This calendar is assembled and published as a service by the Office of the Registrar. It is intended as a planning aid for academic offices. Changes will be made as they become available. Please refer questions, corrections, and comments to the Office of the Registrar at 631-7043 or registrar.1@nd.edu.

JUNE

<table>
<thead>
<tr>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>R</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td>5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
<td>12</td>
</tr>
<tr>
<td>week 1</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td>week 2</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td>week 3</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

06/01/21  T  New graduate student Fall 2021 registration begins and continues as they are admitted

06/02/21  W  Certification begins for all students using VA Benefits for Summer May diplomas mailed out

06/03/21  R  Final grades are due for Law School

06/04/21  F  Dismissal appeals due to the deans’ offices May 2021 Degree recipient student data to National Student Clearinghouse Revised 2021/2022 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)

06/09/21  W  Fall 2021 Registration begins for 3rd year Law students Change Business intents for freshmen students to a major of “none”
06/10/21  R  Fall 2021 Registration begins for 2nd year Law students

06/11/21  F  Dismissal decisions due to the Office of the Registrar for Spring 2021

Summer Session Week 1

06/14/21  M  Classes begin for regular 6 week Summer Session 2021
Summer 2021 enrollment file reported to the National Student Clearinghouse

06/17/21  R  Last day to add regular 6 week Summer Session classes
Spring 2021 graduates reported to National Student Clearinghouse

Summer Session Week 2

06/21/21  M  Last day to drop regular 6 week Summer Session classes via the web with full refund

06/22/21  T  Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse
May 2021 Graduation official - no changes after this date

06/23/21  W  Work for incomplete Spring 2021 grades (I, F*) for Graduate School students due to Graduate School

06/25/21  F  Summer Session 1 grades due

Summer Session Week 3

06/29/21  T  Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2021 freeze
07/01/21  R  Freeze Spring 2021 statistics (end of term)

07/02/21  F  Dean’s List honor cut-off decision worksheet submitted to deans

07/04/21  Sun  Independence Day - offices are closed, most classes are cancelled

**Summer Session Week 4**

07/05/21  M  Independence Day recognized - offices are closed

07/06/21  T  Summer 2021 student data reported to the National Student Clearinghouse
            Registration begins for Transfer and Readmitted Students
            Last day for students to drop regular 6 week Summer Session classes
            Summer Session 2 grades due
            Summer GradAdmin closes at midnight to departments; remains open to Deans
            Preliminary Summer degree candidate revisions due to the deans from the departments in GradAdmin
            Veterans Benefit Election eForm for enrollment certification opens for Fall Certification of tuition sent for all students using VA Benefits in Summer

**Summer Session Week 5**

07/12/21  M  Registration for NDI Exchange students

07/13/21  T  Summer GradAdmin closes at midnight for deans

07/14/21  W  Summer 2020, January and May 2021 graduate’s NetID account deleted
            Spring 2021 “no show” student’s NetID account deleted
            Revised Summer degree candidates posted for review to
Summer GradAdmin reopens for dean level revisions

07/15/21  R  Summer Session final grading for all sessions is available

**Summer Session Week 6**

07/19/21  M  Inactivate Summer 2021 graduates for the future term (GR code); Grad Admin unavailable

07/20/21  T  Summer 2021 student data reported to the National Student Clearinghouse

07/22/21  R  Freeze Summer 2021 statistics (beginning of term)

07/23/21  F  Regular 6 week Summer Session last class day
Final Exam day for regular 6 week Summer Session
First Year Registration begins for Fall

07/26/21  M  Regular 6 week Summer Session grades must be submitted through insideND by 3:45 p.m.

07/27/21  T  Summer grades are available on insideND
Summer grades to deans/departments

7/28/21   W  GradApp closes to August degree candidates
August degree candidates diploma name and hometown information is due in GradApp
Summer GradAdmin closes at midnight

07/29/21  R  Latin Honors ran for Summer graduates

07/30/21  F  Posting of Summer degree recipients (including honors) to the Database
08/01/21  Sun  Summer Graduation Date - No Ceremony

08/02/21  M  Summer 2021 CourseLeaf schedules archived
Begin mailing diplomas to Summer 2021 graduates
Summer 2021 Degree Recipients student data reported to the
National Student Clearinghouse
Turn off Summer Session Discontinuance eForm
Last day for First Year Registration for Fall
Students using VA Educational Benefits for Fall coded

08/03/21  T  Pre-certification for VA Benefits begins for all students using VA Benefits in Fall

08/09/21  M  Provisional Fall Exam Information sent to faculty and departments
ILI Fellows will be registered for Fall classes
Spring 2022 initial TUSC report posted
Spring 2022 Courseleaf schedules moved into Plan phase

08/10/21  T  2021/2022 Undergraduate Bulletins distributed

08/16/21  M  Orientation and advising for new graduate students (through August 17)
Scheduling.nd.edu will be available for fall classroom event scheduling

08/17/21  T  Fall 2021 ND Roll Call available through August 30 - (rolcall.nd.edu)
GradApp available for Fall; Graduation Question turned on in ND Roll Call

08/18/21  W  2021/2022 VA State Approving Agency Catalog/bulletin reminder sent out to colleges
Orientation for new international students (through August 19)
08/19/21  R  Registration begins for Employees, Holy Cross traditional and new non-degree students
Late registration of Saint Mary’s students for ND classes begins
Late registration for Notre Dame students into Saint Mary’s classes

08/20/21  F  Summer 2021 (only Summer graduates) student data reported to National Student Clearinghouse

08/20/21  Fri to
08/22/21  Sun  Orientation and advising for new freshmen (First Year of Studies)

08/21/21  Sat  Orientation for undergraduate Transfer students and for all International students (by colleges)

08/22/21  Sun  Orientation for readmitted students

**Fall Semester Week 1**

08/23/21  M  Fall classes begin

08/24/21  T  Mass - formal opening of school year
Fall 2021 early registration file reported to the National Student Clearinghouse

08/26/21  R  Email to students informing them of last day for schedule changes (Law and Graduate Business notified by their college/school)
Work for incomplete Spring 2021 grades (I, F*) for Graduate School students due to Graduate School
Last day to submit application to HR for employee/spouse tuition benefits for Fall 2021 classes

08/27/21  F  Last day for Law students to add or drop courses

**Fall Semester Week 2**

08/30/21  M  Last day to add Fall classes
Turn off Part-Time Approval eForm for students at 8:00 a.m.
Last day to use web registration (until 11:59 p.m.)
Last day to complete ND Roll Call (until 11:59 p.m.)
Last day to declare pass/fail option in deans’ offices
Last day to declare part-time status in deans’ offices
Last day to declare audits
Last day for Saint Mary's College students to use web registration
ROTC Student Activity codes updated for Fall 2021
Email to students with classes who have not completed ND Roll Call
Summer Graduation official - no changes after this date

08/31/21  T  Inactivate students who did not complete ND Roll Call
Inactive students who are not approved for part-time status
Delete and send letters to students denied ND Roll Call, as directed by
Student Accounts
Turn on Add/Drop eForms for students
Turn on Crosslist, Credit Hour, and Title Change eForms for students
Saint Mary's students without an ND class NR coded

09/01/21  W  Email Fall 2021 class schedules to all students

09/02/21  R  Off-Campus program reports distributed to deans
Delete classes from all inactivated students

09/03/21  F  Fall 2021 enrollment file to National Student Clearinghouse

Fall Semester Week 3

09/06/21  M  Labor Day Holiday, most offices are closed, classes are in session

09/07/21  T  "X grade" report to deans for Spring 2021 and Summer Session 2021
Certification of tuition sent for all students using VA Benefits in Fall
Deadline for all changes to be in the Office of the Registrar that affect the
corporate data for Fall 2021 freeze

09/08/21  W  List of students not returning distributed to deans and departments
Email to Fall 2021 instructors regarding class rosters and course registration deadlines

09/09/21  R   Freeze Fall 2021 statistics (beginning of term)

09/10/21  F   2021/2022 VA State Approving Agency Catalog/bulletin requests due to Registrar from the colleges

**Fall Semester Week 4**

09/13/21  M   January GradAdmin opens to deans and departments

09/14/21  T   Fall 2021 student data reported to the National Student Clearinghouse
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Summer Session 2021 freeze

09/16/21  R   Freeze Summer 2021 statistics (end of term)

09/17/21  F   All data for incoming transfer credits must be complete for updating the corporate database
Last date to drop a Saint Mary’s class

**Fall Semester Week 5**

09/21/21  T   Incomplete grades (X, F*) for undergraduates converted to “F” grades for the Spring and Summer 2021 terms, with dean consultation

09/22/21  W   Summer School non-degree students’ and Fall 2021 “no show” students’ NetID accounts deleted
Law and MCOB Spring 2021 graduates NetID accounts deleted

09/23/21  R   January GradAdmin closes at midnight for departments; remains open for dean and graduate department level revisions

09/24/21  F   Official Final Exam information sent to faculty and departments and posted to the web

**Fall Semester Week 6**

09/27/21  M   Spring 2022 CourseLeaf deadline to validate and start workflows
Spring 2022 Courseleaf schedules move from Design Mode to Refine Mode
Spring 2022 Courseleaf deadline for dean schedule approval
Fall 2021 student data reported to National Student Clearinghouse
January GradAdmin closes at midnight for deans and Graduate department level users

January GradAdmin re-opens for dean and Graduate department level Revisions
GradApp reminder sent to January degree candidates and January degree candidates posted for review to https://registrar.nd.edu/pdf/DegreeCand_Jan.pdf

Summer 2022 CourseLeaf Plan phase begins

<table>
<thead>
<tr>
<th>O C T O B E R</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W R F S</td>
</tr>
<tr>
<td>week 6</td>
</tr>
<tr>
<td>week 7</td>
</tr>
<tr>
<td>week 8</td>
</tr>
<tr>
<td>break</td>
</tr>
<tr>
<td>week 9</td>
</tr>
<tr>
<td>Week 10</td>
</tr>
</tbody>
</table>

Fall Semester Week 7

Spring 2022 deadline for submission of proposals for new Core courses
Spring 2022 CourseLeaf scheduling unit dean approval deadline
Spring 2022 CourseLeaf Refine Mode begins
Spring 2022 TUSC Report nightly refresh begins

Inactivate Fall 2021 graduates for the future term (GR code); Grad Admin Unavailable

Mid-term grading is available for faculty using insideND
Information on mid-term grading distributed to faculty

Fall Semester Week 8

All undergraduate advisor changes must be completed in the corporate data
10/12/21  T  Fall 2021 student data reported to National Student Clearinghouse

10/13/21  W Results of Spring 2022 large room audit (65+) distributed to deans and departments

10/15/21  F

10/16/21  Sat Fall Break
To
10/24/21  Sun

10/18/21  M Mid-term grades must be submitted through insideND by 3:45 p.m. for
the following:
   ● Mid-term grades submitted for all First Year students
   ● Mid-term deficiency grades submitted for upperclassmen
   ● Mid-term grade “no deficiency” confirmation from instructors

10/19/21  T Spring 2022 CourseLeaf schedules locked for room scheduling at 4:00 p.m.
Mid-term grades viewable to students on insideND
Mid-term grades and deficiencies to deans

10/20/21  W Spring 2022 classrooms scheduled
to
10/28//21  R

**Fall Semester Week 9**

10/25/21  M Fall 2021 class schedules emailed to all students

10/26/21  T Fall 2021 student data reported to National Student Clearinghouse

10/27/21  W Executive Education – MB1 grades due

10/28/21  R Spring 2022 courses viewable end of day; room assignments unofficial
Spring 2022 CourseLeaf Refine Mode publish phase begins
Access to insideND Student Services activated for students enrolling for
Spring 2022 semester

10/29/21  F Last day for course discontinuance
Last day to initiate Add/Drop eForms for students by 5:00 p.m.
Last day to initiate Crosslist, Credit Hour, and Title Change eForms for students
Send Email message to students to check insideND to obtain their
registration Time Tickets for Spring 2022 Registration
Fall Semester Week 10

11/01/21  M  Turn on Final Exam Conflict eForm

11/04/21  R  GradApp closes to January degree candidates
January degree candidates diploma name and hometown information is due in GradApp

Fall Semester Week 11

11/08/21  M  Registrar rooms available at scheduling.nd.edu for events date through January 9

11/09/21  T  Fall 2021 student data reported to National Student Clearinghouse

Fall Semester Week 12

11/15/21  M  Spring 2022 Registration begins for undergraduate seniors including readmitted seniors
Turn on Part-Time Approval eForm for students

11/16/21  T  Spring 2022 Registration begins for MBA (1 and 2 years), EMNA, MSA, and MSBR

11/17/21  W  Spring 2022 Registration begins for undergraduate juniors

11/18/21  R  Spring 2022 Registration begins for Graduate School and Master of Nonprofit Administration regular program students

11/19/21  F  Spring 2022 Registration begins for undergraduate sophomores
Spring 2022 classroom assignments official

**Fall Semester Week 13**

11/22/21  M  Spring 2022 Registration begins for undergraduate first year
           Summer 2022 courses viewable on Summer Session web site
           [http://summersession.nd.edu](http://summersession.nd.edu)

11/23/21  T  Fall 2021 student data reported to National Student Clearinghouse
           Turn on Request for X-Grade eForm

11/24/21  W to
           11/28/21  Sun  Thanksgiving Holiday for students

11/27/21  Sat  Course Instructor Feedback (CIF) begins -- through Dec. 9

**Fall Semester Week 14**

11/29/21  M  Veterans Benefit Election eForm for enrollment certification opens for Spring
           Last day for undergraduate first year students to register

11/30/21  T  Executive Education – MBS grades due
           Registration begins Law School and Holy Cross Gateway students

**DECEMBER**

<table>
<thead>
<tr>
<th>week 14</th>
<th>S</th>
<th>M</th>
<th>T</th>
<th>W</th>
<th>R</th>
<th>F</th>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>week 15</td>
<td>5</td>
<td>6</td>
<td>7</td>
<td>8</td>
<td>9</td>
<td>10</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
<td>17</td>
<td>18</td>
</tr>
<tr>
<td></td>
<td>19</td>
<td>20</td>
<td>21</td>
<td>22</td>
<td>23</td>
<td>24</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>26</td>
<td>27</td>
<td>28</td>
<td>29</td>
<td>30</td>
<td>31</td>
<td></td>
</tr>
</tbody>
</table>

12/01/21  W  Spring 2022 Registration begins for non-degree students, select study
           abroad programs, and Saint Mary’s College
           Turn off Final Exam Conflict eForm at 8:00 a.m.

**Fall Semester Week 15**
<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/07/21</td>
<td>T</td>
<td>Last class day for the Fall Semester</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for Holy Cross Gateway students to web register for Spring 2022</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer 2022 deadline for submission of proposals for new Core courses</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Final grading is available for faculty using insideND</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grading instructions and final grade submission reminder letter to Faculty</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Fall 2021 student data reported to National Student Clearinghouse</td>
</tr>
<tr>
<td>12/08/21</td>
<td>W</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>12/09/21</td>
<td>R</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>12/10/21</td>
<td>F</td>
<td>Fall Final Exams (no review sessions permitted)</td>
</tr>
<tr>
<td>12/11/21</td>
<td>Sat</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>12/12/21</td>
<td>Sun</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>12/13/21</td>
<td>M</td>
<td>Fall Final Exams (no review sessions permitted)</td>
</tr>
<tr>
<td>12/16/21</td>
<td>R</td>
<td>Fall Final Exams (no review sessions permitted)</td>
</tr>
<tr>
<td>12/13/21</td>
<td>M</td>
<td>Access to insideND Student Services activated for Summer 2022 semester</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Summer 2022 courses available through insideND</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring 2022 Final &amp; Departmental Exam schedules to deans for review; posted on</td>
</tr>
<tr>
<td></td>
<td></td>
<td>web immediately after review</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Students using VA Educational Benefits for Spring coded</td>
</tr>
<tr>
<td>12/14/21</td>
<td>T</td>
<td>Pre-certification for VA Benefits begins for all students using VA Benefits in Spring</td>
</tr>
<tr>
<td>12/15/21</td>
<td>W</td>
<td>Registration begins for readmitted and transfer students</td>
</tr>
<tr>
<td>12/16/21</td>
<td>R</td>
<td>GradAdmin shut off for the fall term</td>
</tr>
<tr>
<td>12/17/21</td>
<td>F</td>
<td>All Spring registration Advising Holds removed - tentative</td>
</tr>
<tr>
<td>12/20/21</td>
<td>M</td>
<td>All Final grades must be submitted through insideND by 3:45 p.m.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive Education – MBL and MB2 grades due</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turn off Request for X-Grade eForm</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Probation/dismissal lists distributed to deans</td>
</tr>
<tr>
<td>12/21/21</td>
<td>T</td>
<td>Dismissal lists due to the Registrar</td>
</tr>
</tbody>
</table>
Dismissal letters and emails sent to students
Fall 2021 grades viewable to students on insideND
Fall 2021 CourseLeaf schedules archived
Final grading reports distributed to deans and departments

12/22/21  W  Posting of January 2022 degree recipients to the database
          Fall 2021 final student data reported to National Student Clearinghouse

12/23/21  F  University Holiday for staff

01/02/22  Sun  January Graduation date - no ceremony

01/03/22  M  Dismissal appeals due to the deans’ offices
             Law grades due

01/04/22  T  Registration begins for ILI Fellows through eforms - tentative
             Spring 2022 ND Roll Call available through January 17
             GradApp available for Spring; Graduation question turned on
             in ND Roll Call
             Fall 2022 CourseLeaf Plan phase begins
             Fall 2022 Initial TUSC report

01/05/22  W  January 2022 Degree Recipient student data reported to the National
             Student Clearinghouse
             Provisional Spring Exam Information sent to faculty and departments
             Registrar rooms available at scheduling.nd.edu for events
             through April 28
01/06/22  R  Registration begins for employees, Holy Cross traditional, and new non-degree students
Late registration of Saint Mary's students for ND classes

Spring Semester Week 1

01/09/22  Sun  New student orientation and advising (by college and dept.) - tentative
Spring 2022 Registration ends for MBA (1 and 2 years), EMNA, MSA, and MSBR

01/10/22  M  Spring classes begin at Notre Dame and Saint Mary's College
Final dismissal decisions due to the Office of the Registrar for Fall 2021

01/11/22  T  ROTC Student Activity code updated for Spring 2022
Spring 2022 student data early registration reported to National Student Clearinghouse

01/13/22  R  Last day to submit application to HR for employee/spouse tuition benefit for Spring 2022 classes

01/14/22  F  Last day for Law students to add or drop courses

Spring Semester Week 2

01/17/22  M  Martin Luther King Day - no classes

01/18/22  T  Email to students informing them of last day for schedule changes (Law and Graduate Business notified by college/school)
Last day to add Spring classes
Last day to use web registration (until 11:59 p.m.)
Last day to complete ND Roll Call (until 11:59 p.m.)
Last day to declare pass/fail option in deans' offices
Last day to declare part-time status in deans' offices
Last day to declare an audit
Turn off Part-Time Approval eForm for students at 8:00 a.m.
Last day for Saint Mary's students to use web registration
Grad Question turned off in Roll Call

01/19/22  W  Inactivate students who did not complete ND Roll Call
Inactivate students who are not approved for part-time status
Send letters to students denied enrollment, per Student Accounts
Turn on Add/Drop eForm for students
Turn on Cross list, Credit Hour, Title Change eForms for students
Email Spring class schedules to all students
Saint Mary's student without an ND class NR coded
Work for incomplete Fall 2021 grades (I, F*) for Graduate School students due to Graduate School

01/21/22  F  Delete classes from all inactivated students
Off-campus program reports to deans
Spring 2022 first of term file to National Student Clearinghouse

**Spring Semester Week 3**

01/24/22  M  Email to Spring 2022 instructors regarding class rosters and course registration deadlines
Certification of tuition sent for all students using VA Benefits in Spring

01/25/22  T  Preliminary 2022/2023 Undergraduate Bulletin to deans for corrections
Latin Honors determined
Latin Honors ran for January 2022 graduates
Deadline for all changes to be in the Office of the Registrar that affect the corporate data for Fall 2021 and Spring 2022 freeze

01/26/22  W  “X” grade report to deans for Fall 2021
List of students not returning to deans and departments

01/27/22  R  Freeze Fall 2021 statistics (end of term)
Freeze Spring 2022 statistics (beginning of term)

<table>
<thead>
<tr>
<th>FEBRUARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>S M T W R F S</td>
</tr>
<tr>
<td>week 4</td>
</tr>
<tr>
<td>week 5</td>
</tr>
<tr>
<td>week 6</td>
</tr>
<tr>
<td>week 7</td>
</tr>
<tr>
<td>week 8</td>
</tr>
</tbody>
</table>

**Spring Semester Week 4**

02/01/22  T  Spring 2022 student data reported to National Student Clearinghouse
January Graduation official - no changes after this date

02/04/22  F  Begin mailing diplomas to January 2022 graduates

**Spring Semester Week 5**

02/09/22  W  Incomplete grades (X, F*) for undergraduates converted to “F” grades for the Fall 2021 term, with dean consultation
Fall 2021 “No Show” students’ NetID accounts deleted

02/11/22  F  Last day to drop a Saint Mary’s class

**Spring Semester Week 6**

02/15/22  T  May GradAdmin opens to deans and departments
Turn on Participating Not Graduating (PN) eForm
Spring 2022 student data reported to the National Student Clearinghouse

**Spring Semester Week 7**

02/25/22  F  Spring 2022 Official Exam information for Spring sent to faculty and departments and posted to the web
2022/2023 Undergraduate Bulletin materials due to the undergraduate deans (Round 1) from the departments
Mid-term grading available for faculty using insideND
Information on mid-term grading distributed to faculty

**Spring Semester Week 8**

02/28/22  M  Summer 2022 faculty salary formula letter emailed to deans, departments, budget and program directors
Summer 2022 CourseLeaf unavailable to departments; Room Assignment phase begins
Fall 2022 CourseLeaf deadline for schedules to be validated and workflow started
Fall 2022 CourseLeaf schedules move from Design Mode to Refine Mode
May GradAdmin closes for departments; remains open for Dean and Graduate department level revisions
GradApp reminder to August 2021 graduates, January 2022 graduates, and 2022 May degree candidates.
May degree candidates posted for review to http://commencement.nd.edu
Spring 2022 student data to National Student Clearinghouse

Summer 2022 CourseLeaf available to departments; Publish phase begins

All data for incoming transfer credits must be complete for updating the corporate database
2022/2023 Undergraduate Bulletin materials due to the Office of the Registrar (Round 1)

Spring Break

Mid-term grades must be submitted through insideND by 3:45 p.m. for the following:
  ● Mid-term grades submitted for all First Year students
  ● Mid-term deficiency grades submitted for upperclassmen
  ● Mid-term grade “no deficiency” confirmation from instructors
Fall 2022 CourseLeaf deadline for deans to approve Fall 2022 schedules

Mid-term grades viewable to students on insideND
Mid-term grades and deficiencies distributed to deans and department
Grad Fair info sent to students

Fall 2022 Large Room Audit to deans
03/09/22  W  Fall 2022 deadline for submission of proposals for new Core courses
Email current students information regarding Summer 2022 registration

Spring Semester Week 9

03/15/22  T  GradFair (Notre Dame Hammes Bookstore)
Fall 2022 CourseLeaf schedules locked for room scheduling at 4:00 p.m.
Inactivate Spring 2022 Graduates for the future term (GR code)

03/16/22  W  Summer 2022 registration begins (all appointment times begin at 6 a.m.)
Executive Education – MB1 grades due
Last day to initiate Add/Drop eForm for students at 11:59 p.m.
Spring 2022 student data reported to the National Student Clearinghouse

03/16/22  W  to
03/24/22  R  Fall 2022 CourseLeaf Room Assignment phase

03/17/22  R  GradApp closed to students
May degree candidates diploma name and hometown information is due in GradApp

03/18/22  F  Last day for course discontinuance

Spring Semester Week 10

03/22/22  T  May GradAdmin closes for Deans and Graduate department level
Users

03/23/22  W  May GradAdmin re-opens to Deans and Graduate level department users
for revisions
Awards & Prizes submission for May Commencement Program available
Honor Society data requests for May Commencement Program emailed

03/24/22  R  Fall 2022 courses viewable; room assignments unofficial
Fall 2022 semester activated; advising period begins
Fall 2022 CourseLeaf Publish phase

Spring Semester Week 11

03/28/22  M  Turn on Final Exam Conflict eForm
03/29/22 T  Spring 2022 student data reported to the National Student Clearinghouse

03/30/22 W  Email Spring class schedules to all students

03/31/22 R  Send email message to students to check insideND to obtain their Registration Time Ticket for Fall 2022 Registration

04/04/22 M  Last day to initiate Cross list, Credit Hour, Title Change eForms for Students

Spring Semester Week 13

04/11/22 M  Fall 2022 Registration begins for undergraduate seniors
Turn on Part-Time Approval eForm for students

04/12/22 T  Fall 2022 Registration begins for Graduate and Master of Nonprofit Administration students
Spring 2022 student data reported to National Student Clearinghouse

04/13/22 W  Fall 2022 Registration begins for undergraduate juniors
Turn on Request for X-Grade eForm
Honor Society lists due in the Office of the Registrar for May Commencement Program
Awards & Prizes information due in the Office of the Registrar for May Commencement Program

04/15/22 F  Good Friday; no classes
All undergraduate advisor changes must be completed in the corporate Data
### Spring Semester Week 14

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/17/22</td>
<td>Sun</td>
<td>Easter Sunday</td>
</tr>
<tr>
<td>04/18/22</td>
<td>M</td>
<td>Student holiday - no classes</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Veterans Benefit Election eForm for enrollment certification opens for Summer</td>
</tr>
<tr>
<td>04/19/22</td>
<td>T</td>
<td>Course Instructor Feedback (CIF) begins -- through May 1</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Executive Education – MBS grades due</td>
</tr>
<tr>
<td>04/20/22</td>
<td>W</td>
<td>Fall 2022 Registration begins for undergraduate sophomores</td>
</tr>
<tr>
<td>04/21/22</td>
<td>R</td>
<td>Fall 2022 classroom assignments official</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Letters to deans requesting names of faculty who will serve during the Commencement Weekend as college Marshals</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Turn off Final Exam Conflict eForm</td>
</tr>
<tr>
<td>04/22/22</td>
<td>F</td>
<td>Fall 2022 Registration begins for non-degree students, select study abroad programs, and Saint Mary’s College students</td>
</tr>
</tbody>
</table>

### Spring Semester Week 15

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>04/26/22</td>
<td>T</td>
<td>Last class day</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Final grading available for faculty using insideND</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Grading instructions and final grade submission reminder letter to faculty</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Spring 2022 student data to National Student Clearinghouse</td>
</tr>
<tr>
<td>04/27/22</td>
<td>W</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td></td>
<td>R</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>04/29/22</td>
<td>F</td>
<td>Final Exams (no review sessions permitted)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Registrar rooms available at <a href="http://scheduling.nd.edu">scheduling.nd.edu</a> for events through August 19</td>
</tr>
<tr>
<td>04/30/22</td>
<td>Sat</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>05/01/22</td>
<td>Sun</td>
<td>Reading days (no examinations permitted)</td>
</tr>
<tr>
<td>Date</td>
<td>Day</td>
<td>Event Description</td>
</tr>
<tr>
<td>------------</td>
<td>-----</td>
<td>--------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>05/02/22</td>
<td>M</td>
<td>Final Exams (no review sessions permitted)</td>
</tr>
<tr>
<td>05/05/22</td>
<td>R</td>
<td>Summer 2022 “low enrollment” preliminary report to department chairs</td>
</tr>
<tr>
<td>05/03/22</td>
<td>T</td>
<td>Revised 2022/2023 Undergraduate Bulletin materials distributed to the deans (round 2)</td>
</tr>
<tr>
<td>05/06/22</td>
<td>F</td>
<td>All Fall registration Advising Holds removed</td>
</tr>
</tbody>
</table>
| 05/09/22   | M   | Final grades due by 3:45 p.m.  
GradAdmin closes for Spring 2022  
Executive Education – MBL and MB2 grades due  
Turn off Request for X-Grade eForm  
Probation/Dismissal lists distributed to deans  
Students using VA Educational Benefits for Summer coded |
| 05/10/22   | T   | Dismissal lists due to the Registrar  
Dismissal letters and emails sent to students  
Final grading reports distributed to deans and departments  
Spring 2022 grades viewable to students on insideND  
Spring 2022 final student data reported to National Student Clearinghouse  
Pre-certification for VA Benefits begins for all students using VA Benefits in Summer |
| 05/11/22   | W   | Posting of May degree recipients (including honors) to the database (non-law)  
Latin Honors ran for May degree candidates (non-law)  
Participating Not Graduating (PN) eForm turned off  
Spring 2022 Courseleaf schedules archived |
| 05/14/22   | Sat | Commencement Weekend                                                                                                                                  |
05/15/22 Sun University Commencement Ceremony

05/16/22 M Summer 2022 turn on Discontinuance eForm
Summer 2022 “low enrollment” final report to department chairs to determine classes to be cancelled
Summer 2022 ND Roll Call available
Summer 2022 SPAF/ePAF forms due to the Summer Session Office and, subsequently, Graduate School in order to receive pay for early Summer Teaching Assistants and instructors
May 2022 Degree recipient student data to National Student Clearinghouse

05/18/22 W First Year Advising list of authorized Balfour, Summer Bridge, or faculty/staff non-degree children due to the Summer Session Office
May diplomas mailed out for students who could not attend commencement

05/19/22 R Spring 2022 Dismissal appeals due to the deans’ offices
Summer Session final grading for all sessions is available

05/23/22 M Spring 2022 Final grades are due for Law School
Summer 2022 GradApp available

05/26/22 R Spring 2022 Dismissal decisions due to the Office of the Registrar

05/27/22 F Revised 2022/2023 Undergraduate Bulletin materials due to the undergraduate deans (Round 2) from the departments

05/28/22 Sat to 05/29/22 Sun Class of 2020 Commencement Weekend

05/30/22 M Memorial Day Holiday (most offices closed) - classes are in session

05/31/22 T Fall 2022 New graduate student registration begins and continues as they are admitted
06/03/22  F  Spring 2022 graduates reported to National Student Clearinghouse

06/07/22  T  Revised 2022/2023 Undergraduate Bulletin materials due to the Office of the Registrar (Round 2)

06/08/22  W  Fall 2022 Registration begins for 3rd year Law students - tentative
Change Business intents for freshmen students to a major of “none”
Work for incomplete Spring 2022 grades (I, F*) for Graduate School students due to Graduate School

06/09/22  R  Fall 2022 Registration begins for 2nd year Law students - tentative

Summer Session Week 1

06/13/22  M  Summer Session 2022 Classes begin for regular 6 week
Summer 2022 enrollment file reported to the National Student Clearinghouse
Summer Session 1 grades due

06/14/22  T  May 2022 Graduation official - no changes after this date

06/16/22  R  Summer Session 2022 last day to add regular 6 week classes

Summer Session Week 2

06/20/22  M  Summer Session 2022 last day to drop regular 6 week classes via the web with full refund
Summer Session Science grades due

06/21/22  T  Summer GradAdmin opens to deans and departments
Summer Session Science Incomplete grades due
Summer data reported to the National Student Clearinghouse

**Summer Session Week 3**

06/28/22    T    Deadline for all changes to be into the Office of the Registrar that affect the corporate data for Spring 2022 freeze

06/30/22    R    Freeze Spring 2022 statistics (end of term)

07/01/22    F    Dean’s List honor cut-off decision worksheet submitted to deans

**Summer Session Week 4**

07/05/22    T    Summer Session 2022 last day to drop regular 6 week classes without a W grade
Certification of tuition sent for all students using VA Benefits in Summer

The 2022/2023 Academic Services calendar will be completed by July 1, 2022.

Office of the Registrar
300 Grace Hall