This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or registrar.1@nd.edu.

Please note that this calendar is a work-in-progress, especially with the COVID-19 situation. We anticipate that changes will be made each week, based on incoming information.

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<thead>
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<td>7</td>
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<td>week 1</td>
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<td>week 2</td>
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<tr>
<td>week 3</td>
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</table>

06/02/20  T  Spring 2020 graduates reported to National Student Clearinghouse

06/10/20  W  Change Business intents for freshmen students to a major of “none”

Summer Session Week 1

06/15/20  M  Classes begin for regular 6 week Summer Session 2020
Summer 2020 enrollment file reported to the National Student Clearinghouse
May 2020 Graduation official - no changes after this date
06/18/20  R  Last day to add regular 6 week Summer Session classes
Deadline for all changes to be into the Office of the Registrar that affect the
 corporate data for Spring 2020 freeze

Summer Session Week 2

06/21/20  Sun  Freeze Spring 2020 statistics (end of term)

06/22/20  M  Last day to drop regular 6 week Summer Session classes via the web
 with full refund
Graduation Question turned off in ND Roll Call
Summer Session 1 grades due
Summer Session Science 1 grades due
Veterans Benefit Election eForm for enrollment certification opens for Fall
2020/2021 VA State Approving Agency catalog/bulletin requests sent out
to colleges

06/23/20  T  Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse

J U L Y

S M T W R F S
week 3  1  2  3  4
week 4  5  6  7  8  9 10 11
week 5  12 13 14 15 16 17 18
week 6  19 20 21 22 23 24 25
                      26 27 28 29 30 31

Summer Session Week 3

07/02/20  R  Registration begins for Transfer and Readmitted Students

07/03/20  F  Summer GradAdmin closes at midnight to departments; remains open to
 Deans
Preliminary Summer degree candidate revisions due to the deans from the
departments in GradAdmin
Independence Day recognized - offices are closed

07/04/20  S  Independence Day - offices are closed, most classes are cancelled
**Summer Session Week 4**

07/06/20  M  Last day for students to drop regular 6 week Summer Session classes
Summer Session 2 grades due

07/07/20  T  Summer 2020 student data reported to the National Student Clearinghouse

07/10/20  F  Summer GradAdmin closes at midnight for deans
Registration for NDI Exchange students

**Summer Session Week 5**

07/12/20  Sun  Incomplete grades (I, F*) for Graduate School students converted to “F” grades for Spring 2020

07/13/20  M  Revised Summer degree candidate lists distributed to deans and Departments
Revised Summer degree candidates posted for review to [http://commencement.nd.edu/student-information/degree-candidate-list/](http://commencement.nd.edu/student-information/degree-candidate-list/)
Summer GradAdmin reopens for dean level revisions

07/15/20  W  [Scheduling.nd.edu](http://Scheduling.nd.edu) will be available for fall classroom event scheduling

07/16/20  R  Summer Session final grading for all sessions is available
Summer 2019, January and May 2020 graduate’s NetID account deleted
Spring 2020 “no show” student’s NetID account deleted

07/17/20  F  Inactivate Summer 2020 graduates for the future term (GR code); Grad Admin unavailable

**Summer Session Week 6**

07/20/20  M  Pre-certification of enrollment begins for Graduate students using VA Benefits in Fall

07/21/20  T  Summer 2020 student data reported to the National Student Clearinghouse

07/24/20  F  Regular 6 week Summer Session last class day
Final Exam day for regular 6 week Summer Session
GradApp closes to Summer degree candidates
Summer GradAdmin closes at midnight
Summer degree candidate diploma name changes due to the Registrar

07/27/20  M  Regular 6 week Summer Session grades must be submitted through insideND by 3:45 p.m.

07/28/20  T  Summer grades are available on insideND Summer grades to deans/departments

07/30/20  R  Latin Honors ran for Summer graduates

07/31/20  F  Posting of Summer degree recipients (including honors) to the Database Provisional Fall Final Exam Information sent to faculty and departments

![AUGUST Calendar]

08/02/20  Sun  Summer Graduation Date - No Ceremony

08/03/20  M  Summer 2020 CourseLeaf archived Begin mailing diplomas to Summer 2020 graduates Summer 2020 Degree Recipients student data reported to the National Student Clearinghouse Turn off Summer Session Discontinuance eForm Orientation and advising for new graduate students (through August 4)

08/04/20  T  Fall 2020 ND Roll Call available through August 17 - (rolcall.nd.edu) Graduation Application available for Fall; Graduation Question turned on in ND Roll Call

08/05/20  W  2020/2021 VA State Approving Agency Catalog/bulletin reminder sent out
to colleges
Begin mailing Summer diplomas
Orientation for new international students (through August 10)

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<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>08/06/20</td>
<td>R</td>
<td>Orientation for undergraduate Transfer students and for all International students (by colleges) Department must supply all missing instructor names to the Registrar for instructor use with class related processes</td>
</tr>
<tr>
<td>08/07/20</td>
<td>F</td>
<td>Registration begins for Employees and new non-degree students Late registration of Saint Mary’s students for ND classes begins Late registration for Notre Dame students into Saint Mary’s classes</td>
</tr>
<tr>
<td>08/09/20</td>
<td>Sun</td>
<td>Freeze Summer 2020 statistics (beginning of term) Advising and orientation for readmitted students</td>
</tr>
<tr>
<td>08/07/20</td>
<td>Fri</td>
<td>to 08/10/20 M</td>
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**Fall Semester Week 1**

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<tbody>
<tr>
<td>08/10/20</td>
<td>M</td>
<td>Fall classes begin Fall 2020 early registration file reported to the National Student Clearinghouse</td>
</tr>
<tr>
<td>08/13/20</td>
<td>R</td>
<td>Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)</td>
</tr>
<tr>
<td>08/14/20</td>
<td>F</td>
<td>Last day for Law students to add or drop courses Last day to submit application to HR for employee/spouse tuition benefits for Fall 2020 classes</td>
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**Fall Semester Week 2**

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>08/17/20</td>
<td>M</td>
<td>Last day to add Fall classes Turn off Part-Time Approval eForm for students at 8:00 a.m. Last day to use web registration (until 11:59 p.m.) Last day to complete ND Roll Call (until 11:59 p.m.) Last day to declare pass/fail option in deans’ offices Last day to declare part-time status in deans’ offices Last day to declare audits</td>
</tr>
</tbody>
</table>
Last day to initiate Seat Adjustment Allocation eForm for Fall 2020
Last day for Saint Mary’s College students to use web registration
ROTC Student Activity codes updated for Fall 2020
Email to students with classes who have not completed ND Roll Call

08/18/20  T  Inactivate students who did not complete ND Roll Call
Inactive students who are not approved for part-time status
Delete and send letters to students denied ND Roll Call, as directed by
Student Accounts
Final August graduation lists and academic history reports distributed
to deans and departments
Turn on Add/Drop eForms for students
Turn on Crosslist, Credit Hour, and Title Change eForms for students
Saint Mary’s students without an ND class NR coded

08/19/20  W  Email Fall 2020 class schedules to all students
Certification begins for all students using VA Benefits for Fall

08/20/20  R  Official Leaves of Absence report distributed to appropriate offices
Email to students confirming Leaves of Absence
Off-Campus program reports distributed to deans
Delete classes from all inactivated students

08/21/20  F  Summer 2020 (only Summer graduates) student data reported to
National Student Clearinghouse
Fall 2020 enrollment file to National Student Clearinghouse

**Fall Semester Week 3**

08/26/20  W  List of students not returning distributed to deans and departments
Email to Fall 2020 instructors regarding class rosters and course
registration deadlines

08/27/20  R  Incomplete grades (I, F*) for Graduate School students converted to “F”
grades for Spring and Summer 2020
"X grade" report to deans for Spring 2020 and Summer Session 2020
2020/2021 Undergraduate Bulletins distributed

08/28/20  F  2020/2021 VA State Approving Agency Catalog/bulletin requests due to
Registrar from the colleges

**Fall Semester Week 4**
Summer Graduation official - no changes after this date
January GradAdmin opens to deans and departments

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</thead>
<tbody>
<tr>
<td>08/31/20</td>
<td>M</td>
<td>Summer Graduation official - no changes after this date. January GradAdmin opens to deans and departments.</td>
</tr>
<tr>
<td>09/01/20</td>
<td>T</td>
<td>Fall 2020 student data reported to the National Student Clearinghouse.</td>
</tr>
<tr>
<td>09/07/20</td>
<td>M</td>
<td>Labor Day Holiday, most offices are closed, all classes are in session.</td>
</tr>
<tr>
<td>09/10/20</td>
<td>R</td>
<td>Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2020 freeze. Incomplete grades (X, F*) for undergraduates converted to “F” grades for the Spring and Summer 2020 terms, with dean consultation. Summer School non-degree students’ and Summer 2020 “no show” students’ NetID accounts deleted. Law and MCOB NetID accounts deleted.</td>
</tr>
<tr>
<td>09/11/20</td>
<td>F</td>
<td>All data for incoming transfer credits must be complete for updating the corporate database. Last date to drop a Saint Mary’s class. January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions.</td>
</tr>
<tr>
<td>09/13/20</td>
<td>Sun</td>
<td>Freeze Fall 2020 statistics (beginning of term).</td>
</tr>
<tr>
<td>09/14/20</td>
<td>M</td>
<td>Spring 2021 initial TUSC report posted. CourseLeaf Spring 2021 term moved from LOCKED to PLAN Phase.</td>
</tr>
</tbody>
</table>
09/15/20  T  Fall 2020 student data reported to the National Student Clearinghouse

09/18/20  F  Mid-term grading is available for faculty using insideND
           Information on mid-term grading distributed to faculty
           Official Final Exam information sent to faculty and departments

        Fall Semester Week 7

        Fall Semester Week 8

09/28/20  M  Mid-term grades must be submitted through insideND by 7:00 p.m. for
           the following:
           ● Mid-term grades submitted for all First Year students
           ● Mid-term deficiency grades submitted for upperclassmen
           ● Mid-term grade “no deficiency” confirmation from instructors

09/29/20  T  Mid-term grades viewable to students on insideND
           Mid-term grades and deficiencies to deans
           Fall 2020 student data reported to National Student Clearinghouse
           January GradAdmin closes at midnight for deans and Graduate
           department level users

09/30/20  W  January GradAdmin re-opens for dean and Graduate department level
           Revisions
           GradApp opens to January degree candidates and email sent
           Spring 2021 CourseLeaf start Validation
           Each scheduling unit must VALIDATE the schedule and START WORKFLOW for
           the College Dean to approve.

09/30/20  W  College Deans will be approving each schedule and bridging
           to
10/09/20  F  the schedules to Banner - upon bridging, each scheduling unit will
           be moved into Refine Mode - Plan Phase
## Fall Semester Week 9

10/05/20 M Spring 2021 deadline for submission of proposals for new Core courses
January GradAdmin closes at midnight for deans and Graduate department level users

10/06/20 T Inactivate Fall 2020 graduates for the future term (GR code); Grad Admin unavailable

10/07/20 W Last day to initiate Add/Drop eForms for students
Last day to initiate Crosslist, Credit Hour, and Title Change eForms for Students

10/08/20 R Executive Education – MB1 grades due ??

10/09/20 F Last day for course discontinuance

10/09/20 F to 10/16/20 F Scheduling Units will go into Refine Mode - Plan Phase as they are approved

## Fall Semester Week 10

10/12/20 M Spring 2021 CourseLeaf scheduling unit dean approval deadline
Spring 2021 CourseLeaf Refine Mode begins
Spring 2021 TUSC Report nightly refresh begins

10/12/20 M All undergraduate advisor changes must be completed in the corporate data
Email Fall class schedules to all students
Turn on Final Exam Conflict eForm
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
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<tbody>
<tr>
<td>10/13/20</td>
<td>T</td>
<td>Fall 2020 student data reported to National Student Clearinghouse</td>
</tr>
<tr>
<td>10/14/20</td>
<td>W</td>
<td>Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2020 freeze</td>
</tr>
<tr>
<td>10/14/20</td>
<td>W</td>
<td>Results of Spring 2021 large room audit (65+) distributed to deans and departments</td>
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<tr>
<td>10/16/20</td>
<td>F</td>
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<td></td>
<td><strong>Fall Semester Week 11</strong></td>
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<tr>
<td>10/18/20</td>
<td>Sun</td>
<td>Freeze Summer 2020 statistics (end of term)</td>
</tr>
<tr>
<td>10/20/20</td>
<td>T</td>
<td>January degree candidates posted for review to</td>
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<td><a href="http://commencement.nd.edu/student-information/degree-candidate-list/">http://commencement.nd.edu/student-information/degree-candidate-list/</a></td>
</tr>
<tr>
<td>10/23/20</td>
<td>F</td>
<td>Fall 2020 Final Exam room assignments to departments and posted to the web at <a href="http://registrar.nd.edu/students/exams.php">http://registrar.nd.edu/students/exams.php</a> Refine Mode Plan Phase ends at 4:00 p.m.</td>
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<td><strong>Fall Semester Week 12</strong></td>
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<tr>
<td>10/26/20</td>
<td>M</td>
<td>Communication to departments about Summer Session key contacts in lieu of TUSC report</td>
</tr>
<tr>
<td>10/26/20</td>
<td>M</td>
<td>Schedule Spring 2021 classrooms</td>
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<tr>
<td>11/09/20</td>
<td>M</td>
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<tr>
<td>10/27/20</td>
<td>T</td>
<td>Fall 2020 student data reported to National Student Clearinghouse</td>
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<tr>
<td>10/29/20</td>
<td>R</td>
<td>Turn on Request for X-Grade eForm</td>
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</table>
**Fall Semester Week 13**

11/02/20  M  Summer 2021 CourseLeaf Refine Mode plan phase begins

11/03/20  T  Course Instructor Feedback (CIF) begins -- through Nov. 15 Executive Education – MBS grades due - ??

11/04/20  W  Mail PIN's and PIN lists to departments and distribute to webfile space for Spring 2021 Registration Mail PIN lists to undergraduate deans for Spring 2021 Registration

11/05/20  R  Access to insideND Student Services activated for students enrolling for Spring 2021 semester Spring 2021 CourseLeaf Refine Mode publish phase begins

11/06/20  F  Send Email message to students to check insideND to obtain their registration Time Tickets for Spring 2021 Registration All diploma name changes for January degree candidates due in the Office of the Registrar GradApp closes to January degree candidates

**Fall Semester Week 14**

11/09/20  M  Registrar rooms available at scheduling.nd.edu for events date through January 11 Turn off Final Exam Conflict eForm at 8:00 a.m. Turn on Part-Time Approval eForm for students Spring 2021 courses viewable end of day; room assignments unofficial Scheduling Units can continue to make allowed changes and will see changes reflected immediately in Class Search
11/10/20  T  Fall 2020 student data reported to National Student Clearinghouse

11/11/20  W  On-line Final grading is available for faculty using insideND
Grading instructions and final grade submission reminder letter to faculty

11/12/20  R  Last class day for the Fall Semester
Summer 2021 deadline for submission of proposals for new Core courses

11/13/20  F  Last class day for Law School (exams Nov.16-21, 23)
11/13/20  F  Reading days (no examinations permitted)
11/15/20  Sun

11/16/20  M to 11/20/20  F  Fall Final Exams (no review sessions permitted)

11/20/20  F  Spring 2021 classroom assignments official

11/23/20  M  Summer 2021 courses viewable on Summer Session web site
http://summersession.nd.edu
Veterans Benefit Election eForm for enrollment certification opens for Spring
Email information to students on Leaves of Absence who are returning for
Spring 2021

11/24/20  T  Fall 2020 student data reported to National Student Clearinghouse

11/26/20  R to 11/29/20  Sun  Thanksgiving Holiday for staff

11/30/20  M  All Final grades must be submitted through insideND by 3:45 p.m.
Probation/dismissal lists distributed to deans
Executive Education – MBL and MB2 grades due
Turn off Request for X-Grade eForm
Graduating students with failing grade report distributed to deans
Grades mailed to students who have submitted the grade mailer request form
Dismissal lists due to the Registrar by 9:00 a.m.
Dismissal letters and emails sent to students
Fall 2020 grades viewable to students on insideND
Fall 2020 CourseLeaf archived

Spring 2021 Registration begins for undergraduate seniors
Spring 2021 Registration begins for Graduate School, Law, and Master of Nonprofit Administration students
Spring 2021 Registration begins for undergraduate juniors
Spring 2021 Registration begins for undergraduate sophomores
Law grades due
Spring 2021 Registration begins for undergraduate First Year
Spring 2021 Registration begins for non-degree students, select study abroad programs, and Saint Mary’s College students
Spring 2021 Final & Departmental Exam schedules to deans for review; posted on web immediately after review
Turn on Seat Adjustment Allocation eForm for Spring 2021
Last day for undergraduate First Year to register for Spring 2021 - ??
Access to insideND Student Services activated for students enrolling for Summer 2021 semester
Pre-certification of enrollment begins for Graduate students using VA Benefits in Spring
Summer 2021 courses available through insideND

12/15/20  T  Fall 2020 student data reported to National Student Clearinghouse

12/20/20  F  GradAdmin shut off for the fall term

12/21/20  M  All Spring registration PIN’s deleted

12/23/20  T  Posting of January 2021 degree recipients to the database

12/24/20  R  University Holiday for staff

01/02/21  Sun

12/30/20  W  Incomplete grades (I, F*) for Graduate School students converted to “F” grades for Fall 2020

01/01/21  F  Provisional Spring Final Exam information and official Departmental Exam information sent to faculty and departments ??

01/03/21  Sun  January Graduation date - no ceremony
             Dismissal appeals due to the deans’ offices

01/04/21  M  Fall 2021 CourseLeaf Design Mode plan phase begins
             Fall 2021 Initial TUSC report
             Registration begins for readmitted and transfer students
             January 2021 Degree Recipient student data reported to the National Student Clearinghouse

01/06/21  W  Spring 2021 ND Roll Call available through January 21
Graduation Application available for Spring
GradApp opens to August 2020 graduates, January 2021 graduates, and May 2021 degree candidates; email to students

01/08/21  F  January 2021 Degree Recipient student data reported to the National Student Clearinghouse (2nd round)

Spring Semester Week 1

01/10/21  Sun  Final dismissal decisions due to the Office of the Registrar for Fall 2020

01/11/21  M  New student orientation and advising (by college and dept.)
             Registration begins for employees and new non-degree students
             Spring classes begin for Law School and Graduate Business
             Spring classes begin at Saint Mary’s College
             Late registration of Saint Mary’s students for ND classes
             Academic histories distributed to deans and departments
             Registrar rooms available at scheduling.nd.edu for events through May 2

01/12/21  T  Spring classes begin at Notre Dame
             Spring 2021 student data early registration reported to National Student Clearinghouse

01/15/21  F  Last day for Law students to add or drop courses
             Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)
             Last day to submit application to HR for employee/spouse tuition benefit for Spring 2021 classes

Spring Semester Week 2

01/18/21  M  Email sent to department contacts requesting Commencement Weekend non-diploma ceremony events
             Turn off Part-Time Approval eForm for students at 8:00 a.m.

01/19/21  T  Last day to add Spring classes
             Last day to use web registration (until 11:59 p.m.)
             Last day to complete ND Roll Call (until 11:59 p.m.)
             Last day to declare pass/fail option in deans’ offices
             Last day to declare part-time status in deans’ offices
             Last day to declare an audit
             Last day to initiate Seat Adjustment Allocation eForm for Spring
Last day for Saint Mary’s students to use web registration

01/20/21  W  Inactivate students who did not complete ND Roll Call
Inactivate students who are not approved for part-time status
Send letters to students denied enrollment, per Student Accounts
Turn on Add/Drop eForm for students
Turn on Cross list, Credit Hour, Title Change eForms for students
Email Spring class schedules to all students
Saint Mary’s student without an ND class NR coded

01/22/21  F  Official Leaves of Absence report distributed to appropriate offices
Email to students confirming Leaves of Absence
Off-campus program reports to deans
Delete classes from all inactivated students
Spring 2021 first of term file to National Student Clearinghouse

Spring Semester Week 3

01/25/21  M  Latin Honors determined
Latin Honors ran for January 2021 graduates
Certification begins for students using VA Benefits for Spring

01/26/21  T  ROTC Student Activity code updated for Spring 2021
Preliminary 2021/2022 Undergraduate Bulletin to deans for corrections
May GradAdmin opens to deans and departments
Turn on Participating Not Graduating (PN) eForm

01/27/21  W  List of students not returning to deans and departments
Email to Spring 2021 instructors regarding class rosters and course registration deadlines

01/28/21  R  “X” grade report to deans for Fall 2020
Spring Semester Week 4

02/01/21 M January Graduation official - no changes after this date

02/02/21 T Begin mailing diplomas to January 2021 graduates
Spring 2021 student data reported to the National Student Clearinghouse

02/04/21 R Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2020 freeze

02/05/21 F May GradAdmin closes for departments; remains open for Dean and Graduate department level revisions

Spring Semester Week 5

02/07/21 Sun Freeze Fall 2020 statistics (end of term)

02/08/21 M Summer 2021 faculty salary formula letter emailed to deans, departments, budget and program directors

02/10/21 W Commencement Weekend non-diploma ceremony event information due to the Office of the Registrar

02/11/21 R Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Spring 2021 freeze
Incomplete grades (X, F*) for undergraduates converted to “F” grades for the Fall 2020 term, with dean consultation
Fall 2020 “No Show” students’ NetID accounts deleted

02/12/21 F All data for incoming transfer credits must be complete for updating the
corporate database
Last day to drop a Saint Mary’s class

Spring Semester Week 6

02/14/21 Sun Freeze Spring 2021 statistics (beginning of term)
02/16/21 T Spring 2021 student data reported to the National Student Clearinghouse
02/17/21 W Fall 2021 deadline for submission of proposals for new Core courses

Spring Semester Week 7

02/24/20 M May GradAdmin closes for Deans and Graduate department level users
02/26/21 F Letters to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals
Mid-term grading available for faculty using insideND
Information on mid-term grading distributed to faculty
May degree candidates posted for review to: //commencement.nd.edu
May GradAdmin re-opens to Deans and Graduate level department users for revisions
2021/2022 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments

M A R C H

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<th>M</th>
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<th>W</th>
<th>R</th>
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<tbody>
<tr>
<td>week 8</td>
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<td>26</td>
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<tr>
<td>week 11</td>
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</tbody>
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Spring Semester Week 8

03/01/21 M Email current students information regarding Summer 2021 registration
Fall 2021 CourseLeaf Schedule Validation deadline
Summer 2021 CourseLeaf Refine Mode room assignment phase
03/02/21  T   Summer 2021 CourseLeaf Refine Mode publish phase
          Spring 2021 student data reported to the National Student Clearinghouse

03/05/21  F   2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1)
          Official Spring Final Exam information sent to faculty and departments

03/06/21  Sat to
03/14/21  Sun   Spring Break

03/08/21  M   Mid-term grades must be submitted through insideND by 3:45 p.m. for the following:
          ● Mid-term grades submitted for all First Year students
          ● Mid-term deficiency grades submitted for upperclassmen
          ● Mid-term grade “no deficiency” confirmation from instructors
          Fall 2021 CourseLeaf Scheduling Unit dean approval deadline
          Fall 2021 CourseLeaf end of design mode

03/09/21  T   Mid-term grades viewable to students on insideND
          Mid-term grades and deficiencies distributed to deans and departments
          Inactivate Spring 2021 Graduates for the future term (GR code)

03/10/21  W   Mid-term grades mailed to student’s home address
          Results of Fall 2021 large room audit (65+) distributed to departments

03/12/21  F   All undergraduate advisor changes must be completed in the corporate Data

Spring Semester Week 9

03/15/21  M   Classes resume
          Email Spring class schedules to all students

03/16/21  T   Graduation Fair (Notre Dame Hammes Bookstore)

03/16/21  T to
03/25/21  R   Fall 2021 CourseLeaf Refine Mode room assignment phase

03/17/21  W   Summer 2021 registration begins (all appointment times begin at 6 a.m.)
          Last day to initiate Add/Drop eForm for students
Last day to initiate Cross list, Credit Hour, Title Change eForms for students
Executive Education – MB1 grades due
Spring 2021 student data reported to the National Student Clearinghouse

03/18/21   R   GradApp closed to students; ticket requests remain open

03/19/21   F   Last day for course discontinuance
PIN sheets and PIN lists to departments for Fall 2021 Registration
(excludes rising Sophomores)
PIN lists to undergraduate deans for Fall 2021 Registration (excludes rising Sophomores)

Spring Semester Week 10

03/22/21   M   Turn on Final Exam Conflict eForm

03/23/21   T   Awards & Prizes submission for May Commencement Program available

03/25/21   R   Fall 2021 courses viewable; room assignments unofficial
Fall 2021 semester activated
Fall 2021 CourseLeaf Refine Mode publish phase

Spring Semester Week 11

03/29/21   M   Advising period begins (permit and override entries)
Honor Society data requests for May Commencement Program emailed

03/30/21   T   Spring 2021 student data reported to National Student Clearinghouse

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<td>week 15</td>
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04/01/21   R   Rising Sophomore PIN’s and PIN lists to First Year of Studies
Rising Sophomore BA PIN’s and PIN list to Undergraduate Business Email information to students on Leaves of Absence who are returning for Fall 2021
Send email message to students to check insideND to obtain their Registration Time Ticket for Fall 2021 Registration
Rising Sophomore PIN’s and PIN lists to departments for Fall 2021 registration (from First Year of Studies)
Rising Sophomore PIN lists to undergraduate deans for Fall 2021 registration (from First Year of Studies)

04/02/21  F  Easter Holiday for students and most offices (Good Friday)

Spring Semester Week 12

04/04/21  Sun  Easter Sunday
04/05/21  M  Easter Holiday for students (most offices are open)
04/08/21  R  Fall 2021 classroom assignments official
           Honor Society lists due in the Office of the Registrar for May Commencement Program

Spring Semester Week 13

04/13/21  T  Awards & Prizes submission availability inactivated
           Spring 2021 student data reported to National Student Clearinghouse
04/14/21  W  Fall 2021 Registration begins for undergraduate seniors
           Spring 2021 Final Exam room assignments to departments and posted to the web
           Turn on Request for X-Grade eForm
           Turn on Part-Time Approval eForm for students
04/16/21  F  Fall 2021 Registration begins for Graduate and Master of Nonprofit Administration students

Spring Semester Week 14

04/19/21  M  Fall 2021 Registration begins for undergraduate juniors
           Registrar rooms available at scheduling.nd.edu for events through August 17
           Executive Education – MBS grades due
           Veterans Benefit Election eForm for enrollment certification opens for Summer
04/20/21  T  Summer 2021 “low enrollment” preliminary report to department chairs
Course Instructor Feedback (CIF) begins -- through May 2

04/21/21  W  Fall 2021 Registration begins for undergraduate sophomores

04/23/21  F  Fall 2021 Registration begins for non-degree students, select study abroad programs, and Saint Mary’s College students
Turn on Seat Adjustment Allocation eForm

Spring Semester Week 15

04/26/21  M  Turn off Final Exam Conflict eForm

04/27/21  T  Spring 2021 student data reported to National Student Clearinghouse

04/28/21  W  Last class day
Final grading available for faculty using insideND
Grading instructions and final grade submission reminder letter to faculty

04/29/21  R  to  Reading days (no examinations permitted)
05/02/21  Sun

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05/03/21  M  to  Final Exams (no review sessions permitted)
05/07/21  F
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<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>05/04/21</td>
<td>T</td>
<td>Revised 2021/2022 Undergraduate Bulletin materials distributed to the deans (round 2)</td>
</tr>
<tr>
<td>05/07/21</td>
<td>F</td>
<td>GradAdmin closes for Spring 2021</td>
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<tr>
<td>05/10/21</td>
<td>M</td>
<td>All Final grades must be submitted through insideND by 3:45 p.m. \nExecutive Education – MB2 grades due \nAll Fall Registration PIN’s deleted \nTurn off Request for X-Grade eForm \nTurn on Summer Session Discontinuance eForm</td>
</tr>
<tr>
<td>05/11/21</td>
<td>T</td>
<td>Graduating students with failing grade report distributed to deans \nProbation/Dismissal lists distributed to deans \nDismissal lists due to the Registrar \nDismissal letters and emails sent to students \nLatin Honors ran for May degree candidates \nSpring 2021 student data reported to National Student Clearinghouse</td>
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<tr>
<td>05/12/21</td>
<td>W</td>
<td>First Year Advising list of authorized Balfour, Summer Bridge, or faculty/staff non-degree children due to the Summer Session Office \nWalk-through Commencement Mass &amp; University Commencement Ceremony for Marshals</td>
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<tr>
<td>05/12/21</td>
<td>W</td>
<td>University Commencement Ceremony guest ticket distribution [Class of 2021]</td>
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<tr>
<td>05/14/21</td>
<td>F</td>
<td>Posting of May degree recipients (including honors) to the database \nSpring 2021 final student data reported to National Student Clearinghouse</td>
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<tr>
<td>05/15/21</td>
<td>Sat</td>
<td>Graduate School Ceremony [Class of 2021] \nLaw School Ceremony [Class of 2021] \nGraduate Business Ceremony [Class of 2021] \nCommencement Mass 5:00 p.m. (Joyce Center Purcell Pavilion) [Class of 2021]</td>
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<tr>
<td>05/16/21</td>
<td>Sun</td>
<td>University Commencement Ceremony 9:30 a.m. (Stadium) [Class of 2021] \nUndergraduate Diploma Ceremonies (2:00 p.m. – various locations) [Class of 2021]</td>
</tr>
<tr>
<td>05/17/21</td>
<td>M</td>
<td>Summer 2021 ND Roll Call available \nGradApp available for Summer \nParticipating Not Graduating (PN) eForm turned off \nSpring 2021 Courseleaf archived</td>
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</tbody>
</table>
May 2021 Degree recipient student data to National Student Clearinghouse
Summer 2021 “low enrollment” follow-up report to department chairs

Grades to deans/departments
Average listings to deans/departments
Certification begins for all students using VA Benefits in Summer

Dismissal appeals due to the deans’ offices
Summer 2021 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors

Revised 2021/2022 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments

Final grades are due for Law School

Summer 2021 “low enrollment” final report to department chairs to determine classes to be cancelled

Dismissal decisions due to the Office of the Registrar for Spring 2021

Revised 2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)

Class of 2020 Commencement Ceremony guest ticket distribution [Class of 2020]

Graduate School Ceremony [Class of 2020]
Law School Ceremony [Class of 2020]
Graduate Business Ceremony [Class of 2020]
Commencement Mass 5:00 p.m. (Joyce Center Purcell Pavilion) [Class of 2020]

University Commencement Ceremony 9:30 a.m. (Stadium) [Class of 2020]
Undergraduate Diploma Ceremonies (2:00 p.m. – various locations) [Class of 2020]

Memorial Day Holiday (most offices closed) - classes are in session
<table>
<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>06/01/21</td>
<td>T</td>
<td>New graduate student Fall 2021 registration begins and continues as they are admitted</td>
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<tr>
<td>06/04/21</td>
<td>F</td>
<td>Spring 2021 graduates reported to National Student Clearinghouse</td>
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<tr>
<td>06/09/21</td>
<td>W</td>
<td>Incomplete grades (I, F*) for Graduate School students converted to “F” grades for Spring 2021</td>
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<td>Change Business intents for freshmen students to a major of “none”</td>
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<td><strong>Summer Session Week 1</strong></td>
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<tr>
<td>06/14/21</td>
<td>M</td>
<td>Classes begin for regular 6 week Summer Session 2021</td>
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<td>Summer Session 1 grades due</td>
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<td>Summer 2021 enrollment file reported to the National Student Clearinghouse</td>
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<td>May 2021 Graduation official - no changes after this date</td>
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<tr>
<td>06/17/21</td>
<td>R</td>
<td>Last day to add regular 6 week Summer Session classes</td>
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<td>Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2021 freeze</td>
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<td><strong>Summer Session Week 2</strong></td>
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<tr>
<td>06/20/21</td>
<td>Sun</td>
<td>Freeze Spring 2021 statistics (end of term)</td>
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<tr>
<td>06/21/21</td>
<td>M</td>
<td>Last day to drop regular 6 week Summer Session classes via the web with full refund</td>
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<td>Summer Session Science 1 grades due</td>
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<tr>
<td>06/22/21</td>
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<td>Summer GradAdmin opens to deans and departments</td>
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<td>Summer Session Science Incomplete grades due</td>
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</table>
Summer data reported to the National Student Clearinghouse

06/28/21  F  Dean’s List honor cut-off decision worksheet submitted to deans

The 2021/2022 Academic Services calendar will be completed by July 1, 2021.

Office of the Registrar
300 Grace Hall