

# Registration Information

## Fall 2017

### GENERAL INFORMATION FOR STUDENTS

- Students access registration through insideND
  - All students must have a Registration time assigned. They may view their registration date and time on insideND by selecting **Registration Status and Holds** through NOVO Registration
  - Not all students need a Registration PIN. They are required for only undergraduate students who are **continuing** on the Main campus, from one semester to the next, or who are returning from a leave of absence
  - Students should check for any registration “Holds” a few days prior to registration on insideND by selecting **Registration Status and Holds** through NOVO Registration
  - Office of the Registrar contact information: novo@nd.edu or 574-631-7043
  - Look up classes on insideND by selecting the **Browse Classes** through NOVO Registration
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### REGISTRATION DATE AND TIME

#### All students need a registration date and time to register

Students need to check the date and time of their registration on insideND by selecting **Registration Status and Holds** through NOVO registration. (**Note:** Any Holds will need to be resolved prior to registration.)

**All registration times are listed using local South Bend time.**

Students **returning from** a leave of absence or any off-campus location (through the Notre Dame International Office, School of Architecture, or any department) will register along with their class according to the registration schedule.

Students **going to or staying on** most off-campus locations (through the Notre Dame International Office, School of Architecture, or any department) begin registration on April 28, 2017. Students going to the London Programme will begin registration on April 25, 2017.

The registration period is active through the sixth class day of the semester. (*Note, the following are exceptions: First Year of Studies, those **going to or staying on** off-campus programs; Saint Mary's College students taking a class at Notre Dame, Law School, MBA, and MSA students.*)

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### REGISTRATION PIN

#### Not all students need a Registration PIN

Registration PINs are required for **only undergraduate students who are continuing at the Main campus, from one semester to the next, or who are returning from a leave of absence**. The PINs are available from the department of the student's declared first major or, if no major has been declared, from the college academic advisor.

All other students (post-baccalaureate, non-degree, and undergraduates **returning from, staying on, or going to** off-campus programs) will not have a Registration PIN assigned and do not need a Registration PIN to register.

## **REGISTRATION SCHEDULE**

<b>March 30 – Friday</b>	Fall 2017 term students may look up their registration time and search for classes
<b>April 14 to 17 – Friday to Monday</b>	Easter Break
<b>April 19 – Wednesday</b>	<b>Undergraduate Seniors begin</b> SMC Seniors taking a ND class begin
<b>April 20 – Thursday</b>	<b>Graduate School; Graduate Architecture; MNA begin</b> (Law and Graduate Business will contact their students)
<b>April 21 – Friday</b>	<b>Undergraduate Juniors begin</b> <b>Students going to London begin</b> SMC Juniors taking a ND class begin
<b>April 24 – Monday</b>	<b>Undergraduate Sophomores begin</b> SMC Sophomores taking a ND class begin
<b>April 25 – Tuesday</b>	<b>Students going to off-campus locations</b> through Notre Dame International or colleges/schools/departments begin <i>(Note: Many students going to off-campus programs will not register for their classes through NOVO. They should contact the Notre Dame International Office.)</i>
<b>April 26 – Wednesday</b>	<b>Non-degree students begin</b>
<b>April 27 – Thursday</b>	<b>Adjustment Forms via eForms begin</b>
<b>April 28 – Friday</b>	
<b>June 2 – Friday</b>	New Graduate School students begin registration
<b>August 21 – Monday</b>	Employees register First class day for Law and Graduate Business; and first class day at Saint Mary's
<b>August 22 – Tuesday</b>	First class day at Notre Dame
<b>August 29 – Tuesday</b>	Sixth class day and last day to add classes