

Registration Information

REGISTRATION – GENERAL INFORMATION FOR STUDENTS:

- Students access registration through **NOVO** on **insideND**
 - All students must have a Registration time assigned
 - Not all students need a Registration PIN. PINs are required for only **undergraduate** students who are **continuing** on the Main campus, from one semester to the next, or who are returning from a leave of absence
 - Students should check for any registration “Holds” through NOVO on **insideND** a few days prior to registration
 - Office of the Registrar contact information: **novo@nd.edu** or 574-631-7043
 - Look up classes on **insideND** by selecting **Browse Classes**, through NOVO Registration, or **Class Search**
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REGISTRATION DATE / TIME: All students are assigned a date and time to begin registration

Students will need to check the date and time of their registration on insideND by selecting **Registration Status and Holds** through NOVO registration. (**Note:** Any Holds will need to be resolved prior to registration.)

All registration times are listed using local South Bend time.

Students **returning from** a leave of absence or any off-campus locations (through the Notre Dame International Office, School of Architecture, or any department) will register along with their class. Students may check for the exact date and time in NOVO using the “Registration Status and Holds” menu item.

Students **going to or staying on** all off-campus locations (through the Notre Dame International Office, School of Architecture, or any college/school or department) begin registration according to the registration calendar for off-campus students. Students may check for the exact date and time in NOVO using the “Registration Status and Holds” menu item.

The registration period is active through the sixth class day of the semester. (*Note, the following students are exceptions: undergraduate first year students, those **going to or staying on** off-campus programs; Saint Mary’s College students taking a class at Notre Dame, Law, MBA, and MSA students.*)

REGISTRATION PIN: Not all students need a Registration PIN

Registration PINs are required for **only undergraduate students who are continuing at the Main campus, from one semester to the next, or who are returning from a leave of absence**. The PINs are available from the department of the student’s declared first major or, if no major has been declared, from the college academic advisor.

All other students (post-baccalaureate, non-degree, and undergraduates **returning from, staying on, or going to** all off-campus programs) will not have a Registration PIN assigned and do not need a Registration PIN to register.

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