Fall 2020
202010
CourseLeaf Schedule of Classes Process
Tentative Upcoming Schedule of Classes (TUSC)

**Design Mode - PLAN PHASE**

Monday, Jan. 6, 2020  
Fall 2020 TUSC report posted to the web.
CourseLeaf Fall 2020 term moved from LOCKED to PLAN Phase.

Monday, March 2, 2020  
Each scheduling unit must VALIDATE the schedule and START WORKFLOW for the College Dean to approve.

March 2 - 9  
College Deans will be approving each schedule and bridging the schedules to Banner - upon bridging each scheduling unit will be moved into Refine Mode - Plan Phase

**Refine Mode - PLAN PHASE**

March 2 - 9  
Scheduling Units will go into Refine Mode - Plan Phase as they are approved

March 9 - 11  
Large Room Audit run - results to Deans and affected departments

Tuesday March 17  
Plan Phase ends at 4:00 pm.

**Refine Mode - ROOM ASSIGNMENT PHASE (Locked)**

March 17 - 26  
Room scheduling

Thursday, March 26  
Fall 2020 classes viewable online end of day; room assignments unofficial

**Refine Mode - PUBLISH PHASE**

Thursday, March 26, 2020 -
Dec. 20, 2020  
Scheduling units can continue to make allowed changes and will see changes reflected immediately in Class Search