

Registration Information

REGISTRATION – GENERAL INFORMATION FOR STUDENTS:

- Students access registration through **NOVO** on **insideND**
 - All students must have a Registration time assigned
 - ****NEW** A Registration Advising Hold: PINs will not be used for Spring 2021 registration. Instead, a Registration Advising Hold may be added to the registration record of selected students**
 - Students should check for any registration Holds through NOVO on **insideND** several times prior to registration
 - Office of the Registrar contact information: **novo@nd.edu** or 574-631-7043
 - Look up classes on **insideND** by selecting **Browse Classes**, through NOVO Registration, or **Class Search**
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REGISTRATION DATE / TIME: All students are assigned a date and time to begin registration

Students will need to check the date and time of their registration on insideND by selecting **Registration Status and Holds** through NOVO registration. (**Note:** Any Holds will need to be resolved prior to registration.)

All registration times are listed using local South Bend time (Eastern time).

Students **returning from** a leave of absence or any off-campus locations (through the Notre Dame International Office, School of Architecture, or any department) will register along with their class. Students may check for the exact date and time in NOVO using the “Registration Status and Holds” menu item.

Students **going to or staying on** all off-campus locations (through the Notre Dame International Office, School of Architecture, or any college/school or department) begin registration according to the registration calendar for off-campus students. Students may check for the exact date and time in NOVO using the “Registration Status and Holds” menu item.

The registration period is active through the sixth class day of the semester. (*Note, the following students are exceptions: undergraduate first year students, those **going to or staying on** off-campus programs; Saint Mary's College students taking a class at Notre Dame, Law, MBA, and MSA students.*)

REGISTRATION PIN: No Registration PINs were issued for Spring 2021

****NEW** Registration Advising Hold: PINs will not be used for Spring 2021 registration. Instead, a Registration Advising Hold may be added to the registration record of selected students by the department of a student's major. If a student does not have a major, then the student's advising Dean would have access to place the Hold. First Year students should contact their First Year Advisor.**

Viewing an Advising Hold: To view an Advising Hold, access NOVO and go to Registration Status and Holds. From here, you may view the Hold, including the contact information for removal.

Releasing an Advising Hold: The department that issued the Hold, as seen in the Hold information in NOVO, will remove the Hold after advising. Note: other university departments (i.e. Student Accounts or Health Center) may have placed a Hold on registration and these also need to be cleared prior to registration
