Student Clearinghouse
- 06/09/21 W Incomplete grades (I, F*) for Graduate School students converted to "F" grades for Spring 2021
Change Business intents for freshmen students to a major of "none"

Summer Session Week 1

- 06/14/21 M Classes begin for regular 6 week Summer Session 2021
Summer Session 1 grades due
Summer 2021 enrollment file reported to the National Student Clearinghouse
May 2021 Graduation official - no changes after this date
- 06/17/21 R Last day to add regular 6 week Summer Session classes
Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2021 freeze

Summer Session Week 2

- 06/20/21 Sun Freeze Spring 2021 statistics (end of term)
- 06/21/21 M Last day to drop regular 6 week Summer Session classes via the web with full refund
Summer Session Science 1 grades due
- 06/22/21 T Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due

Summer data reported to the National Student Clearinghouse

06/28/21 F Dean's List honor cut-off decision worksheet submitted to deans

The 2021/2022 Academic Services calendar will be completed by July 1, 2021.

**Office of the Registrar
300 Grace Hall**

<http://registrar.nd.edu/pdf/asc2020-21.pdf>