

Spring 2021
202020
CourseLeaf Schedule of Classes Process
Tentative Upcoming Schedule of Classes (TUSC)

Design Mode - PLAN PHASE

- Monday, Sept. 14, 2021 Spring 2021 initial TUSC report posted.

CourseLeaf Spring 2021 term moved from LOCKED to PLAN Phase
- Monday, Sept. 30 Each scheduling unit must VALIDATE the schedule and START WORKFLOW for the College Dean to approve.
- Sept. 30 – Oct. 5 College Deans will be approving each schedule and bridging the schedules to Banner - upon bridging, each scheduling unit will be moved into Refine Mode - Plan Phase

Refine Mode - PLAN PHASE

- Oct. 5 – Oct. 14 Scheduling Units will go into Refine Mode - Plan Phase as they are approved
- October 14 - 16 Large Room Audit run - results to Deans and affected Departments
- Friday Oct. 23 Plan Phase ends at 4:00 pm.

Refine Mode - ROOM ASSIGNMENT PHASE “Locked”

- October 26 - Nov. 9 Room scheduling
- Monday Nov. 9 Spring 2021 classes viewable online end of day; room assignments unofficial

Refine Mode - PUBLISH PHASE

- Nov. 9 on Scheduling Units can continue to make allowed changes and will see changes reflected immediately in Class Search