GET READY: Prior to your assigned registration day, please complete the following checklist:

✓ Connect to wifi.

✓ Log into insideND. You are not logged in unless it says “Hello, [your first name]” in the upper right corner.

✓ Access the NOVO Home Page through any NOVO task on insideND.

✓ Select Registration Status and Holds from the NOVO Home Page and choose the “Fall Semester 2021” term from the drop-down menu.

✓ Confirm that you have a registration time.

✓ Check your holds. If you have a hold, the hold message will tell you who to contact to resolve the hold. **IMPORTANT:** for Fall 2021 registration, Registration Holds are being placed on select students records at the request of Advisors instead of using PINs. Please contact your advisor(s) as indicated in the Hold Message to have your Registration Hold removed.

✓ Select Add/Drop Classes from the NOVO Home Page and choose “Fall Semester 2021” term from the drop-down menu.

✓ Visit the Registration Information page of the Registrar’s website for more information on registration including the schedule based upon classification, a tutorial and an FAQ.
GET SET: In the 5 - 10 minutes before your assigned registration time, please complete the following checklist:

✔ Connect to wifi.

✔ Log into insideND. You are not logged in unless it says “Hello, [your first name]” in the upper right corner.

✔ Log into NOVO Home Page through any NOVO task on insideND.

✔ Complete the 2-step OKTA authentication, if applicable.

✔ Select Add/Drop Classes from the NOVO Home Page and choose the “Fall Semester 2021” term from the drop-down menu.

✔ WAIT until your registration time starts before clicking the CONTINUE button.

NOW REGISTER! At your assigned registration time, you will be allowed access to the registration system and may begin scheduling your classes.

✔ Click CONTINUE and enter the NOVO registration system.

Contact NOVO@nd.edu if you have questions.